

**Cemetery Association  
Minutes of Meeting  
April 17, 2013**

Present: Parker Laite, Sr., Larry Gross, Isa Babb, Pat Ayers, Jeff Sukeforth, Jeff Weymouth and Kristine Lerner. Also attending were Town Manager Pat Finnigan, Sexton Bruce Libby, Select Board member Don White, Jr. and Finance Director Carol Sue Greenleaf. The meeting was chaired by Jeff Sukeforth.

1. Approve the minutes of the January 16, 2013 meeting – Jeff Weymouth made a motion, “to approve the minutes of the January 16, 2013 meeting as written”. The motion was 2<sup>nd</sup> by Pat Ayers and approved by a vote.
  
2. Financial reports – Carol Sue reviewed the financial reports ending March 31, 2013 noting grave sales to date; Oak Hill 3 and Mt. View 4. She also reported that the tomb fees (\$350.00) shown on the revenue report were collected for the 2011-2012 winter (paid after 6/30/12). Tomb fees for this past winter will be billed in May. Expense lines titled “Part Time Salaries” and “FICA & Medicare” are slightly overdrawn because the Sexton has spent additional time selling graves. The “Stone Restoration” line is almost entirely spent (\$100.00 remaining). Parker Laite made a motion, “to accept the financial reports as presented”. The motion was 2<sup>nd</sup> by Isa Babb and approved by a vote.
  
3. Stones for Oak Hill North Cemetery (approve purchase and transportation expenditures) – Parker Laite told the committee that the rocks would cost \$10.00 a piece and he anticipated buying 100 of them. A quote from Farley & Son dated 2/20/2013 for loading, transporting, placement and turf repair totaled \$11,900.00. Pat Ayers made a motion, “to spend up to \$13,000.00 from the Stone Wall Reserve account on this project”. The motion was 2<sup>nd</sup> by Christine Lerner and approved by a vote. The Stone Wall Reserve account had a balance of \$23,804.44 on 3/1/13.

OTHER

\*Parker Laite asked Town Manager Pat Finnigan when the dredging project clean-up would be completed. She indicated every effort would be made to have the site restored by Memorial Day. Sexton Bruce Libby asked if the crushed stone would also be removed during the clean-up.

\*Questions were raised about the fencing (painting project) at the Mt. View Cemetery. A painting contractor was hired several years ago, but the work was never completed satisfactorily. The fence remains (in various stages) in disrepair and need of sandblasting paint that continues to peel. Pat Finnigan will check with the Parks Supervisor (Fitzzy) to determine whether his crew can complete the work necessary.

\*Kristine Lerner asked about the “grub” problem. Bruce Libby said it is too early in the season to know if the grubs were winter killed. Fitzzy will be asked about it later in the season.

\*The next meeting is scheduled for July 17, 2013 at 4:00 P.M. in the Washington Street Conference Room.

The meeting adjourned at 4:30 P.M.

Respectfully submitted,  
Carol Sue Greenleaf