

**TO: Camden Select Board**  
**FROM: Roberta Smith, Town Manager**  
**RE: Agenda Notes for June 7, 2011**  
**Washington Street Conference Room**  
**DATE: June 2, 2011**

- 1. Public input on non-agenda items.**
- 2. Approval of Board Minutes from April 19, 2011, April 26, 2011 and May 3, 2011**
- 3. Review of 2010 Curtis Island Report and discussion of upcoming year:** Deedee Conover will be present to review the enclosed 2010 Curtis Island Report and to discuss plans for the upcoming season.
- 4. Thomas Hopps regarding promotions for Camden's Idle-Free Policy.** Mr. Hopps would like to discuss promotion materials, such as the enclosed sample signage, with the Board.
- 5. Discussion of the following items with the Camden Rockport Lincolnville Chamber of Commerce:**
  - a. Renewal of the Chamber's lease of the building at 2 Public Landing:**

Approval of a long-term lease will take a Town Meeting vote, which can be scheduled for November. In the interim between expiration of the current lease and November, Attorney Kelly has recommended a standard license Agreement.

*Action required: A motion to approve the License Agreement for the lease of Public Landing to the Chamber through November 2011, and to draw up a long term lease for the building for voter approval at the November 2011 Special Town Meeting.*
  - b. Use of the Public Landing for the 2011 Windjammer Festival:** Dan Bookham will give an overview of plans underway and formally request use of the Public Landing for this community event.

*Action required: A motion to approve the use of staff, facilities and the Public Landing for the 2011 Windjammer Festival.*
  - c. July 4<sup>th</sup> Community events:** Dan Bookham will give an overview of plans underway
  - d. Proposed Chamber merger and designation of Proxy vote:** Please see the enclosed correspondence from the Chamber relative to the upcoming vote on the proposed Chamber merger. Dan Bookham will be available to answer any questions. As a member of the Chamber, the Town is entitled to a vote on the merger question on June 22. The Board should discuss its position on the merger and the name for the consolidated Chamber in order to cast its Proxy vote.
- 6. Consideration of the request to close the upper portion of Central Street from above Cross Street to below Trim Street on Saturday, July 16<sup>th</sup> from 3:00 pm to 8:00 pm for a neighborhood block party.** Please see the enclosed letter of request. Chief Gagne supports this request.

**Action required:** *A motion to approve the closing of Central Street as requested.*

- 7. Approval of license agreement with Maine Media Workshops, Inc. for filming on public ways and town properties.** The enclosed draft renewal Agreement with Maine Media Workshops/ Maine Media College contains the same terms as the past agreements.

**Action required:** *A motion to approve the renewal License Agreement for one year, May 1, 2011 through April 30, 2011.*

- 8. Consideration of the following renewal Victualer License: A Little Dream, Castlevie by the Sea, and Norumbega.** The appropriate reviews have been made by the Code Enforcement Officer and the Fire Chief.

**Action required:** *A motion to approve the Victualer License renewals as listed.*

- 9. Consideration of the following renewal Lodging Establishment Licenses: A Little Dream, Castlevie by the Sea, and Norumbega.** The appropriate reviews have been made by the Code Enforcement Officer and the Fire Chief.

**Action required:** *A motion to approve the Lodging License renewals as listed.*

- 10. Consideration of the Taxi Operator's License application for Kenneth Rinehart of Rockland, Maine:** Chief Gagne has reviewed and approved this application.

**Action required:** *A motion to approve the Taxi Operator's License for Kenneth Rinehart.*

- 11. Public hearings on the following liquor license applications:** There are no incidents on record with the Police department involving any of these businesses.
- a. **Schooner Exploration Associates, Ltd., d/b/a Schooner Appledore at Bay View Landing for Public Service Class I Malt, Spirituous, and Vinous Liquor License.**
  - b. **Quarry Hill at 30 Community Drive for a Class III Vinous and Class IV Malt Liquor License.**
  - c. **Christina Sidoti, d/b/a Paolina's Way at 7 Public Landing for a Class I Malt, Spirituous, and Vinous Restaurant Liquor License.**
  - d. **Terence & Annette Hazzard, d/b/a Blue Harbor House at 67 Elm Street for a Class V Bed & Breakfast Spirituous, Vinous & Malt Liquor License**

**Action required:** *A motion to approve the liquor licenses in a. through d.*

- 12. Discussion regarding brokerage commissions on the Town's Endowment Fund.** Years ago the Town chose a local brokerage firm, UBS, for the custody of the town's endowment fund that is managed by RM Davis. Periodically we are asked to review the commissions paid on these accounts. Enclosed is correspondence and cost comparison from Bill Allen at RM Davis, along with the questions the Board had at last meeting and Bill's responses to those questions. If the Board has an interest in a change to its directed brokerage firm, or would like to discuss the endowment fund and its commissions further, Mr. Allen would be happy to meet with the Board

### **13. Committee Reports**

### **14. Managers Report**

- a. **Review of financial reports**