

**Cemetery Association
Minutes of Meeting
January 16, 2013**

The Town of Camden Cemetery Association held a meeting on the above date. Present were Jeff Sukeforth, Isa Babb, Parker Laite, Sr., Kristine Lerner, Larry Gross, Pat Ayers and Jeff Weymouth. Also attending were Town Manager Pat Finnigan, Sexton Bruce Libby, Finance Director Carol Sue Greenleaf, Select Board member Don White, Jr. and Parks Maintenance Supervisor William Fitzcharles (Fitzy). The meeting was chaired by Jeff Sukeforth.

1. Approve the minutes of the October 24, 2012 meeting – Parker Laite made a motion, “to approve the minutes of the October 24, 2012 meeting as written”. The motion was 2nd by Isa Babb and approved by a vote.

2. Approve the minutes of the November 7, 2012 (special) meeting – Kristine Lerner made a motion, “to approve the minutes of the November 7, 2012 (special) meeting as written”. The motion was 2nd by Larry Gross and approved by a vote.

3. Financial reports – No vote taken (see agenda item #6)

4. Allowing headstones at the Oak Hill North Cemetery (By-law change)? – This discussion was continued from the November 7, 2012 (special) meeting. The grassy section along the right side of the 2nd avenue (facing the cemetery) was identified as the area where upright headstones would be allowed. Parker Laite reported that an estimate of \$2,000 would cover the cost of a survey, layout and pins. The committee agreed to move forward with these plans. Parker Laite made a motion, “to approve \$2,000 from account #5505-1255 to cover these costs”. The motion was 2nd by Kristine Lerner and approved by a vote.

Pat Finnigan told the committee that the dredging project was going very well and when finished the area would be flat and smooth.

Kristine Lerner made a motion, “to allow upright headstones (subject to size) at the Oak Hill North Cemetery in the section previously identified as the grassy section along the right side of the 2nd avenue (facing the cemetery) as depicted on the Conceptual Site Plan by Michael T. Farmer Associates dated May 21, 1997”. The motion was 2nd by Larry Gross and approved by a vote (6 yes, 1 abstention).

Parker Laite made a motion, “to approve the proposal developed by Bruce Libby dated January 16, 2013 that reads... *All upright stones are not to exceed 34” in total height including the base and the base is not to exceed 48” in length and 14” in width. No natural stones allowed (rocks). All stones are to be set on a concrete foundation with a minimum depth of 4’ and no less than 1” larger on all sides of the stone to be set. Use of full forms is required. In the case of cremations, 2 stones will be allowed per grave space. The second stone must be a flush marker. Only 24”x12” flush markers will be allowed on a single grave space. Upright monuments or*

48"x12" flush markers are to be centered on 2 grave spaces. All upright stones are to be set at the head (front) of graves". The motion was 2nd by Jeff Weymouth and approved by a vote.

5. Grub problem – After a brief discussion it was decided to wait until Spring and reevaluate this issue.

6. FY 2013-2014 budget – Carol Sue shared budget worksheets, final FY 2012 (ending 6/30/2012) financial reports and current financial reports with the committee. She noted that she had a conversation with Town Manager Pat Finnigan and it was agreed that in light of the uncertainty of State funding no increase in requests should be recommended. Last year a \$40,000 appropriation was received from the Town and \$50,000 was paid to the Parks Department for maintaining the cemetery grounds. After reviewing figures and discussion the final FY 2014 budget total was \$77,823 (expense and revenues). Parker Laite made a motion to, "approve the FY 2014 budget of \$77,823". The motion was 2nd by Jeff Weymouth and approved by a vote.

OTHER

Parker Laite told the committee that he had located large field stones in excellent condition that he thought could be used at the Oak Hill North Cemetery. He had spoken with the owner (of the stones) and determined they are available to purchase. The committee agreed they would look very nice and encouraged Parker to investigate a way to have the stones moved to the Oak Hill North Cemetery site. Carol Sue reported that the Oak Hill North Stone Wall Reserve account had a balance of \$23,798.57 as of 12/31/2012.

The new gate has been installed at the Oak Hill Cemetery. A donation of \$550 was received towards this project.

Larry Gross asked if any arrangements to use the Oak Hill North Cemetery for a helicopter pad during Toboggan Weekend in February had been made. Fitzzy said he would check into it.

The next meeting is scheduled for April 17, 2013 at 4:00 P.M. in the Washington Street Conference Room.

The meeting adjourned at 4:50 P.M.

Respectfully submitted,
Carol Sue Greenleaf