



## Town of Camden Select Board Meeting January 5, 2016

### Minutes

**Present:** Select Board Chair John French and Select Board Members, Don White, Leonard Lookner, Martin Cates, James Heard, and Town Manager, Pat Finnigan. Also present were Fire Chief Farley, Police Chief Gagne, Camden Firefighters, and a member of the press.

#### 1. Call to Order

Board Chair John French called the meeting to order at 6:30 pm.

#### 2. Communications, Presentations, and Recognitions

Fire Chief Chris Farley said the Fire Department strives to make sure fire fighters are well-trained so the department can deliver the level of service the citizens of Camden expect. He said several fire fighters had recently completed training and course work and he wanted to recognize their efforts. Chief Farley first recognized Assistant Chief Andrew Lowe for leading the Knox County Fire Training Academy for the past 4 years. He said this required a lot of evening and weekend work, and sad Andrew had gone above and beyond the call of duty. Chief Farley thanked Assistant Chief Lowe for his efforts.

The Chief then recognized firefighters Scott Entwistle, Matthew Heath, Earle Holt, Kevin Mulvihill, and Jared Lindsey for completing the Knox County Fire Academy training program over the past two years. The Chief also noted that Scott Entwistle, Matthew Heath, Earle Holt, and Kevin Mulvihill had participated in the leadership program offered by Southern Maine Community College and the Maine Fire Service. Finally, Chief Farley recognized Mathew Heath for completing courses through the Maine Emergency Management Agency (MEMA) and Matt is now a certified Emergency Manager.

The Select Board commended the firefighters for their dedication and their service to the community and gave them a standing ovation.

Chief Farley then introduced firefighter Ed Geis who had prepared an application for the department to receive grant funds through the Assistance to Firefighter Grant program. The department was applying for funds to replace Self Contained Breathing Apparatus (SCBA's), acquire an all terrain utility vehicle which would be used for fighting woods/forest fires and assist with rescues in difficult terrain, and purchase a generator to upgrade the one in the public safety building. The Select Board thanked Ed Geis for his work on the application and hoped that it would be successful.

#### 3. Citizen Comments (for items *not* on the agenda)

There were no citizen comments.

#### **4. Approval of Select Board Minutes of December 15, 2015**

Martin Cates made a motion to approve the Minutes as presented. James Heard seconded the motion. The motion passed 5-0.

#### **5. Select Board Member Reports**

Leonard Lookner, the liaison to the Harbor Committee, reported that the January Harbor Committee was cancelled; the next meeting would be February 4.

Jim Heard commented that he thought the joint meeting with Lincolnville held the previous night had been productive and would lead to positive work between the two towns.

Don White reported that the Planning Board continued to work on addressing short-term rental lodgings.

#### **6. Town Manager Report**

The Town Manager reported that after record warm temperatures on Christmas, the Snow Bowl finally was able to make snow and open the carpet lift and the double lift on January 1. She said this was the first time people had been on the double lift and it received rave reviews. Over the holiday weekend, in addition to season pass holders, more than 400 people bought tickets, and more than 100 people took ski lessons.

#### **7. New Business**

- 1) **Award bid for purchase of a 2016 Ford utility Police Cruiser.** Police Chief Randy Gagne explained that this vehicle will replace the Police Department's oldest cruiser: a 2012 Dodge Charger. He said the Town had received bids from two companies: Yankee Ford of \$28,637, and Quirk Auto Group which submitted a base bid of \$27,579 which was based on the exact bid specifications, and an alternate bid of \$27,371.

Chief Gagne recommended that the Select Board award the bid to Quirk Auto Group based on its alternate bid of \$27,371. He said the difference with the alternate bid was the lighting package, but he was satisfied that the lighting was suitable for the department's needs.

Don White made a motion to award the bid for a 2016 Ford Utility Police Cruiser to Quirk Auto Group in the amount of \$27,371. Martin Cates seconded the motion. The motion passed 5-0.

- 2) **Authorize the Town Manager to enter into an agreement with the Town of Rockport to share Assessing services.** The Town Manager explained that Camden and Rockport had been sharing assessing services for more than a year. Rockport Assessor Kerry Leichtman has been providing assessing services to both communities. This had been done on an informal basis. Ms. Finnigan said that both she and Rockport Manager Rick Bates felt sharing assessing services was working well. The purpose of this agreement

was to formalize the arrangement so it could continue. The towns would share the expenses of

the position equally. The Agreement is for one year which will automatically renew annually unless either Town notifies the other that it no longer wishes it to continue. Ms. Finnigan said that there were a few changes to the agreement being recommended by the Town Attorney which would need to be agreed to by Rockport. She asked that the Select Board authorize her to sign the draft agreement with the understanding that she be authorized to make non-substantive changes recommended by the attorney.

Martin Cates made a motion to authorize the Town Manager to enter into an agreement with the Town of Rockport to share assessing services and authorize her to make modifications as recommended by legal counsel. James Heard seconded the motion. The motion passed 5-0.

- 3) **Appointment of Matt Brown to the Camden Opera House Committee.** Don White made a motion to appoint Matt Brown to the Camden Opera House Committee. Martin Cates seconded the motion. The motion passed 5-0.

### **Adjourn**

Don White made a motion to adjourn the Select Board Meeting and hold a workshop to discuss the FY17 budget and capital improvement plan. Martin Cates seconded the motion. The motion passed 5-0.

Respectfully submitted,

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Nora E. McGrath, Recording Secretary