

TO: Camden Select Board
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for September 21, 2010
Washington Street Conference Room
DATE: September 16, 2010

SELECT BOARD:

1. **Public input on non-agenda items**
2. **Dan Bookham: Windjammer Festival update.** Dan will report to the board on another successful community weekend event.

Action required: None

3. **Consideration of the following requests to use the Village Green:**
 - a. **Chamber of Commerce on Sunday, October 18, 2010 from 8:00 am to 4:00 pm for temporary placement of a 10 ft x 10 ft tent to help direct passengers arriving by bus from the Jewel of the Seas cruise ship.** Please see enclosed application for detail.
 - b. **Chestnut Street Baptist Church on Sunday, October 10, 2010 from 10:30 am to 12:15 pm for a church service.** Please see enclosed application for detail.
 - c. **Revised use request from Pop!Tech for the 2010 annual conference, October 21st through October 23rd.** Please enclosed letter and correspondence from Mary Alexander of Pop!Tech and the Village Green application for detail. Please note that they have withdrawn their approved use for the tent up for a week and will only have the tent for the one day afternoon break. The new proposed use includes an interactive display over the several days of the conference.

Action required: A motion to approve the requested uses of the Village Green.

4. **Public Hearing on a proposed Property Assessed Clean Energy (PACE) Ordinance.** Please see the draft PACE Ordinance and draft contract.

Action required: A motion to move the PACE Ordinance question to the November special town meeting warrant.

5. **Consideration of Paper Trade Case Resolution.** See enclosed correspondence from the Alliance for American Manufacturing.
6. **Approval of the Fire Department hose donation and disposal proposal.** Please see enclosed memo from Fire Chief Chris Farley.

Action required: A motion to approve the acquisition of 5" LDH from the Stony Brook Fire Department and the donation of Camden's 4" LDH to the Jefferson Fire Department.

- 7. Approval of the renewal contract for Camden Civic Theatre.** The enclosed Camden Civic Theatre Rental is for a one year period. There are no significant changes in the terms of the agreement.

Action required: A motion to approve the renewal contract with Camden Civic Theatre.

- 8. Appointment of Don White to the Opera House Committee and consideration of re-designation of Opera House Committee memberships.** Currently there are two alternate vacancies.

- 9. Consideration of the proposal to authorize the Town Manager to approve off-site liquor licensing when a proposed event is on Town property.** Please see the enclosed memo from Kerry Hadley relative to streamlining the process for off-premise liquor licensing. See also the current policy which already authorizes the town manager to approve off-premise licensing for private property.

Action required: A motion to authorize the Town Manager to approve the issuance of off-premise liquor licenses when a proposed event is on public property.

- 10. Approval of application of Mainely Bartenders for an off-premise liquor license to serve alcoholic beverages for the Camden International Film Festival at the Camden Opera House Thursday, September 30, 2010 from 5:00 pm to 9:00 pm.** Enclosed is the application for your review.

Action required: A motion to approve the application of Mainely Bartenders for an off-premise liquor license for the Camden International Film Festival at the Camden Opera House on September 30, 2010.

- 11. Approval of the resolution for Tax anticipation borrowing for FY11.** As the tax due deadline of November 1st draws near, our cash reserves, as always, decline. In anticipation of needing some short term borrowing, we have obtained a quote from Camden National Bank and have asked our Bond Counsel to prepare the associated documents. As we have done in the past, the proposal is for a \$1,000,000 line-of-credit type note through June 30, 2011 at 2.18%. We only draw on the note as needed and repay any amounts borrowed as soon as possible.

Action required: A motion to approve the vote as prepared by our Bond Counsel and included in the packet.

- 12. Consideration of personal property tax abatement for Alan Spanswick for the tax year 2009-2010 in the amount of \$36.99.** See letter of explanation from Tax Collector Theresa Butler.

Action required: a motion to approve the 2009-2010 personal property tax abatement for Alan Spanswick in the amount of \$36.99.

- 13. Review of the Police activity report on Cuzzys.** As requested, enclosed is an interim report on the Police Department activity at Cuzzys since the first of August.

- 14. Approval of the Warrant for the Special Town Meeting on November 2, 2010.**
Enclosed is the draft Warrant for review and approval.

Action required: A motion to approve the Warrant as drafted.

- 15. Confirmation of the appointment of Peter Gross as Election Warden for the November 2, 2010 State General/Referendum Election and Special Town Meeting.**

Action required: A motion to confirm the Town Clerk's appointment of Peter Gross as Election Warden for November 2, 2010.

- 16. Consideration of setting the Registrar's office hours for the upcoming November 2, 2010 State General/Referendum Election and Special Town Meeting as the Clerk's regular business hours of Monday through Friday from 8 am - 3:30 pm and the 1st & 3rd Tuesdays from 8:00 am to 6:00 pm.**

Action required: A motion to approve the Registrar's office hours for the November 2nd election as requested.

- 17. Decision to rent or lease any of the commercial passenger vessel float space or berthing slips and fisherman's floats for the upcoming year.** Enclosed for reference is an excerpt from the Harbor Ordinance. This is an annual decision. If approved, a notice of the decision will be published by October 15th.

Action required: A motion to lease commercial passenger space and fisherman's floats for 2011.

18. Committee Reports

BOARD OF ASSESSORS:

- 19. Approval of stipulation abatement for properties located at 40 Washington Street.**
Please see the enclosed abatement request, response memo from Wesley Robinson, along with the detailed abatement list.

Action Required: A motion to approve the abatement request on the 40 Washington Street properties as listed.