

TO: Camden Select Board
FROM: Pat Finnigan, Town Manager
RE: Agenda Notes for October 25, 2011
Washington Street Conference Room
DATE: October 20, 2011

SELECT BOARD

1. **Public Input on non-agenda items.**
2. **Approval of Select Board Minutes from September 6, September 20, and October 4, 2011.**
3. **Presentation from Knox County representatives regarding upcoming \$2.5 million Public Safety Bond Referendum scheduled for Tuesday, November 8, 2011.** On November 8th, residents of Knox County will vote on a \$2.5 million public safety bond. The project consists of three elements: 1) A \$900,000 investment in modern, enhanced dispatching equipment and infrastructure, 2) acquisition, renovation and expansion of land and building at 301 Park St. in Rockland (approximately \$1,340,000), which is adjacent to the existing County Jail and 3) the remaining funds will be used for generator backup, driveway and access, moving, some furnishings, and professional fees (approximately \$260,000). The term of the bond is 15 years, and the improvements are designed to last 20 to 25 years. County Administrator Andrew Hart will attend the Board meeting to make a brief presentation about this project and answer questions.

***Suggested action:** Information only*

4. **Approval to conduct Fire Department training on November 6, 2011.** Edith Baker, who owns a home located at 58 Hosmer Pond Road, has offered to allow the Camden Fire Department to burn her home as part of a training exercise for the fire fighters. She wishes to remove the building and replace it with a more suitable home. This will give the fire fighters a valuable training opportunity so they are better prepared to deal with structure fires more safely. While the Board's approval is not required, this is on the agenda to make you aware of this, as well as inform the public prior to the live burn training exercise taking place.

***Suggested action:** a motion to support the training exercise and to thank Edith Baker for making her property available for the live burn training.*

5. **Approval of acceptance of donated Fire Department equipment.** Atlantic Engine Company No. 2 raised funds to purchase water rescue equipment. As noted by Chief Farley in the attached letter, with the many water bodies in our area, having the appropriate water rescue equipment available to the Fire Department will make water rescues safer and more effective. The value of the equipment is just over \$6,500. The Atlantic Engine Company No. 2 wishes to donate this equipment to the Camden Fire Department.

***Suggested action:** A motion to accept the donation of water rescue equipment from Atlantic Engine Company No. 2 to be used by the Camden Fire Department.*

6. **Request for Knox County to support funding of the Maine Coast Economic Alliance.**

Maine Coast Economic Alliance (MCEA) formerly known as Knox Waldo Regional Economic Development (KWRED) is a regional economic development partnership comprised of municipalities and businesses private sector, whose purpose is to increase economic development in this region. Originally funded by Camden, Rockland and Belfast, in FY 2010 Knox County recognized that MCEA plays an importance role in enhancing the region's economy and has funded MCEA. The Knox County Budget Committee will be considering funding for MCEA in the upcoming budget. Staff is recommending that the Board send a letter supporting continued funding for MCEA. The Budget Committee will be discussing this at a meeting on Oct. 27. Development Director Brian Hodges has prepared a memo and draft letter for the Board's consideration (attached). Justin Holmes, the Executive Director of MCEA will be at the Select Board meeting to provide a brief overview if MCEA's work.

Suggested action: *A motion to endorse the work of Maine Coast Economic Alliance (MCEA) and send a letter to the Knox County Budget committee supporting continues funding.*

7. **Request for the Select Board to send a letter of support regarding the Maine Coast Economic Alliance (MCEA) application for a Smart Growth America technical assistance grant regarding regional transit and transit oriented development.** The Maine Coast Economic Alliance (MCEA) is applying for a technical assistance grant focusing on transit oriented development and regional transit options for our region. Staff is requesting that the Select Board send a letter of support.

Suggested action: *a motion that the Select Board send a letter supporting the Maine Coast Economic Alliance's request for a technical assistance grant for transit oriented development.*

8. **Request for the Select Board to authorize the Town to submit a grant application to develop a Regional Open Space Guide.** The Penobscot Bay YMCA has funding through the Y-USA's Healthier Communities initiative to distribute grants of up to \$3,000 under a program called Action Communities for Heath, Innovation, and Environmental Change (ACHIEVE). Staff is seeking authorization to apply for funding to develop a regional Open Space Guide.

Suggested action: *a motion to authorize staff to submit a grant application to the YMCA ACHIEVE mini-grant program.*

9. **Approval of agreement between Camden First Aid Association and the Town of Camden for Emergency Medical Services.** Camden First Aid Association is the Town of Camden's designated primary emergency medical service provider. The attached Agreement sets forth the level of service that Camden First Aid Association will provide, and the Town agrees to pay \$10,000 for this service for the period July 1, 2011-June 30, 2012.

Suggested action: *a motion to approve the attached contract with Camden First Aid Association.*

10. Public Hearing regarding the following:

- a. **Adoption of Appendixes A, B, C of the General Assistance Ordinance for 2011-2012.** By Maine law, each municipality is required to administer a program to assist people in need of basic necessities, who meet certain income guidelines. The allowed amounts are adjusted annually. Attached are the recommended amounts prepared by the Maine Municipal Association. These updates to the General Assistance Ordinance are provided annually to comply with the State law.

Suggested action: a motion to adopt the 2011-2012 Appendixes A, B, and C of the General Assistance Ordinance.

- b. **Road name request to change Seaverns Drive in the Mountain Arrow Subdivision off High Street to Mountain Arrow Circle.** Attached is a memo and supporting materials from Addressing Officer, Beth Doan explaining this request to rename a private road. Both Police Chief Gagne and Fire Chief Farley approve of this change.

Suggested action: a motion to approve changing the name of Seaverns Drive to Mountain Arrow Circle

11. **Discuss rescheduling of November 15 Board meeting due to the conflict with the Chamber's Annual Dinner.** There are five Tuesdays in November. The board may want to consider meeting on Nov. 8 and Nov 22.

Suggested action: a motion to move the November Select Board meetings to ____ and ____.

12. **Approval of Taxicab Operator's License for Gordon Gill, Jr.** Chief Gagne has reviewed and approved the application.

Suggested action: a motion to approve the Taxi Operator's License for Gordon Gill, Jr.

13. Committee Reports

14. Manager's Report

WASTEWATER COMMISSIONERS

1. **Approval of a new application for a Master Drainlayer for 2011.** Enclosed for review is a recommended additional Master Drainlayer submitted by Wastewater Superintendent Ross Parker.

Suggested action: a motion to approve the application for a new Master Drainlayer for 2011.

BOARD OF ASSESSORS

1. **Consideration of real estate and personal property tax abatements for multiple properties for the property tax year 2011-2012:** Please see the enclosed memo and supporting materials from Assessor's Agent, Wes Robinson.
 - a. **Application of Williams Scotsman, Inc. for personal property taxes on 20 Lions Lane in the amount of \$16.17**
 - b. **Application of Steven Lary, OD for personal property taxes on 38 Curtis Avenue in the amount of \$592.24**
 - c. **Application of Louise Wagner for real estate taxes at 380 Belfast Road in the amount of \$122.48**

Suggested action: a motion to approve the abatement requests as listed.