April 20, 2016

The Town of Camden Cemetery Association held a meeting on the above date. Present were Parker Laite, Sr., Isa Babb, Jeff Sukeforth and Pat Ayers. Also attending were Select Board member Don White, Jr., Sexton Bruce Libby and Finance Director Carol Sue Greenleaf. The meeting was chaired by Jeff Sukeforth.

1. Approve the minutes of the 1/20/2016 meeting – Isa Babb made a motion, "to approve the minutes of the 1/20/2016 meeting as written". The motion was 2nd by Parker Laite and approved by a vote.

2. Financial reports – Carol Sue reviewed the financial reports ending March 31, 2016 with the Committee. She noted that revenues were over budget predictions by $5,832.00 (107%) with expenses at 88%. Oak Hill North graves have sold well and were $160.00 over the budgeted amount. The Committee has 2 reserve accounts that total $23,335.35 (Cemetery Association Reserve $16,324.78 and Oak Hill North Reserve $7,010.57). Parker Laite made a motion, "to approve the financial reports as written". The motion was 2nd by Isa Babb and approved by a vote.

3. Mt. View paving update – Mike Marriner is a local paving consultant. Last summer (2015) he inspected the paving needs at the Mt. View Cemetery and prepared project recommendations. During this meeting he was available by phone. The Committee listened to him explain his proposals and then asked questions. His project management fee is 8% of the total bid. Parker Laite made a motion, "to expend ***up to*** $19,500 plus the 8% project management fee of $1,560.00 for paving that would include a 2" base layer over gravel at the Mt. View Cemetery **subject to the area being defined".** The motion was 2nd by Isa Babb and approved by a vote.

OTHER

Carol Sue (retiring on May 6th) thanked the Committee for their help and support over these many years. Marlene Libby the Town of Camden's Treasurer will work with them moving forward.

The meeting adjourned at 4:45 PM
Respectfully submitted,
Carol Sue Greenleaf