



**Town of Camden
Select Board Meeting
April 15, 2014 - 6:30 PM
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22
and web streamed at www.townhallstreams.com/locations/camden-me

Agenda

A. Call to Order

B. Communications, Presentations, and Recognitions

- 1) Downtown Business group: Business is Blooming (request to hold sidewalk sale)
- 2) Communication from the Housing Committee

C. Citizen Comments (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes

D. Approval of Select Board Minutes dated April 1, 2014

E. Select Board Member Reports

F. Town Manager Report

G. Old Business

1. Enter into a contract with Murphy Appraisal Services, Inc to provide professional assessing services (tabled from meeting of April 1)

H.. Old Business

1. Consideration of the FY15 Municipal Budget
2. Public Hearings regarding the following renewal liquor and special amusement permits:
 - a) Elm Street Grill for a Class I Restaurant Liquor License at 115 Elm Street.
 - b) Elm Street Grill for a Special Amusement Permit at 115 Elm Street
 - c) Norumbega for Class I Restaurant Liquor License at 63 High Street
 - d) Camden Harbour Inn for Class I Hotel Liquor License at 83 Bay View Street
 - e) Camden Harbour Inn for Special Amusement Permit
 - f) Anderson Inn for a Class I Restaurant Liquor License at 30 Community Drive
 - g) Atlantica for a Special Amusement Permit at 9 Bay View Landing

I. Select Board Closing Comments

Adjourn

From: [Flint Decker](#)
To: [Janice Esancy](#)
Subject: Application for Sidewalk Sale for CDBG - Business is Blooming in Camden May 16 to 18, 2014
Date: Friday, March 28, 2014 1:57:18 PM
Attachments: [Business is Blooming in Camden CDBG application May 16 to 18, 2014 care of sidewalk sale approval..pdf](#)

Hello Janice,

Thank you for adding us to the April 15th Agenda for our 3rd year request for the following on behalf of the CDBG and Business is Blooming in Camden;

- Camden Downtown Business Group CDBG looks to celebrate its third year with its "Business is Blooming in Camden" celebration.
- The CDBG seeks a third year Approval for our CDBG members approval for our Sidewalk sale activities - same as in previous years, from May 16 to May 18.
- Area of Sidewalk sale, planned to be the same as within our first 2 years, to be in the centrally located Downtown Core areas on Main, Elm, Bay View, Mechanic, Washington by members of CDBG.
- All merchants provided by CDBG, the same town code guidelines as previously provided by Town CEO, from Mr. Wilson's office for sidewalk sales.
- PDF of our application attached. Areas filled in were the areas working on the PDF. Areas blank were not working or active so please find this note to help!

Thank you Janice for this request and I will be appearing on the evening of April 15th to answer any questions of the application which members of the Select Board may have.

All my best,

Flint

A. Flint Decker
President & Designated Broker

The New England Real Estate Company
Our Approach is Simple. Our Passion is Maine.

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April 4, 2014

Mr. Martin Cates, Chair
Select Board
Town of Camden
PO Box 1207
Camden, ME 04843-1207

Re: Camden Housing Committee- Resignation

Dear Martin,

After a combined 48 years of service with the Camden Housing Committee, the undersigned, hereby resign, effective immediately.

Attached is a copy of the Committee's annual report which sets for the reasons why the cause of affordable housing has run its course, at least for the foreseeable future, here in Camden.

Together with CAHO, and with the support of the Select Board, we have done great work and are proud that our joint efforts have made home ownership in Camden a reality for many families.

Sincerely,

Joanne Campbell, President
Dana Strout, Vice President
Frank J. Toole, Secretary

cc: James Heard, Liaison



Town of Camden
Minutes of the Select Board Meeting
April 1, 2014
6:30pm

PRESENT: Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Don White, and Town Manager Finnigan. Also present were members of the press and public.

A. Call to Order

The meeting was called to order at 6:30pm.

B. Communications, Presentations, and Recognitions

1. Ragged Mountain Redevelopment Project Update

Parks and Recreation Director Landon Fake updated the Board on logging operations currently underway to clear trails at the Camden Snow Bowl. He said they are clearing a total of 15 acres which will increase the ski terrain by a third to a total of 60 acres. Fake reported that the ski area may open a 6th day rather than just five days a week and that strategic price increases are being considered. He also said that he is implementing a new marketing and sales structure for the staff.

Fake answered questions from the Board regarding lodge capacity and LED lights being installed.

C. Citizen Comments

There were no citizen comments.

The Chair opened the floor to comments from the Board.

Don White thanked the Budget Committee for their work over the past several weeks. He also noted that the Chamber's Business and Community Expo was coming up on April 9th.

D. Approval of Select Board Minutes

John French made a motion to approve the minutes of the Select Board meeting dated March 18, 2014. Don White seconded the motion. It was unanimously approved.

E. Select Board Member Reports

Don White said that the Planning Board would be meeting to review the redevelopment project.

F. Town Manager Report

The Town Manager thanked the 23 members of the Budget Committee for their work on the FY15 Budget and summarized some of the highlights of the budget process. Finnigan also reported that the Dam Committee had met and thanked Ross Parker for paying close attention to lake levels.

The Town Manager added that the Town is now entering the fourth quarter of the fiscal year and that the budget looks on target for the time of year.

G. New Business

1. Enter into a contract with Murphy Appraisal Service, Inc. to provide professional assessing services

Donald White made a motion to table this item. James Heard seconded this motion. The motion passed unanimously.

2. Consideration of the Harbor Committee's recommendation to Amend the Harbor Ordinance: Article VI, Section 2.C "Outer Harbor Piers"

Gene McKeever, Chair of the Harbor Committee, presented a recommendation for an ordinance change that had been supported unanimously by the Committee. He said their recommendation is to amend the Harbor Ordinance to eliminate wording in the Consolidated Piers section concerning permission for new piers in the outer harbor. He said they had researched the matter with the Town Attorney and the Code Enforcement Officer, neither of whom had found any issues with the recommendation.

McKeever described reasons that the change is being recommended. Aesthetics was a primary reason, he said, since the beauty of Camden's harbor attracts visitors and is worth protecting. McKeever pointed out that additional piers are visible from the top of Mt. Battie. Additionally, safety for small water craft such as kayaks and the Yacht Club junior sailing program boats was an important consideration he said, due to the fact that more piers present obstacles and navigational hazards in what's already a crowded harbor.

Cates and French expressed the view that the rights of property owners to construct piers would be affected by the ordinance change. They felt that this would reduce the values of the properties and would in turn negatively affect property tax revenue and would have an impact on salability of those specific properties. Heard said he'd rarely seen a case where money trumps aesthetics.

Depth of the water at the end of the piers was discussed, as were alternative uses of the piers other than for bringing in boats.

Harbor Committee members addressed the Board including Stephen Gold, Ben Ellison and Sandy Welte.

Don White suggested that more time be allowed for review of this matter and that there

was not a rush to get it on the June ballot.

Leonard Lookner made a motion to schedule a public hearing on this matter for the May 20th meeting of the Select Board, with the possibility of putting it on the November ballot. James Heard seconded this motion.

Don White made a motion to amend the motion to schedule this matter for a public hearing at the July 15th meeting of the Select Board. John French seconded this motion. The motion passed by a vote of 3-2-0, (Lookner and Heard opposed).

A vote was called on the amended motion. The motion passed by a vote of 3-2-0, (Lookner and Heard opposed).

3. Report of the Harbor Master re: 2014 Daysailor Schedule

Harbormaster Steve Pixley presented the 2014 Daysailor Schedule. He noted that Owl had been added this year, and that the group had determined that 3-hour trips for Owl would be more workable than 4-hour trips that had been discussed earlier. Pixley said all the permit holders were in agreement with the schedule as presented.

Pixley answered questions from Board members. There was some discussion among the Board regarding Betselma's permit and other matters pertaining to the schedule.

The two owners of Camden Harbor Cruises, which operates Lively Lady and Betselma, spoke briefly concerning their boats' operations. Ben Ellison also spoke to the Board in support of the schedule, noting how all the captains had worked hard on it and had agreed upon it as presented.

James Heard thanked the captains and Pixley for figuring out a suitable daysailor schedule.

4. Public Hearings: Liquor License Renewals

Chairperson Cates opened a public hearing.

a) Application of Whitehall Inn Operating Company, d/b/a Whitehall Inn, located at 52 High Street, for a Class 1 Hotel Malt, Spirituous and Vinous Liquor License.

b) Application of Brian Hill, d/b/a *Seabright*, located at 7 Public Landing, for a Class I Restaurant Malt, Spirituous and Vinous Liquor License

Leonard Lookner made a motion to approve the liquor license renewals for Whitehall Inn Operating Company, d/b/a Whitehall Inn, located at 52 High Street, for a Class 1 Hotel Malt, Spirituous and Vinous Liquor License and Brian Hill, d/b/a Seabright, located at 7 Public Landing, for a Class I Restaurant Malt, Spirituous and Vinous Liquor License. James Heard seconded this motion. The motion passed unanimously.

5. Set Dates for April Select Board meetings

Pat Finnigan told the Board that they would need to schedule a meeting for April 29th to

sign the warrant.

Leonard Lookner made a motion to include April 29th in the Board meeting schedule for April. Don White seconded this motion. The motion passed unanimously.

H. Select Board Closing Comments

I. Consideration of a request for a Poverty Abatement *(Executive Session 36 M.R.S.A. 841.2.E)*

Don White made a motion to adjourn the meeting and go into Executive Session to discuss a poverty abatement under 36 M.R.S.A. 841.2.E. John French seconded this motion. The motion passed unanimously.

Adjourn

Respectfully submitted,

Karen Brace
Recording Secretary

CONTRACT FOR ASSESSING SERVICES

This Agreement is made and executed between the **TOWN OF CAMDEN, MAINE**, acting through and by its elected officials, and **MURPHY APPRAISAL SERVICES, INC.**, acting through and represented by the President of the corporation, James H. Murphy, Jr.

This contract represents the following understanding:

The TOWN OF CAMDEN is currently without an Assessors Agent. The TOWN OF CAMDEN wishes to enter into an agreement with MURPHY APPRAISAL SERVICES, INC. as consultant to provide professional assessing services until such time as the TOWN OF CAMDEN either by contract or employment engages a replacement Assessors' Agent.

MURPHY APPRAISAL SERVICES, INC. will assign James H. Murphy, Jr. for the purpose and function of assisting the TOWN OF CAMDEN until such time as the TOWN OF CAMDEN hires a replacement Assessors' Agent.

That the intended purpose and function is for MURPHY APPRAISAL SERVICES, INC. to provide professional assessing services. MURPHY APPRAISAL SERVICES, INC. is not offering at this time any long term commitment for assessing services and would not be a candidate for the position of Assessors' Agent.

The TOWN OF CAMDEN understands that this agreement is a short term agreement and that MURPHY APPRAISAL SERVICES, INC. is only expected to provide limited assessing services. The TOWN OF CAMDEN will provide, at their expense, basic assessing functions.

That the TOWN OF CAMDEN and MURPHY APPRAISAL SERVICES, INC. agree that, upon mutually agreeable terms that the parties may negotiate, the Parties may enter into an additional agreement for training, mentoring and support services once a replacement Assessors Agent is retained.

MURPHY APPRAISAL SERVICES, INC. commits to achieve the following:

1. Provide 2 days per month of assessing services at the Camden Town office.
2. Complete the professional assessing services necessary to achieve the completion of the 2014-2015 tax commitment
3. Be available for phone consultation at anytime during normal business hours.
4. Assist in the hiring of a replacement assessors agent

TOWN OF CAMDEN commits to achieve the following:

1. Provide employee assistance to MURPHY APPRAISAL SERVICES, INC.
2. Reasonably advertise, interview and hire a replacement assessors' agent
3. Provide basic assessing support

Now therefore, in consideration of the mutual covenants herein, the parties agree as follows:

CONTRACT FOR ASSESSING SERVICES

1. REPRESENTATION OF MURPHY APPRAISAL SERVICES, INC.

A. MURPHY APPRAISAL SERVICES, INC is a Maine Corporation and is in good standing, duly organized under the laws of the State of Maine, providing an assigned employee to facilitate the completion of the yearly municipal assessing function.

B. MURPHY APPRAISAL SERVICES, INC is a Maine Corporation whose shareholders are: James H. Murphy, Jr., President; T. Anne Murphy, Vice President and James H. Murphy, Secretary-Treasurer

C. James H. Murphy, Jr., President and James H. Murphy, Secretary-Treasurer are employees of MURPHY APPRAISAL SERVICES, INC.

D. The person assigned to the TOWN OF CAMDEN, MAINE will be James H. Murphy, Jr., a Certified Maine Assessor (CMA). No other person will be assigned or subcontracted to the TOWN OF CAMDEN, MAINE without the prior and expressed written approval of the TOWN OF CAMDEN, MAINE Board of Selectmen.

E. All employees of MURPHY APPRAISAL SERVICES, INC. will be covered and at all times be represented by workers compensation insurance provided by and at the expense of MURPHY APPRAISAL SERVICES, INC. An in-force workers compensation policy is in effect and will be made available on demand to the TOWN OF CAMDEN, MAINE. MURPHY APPRAISAL SERVICES, INC. hereby agrees that it will make known immediately to the TOWN OF CAMDEN, MAINE notice of the assigned person request waiver of benefits from the Maine Workers Compensation Commission.

2. The TOWN OF CAMDEN, MAINE enters into this agreement for Temporary Assessing Services under “Independent Contractor” status (IRS Publication 963) and not as an employee. MURPHY APPRAISAL SERVICES, INC. will be responsible for all of its employees Worker Compensation costs, Liability Insurance, all Federal, State and local tax filings; all of its own equipment and tools, vehicle costs and other clothing and items of need to complete the assignment contracted.

MURPHY APPRAISAL SERVICES, INC. hereby agrees to indemnify and hold harmless the TOWN OF CAMDEN, MAINE for any and all penalties and interest that may be assessed against the TOWN OF CAMDEN, MAINE for any failure by MURPHY APPRAISAL SERVICES, INC to pay Federal, State and local taxes, interests and penalties. MURPHY APPRAISAL SERVICES, INC. is not an employee of the TOWN OF CAMDEN, MAINE. All personnel of MURPHY APPRAISAL SERVICES, INC. are expressly identified as employees of MURPHY APPRAISAL SERVICES, INC.

3. The TOWN OF CAMDEN, MAINE enters into this agreement for Temporary Assessing Services under an expressed contract for completion of the municipal tax assessment functions in preparation of the yearly municipal tax commitment.

4. REPORTS : A periodic progress report will be presented as needed in written form as determined by MURPHY APPRAISAL SERVICES, INC.

CONTRACT FOR ASSESSING SERVICES

5. ACCESS TO THE TOWN OFFICE: Access to the town office is necessary for completion of the specifications of the contract.

6. SUPPLIES: The TOWN OF CAMDEN, MAINE will be responsible for the costs of general expenses for completion of tax map updates, a computerized assessing system with peripheral equipment as agreed by the parties and other office supplies typically used for assessing duties.

7. OTHER REPRESENTATION: The TOWN OF CAMDEN, MAINE agrees that MURPHY APPRAISAL SERVICES, INC. will provide the Board of Assessors with appropriate assistance as needed at the expense of the TOWN OF CAMDEN, MAINE for abatement appeals to the Camden Board of Assessment Review, Knox County Commissioners, Maine State Board of Property Tax Review or to any other court of competent jurisdiction..

8. CONTRACTUAL COMPENSATION: The TOWN OF CAMDEN, MAINE agrees to pay MURPHY APPRAISAL SERVICES, INC. as follows:

- A. The Town will remit, from invoice, the rate of \$75 per hour. Taxpayer identification number to be present on all invoices.
- B. The Town will remit, from invoice, \$400 per month as retainer for services, for MURPHY APPRAISAL SERVICES, INC. to be available by phone to the support staff of the TOWN OF CAMDEN.
- C. That any additional service, as mutually agreed by the parties, will be at the rate of \$75 per hour.
- D. That should additional assistance be necessary the TOWN OF CAMDEN agrees to remit, from invoice, at the rate of \$40 per hour. Such assistance is defined as being an additional employee of MURPHY APPRAISAL SERVICES, INC. engaged to assist in the efficient completion of the field permit review work necessary for the 2014 commitment.
- E. Compensation for any municipal meeting is to be at \$75 per hour for the first hour and \$75 per hour prorated at 15 minute increments after the first hour unless that meeting occurs during scheduled duty time.
- F. That this agreement commences upon signature of the parties. This agreement terminates 6 months from the date of signature of the parties. Extension of the agreement may be in 4 month increments by written amendment and agreement of the parties.

MURPHY APPRAISAL SERVICES, INC. intends to have scheduled one full day of office hours twice per month. MURPHY APPRAISAL SERVICES, INC. reserves the option to set and adjust the schedule time as MURPHY APPRAISAL SERVICES, INC. sees fit.

9. SEVERANCE: Should MURPHY APPRAISAL SERVICES, INC. not be performing to the expectations of the Board of Assessors, the MURPHY APPRAISAL SERVICES, INC. will receive in written form from the Board of Assessors a detail of the areas of concern. Items pertaining to legally obligated duties of assessing standards will not be deviated from in any manner and will not be grounds for termination of the contract. Notwithstanding the terms of this subparagraph 8,

CONTRACT FOR ASSESSING SERVICES

nothing herein shall limit the right of either Party to terminate this agreement without cause or alleged fault as follows: MURPHY APPRAISAL SERVICES, INC. may, at their option, without any recourse terminate this agreement with a 30 day notice. The TOWN OF CAMDEN may, at their option, without any recourse terminate this agreement with a 30 day notice.

In the unforeseen event the assigned person, James H. Murphy, Jr. terminates employment with MURPHY APPRAISAL SERVICES, INC.; the remaining shareholders of MURPHY APPRAISAL SERVICES, INC. will make the Board of Selectmen of the TOWN OF CAMDEN, MAINE aware of the termination within 7 business days and that the contract will be terminated 30 days from the notice.

10. CONTINUING EDUCATION: The TOWN OF CAMDEN, MAINE is not responsible for any educational expenses. No education days are allowed due to the short term nature of the contract.

11. DUTIES OF MURPHY APPRAISAL SERVICES, INC. MURPHY APPRAISAL SERVICES, INC. shall update property records, preliminary mapping, perform inspections, prepare all state forms and returns, prepare the tax commitment, complete all duties and functions within the scope of an Assessors' Agent under the laws of the State of Maine. Said duties and obligations are to be completed and submitted to the agency requesting such documents by the legal date due.

The Board of Assessors shall not relinquish the legal obligation of the office of Assessor. MURPHY APPRAISAL SERVICES, INC. at no time will assume the office of Assessor.

MURPHY APPRAISAL SERVICES, INC. shall advise the Board of Assessors, Town Manager Patricia Finnigan, or their successor in office.

12. PROHIBITION OF CONFLICTING REPRESENTATION. For the period of the contractual agreement MURPHY APPRAISAL SERVICES, INC. and any employee is prohibited from performing any other real and personal property valuation services within the Town of CAMDEN, Maine for any reason.

13. CONFLICT OF LAWS: This agreement shall be governed by and construed in accordance with the laws of the State of Maine

14. SEVERABILITY OF PROVISIONS: In case of any one or more provisions contained in the agreement should be found to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired.

15. ENTIRE AGREEMENT: This document constitutes the entire agreement between the TOWN OF CAMDEN, MAINE and MURPHY APPRAISAL SERVICES, INC. with respect to the subject matter thereof and the agreement supersedes all previous negotiations, discussions and agreement between the parties. Amendment of the contract will be in written form and such amendments will be made at the agreement of the TOWN OF CAMDEN, MAINE and MURPHY APPRAISAL SERVICES, INC.

CONTRACT FOR ASSESSING SERVICES

IN WITNESS THERE OF, THE PARTIES OR DULY EMPOWERED REPRESENTATIVES,
EXECUTING THIS AGREEMENT ON THE 15th DAY OF April 2014.

FOR MURPHY APPRAISAL SERVICES, INC.

James H. Murphy, Jr., its President

Witness

FOR TOWN OF CAMDEN, MAINE

SELECT BOARD

Martin Cates, Chair

Witness

Donald White, Vice Chair

John R. French, Jr.

James Heard

Leonard Lookner

TOWN OF CAMDEN FY15 BUDGET

General Govt: Administration/Finance/Assessing

		FY 12	FY 12	FY13	FY13	FY 14	FY 15	FY15 Mgr	Budget Comm	Select Board
	Account	Budget	Actuals	Budget	Actuals	Budget	Request	tecommends	Recommends	Recommends
0101-0101	Full Time Salaries	466,643	404,978	384,049	371,681	407,990	411,990	411,990	411,990	411,990
0101-0105	Part Time Salaries	10,940	11,083	12,500	10,197	12,500	13,500	13,500	13,500	13,500
0101-0501	FICA & Medicare	37,716	31,446	30,336	29,983	32,168	32,545	32,545	32,545	32,545
0101-0505	Retirement/ICMA	21,765	19,448	18,000	19,738	23,680	31,600	31,600	31,600	31,600
0101-0510	Medical Insurance	118,337	100,088	110,000	102,059	106,500	109,900	109,900	109,900	109,900
0101-0515	Employee Assistance Program	720	1,150	1,300	1,091	1,300	1,300	1,300	1,300	1,300
0101-1001	Office Supplies	11,680	13,446	12,500	12,791	13,000	13,000	13,000	13,000	13,000
0101-1003	Postage	13,427	14,434	14,500	11,713	14,500	15,000	15,000	15,000	15,000
0101-1004	Advertisement & Recruiting	5,469	2,719	5,000	2,941	5,000	5,000	5,000	5,000	5,000
0101-1005	Dues & Publications	2,690	2,058	3,800	2,282	3,800	3,800	3,800	3,800	3,800
0101-1201	Mileage	3,940	2,408	3,400	775	3,000	2,000	2,000	2,000	2,000
0101-1202	Professional Development	6,190	4,736	5,000	4,267	5,500	6,000	6,000	6,000	6,000
0101-1210	Liens & Discharges	4,412	2,854	4,000	2,809	4,000	4,500	4,500	4,500	4,500
0101-1211	Elections	11,308	12,201	13,000	10,588	12,000	12,000	12,000	12,000	12,000
0101-1214	Town Clock	1,288	1,301	1,400	1,336	1,400	1,500	1,500	1,500	1,500
0101-1520	Communications	2,574	3,011	2,750	3,213	2,750	3,000	3,000	3,000	3,000
0101-3011	Printing	6,763	7,390	7,000	7,623	7,000	7,000	7,000	7,000	7,000
0101-3012	Organization Dues	8,894	8,305	8,400	8,531	8,830	8,740	8,740	8,740	8,740
0101-3013	Equipment Maintenance Contracts	9,962	8,600	9,600	10,848	9,600	9,800	9,800	9,800	9,800
0101-3025	Auditor	18,000	17,500	18,500	9,800	18,500	19,000	19,000	19,000	19,000
Total Administration/Finance/Assessing		762,716	669,156	665,035	624,267	693,018	711,175	711,175	711,175	711,175
		<i>2.6% Change over FY14</i>								

0101-0101 **Full Time Salaries**

Administrative and Finance staff: Town Manager's Office, Finance Office, Town Clerk, Treasurer, Tax Collector, Assessors' Agent

0101-0105 **Part Time Salaries**

Select Board 5 @\$1500
Select Board minutes, video

0101-0110 **FICA & Medicare**

Required 7.65% employer contribution to Social Security

0101-0505 **Retirement/ICMA**

4.4% of wages of those participating in the International City Management Assn (ICMA)
The employer share for employees participating in ME Public Employees Retirement (MEPERS) was 6.5%.
The employer share is being increased to 7.8%; the employee share was 6.5% and is being increased to 7%.

0101-0510 **Medical Insurance**

Health insurance coverage for full time employees.
Employees hired after January 2007 pay 20% of family coverage

0101-0515 **Employee Assistance Program**

Employee referral program for professional counseling

0101-1001 **Office Supplies**

General office supplies for all administrative offices

TOWN OF CAMDEN FY15 BUDGET

- 0101-1003 **Postage**
Postage for tax bills and motor vehicle registration reminders and all correspondence
Includes box rental and bulk mail permit
- 0101-1004 **Advertisement & Recruiting**
Public hearing notices, bid advertisement, employee recruitment, committee vacancies, background checks
- 0101-1005 **Dues & Publications**
Town Clerk, Tax Collector/Treasurer, Finance, Assessor, General Assistance Administrator, Town Manager
- 0101-1201 **Mileage**
Mileage for staff when personal vehicles are used for work purposes
- 0101-1202 **Professional Development**
Training conferences and seminars; required certifications for the Tax Collector,
Town Clerk, Treasurer, and Assessor
- 0101-1210 **Liens & Discharges**
Recording costs for property tax liens and discharges have increased at the Registry of Deeds,
and small claims court costs. Costs are recovered from taxpayers upon payment of liens & shown
as revenue.
- 0101-1211 **Elections**
- | | |
|-----------------------------------|--------|
| Warden/Deputy at \$250 x 2 electi | 500 |
| Poll workers | 1,100 |
| Town Clerk & Deputy Registrar | 2,400 |
| Absentee ballot envelopes/misc el | 1,300 |
| Ballot printing - 2 elections | 3,200 |
| Machine programming (2 election: | 2,100 |
| Machine maintenance contract | 1,400 |
| | 12,000 |
- Budget is net of school share of election costs.
Funds 2 elections (November and June)*
- 0101-1214 **Town Clock**
Annual clock inspection, repair & parts replacement.
- 0101-1520 **Communications**
Telephone charges for all town office phones, fax and cell phones
- 0101-3011 **Printing**
Forms, Annual Report, checks, tax maps, tax bills, motor vehicle registration notices, etc.
- 0101-3012 **Organization Dues**
Annual dues to:
Maine Municipal Association
Maine Service Center Coalition
- 0101-3013 **Equipment Maintenance Agreements**
Maintenance agreements, repair for copiers, potage meter
General office equipment repair & maintenance
- 0101-3025 **Auditor**
Contract for the annual financial audit

TOWN OF CAMDEN FY15 BUDGET

General Govt: Professional Services

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY 15 Request tecomments	FY15 Mgr Budget Comm Recommends	Select Board Recommends
0102-3001	General Legal	40,000	44,289	38,000	13,817	36,000	16,000	16,000	16,000
0102-3002	Planning Board Legal	2,500	3,173	3,000	2,757	3,000	3,000	3,000	3,000
0102-3003	Zoning Bd of Appeals Legal	1,000	233	1,000	226	1,000	5,000	5,000	5,000
0102-3004	Personnel Legal	1,500	4,848	2,000	2,738	3,000	3,000	3,000	3,000
0102-3005	Other Legal	3,000	3,832	2,000	3,299	3,000	20,000	20,000	15,000
0102-3007	Eng Professional Services	4,000	542	5,000	4,088	5,000	8,000	8,000	8,000
Total Professional Services		52,000	56,915	51,000	26,923	51,000	55,000	55,000	50,000

-2.0% *Change over FY14*

- 0102-3001 **General Legal**
Funds for general legal servcies except for those below

- 0102-3002 **Planning Board Legal**

- 0102-3003 **Zoning Board of Appeals**

- 0102-3004 **Personnel Legal**

- 0102-3005 **Other Legal**
Funds specialized legal costs, including outside counsel if necessary.

- 0102-3007 **Engineering & Professional Services**
Professional fees for consultants and engineering as needed

TOWN OF CAMDEN FY15 BUDGET

General Govt: Planning & Development

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY14 Budget	FY 15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
0103-0101	Full Time Salaries	155,000	154,066	160,000	158,704	172,400	178,600	178,600	178,600	178,600
0103-0105	Part Time Salaries	2,000	1,924	3,500	1,395	2,000	2,000	2,000	2,000	2,000
0103-0501	FICA & Medicare	12,000	12,639	12,300	12,923	13,342	13,700	13,700	13,700	13,700
0103-0505	Retirement	6,800	6,779	6,800	8,411	11,202	13,850	13,850	13,850	13,850
0103-0510	Medical Insurance	34,000	32,731	34,000	36,930	36,000	43,000	43,000	43,000	43,000
0103-1201	Mileage	6,500	7,047	6,500	6,980	7,000	7,000	7,000	7,000	7,000
0103-1202	Professional Development	2,000	2,475	2,500	2,082	2,500	3,000	3,000	3,000	3,000
0103-1215	Marketing	6,000	6,071	6,000	6,730	11,000	11,000	10,000	10,000	10,000
0103-1230	Conservation Commission	0	195	300	201	300	300	300	300	300
0103-1231	Zoning Board	800	572	500	152	500	800	800	800	800
0103-1233	Historic Resources	1,100	800	600	600	1,000	3,000	3,000	3,000	3,000
0103-1236	Planning Board	5,000	4,197	5,000	3,872	4,000	4,000	4,000	4,000	4,000
0103-1237	Comprehensive Plan					3,000	3,000	3,000	3,000	3,000
0103-3012	Organization Dues	4,100	4,281	4,600	4,864	5,350	5,350	5,350	5,350	5,350
Total Planning/Develop		235,300	233,775	242,600	243,843	269,594	288,600	287,600	287,600	287,600

6.7% Change over FY14

- 0103-0101 **Full Time Salaries**
CEO/Planner, Development Director, Admin Assistant

- 0103-0105 **Part Time Salaries**
Administrative and clerical support for meetings

- 0103-0510 **Medical Insurance**
Health insurance coverage for full time employees.
Employees hired after January 2007 pay 20% of family coverage

- 0103-1202 **Professional Development**
Training, workshops, conferences

- 0103-1215 **Marketing**
This account funds economic development marketing efforts

- 0103-1230 **Conservation Commission**
Annual membership to ME Assoc of Conservation Commissions,
workshop fees, printing costs and similar expenses

- 0103-1231 **Zoning Board**
Meeting minutes and camera operator services as needed
Includes advertising which is offset w/ applicant's fees

- 0103-1233 **Historic Resources**
Support for the work of the Historic Resources Committee

- 0103-1236 **Planning Board**
Meeting minutes and camera operator services as needed
Includes advertising which is offset w/ applicant's fees

- 0103-1237 **Comprehensive Plan**
The Town is in the process of updating the Comprehensive Plan.
A volunteer is coordinating the process (at no cost). This account funds
the cost of specialized mapping, research, printing, and associated costs.

- 0103-3012 **Organization Dues**
Annual dues for:
Friends of Mid-Coast Maine
GrowSmartME
Mid-Coast Regional Planning
Commission
Maine Development Foundation
Maine Economic Development
Council
Penobscot Bay Regional Chamber
of Commerce

TOWN OF CAMDEN FY15 BUDGET

General Govt: Information Technology

Account		FY 12	FY12	FY 13	FY 13	FY14	FY 15	FY15 Mgr	Budget Comm	Select Board
		Budget	Actuals	Budget	Actuals	Budget	Request recommends	Recommends	Recommends	Recommends
0104-3008	Training/Technical Services	12,000	13,178	13,000	7,128	15,000	20,000	20,000	15,000	
0104-3013	Equipment Maintenance Agreeemei	18,200	18,680	18,000	23,431	22,000	23,000	23,000	23,000	
0104-3019	Mapping/GIS/Web Site	5,000	1,785	5,000	7,600	5,000	9,000	9,000	9,000	
0104-3520	Computer (Hard/Software)	20,000	22,988	20,000	23,326	22,000	24,000	24,000	19,000	
Total Information Technology		55,200	56,632	56,000	61,485	64,000	76,000	76,000	66,000	

3.1% Change over FY14

0104-3008 **Training/Consultation/ Technical Service**
Estimate based on regular maintenance and support as needed

0104-3013 **Equip Maint Agreements/Licensing**
Vision software/GIS
Vision Web site w/o maps
TRIO licensing (financial program)

0104-3019 **Mapping/GIS/Web Site**
Covers annual map and GIS updates and software support
GIS support (Vision)
ArcView software maint
Web site updates/maintenance

0104-3520 **Computer(Hardware & Software)**
Funds hardware and software replacements as needed, the server, e-mail server, and 36 workstations

TOWN OF CAMDEN FY15 BUDGET

General Govt: Insurances

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY 15 Request tecomments	FY15 Mgr Budget Comm Recommends	Select Board Recommends
0105-2501	General Liability	8,000	7,318	8,000	8,631	9,000	10,570	10,570	10,570
0105-2502	Auto	23,000	18,108	23,000	19,119	25,600	26,000	26,000	26,000
0105-2503	Property	16,000	12,357	18,000	12,634	19,300	19,900	19,900	19,900
0105-2504	Employee Bond	1,400	1,759	1,500	1,092	1,600	1,300	1,300	1,300
0105-2505	Police Liability	7,400	6,134	7,500	6,318	7,500	7,600	7,600	7,600
0105-2506	Public Official Liability	7,200	5,508	7,500	15,554	13,500	13,800	13,800	13,800
0105-2509	Unemployment Insurance	18,500	15,264	19,000	11,431	19,000	17,000	17,000	17,000
0105-2510	Workers Comp Insurance	68,000	66,387	68,000	66,088	71,000	109,990	109,990	109,990
Total Insurances		149,500	132,835	152,500	140,867	166,500	206,160	206,160	206,160

For the most part, the Town's insurance coverage is through the Maine Municipal Associa 23.8% Change over FY14

- 0105-2501 **General Liability**
General Liability estimated premium
- 0105-2502 **Auto Liability**
Auto liability and physical damage estimated premium
- 0105-2503 **Property Insurance**
Property insurance estimated premium
- 0105-2504 **Faithful Performance of Duty Bond**
Employees who handle money/finances estimated premium
- 0105-2505 **Police Liability**
Police Liability estimated premium
- 0105-2506 **Public Officials Liability**
Public Official Liability premium estimate
- 0105-2509 **Unemployment Insurance**
Unemployment is paid on the first \$12,000 of wages per employee
- 0105-2510 **Workers Comp Insurance**
Premium level established by the MMA's Worker's Fund, based on Camden's loss experience, level of wages and classification rate

TOWN OF CAMDEN FY15 BUDGET

General Govt: Opera House/Town Office

Account		FY 12	FY12	FY 13	FY13	FY 14	FY 15	FY15 Mgr	Budget Comm	Select Board
		Budget	Actuals	Budget	Actuals	Budget	Request	tecommends	Recommends	Recommends
0106-0101	Full Time Salaries	25,000	25,129	27,300	24,322	26,300	27,800	27,800	27,800	
0106-0501	FICA & Medicare	1,900	1,922	2,000	1,898	2,012	2,130	2,130	2,130	
0106-0505	Retirement	1,000	388	1,000	1,000	1,000	2,168	2,168	2,168	
0106-0510	Medical Insurance	9,000	3,953	4,200	4,175	4,325	5,547	5,547	5,547	
0106-1006	Supplies (Cleaning & Building)	2,500	2,481	2,500	2,539	2,600	2,600	2,600	2,600	
0106-1501	Electricity	11,500	10,700	11,000	8,602	11,000	11,000	11,000	11,000	
0106-1505	Heat	18,000	18,789	18,000	15,074	17,000	16,000	16,000	16,000	
0106-1510	Water/Sewer	1,200	1,345	1,200	1,307	1,200	1,350	1,350	1,350	
0106-2030	Building Maintenance	4,500	4,799	4,500	6,925	4,500	4,500	4,500	4,500	
0106-3014	Cleaning (contracted)	1,000	180	1,000	220	1,000	1,000	1,000	1,000	
0106-3016	Heating/HVAC Maintenance	5,000	5,857	4,500	4,273	4,500	4,500	4,500	4,500	
0106-3026	Sprinkler Sys Maint	500	120	500	364	500	500	500	500	
0106-3035	Security Services	400	935	400	498	500	500	500	500	
0106-3515	Small equipment/furnishings	4,000	2,043	4,000	5,348	4,500	4,000	4,000	4,000	
Total OH/Town Offices		85,500	78,642	82,100	76,546	80,937	83,595	83,595	83,595	0
<i>3.3% Change over FY14</i>										

- 0106-0101 **Full Time Salaries**
Asst. Manager/Facility Director (25% funded in this budget; 75% in Opera House/Auditorium Budget)
Custodian (50% accounted for in the Opera House/Auditorium budget)

- 0106-0501 **FICA & Medicare**
7.65% of covered wages

- 0106-0505 **Retirement**
7.8% of covered wages for those with MEPEERS.

- 0106-0510 **Medical Insurance**
100% health insurance coverage for full time employees.
Employees hired after January 2007 pay 20% of family coverage

- 0106-1006 **Supplies (Cleaning & Bldg)**
Paper goods, light bulbs, cleaning supplies, small hardware items, cleaning equipment repair, misc. paint and maintenance supplies. 50% of those items shared with Opera House Auditorium

- 0106-1501 **Electricity**
50% of building costs shared with Auditorium

- 0106-1505 **Heat**
60% of heating costs for the building. Due to energy conservation measures, consumption is decreasing
Estimated 9,000 gallons of fuel

TOWN OF CAMDEN FY15 BUDGET

- 0106-1510 **Water /Sewer**
50% shared with Opera House Auditorium
- 0106-2030 **Building Maintenance**
Allowance for electrical, plumbing, glass, paint, carpentry, repairs and maintenance
sprinkler system, and heating/ventilation system repairs included below.
50% shared with Auditorium for shared systems
- 0106-3016 **Heating/HVAC Maintenance**
Includes 50% maintenance agreements and repairs outside of maintenance agreements
- 0106-3026 **Sprinkler System Maint**
Includes 50% maintenance/inspection agreements and repairs outside of maintenance agreements
- 0106-3035 **Security Services**
50% of maintenance agreement and monitoring services for Northeast Security, plus allowance for repairs
Monitoring covers sprinkler, fire alarms, and low heat
- 0106-3515 **Small equipment/furnishings**
Funds building equipment, replacement furniture, and fixtures

TOWN OF CAMDEN FY15 BUDGET

General Govt: Opera House/ Auditorium

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY13 Actuals	FY14 Budget	FY15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
0107-0101	Full Time Salaries	92,000	96,060	99,125	98,013	102,300	106,300	106,300	106,300	
0107-0105	Part Time Salaries	400	620	400	1,998	3,000	9,000	5,000	5,000	
0107-0110	Overtime	200	0	200		200	200	200	200	
0107-0501	FICA & Medicare	7,000	8,483	7,500	9,126	8,071	8,530	8,530	8,530	
0107-0505	Retirement	4,000	3,972	4,000	5,012	4,500	6,952	6,952	6,952	
0107-0510	Medical Insurance	40,000	35,119	40,000	37,143	40,000	38,800	38,800	38,800	
0107-1001	Office Supplies	1,500	1,958	1,500	1,690	1,800	2,000	2,000	2,000	
0107-1006	Supplies (Cleaning & Bldg)	2,500	1,890	2,500	2,129	2,500	2,600	2,600	2,600	
0107-1202	Professional Development <i>(new)</i>						1,200	1,200	1,200	
0107-1215	Marketing	2,300	2,250	2,300	2,923	8,000	8,000	8,000	8,000	
0107-1501	Electricity	11,500	10,011	11,500	8,046	11,000	11,000	11,000	11,000	
0107-1505	Heat	12,000	10,136	14,000	10,050	14,000	12,000	12,000	12,000	
0107-1510	Water/Sewer	1,200	2,111	1,200	1,678	1,300	1,400	1,400	1,400	
0107-1520	Communications	3,500	3,467	3,500	3,380	3,500	4,000	4,000	4,000	
0107-2020	Equipment Maintenance	500	435	600	125	600	600	600	600	
0107-2021	Sound System Maintenance	400	495	400	510	500	700	700	700	
0107-2022	Stage Light Maintenance	600	146	675	814	700	700	700	700	
0107-2030	Building Maintenance	4,500	4,661	4,000	4,433	4,000	4,000	4,000	4,000	
0107-3014	Cleaning	1,300	1,425	1,300	7,263	1,600	1,600	1,600	1,600	
0107-3016	Heating/HVAC Maintenance	5,000	4,975	4,500	3,101	4,500	4,500	4,500	4,500	
0107-3026	Sprinkler/Elevator Maint	6,500	7,143	6,500	6,125	6,500	6,500	6,500	6,500	
0107-3035	Security Services	400	935	400	752	400	450	450	450	
0107-3525	Small Equipment/furnishings	1,300	1,235	1,500	1,431	3,000	3,000	3,000	3,000	
Total OH/Auditorium		198,600	197,527	207,600	205,742	221,971	234,032	230,032	230,032	0

3.6% *Change over FY14*

- 0107-0101 **Full Time Salaries**
Opera House Manager; Asst. Manager/Facility Director (75% funded in this budget; 25% in Opera House/Town Office)
Custodian (50% funded in this budget; 50% in Town Office budget)

- 0107-0105 **Part Time Salaries**
Event Managers (charged to the event; Town-sponsored events funded by the Town)
Clerical and promotion assistance. The increase is for additional office assistance.

- 0107-0110 **Overtime**
Custodian overtime - most of which is charged back to renters

- 0107-0501 **FICA & Medicare**
7.65% of covered wages.

- 0107-0505 **Retirement**
7.8% of covered wages for those participating in MEPERS

- 0107-0510 **Medical Insurance**
Health insurance coverage for full time employees
Employees hired after January 2007 pay 20% of family coverage

- 0107-1001 **Office supplies**
Office supplies; printer cartridges, misc. expenses

TOWN OF CAMDEN FY15 BUDGET

- 0107-1006 **Supplies (Cleaning & Building)**
Paper goods (toilet tissue, paper towels), light bulbs, cleaning supplies, small hardware items
- 0107-1202 **Professional Development**
Training, workshops, conferences
- 0107-1215 **Marketing**
Event flyers, posters, banners, ads in newspapers/magazines, websites
- 0107-1501 **Electricity**
OH pays 40% of total annual costs, shared with Town offices
- 0107-1505 **Heat**
40% share of the total annual costs
- 0107-1510 **Water/Sewer**
50% shared with Town Office. Rate increase.
- 0107-1520 **Communications**
Office phones, box office phone; cell phones
- 0107-2020 **Equipment Maintenance**
General minor repairs; piano repairs; A/V equip maintenance
- 0107-2021 **Sound System Maint**
Repairs and maintenance of sound equipment
- 0107-2022 **Stage Light Maint**
Repairs and maintenance of stage lights
- 0107-2030 **Building Maintenance**
Electrical, plumbing, glass, paint, carpentry, repairs and maintenance.
50% shared with Town Offices for shared systems
- 0107-3016 **Heating/HVAC Maintenance**
Includes 50% maintenance agreements and repairs outside of maintenance agreements.
- 0107-3026 **Sprinkler Sys/Elevator Maint**
Includes 50% maintenance/inspection agreements and repairs outside of maintenance agreements
on sprinkler system. Inspections of elevator, elevator emergency phone to Knox dispatch
- 0107-3014 **Cleaning**
Annual cleaning of windows, including lift rental
- 0107-3035 **Security Services**
50% of maintenance agreement and monitoring services for Northeast Security, plus allowance for repairs.
Includes monitoring sprinkler, fire alarms, and low heat
- 0107-3525 **Small Equipment**
Theatrical (stage, audio, video equipment) and front of the house supplies and furnishings

TOWN OF CAMDEN FY15 BUDGET

Public Safety: Police Dept

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
0501-0101	Full Time Salaries	465,000	455,650	490,500	467,952	502,950	498,625	498,625	498,625	
0501-0105	Part Time Salaries	200	153	2,000		0	8,000	0	0	
0501-0110	Overtime	50,000	44,602	50,000	49,872	50,000	50,000	50,000	50,000	
0501-0120	Parking Officer	31,000	32,656	33,700	32,295	34,700	36,800	36,800	36,800	
0501-0123	Administrative/clerical	34,300	34,129	35,400	35,360	36,500	35,000	35,000	35,000	
0501-0501	FICA & Medicare	45,000	42,447	44,000	43,362	47,690	47,500	47,500	47,500	
0501-0505	Retirement	26,000	24,303	24,000	30,535	34,414	44,500	44,500	44,500	
0501-0510	Medical Insurance	201,000	170,856	203,000	185,939	190,800	180,000	180,000	180,000	
0501-1001	Office Supplies	5,000	4,675	5,000	4,068	5,000	5,000	5,000	5,000	
0501-1004	Advertising & Recruitment	500	718	500	95	500	500	500	500	
0501-1007	Ticket Supplies	4,500	3,332	4,500	3,170	4,500	5,000	5,000	5,000	
0501-1014	Gas/Diesel	21,600	23,165	23,600	18,360	24,600	24,600	24,600	24,600	
0501-1201	Mileage	500	167	1,500	104	1,000	1,500	1,500	1,500	
0501-1202	Training/Professional Developmen	6,000	5,656	6,000	18,601	6,000	21,000	21,000	21,000	
0501-1205	Uniforms/Clothing Allowance	6,000	7,310	6,000	4,696	6,000	6,000	6,000	6,000	
0501-1520	Communications	9,500	8,704	9,500	7,014	9,500	9,500	9,500	9,500	
0501-2005	Vehicle Repairs	10,000	18,277	9,000	7,797	8,000	9,000	9,000	9,000	
0501-2025	Radio Repair	500	2,156	500		500	500	500	500	
0501-2802	Lake Warden	2,500	2,500	2,500	2,500	0	0	0	0	
0501-3009	Union Negotiations	0	-301	1,000		1,000	0	0	0	
0501-3018	Animal Control	2,000	2,165	2,500	1,750	2,800	3,900	3,900	3,900	
0501-3525	Small Dept Equipment	2,600	3,732	2,600	26,123	3,500	13,000	13,000	13,000	
Total Police Dept		923,700	887,051	957,300	939,593	969,954	999,925	991,925	991,925	0
							<i>2.3% Change over FY14</i>			

0501-0101 **Full Time Salaries**

Police Chief and 10 full time sworn officers:
Lieutenant (1), Sergeants (2), Detective (1), Patrol Officers (6)

0501-0105 **Part Time Salaries**

The "Requested Amount" contains an increase to fund a temporary employee for 12 weeks during the summer for a downtown foot patrol
Due to this year's financial constraints, this new position is not included in the Manager's budget

0501-0110 **Overtime**

Generally used for weekend night coverage, court and investigations
Also includes coverage for special events (Fireworks, Windjammer Weekend, Toboggan Nationals, etc)

0501-0120 **Parking Enforcement Officer**

1 fulltime position. Position also provides coverage for front desk

0501-0121 **Special Duty**

Certain types of activities require an off-duty police officer to be present
The organization holding the event pays 100% of the cost of the officer

0501-0123 **Administrative/clerical**

1 full time Administrative Assistant

0501-0501 **FICA & Medicare**

7.65% of covered wages

0501-0505 **Retirement**

7.8% of wages of those covered by MEPEERS, and contributions to 457 Plan according to contract provisions.

0501-0510 **Medical Insurance**

100% health insurance coverage for full time employees
Employees hired after January 2007 pay 20% of family coverage

TOWN OF CAMDEN FY15 BUDGET

- 0501-1001 **Office Supplies**
General office supplies for all Police Department activities
- 0501-1004 **Advertising**
Advertising and recruitment costs
- 0501-1007 **Ticket Supplies**
Software maintenance fee, tickets, chalk.
- 0501-1014 **Gas/Diesel**
Fuel for police vehicles. Estimate based on 7,200 gals/yr
- 0501-1201 **Mileage**
Mileage at IRS rate for business travel when a cruiser is not available
Includes mileage for officer to attend the Police Academy training (Vassalboro)
- 0501-1202 **Training/Professional Developmnt**
Training is a major need and statutory requirement for the department, and reduces liability
A single day at the firing range costs about \$1,200. We have new officers who will need to attend the Criminal Justice Academy in Vassalboro. We are fortunate to have officers who are trained to conduct much of this training. Hiring an academy certified officer can cost up to \$30,000
- 0501-1205 **Uniforms/Clothing Allowance**
Cost of uniforms and cleaning
- 0501-1520 **Communications**
Includes office lines, cell phones, lobby phone and maintenance contract of telephone recording system
Also includes in-car data terminal connections & video recording maintenance
- 0501-2005 **Vehicle Repairs**
Estimate based on history. *The reduction is based on trading in 1 high mileage cruiser for a new one*
- 0501-2025 **Radio Repair**
Repairs as needed for all radios
- 0501-2802 **Lake Warden**
This account has been transferred to the Recreation Budget #2004-2804
This position was formerly funded 50-50% by the Police Department and the Recreation Department
- 0501-3009 **Union Negotiations**
Cost of legal servcies for any labor-related issues.
- 0501-3018 **Animal Control**
By State law, municipalities are required to have a shelter for stray animals
This account funds the Town's contract with PAWS Animal Rescue and other animal control expense
- 0501-3525 **Small Equipment**
Funds equipment including ammunition, targets, etc. The cost of this equipment is increasing
This request also includes funds to purchase 2 portable speed display boards (\$6,500)
This equipment has been helpful in reducing speeds and raising motorists' awareness.
As we placed them around town we have received a positive response from the public,
with requests to do more of this. Also included is funding for physical equipment to share 50-50
with the Fire Deaprtment, at approximately \$1,450 per deaprtment.

TOWN OF CAMDEN FY15 BUDGET

Public Safety: County Dispatch

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request tecomments	FY15 Mgr Recommendations	Budget Comm Recommendations	Select Board Recommendations
0503-3036 Dispatch Services	122,309	122,309	121,151	119,662	122,422	125,600	125,600	125,600	
Total County Dispatch	122,309	122,309	121,151	119,662	122,422	125,600	125,600	125,600	0

2.6% Change over FY14

TOWN OF CAMDEN FY15 BUDGET

Public Safety: Fire Dept

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY14 Budget	FY 15 Budget	FY15 Mgr Recommend	Budget Comm Recommends	Select Board Recommends
0504-0101 Full Time Salaries	125,810	128,294	134,600	136,023	139,700	147,250	147,250	147,250	147,250
0504-0105 Part Time Salaries	3,000	3,321	3,000	4,022	6,000	6,500	6,500	6,500	6,500
0504-0110 Overtime	15,000	11,503	15,000	12,707	15,000	15,000	15,000	15,000	15,000
0504-0125 Call Firefighters Payroll	50,000	34,681	50,000	57,409	50,000	57,000	57,000	57,000	57,000
0504-0126 Training Payroll	30,600	27,489	30,000	23,326	30,000	30,000	30,000	30,000	30,000
0504-0128 EMA Director	1,750	1,750	1,750	1,750	3,000	0	0	0	0
0504-0501 FICA & Medicare	17,900	15,961	18,200	17,079	18,643	19,565	19,565	19,565	19,565
0504-0505 Retirement	6,000	6,220	6,000	7,962	7,962	9,078	12,665	12,665	12,665
0504-0510 Medical Insurance	37,500	36,867	37,800	38,996	40,500	42,000	42,000	42,000	42,000
0504-1001 Software & Office Supplies	1,500	1,136	2,500	2,899	2,500	2,500	2,500	2,500	2,500
0504-1005 Dues & Publications	1,000	626	1,000	713	945	900	900	900	900
0504-1008 Personal Protective Equip	9,985	7,299	9,660	9,393	8,500	9,000	9,000	9,000	9,000
0504-1014 Gas/Diesel/Oil	4,500	5,192	6,000	5,472	6,000	6,000	6,000	6,000	6,000
0504-1201 Mileage	500	1,265	500	467	500	500	500	500	500
0504-1202 Training/Professional Developmen	5,000	5,019	5,000	4,602	5,000	5,000	5,000	5,000	5,000
0504-1205 Uniforms/Clothing Allowance	1,500	2,859	1,500	1,466	1,500	2,000	1,500	1,500	1,500
0504-1217 Respiratory Standards Program	1,000	774	1,000	749	1,000	1,000	1,000	1,000	1,000
0504-1218 HB Vaccine	325	0	200	140	200	200	200	200	200
0504-1219 Hose	900	1,344	900	1,555	900	1,000	1,000	1,000	1,000
0504-1520 Communications	3,000	3,044	3,000	3,033	3,100	3,300	3,300	3,300	3,300
0504-2020 Equipment Repairs	9,000	17,699	8,500	8,624	8,900	10,400	10,400	10,400	10,400
0504-3525 Small Dept Equipment	6,500	7,891	6,500	6,714	6,750	17,000	8,000	8,000	8,000
Total Fire Dept	332,270	320,233	342,610	345,100	357,716	388,780	379,280	379,280	379,280

6.0% Change over FY14

0504-0101 Full Time Salaries

The Department has 3 full time positions: Fire Chief, Asst. Chief, and one full time firefighter

0504-0105 Part Time Salaries

To fill shifts during vacations, sick time and holidays

0504-0110 Overtime

This reflects actual figures for full time personnel's base overtime and holidays - due to the averaging of the hours, each firefighter receives 2 hours of overtime each week - Holiday pay is figured as 12 hours straight pay for the off-duty firefighter - 12 hours straight pay for the holiday if the scheduled firefighter takes the day off, or 12 hours of time and a half if the scheduled firefighter works the holiday

0504-0125 Call Division Payroll

The call division payroll varies depending on the volume of calls for service and the number of personnel who answer calls. This includes fire calls, meetings, setting up voting space and other duties as assigned. The line is calculated based on average call volume and personnel response.

0504-0126 Call Division Training Payroll

The training payroll varies depending on the number of Firefighters attending scheduled drills. Drills are scheduled each month. This line also includes specialized training such as water rescue and boat operations.

0504-0128 EMA Director

The Fire Chief is the Town's Emergency Management Agency (EMA) Director. Formerly, the Town paid a stipend to the Fire Chief for time spent on emergency management duties. The Maine Emergency Management Agency will reimburse the Town for the portion of the Fire Chief's salary that is attributable to his performing emergency-related functions and duties. The Town has several areas which are prone to natural disasters and other emergencies. Being prepared for such emergencies is critical. The cost is now shown in the full-time salary line (0405-0101)

0504-0501 FICA & Medicare

7.65% of covered wages

0504-0505 Retirement

7.8% of covered wages for those participating in the MEPERS

0504-0510 Health insurance coverage for full time employees.

Employees hired after January 2007 pay 20% of family coverage

TOWN OF CAMDEN FY15 BUDGET

- 0504-1001 **Software & Office Supplies**
Firehouse Software annual contract, emergency reporting, and office supplies
- 0504-1005 **Dues & Publications**
ME Fire Chiefs Assoc 150
Int'l Assn Fire Chiefs 150
KCMA 120
ME State Fed Fire Fighters 100
- 0504-1008 **Personal Protective Equipment**
Regular issued gear for Firefighters including: turnout gear, gloves, boots, etc.
- 0504-1014 **Gas/Diesel/Oil**
Vehicle fuel based on estimated 900 gallons of diesel and 600 gallons gasoline
- 0504-1201 **Mileage**
Reimbursement when use of personal vehicle is necessary to conduct Town business
- 0504-1202 **Training/Professional Development**
This account is for specialty drills and trainings that enhance the basic training offered by the Fire Department. Examples include: water rescue, confined space, extrication, etc.
- 0504-1205 **Uniforms/Clothing Allowance**
This funds uniforms for the 3 full time personnel
- 0504-1217 **Respiratory Standards Program**
Medical evaluations required for use of breathing apparatus
Mask fit tests and breathing air quality testing
Includes primary check for new members and yearly medical clearance
- 0504-1218 **HB Vaccine/Drug screening**
Estimate for new members. Includes random drug screening for full-time personnel
- 0504-1219 **Hose**
Current inventory of hose is adequate. Covers replacement of hose damaged during general use and testing
- 0504-1520 **Communications**
Fire Department phones (3) in Public Safety Building and VZW air card for engine 5
2 Department cell phones
- 0504-2020 **Equipment Repairs**
Yearly maintenance programs and repair as needed:
Convert PD truck to FD
Aerial & ground ladder tests
Annual vehicle oil & filter changes
Flow testing of SCBA
Annual service test - 1 engine per year
SCBA battery replacement

General repairs of pagers and radios, SCBA, personal protective equipment
General repairs resulting from daily use of equipment or issues found during service testing
- 0504-3525 **Small Department Equipment**
Specialized equipment purchases
Replacement of 6 pagers, additional extrication and water rescue equipment
Physical fitness equipment (est. total: \$2900; sharing 50% of the cost with Police Dept.)

TOWN OF CAMDEN FY15 BUDGET

Public Safety: Public Safety Building

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request tecomms	FY15 Mgr Recommends	Budget Comm Recommends	Select Board Recommends
0505-0105	Part Time Salaries	5,400	6,120	5,500	4,548	5,500	6,000	0	0	0
0505-0501	FICA & Medicare	400	468	415	348	415	460	0	0	0
0505-1006	Building Cleaning	2,000	2,011	2,000	1,602	2,000	2,000	9,000	4,000	4,000
0505-1501	Electricity	11,000	9,204	11,000	7,975	10,000	10,000	10,000	10,000	10,000
0505-1505	Heat	12,000	10,750	12,000	11,210	10,750	11,000	11,000	11,000	11,000
0505-1510	Water/Sewer	2,700	2,878	3,000	2,882	3,000	3,000	3,000	3,000	3,000
0505-2030	Building Maintenance	12,000	9,665	11,000	11,430	11,000	11,000	11,000	11,000	11,000
0505-3016	HVAC Maintenance	5,000	4,090	5,000	4,131	5,000	5,000	5,000	5,000	5,000
Total Public Safety Building		50,500	45,186	49,915	44,126	47,665	48,460	49,000	44,000	44,000

-7.7% Change over FY14

0505-0105 **Part Time Salaries**

0505-0501 **FICA & Medicare**

0505-1006 **Building Cleaning/Custodial Services**
The budget recommends contracting with a service to clean the building.

0505-1501 **Electricity**
Electrical costs for the Public Safety building

0505-1505 **Heat**
Fuel consumption in the Public Safety Building

0505-1510 **Water/Sewer**

0505-2030 **Building Maintenance**
Includes: truck bay air filters, floor maintenance, etc.
Preventive maintenance services for the building's auxiliary generator
General cleaning and painting of areas of the building

0505-3016 **Contracted Services/HVAC Maint**
Annual heat/AC/mechanical maintenance agreement, and other repairs as needed

TOWN OF CAMDEN FY15 BUDGET

Public Safety: Hydrant Assessment

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request tecomments	FY15 Mgr Recommendations	Budget Comm Recommendations	Select Board Recommendations
0506-3031	Hydrant Assessment	218,550	218,550	218,500	218,550	218,600	235,590	235,590	233,590	
Total Hydrant Rental		218,550	218,550	218,500	218,550	218,600	235,590	235,590	233,590	

7% Change over FY14

Public Safety: Emergency Medical Services (EMS)

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY14 Budget	FY 15 Request tecomments	FY15 Mgr Recommendations	Budget Comm Recommendations	Select Board Recommendations
0507-2805	Emergency Medical Services	10,000	10,000	20,000	20,000	50,000	10,000	10,000	10,000	
Total Emergency Medical Services		10,000	10,000	20,000	20,000	50,000	10,000	10,000	10,000	

-80% Change over FY14

0507-2805 North East Mobile Health Services is the Town's designated first responder for emergency medical and transport services. The annual contract price is \$10,000. This will be the second year of a 2-year contract at this rate. The additional cost in FY14 was to pay for close-out and transition costs from Camden First Aid Assn.

Public Safety: Street Lights

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY14 Budget	FY15 Request tecomments	FY15 Mgr Recommendations	Budget Comm Recommendations	Select Board Recommendations
0510-1501	Electricity	52,000	50,594	52,000	47,957	52,000	52,000	52,000	52,000	
0510-2035	Downtown Street Lights	4,000	3,453	4,500	4,430	6,000	6,000	6,000	6,000	
0510-3022	Traffic Signal Maintenance	2,500	1,125	2,500	2,333	2,500	2,500	2,500	2,500	
Total Street Lights		58,500	55,172	59,000	54,720	60,500	60,500	60,500	60,500	

0.0% Change over FY14

0510-1501 **Electricity**
Cost of electrical service of street lights

0510-2035 **Downtown Street Lights**
Repairs and maintenance to street lights, outlets, and light bulb replacement

0510-3022 **Traffic Signal Maintenance**
Includes quarterly scheduled maintenance and other maintenance as needed

TOWN OF CAMDEN FY15 BUDGET

Public Works Department

		FY 12	FY12	FY 13	FY13	FY14	FY 15	FY15 Mgr	Budget Comm	Select Board
Account		Budget	Actuals	Budget	Actuals	Budget	Request	tecommends	Recommends	Recommends
1001-0101	Full Time Salaries	359,000	340,456	369,800	351,734	377,350	392,000	392,000	392,000	
1001-0105	Part Time Salaries	19,000	11,382	20,000	13,540	21,000	21,000	25,000	25,000	
1001-0110	Overtime	30,000	15,719	30,000	29,911	30,000	30,000	30,000	30,000	
1001-0501	FICA & Medicare	31,200	28,296	32,100	30,322	33,457	34,200	34,200	34,200	
1001-0505	Retirement	17,100	14,094	17,100	16,686	19,657	30,500	30,500	30,500	
1001-0510	Medical Insurance	136,000	125,686	137,700	121,290	127,800	133,650	133,650	133,650	
1001-1001	Office Supplies	400	368	500	238	500	550	550	550	
1001-1006	Supplies (Cleaning & Bldg)	1,000	699	1,000	759	1,000	1,000	1,000	1,000	
1001-1009	Bldg Hardware Supplies	2,000	1,487	2,200	2,013	2,200	2,500	2,500	2,500	
1001-1010	Signs	4,800	4,906	4,800	4,410	5,000	5,000	5,000	5,000	
1001-1011	Culverts & Basins (see 1002-2054	8,000	4,885	8,000	9,052	10,000	0	0	0	
1001-1013	Safety Equipment	2,700	2,665	3,200	2,792	3,500	3,500	3,500	3,500	
1001-1014	Gas/Diesel/Oil	43,500	42,435	53,000	41,442	56,000	56,000	56,000	56,000	
1001-1014	Downtown Signs (<i>new</i>)						500	500	500	
1001-1205	Uniforms/Clothing Allow	2,500	2,440	2,500	2,499	2,500	2,500	2,500	2,500	
1001-1220	Traffic Control Devices	2,000	2,007	2,300	2,304	2,500	3,000	3,000	3,000	
1001-1221	Winter Salt & Sand	90,000	78,474	90,000	74,027	100,000	105,000	105,000	100,000	
1001-1501	Electricity	2,400	2,299	2,400	2,668	2,400	2,800	2,800	2,800	
1001-1505	Heat	6,900	6,959	6,900	6,631	6,900	6,900	6,900	6,900	
1001-1510	Water/Sewer	1,000	1,294	1,000	692	1,100	1,100	1,100	1,100	
1001-1520	Communications	1,800	1,524	1,800	1,364	1,650	1,650	1,650	1,650	
1001-2025	Radios	100	0	200	0	200	200	200	200	
1001-2030	Building Maintenance	10,500	10,598	10,000	10,059	10,000	10,000	10,000	10,000	
1001-2036	Fuel Depot Maintenance	2,000	241	1,800	332	2,000	2,000	2,000	2,000	
1001-2037	Fleet Maintenance	40,000	39,228	44,000	49,369	45,000	45,000	45,000	45,000	
1001-2038	Plow Maint	10,000	8,518	10,000	11,427	10,000	10,000	10,000	10,000	
1001-3021	Drug Testing	1,500	346	1,500	525	1,000	1,000	1,000	1,000	
1001-3525	Small Department Equip	3,000	3,635	3,000	3,433	3,500	13,900	8,000	8,000	
Total Public Works		828,400	750,640	856,800	789,518	876,214	910,310	913,550	908,550	

- 1001-0101 **Full Time Salaries** 3.7% Change over FY14
PW Director and 8 full time employees
- 1001-0105 **Part Time Salaries**
Snow removal, downtown street/sidewalk maint, trash pick-up, summer/winter coverage
- 1001-0110 **Overtime**
Estimate based on historical trends
- 1001-0501 **FICA & Medicare**
7.65% of covered wages
- 1001-0505 **Retirement**
7.8% of covered wages for those participating in MEPERS
- 1001-0510 **Medical Insurance**
Health insurance coverage for full time employees
Employees hired after January 2007 pay 20% for family coverage
- 1001-1001 **Office Supplies**
Pens, paper and other materials
- 1001-1006 **Supplies (Cleaning & Building)**
Paper products, cleaning supplies
- 1001-1009 **Building Hardware Supplies**
Rakes, shovels, brooms, batteries, flashlights, new & used replacement tools
- 1001-1010 **Signs**
Annual cost for replacing stolen/damaged street and traffic signs, installing new signs and posts
- 1001-1011 **Culverts & Basins**
This account is now in Public Works Streets budget

TOWN OF CAMDEN FY15 BUDGET

- 1001-1013 **Safety Equipment**
Hard hats, gloves, eye & hearing protection, first aid kits,
fall protection, & chain saw protection & steel toe work boots,
reflective rain jackets and rain pants
- 1001-1014 **Gas/Diesel/Oil**
Fuel for trucks and equipment
Estimate based on 7500 gals diesel and 7000 gals gasoline
Includes 3000 for motor/hydraulic oil
- 1001-1205 **Uniforms/Clothing Allow**
Work clothes for employees
- 1001-1220 **Traffic Control Devices**
Work area signs, traffic cones & barricades
- 1001-1221 **Winter Salt & Sand**
PW plows, sand/salts approximately 58 miles of Town & State roads and 12 miles of sidewalks
1300 tons salt (average)
1500 cy sand (average)
Magnesium flakes (sidewalks)
- 1001-1501 **Electricity**
Electricity for the Public Works facility
- 1001-1505 **Heat**
Heating fuel for Public Works Dept. facility
- 1001-1510 **Water/Sewer**
- 1001-1520 **Communications**
Telephone, cell phone and pagers
- 1001-2025 **Radios**
Replacement and repairs
- 1001-2030 **Buildings Maintenance**
Includes: Maintenance of buildings, plumbing/electrical repair
Fire extinguisher, hydro test replace/refill
Boiler maintenance & repairs
Repairs to metal roof on main building
- 1001-2036 **Fuel Depot**
Maintenance and repairs. The fuel depot is used by all departments including
school buses, Rockport Police and Public Works, MCSW, Hope FD
- 1001-2037 **Fleet Maintenance**
Tires/brakes and all repair parts, welding supplies
- 1001-2038 **Plow Maintenance**
Cost of cutting edges, steel, bolts, bed chains
- 1001-3021 **Drug Testing**
Drug/alcohol testing, pre-employment testing
Annual hearing tests
- 1001-3525 **Small Department Equipment**
Tire changing machine handle trucks & police cruiser larger tires:
(The \$6000 cost will be shared with the other de \$2,000
Portable gantry crane to lift heavy items \$2,600
Asphalt compactor for patches (streets & sidewa \$2,500
Plasma cutter for fabrication \$2,000
Vehicle support stands \$800

TOWN OF CAMDEN FY15 BUDGET

Public Works: Highways, Streets, Bridges, Sidewalks

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY 15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
1002-2040	Street Maintenance	54,000	49,060	55,000	42,958	55,000	61,000	61,000	61,000	
1002-2041	Sidewalks	10,000	14,492	12,000	12,954	15,000	15,000	20,000	20,000	
1002-2042	Storm Sewers	28,000	10,683	28,000	9,286	35,000	40,000	35,000	28,000	
1002-2043	Trash Disposal	4,500	3,987	4,500	4,503	5,500	7,600	8,000	8,000	
1002-2049	Rental Equipment	30,000	26,285	30,000	30,600	30,500	30,500	30,500	30,500	
1002-3017	Engineering	8,000	7,481	10,000	2,063	10,000	10,000	10,000	10,000	
1002-3023	Street Paving	200,000	213,868	230,000	243,740	225,000	225,000	225,000	275,000	
Total Streets & Sidewalks		334,500	325,855	369,500	346,104	376,000	389,100	389,500	432,500	0

1002-2040 **Street Maintenance** 15.0% *Change over FY14*

The Town maintains 40 miles of roadways. This account funds:

- Road repairs
- Paint striping contractor
- Erosion control
- Gravel, stone, riprap, and loam
- Trash containers repair/replace

1002-2041 **Sidewalks**
The Town currently has 12 miles of sidewalk to maintain
This account funds sidewalk repairs & overlays according to condition assessment

1002-2042 **Storm Sewers**
Miscellaneous repairs, replace driveway & cross culverts, catch basin
repair & replacement frames

1002-2054 **Culverts & Basins** (formerly in Public Works Acct 1001-1011)
Replacement of driveway and cross culverts and catch basins, frames/covers
Estimate based on the number that need to be replaced

1002-2043 **Trash Disposal**
Trash pickup for downtown, all parks, Public Safety, Town Offices
and roadside dumping. Trash bags, trash container maintenance

1002-2049 **Rental Equipment** examples:

Wheel loader rental (winter)	16,000
Truck rental for hauling snow	8,000
Excavator rental	6,500
	<u>30,500</u>

1002-3017 **Engineering**
Professional services as needed for sidewalks, drainage projects, roads & bridges

1002-3023 **Street Paving**
Overlays and grinding, crack sealing, repairs according to condition/need assessment

TOWN OF CAMDEN FY15 BUDGET

Public Works: Parking Lots

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY14 Budget	FY15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
1004-1225	Parking Lot Lease	1,200	925	1,200	1,062	1,400	1,400	1,400	1,400	
1004-2070	Parking Lot Maintenance	2,000	62	2,500	122	2,500	5,000	5,000	3,000	
Total Parking		3,200	987	3,700	1,184	3,900	6,400	6,400	4,400	0

12.8% Change over FY14

1004-1225 Parking Lot Lease

Covers winter maintenance of leased parking spaces at the Church of Christ Scientist Church on Central Street and the Knox Mill

1004-2070 Parking Lot Maintenance

Funds repairs, landscaping, striping, and maintenance at Town parking lots, and paint striping

Public Works: Tree Program

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr tecommends	Budget Comm Recommends	Select Board Recommends
1005-3033	Tree Maintenance	10,000	13,426	15,000	12,226	15,000	18,000	18,000	18,000	
1005-3034	Shade Tree Planting	1,100	1,597	1,100	4,019	1,100	1,500	1,500	1,500	
Total Tree Program		11,100	15,023	16,100	16,245	16,100	19,500	19,500	19,500	0

21.1% Change over FY14

1005-3033 Tree Maintenance

Tree pruning and removal of dead and potentially dangerous trees

1005-3034 Shade Tree Planting

The Town has historically funded 1/3 of the cost for residents to plant new or replacement shade trees. The Town received a grant from Project Canopy which will fund more trees to be planted

TOWN OF CAMDEN FY15 BUDGET

Health & Welfare: Provider Agencies

Account	FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
	Budget	Actuals	Budget	Actuals	Budget	Request recommends	Recommends	Recommends	Recommends
American Red Cross	2,132	2,132	2,132	2,132	2,132	2,500	2,500	2,500	
Coastal Transportation	2,650	2,650	2,650	2,650	2,650	2,425	2,425	2,425	
Hospitality House	2,500	2,500	2,500	2,500	0	0	0	0	
Kno-Wal-Lin Home Care	0	0	5,325	5,325	0	0	0	0	
Broadreach Family/Youth	800	800	500	500	1,000	1,000	1,000	1,000	
Sexual Assault Crisis Cntr	0	0	0	0	0	0	0	0	
Total Provider Agencies	8,082	8,082	13,107	13,107	5,782	5,925	5,925	5,925	

2.5% Change over FY14

The requests are presented as submitted

Health & Welfare: Community Services (Cultural, Educational, Social, Recreational)

Account	FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
	Budget	Actuals	Budget	Actuals	Budget	Request recommends	Recommends	Recommends	Recommends
2001-2807 Community Services									
American Legion (Memorial Day)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,500	
Camden-Rockport Historical	1,000	1,000	1,000	1,000	1,000	3,000	3,000	3,000	
Merryspring, Inc.	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
PenBay YMCA Teen Center	13,113	13,113	14,660	14,600	14,600	14,500	14,500	14,500	
Five Town Communities That Care						1,000	1,000	1,500	
Total Community Services	16,313	16,313	17,860	17,800	17,800	20,700	20,700	21,500	0

20.8% Change over FY14

The requests are presented as submitted

TOWN OF CAMDEN FY15 BUDGET

Camden Public Library

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request tecomments	FY15 Mgr Recommends	Budget Comm Recommends	Select Board Recommends
2002-2801 Camden Public Library	355,000	355,000	355,000	355,000	355,000	375,000	375,000	375,000	375,000
Total Camden Public Library	355,000	355,000	355,000	355,000	355,000	375,000	375,000	375,000	375,000

5.6% Change over FY14

Annual funding in support of the Camden Public Library

TOWN OF CAMDEN FY15 BUDGET

Leisure Services: Harbor & Public Landing

Account		FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
		Budget	Actuals	Budget	Actuals	Budget	Request	tecommends	Recommends	Recommends
2003-0101	Full Time Salaries	42,200	42,713	45,700	43,727	47,075	48,500	48,500	48,500	
2003-0105	Part Time Salaries	4,100	4,087	6,650	2,257	6,850	7,200	7,200	7,200	
2003-0130	Harbor Clerk	19,800	19,878	20,000	21,349	20,000	21,000	21,000	21,000	
2003-0501	FICA & Medicare	5,800	6,134	6,050	6,212	6,400	5,870	5,870	5,870	
2003-0505	Retirement	2,700	1,994	2,700	2,317	2,993	3,785	3,785	3,785	
2003-0510	Medical Insurance	27,800	29,185	27,900	30,884	32,000	33,300	33,300	33,300	
2003-1001	Office Supplies	1,400	1,978	1,600	2,297	1,600	2,000	2,000	2,000	
2003-1004	Advertisement & Recruiting	400	331	400	379	400	400	400	400	
2003-1014	Gas/Diesel/Oil	400	263	400	935	700	900	900	900	
2003-1202	Professional Development	800	0	800	315	800	1,200	1,200	1,200	
2003-1205	Uniforms/Clothing Allow	600	720	700	225	700	700	700	700	
2003-1206	Submerged Lands Lease	2,800	3,703	3,800	4,912	4,800	5,000	5,000	5,000	
2003-1501	Electricity	1,600	2,146	1,700	2,267	2,150	2,500	2,500	2,500	
2003-1510	Water/Sewer	900	796	800	661	800	800	800	800	
2003-1520	Communications	1,500	1,492	1,500	1,505	1,600	1,700	1,700	1,700	
2003-2001	General Maintenance	5,000	3,939	5,000	6,443	6,000	6,500	6,500	6,500	
2003-2020	Equipment Maintenance	4,800	5,759	4,800	4,283	5,000	5,000	5,000	5,000	
2003-2025	Radios	100	0	100	0	100	100	100	100	
2003-2045	Curtis Island Lighthouse	1,500	1,500	1,000	0	1,000	1,000	1,000	1,000	
2003-2046	Pump-out Boat Operations	15,600	19,293	18,000	17,386	19,000	17,000	17,000	17,000	
2003-2507	Boat Insurance	1,700	1,468	1,700	3,210	3,200	3,400	3,400	3,400	
2003-3043	Trash Removal	4,000	4,422	3,500	2,310	3,500	3,900	3,900	3,900	
Total Harbor & Landing		145,500	151,801	154,800	153,874	166,668	171,755	171,755	171,755	0
							3.1% Change over FY14			

Note: The Harbor Budget is funded through Harbor Fees

- 2003-0101 **Full Time Salaries**
Harbormaster

- 2003-0105 **Part Time Salaries**
Deputy Harbormaster generally for 15 weeks @ 20 hrs/wk during summer season
Jr Deputy for 14 wks @ 16 hrs/wk during peak season
Administrative support as necessary

- 2003-0130 **Harbor Clerk**
This funds administrative/accounting support provided by Town Office employee

- 2003-0501 **FICA & Medicare**
7.65% of covered wages

- 2003-0505 **Retirement**
7.8% of covered wages for those participating in MEPERS

- 2003-0510 **Medical Insurance**
Health insurance coverage for full time employees.
Employees hired after January 2007 pay 20% for family coverage

- 2003-1001 **Office Supplies**
General office and department supplies

- 2003-1004 **Advertisement & Recruitment**
Public notices and advertising

TOWN OF CAMDEN FY15 BUDGET

- 2003-1014 **Gas/Diesel/Oil**
All fuel for the "Welcome" and the Boston Whaler
- 2003-1202 **Professional Development**
Maine Harbormaster's Association classes, Homeland Security training, etc.
- 2003-1205 **Uniforms/Clothing Allowance**
Harbormaster and Deputy Harbormaster's uniforms
- 2003-1206 **Submerged Lands Lease**
Increase due to increase in the submerged lands lease rates with the State
- 2003-1501 **Electricity**
Electricity to run office and transient dockage shore power
- 2003-1510 **Water/Sewer**
Water for three dock systems: Daysailer, public/windjammer and fishermen
- 2003-1520 **Communications**
Office phone and cell phone
- 2003-2001 **General maintenance & repairs**
Cleaning supplies, screws, nonskid tape for ramp treads, pot wharf, shackles, chains, etc.
- 2003-2020 **Equipment Maintenance**
Boat hooks, bilge pumps, pfd's, etc.
- 2003-2025 **Radios**
VHF radios for office and vessels and replacement batteries
- 2003-2045 **Curtis Island Lighthouse**
Funding for maintenance and repairs, and reserve fund for future capital improvements
- 2003-2046 **Pump-out Boat Operations**
Operator salary (35 hrs x 20 weeks) plus additional hours in peak season
Fuel, misc supplies and winter maintenance
A portion of the costs are reimbursed by the State
- 2003-2507 **Boat**
Insurance for the "Welcome", and the Boston Whaler
- 2003-3043 **Trash Removal**
Seasonal dumpster at Public Landing for non-commercial trash

TOWN OF CAMDEN FY15 BUDGET

Leisure Services: Recreation

Account		FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
		Budget	Actuals	Budget	Actuals	Budget	Request	tecommends	Recommends	Recommends
2004-0101	Full Time Salaries	50,351	49,986	52,885	40,907	55,380	64,900	64,900	64,900	64,900
2004-0135	Program Wages	2,500	2,087	2,500	3,184	3,200	3,300	3,300	3,300	3,300
2004-0501	FICA & Medicare	3,852	3,990	4,120	3,373	4,481	5,220	5,220	5,220	5,220
2004-0505	Retirement	2,215	2,115	2,325	2,051	2,400	5,100	5,100	5,100	5,100
2004-0510	Medical Insurance	16,481	16,811	17,500	12,450	17,500	19,000	19,000	19,000	19,000
2004-1001	Office Supplies	1,000	170	1,000	714	1,000	1,000	1,000	1,000	1,000
2004-1013	Safety Equipment	500	0	500	401	500	500	500	500	500
2004-1201	Mileage	500	743	500	555	500	500	500	500	500
2004-1227	Program Expenses	5,000	2,862	8,000	7,831	6,000	7,000	7,000	7,000	7,000
2004-1228	Water Quality Monitoring	250	291	300	324	300	500	500	500	500
2004-1229	Lodge Expenses	2,000	1,882	2,000	724	2,000	2,300	2,300	2,300	2,300
2004-1501	Electricity	1,500	1,582	1,500	1,199	1,500	1,500	1,500	1,500	1,500
2004-1505	Heat	1,000	2,230	1,500	2,487	1,500	1,500	1,500	1,500	1,500
2004-1520	Communications	3,000	1,826	3,200	1,582	3,000	3,000	3,000	3,000	3,000
2004-2015	Grounds Maintenance	5,000	3,490	5,000	10,102	5,000	5,000	5,000	5,000	5,000
2004-2030	Building Maintenance	1,500	350	1,300	1,960	1,000	1,000	1,000	1,000	1,000
2004-2802	Inner Harbor Master/Lake Warder	2,500	2,500	2,500	2,500	5,000	5,200	5,200	5,200	5,200
2004-3012	Organization Dues	350	535	350	175	350	500	500	500	500
2004-3035	Security Services	350	369	400	369	400	500	500	500	500
2004-3038	Summer Program contract	20,600	19,900	20,600	25,112	25,000	30,000	30,000	30,000	27,000
Total Recreation		120,449	113,720	127,980	118,000	136,011	157,520	157,520	154,520	

13.6% *Change over FY14*

- 2004-0101 **Full Time Salaries**
Funds 50% of two full time employees

- 2004-0135 **Program Wages**
Bus driver wages for summer recreation program, reimbursed by YMCA

- 2004-0501 **FICA & Medicare**
7.65% of covered wages

- 2004-0505 **Retirement**
7.8% of covered wages for those participating in the MEPERS

- 2004-0510 **Medical Insurance**
Health insurance coverage for full time employees
Employees hired after January 2007 pay 20% for family coverage

- 2004-1001 **Office Supplies**
General office supplies

- 2004-1013 **Safety Equipment**
First Aid kit resupply; eye, ear, hand protection; mountain rescue gear

- 2004-1201 **Mileage**
Funds business travel mileage

TOWN OF CAMDEN FY15 BUDGET

- 2004-1227 **Program Expenses**
Includes mountain festival, canoe race, rowing race, mountain bike events, running races
and Wednesdays-in-the-Park concerts, parks brochures
- 2004-1228 **Water Quality Monitoring**
Quarterly lodge water testing and registration
- 2004-1229 **Lodge Expenses**
Cleaning & bathroom supplies
- 2004-1501 **Electricity**
Lodge expense portion of year
- 2004-1505 **Heat**
Lodge heating expense April to October, estimate of 300 gal/yr
- 2004-1520 **Communications**
Telephone expense
- 2004-2015 **Grounds Maintenance**
Ball field maintenance contract & misc facility grounds maintenance
- 2004-2030 **Building Maintenance**
Routine building maintenance
- 2004-2802 **Inner Harbor Master/Lake Warden**
The Town contributes these funds to the Megunticook Watershed Association to fund the association
and Lake Warden Justin Twitchell.
Previously the cost was split 50-50 between the Police Department and the Recreation Department
Since the Inner Harbor Master is not a Camden Police Officer, it is now funded out of this account
- 2004-3012 **Organization Dues**
Maine Recreation and Parks Association, NE P&R Assn. Mountain Bike Association
- 2004-3035 **Security Services**
Lodge alarm monitoring and maintenance
- 2004-3038 **Summer Program Contract**
Contract with YMCA to operate Summer Youth Recreation Program
\$100/child x 56 children x 6 weeks (minus bus driver wages of \$3300)

TOWN OF CAMDEN FY15 BUDGET

Leisure Services: Parks

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr recommends	Budget Comm Recommends	Select Board Recommends
2005-0101	Full Time Salaries	67,132	82,676	69,350	79,098	73,755	99,600	99,600	99,600	
2005-0105	Part Time Salaries	13,369	14,138	13,900	18,901	14,562	15,000	15,000	15,000	
2005-0138	Public Landing Restroom	28,302	13,433	28,900	25,023	21,235	0	0	0	
2005-0501	FICA & Medicare	8,323	8,550	8,520	9,951	8,381	8,770	8,770	8,770	
2005-0505	Retirement	3,809	3,658	2,885	4,808	5,655	7,750	7,750	7,750	
2005-0510	Medical Insurance	37,425	37,758	39,300	40,847	38,109	45,095	45,095	45,095	
2005-1010	Signs	500	800	500	496	500	500	500	500	
2005-1013	Safety Equipment	1,000	393	1,000	1,009	1,000	1,100	1,100	1,100	
2005-1014	Gas/Diesel/Oil	5,800	6,216	6,400	6,712	6,500	6,700	6,700	6,700	
2005-1201	Mileage	500	490	500	179	500	500	500	500	
2005-1205	Uniforms/Clothing Allow	1,850	1,800	1,800	3,318	1,800	2,000	2,000	2,000	
2005-1273	Maintenance Shop	1,000	1,025	1,000	4,104	1,000	1,200	1,200	1,200	
2005-1501	Electricity	3,000	2,725	3,000	1,815	3,000	3,000	3,000	3,000	
2005-1505	Heat	500	529	500	842	525	500	500	500	
2005-1510	Water/Sewer	2,600	2,275	2,665	2,205	2,675	3,200	3,200	3,200	
2005-2015	Grounds Maintenance	3,000	5,090	4,000	6,236	6,000	7,000	7,000	7,000	
2005-2020	Equipment Maintenance	2,250	4,925	2,500	5,199	4,000	5,500	5,500	5,500	
2005-2030	Building Maintenance	1,500	372	1,000	477	1,500	1,500	1,500	1,500	
2005-2044	Rockport Tax	250	250	250	250	250	270	270	270	
2005-2047	Public Landing Restrooms Maint	4,500	5,296	5,000	5,255	5,000	5,000	5,000	5,000	
2005-3032	Trash Removal	4,800	2,948	4,800	1,723	4,800	5,000	5,000	5,000	
2005-3525	Small Dept Equipment	0	0	500		500	500	500	500	
Total Parks		191,410	195,347	198,270	218,449	201,247	219,685	219,685	219,685	0

- 2005-0101 **Full Time Salaries**
Wages for 5 employees
Change due to 2 part-time employees are now full time. 9.2% Change over FY14
- 2005-0105 **Part Time Salaries**
Seasonal employees
- 2005-0138 **Public Landing Restroom**
This position is not being filled (retirement). Other staff will perform do this work.
- 2005-0501 **FICA & Medicare**
7.65% of covered wages
- 2005-0505 **Retirement**
7.8% of covered wages for those participating in the MEPEERS
- 2005-0510 **Medical Insurance**
Health insurance coverage for full time employees
Increase due to two employees are now receiving medical coverage.
Employees hired after January 2007 pay 20% share

TOWN OF CAMDEN FY15 BUDGET

- 2005-1010 **Signs**
Trail kiosk, maps, trail signs, various park signs
- 2005-1013 **Safety Equipment**
Steel toed boots and other PPI, safety inspection recommendations
- 2005-1014 **Gas/Diesel/Oil**
Trucks, ATV's, mowers, chain saws
- 2005-1201 **Mileage**
IRS rate, personal vehicle use when dept vehicles not available
- 2005-1205 **Uniforms/Clothing Allowance**
\$250 for FT staff; \$125 for summer seasonal staff.
- 2005-1273 **Maintenance Shop**
Misc tools and supplies
- 2005-1501 **Electricity**
April-Oct Public Landing & Maintenance Shop
- 2005-1505 **Heat**
April-Oct Maintenance Shop
- 2005-1510 **Water/Sewer**
Village Green, Public Landing restrooms, Laite Beach
- 2005-2015 **Grounds Maintenance**
Grounds maintenance and equipment rental, mountain bike trail projects, and tools
- 2005-2020 **Equipment Maintenance**
Small equipment repairs and maintenance
- 2005-2030 **Building Maintenance**
Misc maintenance for park buildings, Chamber Building, Laite Beach, Barretts Cove
- 2005-2044 **Rockport Tax**
Property tax on small piece of land on Ragged Mountain that is located in Rockport
- 2005-2047 **Public Landing Restrooms Repairs & Maintenance**
Lighting, fixtures, supplies, paint, repair costs
- 2005-3032 **Trash Removal**
All trash removal April-Oct.
Parks and downtown
Seasonal portable toilets
- 2005-3525 **Small Dept Equipment**
Small grounds equipment replacement

Leisure Services: Dams

		FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
	Account	Budget	Actuals	Budget	Actuals	Budget	Request	recommends	Recommends	Recommends
2008-2050	Megunitcook Dams	7,700	3,257	8,000	8,000	4,000	5,000	5,000	3,000	
2008-2051	Montgomery Dam	2,000	74	2,000	2,000	2,000	2,000	2,000	2,000	
2008-2053	Seabright Dam	500	500	500						
Total Dams		10,200	3,831	10,500	10,000	6,000	7,000	7,000	5,000	0

2008-2050 **Megunitcook Dams** -16.7% Change over FY14

This account funds the inspections and repairs of the East and West Megunticook dams
A comprehensive underwater inspection is conducted every 3 to 5 years, the last one was the fall of 2011
Camden and Lincolnvillle share in maintenance and repair costs : Camden 67% and Lincolnvillle: 33%

2008-2051 **Montgomery Dam**
This account funds annual inspections and repairs. A comprehensive underwater inspection is done every 3-5 years. The last one was done in 2011

2008-2053 **Seabright Dam**
This account funded the Dam Agent's stipend and mileage
These duties are now performed by the Director of the Wastewater Department

TOWN OF CAMDEN FY15 BUDGET

Town Cemeteries: Cemetery Association

Account	FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm	Select Board
	Budget	Actuals	Budget	Actuals	Budget	Request	recommends	Recommends	Recommends
2501-2803 Camden Cemetery Assoc	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	
Total Cemetery Association	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	0

2501-2803 **Camden Cemetery Association**
 Appropriation to the Association is used to offset cemetery expenses.

TOWN OF CAMDEN FY15 BUDGET

Town Cemeteries: Cemetery Maintenance

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request recommends	FY15 Mgr Recommends	Budget Comm Recommends	Select Board Recommends
2505-0101 Full Time Salaries	19,200	17,243	19,200	20,152	19,800	20,500	20,500	20,500	20,500
2505-0105 Part Time Salaries	14,300	10,579	14,300	15,200	16,000	16,000	16,000	16,000	16,000
2505-0501 FICA & Medicare	2,500	2,128	2,500	2,387	2,739	2,795	2,795	2,795	2,795
2505-0505 Retirement/ICMA	800	768	800	990	1,100	1,500	1,500	1,500	1,500
2505-0510 Medical Insurance	4,600	5,047	4,600	6,064	5,400	5,550	5,550	5,550	5,550
2505-1012 Tools	100	0	100	0	100	100	100	100	100
2505-1013 Safety Equipment	300	0	300	0	300	300	300	300	300
2505-1014 Gas/Diesel/Oil	2,000	2,542	2,000	2,363	2,300	2,500	2,500	2,500	2,500
2505-2015 Grounds Maintenance	3,000	1,815	3,000	250	3,000	3,000	3,000	3,000	3,000
2505-2020 Equipment	1,000	13	1,000	381	1,000	1,000	1,000	1,000	1,000
2505-3525 Small Dept Equipment	2,200	0	2,200	0	2,000	2,000	2,000	2,000	2,000
Total Cem Maintenance	50,000	40,134	50,000	47,786	53,739	55,245	55,245	55,245	0

2.8% Change over FY14

NOTE: This budget is offset with revenues from cemetery funds

- 2505-0101 **Full Time Salaries**
Wages for 1 employee assigned to cemetery maintenance

- 2505-0105 **Part Time Salaries**
Seasonal employees

- 2505-0501 **FICA & Medicare**
7.65% of covered wages

- 2505-0505 **Retirement/ICMA**
Prorated retirement benefits

- 2505-0510 **Medical Insurance**
Prorated benefits for full time employees

- 2505-1012 **Tools**
Trimming and hand tools

- 2505-1013 **Safety Equipment**
Steel toe boots, glasses, ear protection, gloves

- 2505-1014 **Gas/Diesel/Oil**
Increase due to fuel prices

- 2505-2015 **Grounds Maintenance**
Tree work, road maintenance in Oak Hill Annex

- 2505-2020 **Equipment**
Hand mowers and hand power tools

- 2505-3525 **Small Dept Equipment**
Truck and riding mower replacement fund

TOWN OF CAMDEN FY15 BUDGET

Capital Reserves (Equipment and Facilities)

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr recommends	Budget Comm Recommends	Select Board Recommends
3003-4001	Accrued Benefits	20,000	20,000	10,000	10,000	15,000	15,000	15,000	15,000	15,000
3003-4002	Opera House Maintenance	20,000	20,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
3003-4003	Economic Development	14,400	14,400	14,400	14,400					
3003-4005	Information Technology					10,000	15,000	15,000	10,000	
3003-4013	Energy Conservation	10,000	10,000	10,000	10,000	5,000	5,000	5,000	5,000	5,000
3003-4115	Fire Truck	0		0		0	5,000	5,000	5,000	5,000
3003-4205	Storm Water	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
3003-4211	Parking			5,000	5,000	5,000	25,000	5,000	5,000	5,000
3003-4221	Streets and Sidewalks			10,000	10,000	10,000	10,000	10,000	10,000	10,000
3003-4412	Harbor Dredging	12,000	12,000	10,000	10,000	0	0	0	0	0
3003-4413	Snow Bowl	0	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000
3003-4414	Dams	0	0	0	0	2,000	3,000	3,000	0	0
	<i>new</i> Parks & Open Space						10,000	10,000	10,000	10,000
3003-4416	Harbor Projects	46,300	46,300	10,000	10,000	20,000	20,000	20,000	20,000	20,000
Total Capital Reserves		142,700	142,700	119,400	119,400	117,000	158,000	138,000	130,000	0

11.1% Change over FY14

- 3003-4001 **Accrued Benefits**
This helps fund the cash-out of benefits when employees retire or leave employment with the Town
- 3003-4002 **Opera House Maintenance**
These funds are set aside to fund Opera House capital improvements
- 3003-4003 **Economic Development Reserve**
The Select Board had designated the revenues from the Verizon cell tower lease to help fund economic development projects and programs. Verizon no longer needs to lease this site, so we will not be receiving these funds.
- 3003-4005 **Information Technology**
The account funds periodic major computer and technology upgrades
- 3003-4013 **Energy Conservation Reserve**
The Town has made progress in making facilities more energy efficient; these funds will help continue that work.
- 3003-4115 **Fire Truck**
This request is to fund the future corrosion repair for Engine 5 (a 1997 truck)
Estimated cost of repairs: \$15,000 funded over 3 years.
- 3003-4205 **Storm Water/Drainage Improvements**
The Town's storm water system is aging and deteriorating. Poor drainage is one of the primary causes that streets and roads develop potholes and cracks and are in poor condition.
- 3003-4211 **Parking Reserve**
Funding maintenance and development of parking areas
- 3003-4220 **PW Reserve - Facility Improvements**
Reserve to fund major renovations and upgrades to the PW facility as needed
- 3003-4221 **Streets and Sidewalks**
The purpose of this fund is for streets/sidewalk/pathway construction and improvements, as well as the Town's share to apply for state and federal grants.
- 3003-4412 **Harbor Dredging**
The purpose of this Reserve Fund was to save money to build up sufficient funds to pay for the 10-year maintenance dredge. The dredge was completed in February 2013. Funds will need to be set aside to prepare for the next dredge.
- 3003-4413 **Snow Bowl**
This Reserve is to fund capital equipment and facility expenses at the Snow Bowl
- 3003-4414 **Camden Dams**
This reserve is for repair and maintenance of the Megunticook Dams (East and West), and the Montgomery Dam. The costs of the Megunticook Dams are shared between Camden (67%) and Lincolntonville (33%)
- Parks & Open Space (new)**
This reserve would be used to fund capital equipment and major parks projects
- 3003-4416 **Harbor Projects**
Funds repairs, maintenance, and replacement of Public Landing and Harbor facilities and equipment

Recommends

TOWN OF CAMDEN FY15 BUDGET

Capital Improvements (equipment, facilities, infrastructure)

Account		FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr Recommends	Budget Comm Recommends
3004-4002	Opera House		665						
3004-4060	Tannery Demolition								
3004-4101	Police Vehicles	32,000	31,028	33,000	32,262	34,000	40,000	40,000	35000
3004-4108	Fire-Thermal Imaging Camera			12,500	12,500				
3004-4106	Fire Truck Bay Exhaust System	50,000	48,681						
3004-4209	Molyneaux Bridge Wing Walls			35,000	31,095				
3004-4214	Belmont Ave Box Culvert	48,000	4,103		44,181				
3004-4232	PW - 7 yd Sander			7,500	7,241				
3004-4244	MDOT Route 1		133						
3004-4252	PW - Vehicles/Equipment	35,000	35,000			53,000			
3004-4260	Steamboat Landing Drainage								
3004-4404	Megunticook Lake Boat Ramp		276						
3004-4405	Public Landing Restroom Roof			10,000		12,000			
3004-4457	Laite Beach Improvements	165,500	119,645						
3004-4458	Harbor Improvements: Floats/Docks		4,343			20,000			
	Spruce Street Drainage Project						60,000	60,000	60,000
	Public Works Fuel Depot - Roof Replacement						9,000	9,000	9,000
	Public Works Building - Roof Repairs						10,000	10,000	10,000
	Parks/Snow Bowl 3/4 ton Truck w/Plow						30,000	30,000	30,000
Total Capital Improvements		330,500	243,875	98,000	127,279	119,000	149,000	149,000	144,000

This budget is for capital improvement projects, equipment, vehicles, and buildings that are funded from the operating budget (not financed or bonded). Capital equipment and other capital projects which are bonded or financed are shown in the Debt (principal and interest) budget account.

Police Vehicles

\$40,000

This year, we propose to transfer the department's pick-up truck to the Fire Chief. The Police Department would replace the truck with an all-wheel drive SUV that would be a utility vehicle rated for police work. The funding amount includes equipping the vehicle with a mobile data terminal, light bars, and audio video recording equipment.

Spruce Street Drainage Project

\$60,000

Spruce Street has major drainage work that needs to be done. The project includes replacing the existing stormwater pipe, installing an underdrain, replacing 2 catch basins and reconstructing the road. Funding will come from the Storm Drainage Reserve Account (\$40,000), the Street paving account (\$40,000), with the balance (\$60,000) from FY15 capital budget. This project has been on the priority list for several years. The total estimated cost of this project is \$140,000.

Public Works : Fuel Depot Roof Replacement

\$9,000

Camden Public Works Department operates a fuel depot to fuel trucks and equipment. The fuel depot is used by the following Town departments and communities: Camden Public Works, Police, Fire, Harbor, Wastewater, and Parks & Recreation Departments, Rockport Public Works, Rockport Police Department, Lincolnville and Hope Fire Departments, Mid-Coast Solid Waste, and SAD#28. The roof is extremely worn and needs to be replaced. The estimated replacement cost is \$9,000.

Public Works - Garage Building Roof Repairs

\$10,000

The main area of the original building roof (1968) is leaking and in need of repair. Also, snow guards need to be added to the new section of the building to prevent snow from falling off the roof which creates a dangerous condition.

Parks/Snow Bowl 3/4 ton truck w/plow

\$30,000

This is essential equipment to the department. Replaces a 1996 dump truck. Partial funding (\$10,000) from the Parks Dept. Equipment Reserve Account. The total estimated cost is \$40,000.

TOWN OF CAMDEN FY15 BUDGET

Debt Service - Principal

		FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm
Account		Budget	Actuals	Budget	Actuals	Budget	Request	recommends	Recommends
3001-4015	Opera House Offices & Windows	0	0	0	0	0			
3001-4060	Tannery Demolition	34,531	34,566	35,790	35,805	37,234	38,700	38,700	38,700
3001-4104	Fire Dept Utility Truck	12,649	12,649	13,137	13,137	0	0	0	0
3001-4107	Fire Truck			67,199	53,610	55,370	59,100	59,100	59,100
3001-4155	Pub Safety Building	49,960	49,960	49,960	49,960	49,960	49,960	49,960	49,960
3001-4201	PW 5500 Dump Truck	17,335	17,335	18,046	18,046	0	0	0	0
3001-4203	PW 1-Ton		0	0	0	0	0	0	0
3001-4206	Street Sweeper Lease	12,041	12,041	12,041	12,688	13,370	14,100	14,100	14,100
3001-4207	10 Wheel Dump Truck Lease	0	0	0	0	0	0	0	0
3001-4249	Bayview Pump Station	57,509	57,509	57,917	59,326	58,340	0	0	0
3001-4253	Pathway/Sewer/PSB	0	0	0	0	0	0	0	0
3001-4258	DPW Addition	0	0	0	0	0	0	0	0
3001-4259	Frye St Drainage	32,500		32,500	0	32,500	0	0	0
3001-4262	Treatment Plant Upgrade	56,615	56,615	57,368	57,368	58,135	58,950	58,950	58,950
3001-4263	Rawson Ave Pump Station	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000
3001-4456	Library Grounds	23,333	23,333	23,333	23,333	23,333	23,334	23,334	23,334
3001-4244	PW Truck w/Plow & Wing					22,144	22,144	22,144	22,144
3001-4223	PW Sidewalk Plow					15,200	15,200	15,200	15,200
3001-4224	PW Loader					16,671	13,650	13,650	13,650
	PW 1.5-ton Dump Truck						18,950	18,950	18,950
	PW Loader/back hoe						18,200	18,200	18,200
	Parks & Rec Tractor w/mower & bucket						13,200	13,200	13,200
	Ragged Mt Recreational Area Redevelopment						27,100	27,100	27,100
Total Debt Service Principal		340,473	308,008	411,291	367,272	426,257	416,588	416,588	416,588

0

Debt Service - Interest

		FY 12	FY12	FY 13	FY 13	FY 14	FY15	FY15 Mgr	Budget Comm
Account		Budget	Actuals	Budget	Actuals	Budget	Request	recommends	Recommends
3002-4052	Tax Anticipation Note (TAN)	2,000	2,914	2,500	2,958	2,500	3,000	3,000	3,000
3002-4060	Tannery Demolition	26,252	26,217	24,993	24,978	23,550	22,200	22,200	22,200
3002-4104	Fire Dept Utility Truck	995	995	507	507	0	0	0	0
3002-4107	Fire Truck			13,589	13,588	11,835	10,100	10,100	10,100
3002-4155	Public Safety Building	27,184	27,247	25,491	19,995	23,680	21,900	21,900	21,900
3002-4201	PW 5500 Dump Truck	1,451	1,451	740	740	0	0	0	0
3002-4203	PW 1-Ton Truck	0	0	0	0	0	0	0	0
3002-4206	Street Sweeper Lease	3,600	3,599	2,953	2,953	2,275	1,600	1,600	1,600
3002-4207	10 Wheel Dump Truck	0		0	0	0	0	0	0
3002-4249	Bayview Pumpstation	3,112	3,112	2,697	655	2,270	0	0	0
3002-4253	Pathway/Sewer/PSB	0	0	0	0	0	0	0	0
3002-4262	Treatment Plant Upgrade	12,130	12,130	11,377	11,377	10,615	9,850	9,850	9,850
3002-4263	Rawson Ave Pump Station	12,100	12,100	10,153	10,153	7,975	7,600	7,600	7,600
3002-4456	Library Grounds	6,904	6,904	6,082	4,006	5,202	4,100	4,100	4,100
3002-4244	PW Truck w/Plow & Wing						4,014	4,014	4,014
3002-4223	PW Sidewalk Plow						4,700	4,700	4,700
3002-4224	PW Loader						3,100	3,100	3,100
	PW 1.5-ton dump truck						1,000	1,000	1,000
	PW Loader back hoe						950	950	950
	Parks Tractor w/mower and bucket						400	400	400
	Ragged Mt. Recreational Area Redevelopment						30,800	30,800	30,800
Total Debt Service Interest		95,728	96,669	101,082	91,909	89,902	125,314	125,314	125,314

FY15 funding requested:

Public Works: 1.5-ton dump truck

Replacement for a 1996 truck. Estimated cost: \$120,000

Public Works: Loader/back hoe

Replacement for 2004 equipment. Estimated cost: \$115,000

Parks & Recreation: Tractor w/mower & bucket

Estimated cost: \$50,000

Ragged Mt. Recreational Area Redevelopment

The voters approved a \$2 million bond issue to match \$4.5 million raised in the capital campaign for the redevelopment of Ragged Mountain.

TOWN OF CAMDEN FY15 BUDGET

Contingency Account

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr recommends	Budget Comm Recommends	Select Board Recommends
3010-1299 Miscellaneous	40,800	33,896	40,000	11,835	40,000	40,000	40,000	40,000	
Total Contingency	40,800	33,896	40,000	11,835	40,000	40,000	40,000	40,000	0

0 Change over FY14

GENERAL FUND TOTAL	6,319,000	5,925,864	6,208,701	5,598,913	6,420,497	6,948,459	6,752,139	6,748,939	#REF!
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5.1% Change over FY14

Assessments: Schools, Solid Waste, Knox County

Account	FY 12 Budget	FY12 Actuals	FY 13 Budget	FY 13 Actuals	FY 14 Budget	FY15 Request	FY15 Mgr recommends	Budget Comm Recommends	Select Board Recommends
4001-5001 MCSWC Assessment	214,025	214,025	204,998	204,998	201,026	203,622	203,622		
4005-5005 MSAD #28	5,791,031	5,791,031	5,915,676	5,915,676	6,179,711				
4005-5006 CSD	3,392,203	3,469,258	3,545,708	3,545,708	3,634,439				
4010-5010 Knox County Tax	1,092,221	1,092,220	1,055,292	1,055,292	1,095,145	1,070,830	1,070,830		
Total Assessments	10,489,480	10,566,534	10,721,674	10,721,674	11,110,321	1,274,452	1,274,452	0	0

-88.5% Change over FY14

TOWN OF CAMDEN FY15 BUDGET
Expenditure Summary

	FY12	FY13	FY14	FY 15	FY 15	FY 15	FY15 Bud	FY 15
	Budget	Budget	Budget	Dept Request	MGR Request	Budget Recommend	Comm Vote	Select Board
GENERAL GOVERNMENT								
Admin/Fin/Codes/Assessing	762,716	665,035	693,018	711,175	711,175	711,175	20-0-0	_____
Professional Services	52,000	51,000	51,000	55,000	55,000	50,000	20-0-0	_____
Planning & Development	235,300	242,600	269,594	288,600	287,600	287,600	14-7-0	_____
Information Technology	55,200	56,000	64,000	76,000	76,000	66,000	19-1-0	_____
Insurances	149,500	152,500	166,500	206,160	206,160	206,160	20-0-0	_____
Opera House Town Offices	85,500	82,100	80,937	83,595	83,595	83,595	21-0-0	_____
Opera House- Auditorium	198,600	207,600	221,971	234,032	230,032	230,032	21-0-0	_____
Total - General Government	1,538,816	1,456,835	1,547,020	1,654,562	1,649,562	1,634,562		
PUBLIC SAFETY								
Police Department	923,700	957,300	969,954	999,925	991,925	991,925	20-0-0	_____
County Dispatch	122,309	121,151	122,422	125,600	125,600	125,600	20-0-0	_____
Fire Department	332,270	342,610	357,716	388,780	379,280	379,280	20-0-0	_____
Public Safety Building	50,500	49,915	47,665	48,460	49,000	44,000	19-1-0	_____
Hydrant Assessment	218,550	218,500	218,600	235,590	235,590	233,590	20-0-0	_____
Emergency Medical Services	10,000	20,000	50,000	10,000	10,000	10,000	20-0-0	_____
Street Lights	58,500	59,000	60,500	60,500	60,500	60,500	20-0-0	_____
Total Public Safety	1,715,829	1,768,476	1,826,857	1,868,855	1,851,895	1,844,895		
HIGHWAYS STREETS & BRIDGES								
Public Works	828,400	856,800	876,214	910,310	913,550	908,550	21-0-0	_____
Streets & Sidewalks	334,500	369,500	376,000	389,100	389,500	432,500	11-6-0	_____
Parking	3,200	3,700	3,900	6,400	6,400	4,400	21-0-0	_____
Tree Program	11,100	16,100	16,100	19,500	19,500	19,500	21-0-0	_____
Total H'ways Sts & Bridges	1,177,200	1,246,100	1,272,214	1,325,310	1,328,950	1,364,950		
HEALTH & WELFARE								
Provider Agencies	8,082	13,107	5,782	5,925	5,925	5,925	17-0-0	_____
Community Service Agencies	16,313	17,860	17,800	20,700	20,700	21,500	13-4-0	_____
Total Health & Welfare	24,395	30,967	23,582	26,625	26,625	27,425		
LEISURE SERVICES								
Camden Public Library	355,000	355,000	355,000	375,000	375,000	375,000	21-0-0	_____
Harbor & Landing	145,500	154,800	166,668	171,755	171,755	171,755	18-0-0	_____
Recreation	120,449	127,980	136,011	157,520	157,520	154,520	18-0-0	_____
Parks	191,410	198,270	201,247	219,685	219,685	219,685	18-0-0	_____
Megunticook Dams	10,200	10,500	6,000	7,000	7,000	5,000	17-0-0	_____
Total Leisure Services	822,559	846,550	864,926	930,960	930,960	925,960		

**TOWN OF CAMDEN FY15 BUDGET
Expenditure Summary**

	FY12	FY13	FY14	FY 15	FY 15	FY 15	FY15 Bud	FY 15
	Budget	Budget	Budget	Dept	MGR	Budget	Comm	Select
				Request	Request	Recommend	Vote	Board
CEMETERIES								
Cemetery Association	40,000	40,000	40,000	40,000	40,000	40,000	17-0-0	_____
Cemetery Maintenance	50,000	50,000	53,739	55,245	55,245	55,245	21-0-0	_____
Total Cemetery	90,000	90,000	93,739	95,245	95,245	95,245		
DEBT/CAPITAL/CONTINGENCY								
Debt Service Principal	340,473	411,291	426,257	586,138	416,588	416,588	17-0-0	_____
Debt Service Interest	95,728	101,082	98,000	144,164	125,314	125,314	17-0-0	_____
Capital Reserves	142,700	119,400	117,000	138,000	138,000	130,000	21-0-0	_____
Capital Improvement Program	330,500	98,000	119,000	222,000	149,000	144,000	16-1-0	_____
Contingency	40,800	40,000	40,000	40,000	40,000	40,000	17-0-0	_____
Total Debt/Capital/Conting	950,201	769,773	800,257	1,130,302	868,902	855,902		
MUNICIPAL TOTAL	6,319,000	6,208,701	6,428,595	7,031,859	6,752,139	6,748,939	13-4-0	

TOWN OF CAMDEN FY15 BUDGET
Revenues

REVENUE SOURCE	FY11	FY 12	FY 12	FY 13	FY 13	FY 14	FY 15
	Actual	Budget	Actuals	Budget	Actuals	Budget	Budget
TAXES							
90-0201 Tax Interest	46,928	40,000	43,557	40,000	33,772	40,000	40,000
90-0202 Lien Interest	20,870	15,000	15,166	16,000	10,389	16,000	16,000
90-0203 Lien Costs	6,927	6,000	6,053	6,500	5,803	6,500	6,500
Total - Misc Taxes	74,725	61,000	64,776	62,500	49,964	62,500	62,500
STATE REVENUES							
90-0501 State Rev Sharing	293,547	300,000	304,494	297,000	281,237	267,000	185,000
90-0502 Tree Growth Reimb.	4,425	4,500	8,403	5,000	8,850	7,000	8,000
90-0503 Veterans Exemp Reimb.	5,539	3,500	5,547	4,500	5,507	5,000	5,000
90-0504 Local Road Assistance	56,892	56,000	59,268	55,000	57,792	55,000	55,000
90-0505 Snowmobile Revenue	377	500	437	500	252	500	500
90-0506 Pumpout Boat Reimb.	0	14,040	16,508	17,000	14,546	23,000	23,000
90-0508 State Park Reimb.	7,548	4,000	5,676	4,000	5,663	4,000	4,000
Total - State Revenues	368,328	382,540	400,333	383,000	373,846	361,500	280,500
LICENSES, PERMITS & FEES							
90-1001 Vehicle Excise Tax	763,645	760,000	768,390	760,000	805,917	770,000	780,000
90-1002 Vehicle Registration by Mail	182	200	207	200	179	200	200
90-1003 Boat Excise Tax	30,168	32,000	32,427	32,000	33,240	32,000	32,000
90-1004 Animal Control Fees	2,554	2,200	2,468	2,200	2,342	2,200	2,000
90-1005 Town Clerk Fees	15,818	12,500	15,831	12,500	15,731	15,000	15,000
90-1006 Plumbing Fees	4,739	6,000	9,810	5,000	7,338	6,400	7,000
90-1007 Building Permit Fees	36,418	50,000	45,708	50,000	45,981	52,000	50,000
90-1008 Administrative Fees	15,938	16,000	16,308	16,000	15,859	16,000	16,000
90-1009 Cable TV Franchise	62,475	60,000	65,231	65,000	68,173	65,000	67,000
90-1010 Electrical Fees	2,509	3,500	3,362	3,500	3,309	3,500	4,000
Total - Lic, Permits & Fees	934,446	942,400	959,742	946,400	998,070	962,300	973,200
CHARGES FOR SERVICES - INCOME FROM DEPARTMENTS							
90-1502 Police Revenue	2,600	3,000	3,850	3,000	3,576	3,000	3,000
90-1503 Parking Tickets	13,682	16,000	11,049	16,000	10,134	12,000	10,000
90-1504 Parks & Rec Revenue	14,341	14,000	18,581	14,000	22,891	16,000	18,000
90-1505 Parks & Rec - Mowing	5,500	5,000	5,000	5,000	5,550	5,000	5,000
90-1507 Cemetery Maintenance	56,447	50,000	50,000	50,000	50,000	50,000	50,000
90-1509 Harbor Park Mowing	6,775	6,973	6,973	5,200	6,500	6,400	5,000
90-1601 Opera House Rentals	68,735	70,000	85,212	80,000	71,738	80,000	80,000
90-1701 Harbor Permits	163,181	158,000	161,899	158,000	178,507	158,000	160,000
90-1704 Harbor Dockage/Misc	44,726	40,000	60,222	50,000	62,041	53,000	55,000
Total - Chgs for Services	375,987	362,973	402,785	381,200	410,937	383,400	386,000

TOWN OF CAMDEN FY15 BUDGET
Revenues

REVENUE SOURCE	FY11	FY 12	FY 12	FY 13	FY 13	FY 14	FY 15
	Actual	Budget	Actuals	Budget	Actuals	Budget	Budget
MISCELLANEOUS REVENUES							
90-2001 Interest Earned	15,139	23,000	7,401	20,000	4,647	15,000	5,000
90-2002 Yacht Club Lease	20,162	19,500	20,646	19,500	20,832	20,650	21,000
90-2003 Public Landing Leases	8,203		3,022	3,000	3,099	3,100	3,000
90-2004 Other Revenue/Misc.	2,823	5,000	4,953	6,000	7,177	6,000	6,000
90-2005 Sale of Surplus Equip/property	3,000	0	647	0	0	0	0
90-2006 Town of Rockport WW Bond	8,602	14,382	14,382	14,450	8,043	14,450	14,450
90-2007 Verizon Cell Tower Lease ¹	15,600	14,400	14,400	14,400	14,400	2,400	0
90-2008 Insurance Dividends	8,142	9,000	8,182	9,000	0	9,000	0
Total - Misc	81,672	85,282	73,632	86,350	58,198	70,600	49,450
OPERATING TRANSFERS							
90-3001 Trust Fund Income	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total - Transfers	5,000						
OTHER FINANCING SOURCES							
90-4002 Surplus	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Surplus - Laite Beach		122,500					
Use of TIF Revenue		0		30,000	0		
Subtotal - Other	150,000	272,500	150,000	180,000	150,000	150,000	150,000
TOTAL - MUNICIPAL REVENUES	1,990,158	2,111,695	2,056,269	2,044,450	2,046,015	1,995,300	1,906,650

¹ Verizon had leased Town land. The lease ended last year.

April 8, 2014

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Elm Street Grill at 115 Elm Street has submitted an application for a renewal Liquor License and Special Amusement Permit. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since April 2013 regarding this establishment? _____ Yes
_____ No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.

Chief Randy Gagne
Camden Police Department

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTIONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) Elm Street Grill, Inc. (Heather Smith) DOB: 2-1-81		2. Business Name (D/B/A) Elm Street Grill, Inc.	
William Hahn DOB: 1-17-47		Location (Street Address) 115 Elm St.	
Stephen Liberty DOB: 12-10-65		City/Town Camden State ME 04843 Zip Code 04864	
Address PO Box 277 PO Box 92		Mailing Address PO Box 92	
Camden ME 04843 Warren ME 04864		City/Town Warren State ME Zip Code 04864	
Telephone Number 207-236-7722 Fax Number		Business Telephone Number 207-236-7722 Fax Number	
Federal I.D. # 26-1291974		Seller Certificate # 1130431	

3. If premises is a hotel, indicate number of rooms available for transient guests: 37
4. State amount of gross income from period of last license: ROOMS \$400,000 FOOD \$250,000 LIQUOR \$20,000
5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- If YES, complete Supplementary Questionnaire
6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: Heather Smith
8. If business is NEW or under new ownership, indicate starting date: n/a

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 115 Elm St. Camden ME 04843

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Heather Smith	2-1-81	Calais, ME
William Hahn	1-17-47	Rockland, ME
Stephen Liberty	12-10-65	Brooklyn, MA

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Smith - Rockport ME and Warren ME / Liberty - Camden ME
Hahn - Thomaston ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Leased restaurant to be associated with existing 37 room motel.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 2,000 ft Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, ME on 4-8-14, 20 14
Town/City, State Date

Heather Smith
Signature of Applicant or Corporate Officer(s)
Heather Smith
Print Name

Please sign in blue ink

William S. (HAW)
Signature of Applicant or Corporate Officer(s)
William S. (HAW)
Print Name
Stephen Liberty
STEPHEN LIBERTY

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.



State of Maine
Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:	
License #:	_____
Date Filed:	_____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752. Please clearly complete this form in its entirety.

- Exact legal name:
Elm Street Grill, Inc.
- Other business name for your entity (DBA), if any:

- Date of filing with the Secretary of State: 10-25-07
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Heather Smith ^{President}	Rockport ME - Warren ME	2-1-81	100
Heather Smith ^{clerk}	Rockport ME - Warren ME	2-1-81	100
Heather Smith ^{Treasurer}	Rockport ME - Warren ME	2-1-81	100

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Heather Smith
Signature of Duly Authorized Person

4-8-14
Date

Heather Smith
Print Name of Duly Authorized Person

Submit Completed Forms To: Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the
ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a pub-

lic hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. No license to person who moved to obtain a license. (REPEALED)

5. (TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

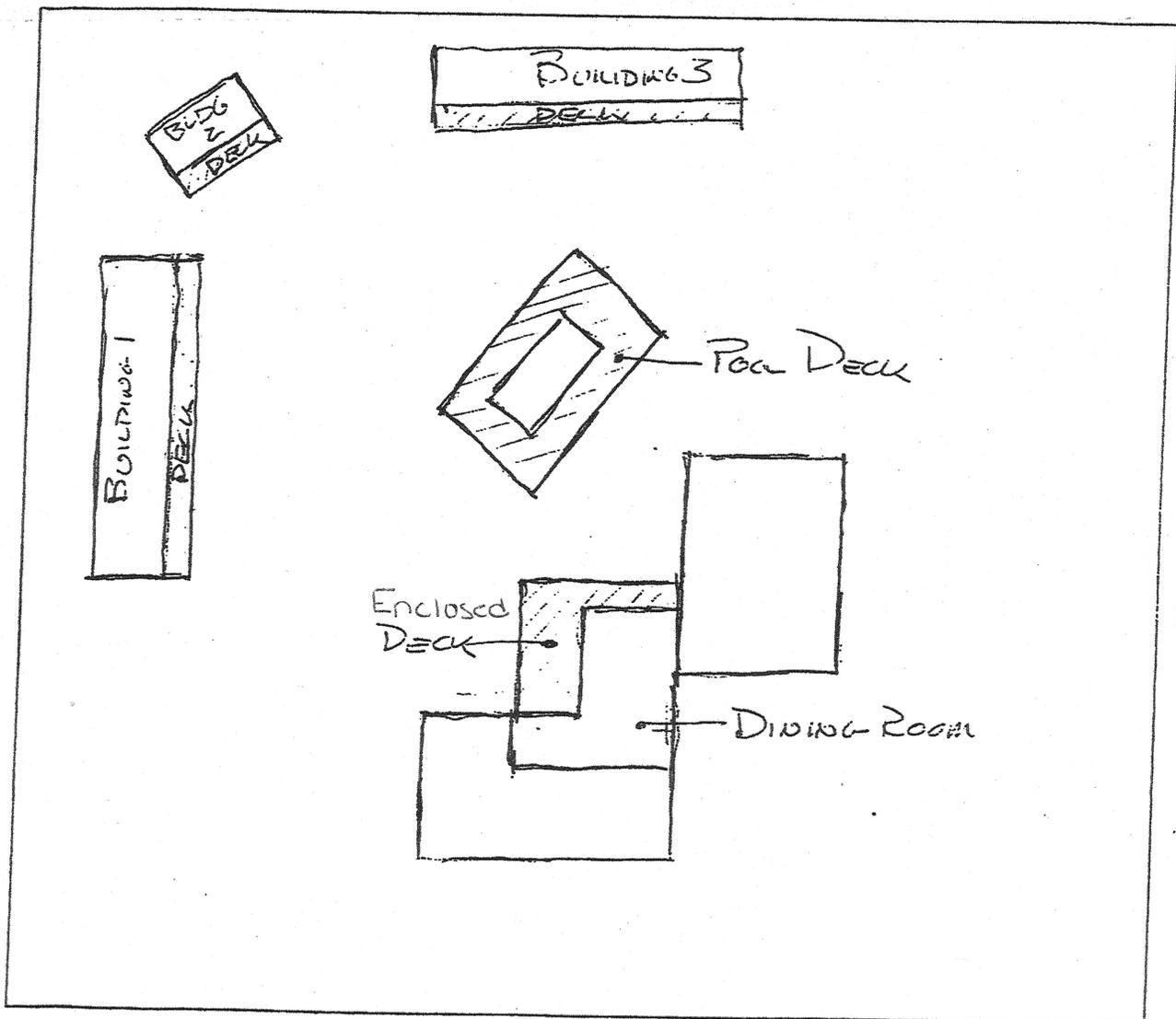
An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.



State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 9610

EATING PLACE 30-75 SEATS

70 Seats (in)

ELM STREET GRILLE
115 ELM ST
CAMDEN ME 04843-1906

SMITH, HEATHER L
ELM STREET GRILLE
PO BOX 92
WARREN ME 04864



EXPIRES: 12/19/2014

FEE: \$195.00

Mary C. Mayhew
COMMISSIONER

09176

NON-TRANSFERABLE

TOWN OF CAMDEN
APPLICATION FOR SPECIAL AMUSEMENT PERMIT
FOR DANCING AND ENTERTAINMENT
(Pursuant to Camden Code, Police Ordinance, Chapter VIII, Part IIA)

\$20.00 paid on: _____ New Application: _____ Renewal Application: _____

1. a. Name of Applicant BILL HANW Telephone #: 236-2725
b. Street Address 8 COUNTRY LN WAY, PORT 04856
c. Mailing address P.O. Box 277, CAMDEN 04843
2. a. Firm/Name of Business CEDAR CREST LN
b. Street Address 115 ELM ST., CAMDEN, ME 04843
c. Nature of Business: (Please check appropriate line)
Restaurant Video/Pool/Billiards _____
Other (please explain) _____
3. Do you intend to have any music other than radio or other mechanical devices and/or any dancing or entertainment of any sort on the licensed premises? YES NO _____
4. If the answer to #3 above is YES, describe in detail kind and nature of entertainment:
a. By professional entertainers: SMALL COMBOS
b. By full-time or part-time employees: _____
c. Other: _____
5. Will any of the music be amplified? YES NO _____. If YES, describe in detail: MINIMAL AMPLIFICATION OF ACOUSTIC INSTRUMENTS
6. Describe in detail room or rooms to be used under this permit:
a. Eating areas DINING ROOM & PORCH AREA OF RESTAURANT
b. Lounge: _____
c. Video/Pool/Billiards Room: _____
d. Other: _____

over, please

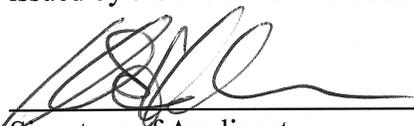
7. Have you ever been denied a special amusement permit or had a permit revoked? YES _____ NO X
If YES, describe circumstances: _____

8. Have you or any partner or corporate members been convicted of a felony? YES _____ NO X. If
YES, describe circumstances: _____

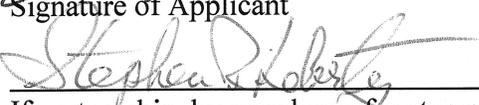
The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector _____
Date

This permit includes all types of entertainment. Dancing is included only if you have a dancing license issued by the State Fire Marshall's Office. License No. _____



Signature of Applicant



If partnership, by members of partnership

Name of Corporation

By its duly authorized corporate officer

TOWN OF CAMDEN

Dated at Camden, Maine on this _____ day of _____, 20____. The undersigned
Municipal Officers of the Town of Camden, Maine, hereby approve the application set forth above.

April 8, 2014

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: The Norumbega Inn at 63 High Street has submitted an application for a renewal Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since April 2013 regarding this establishment? _____ Yes .
_____ No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.

Chief Randy Gagne
Camden Police Department

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES 5/19/14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)			2. Business Name (D/B/A)		
<u>63 High Street, LLC</u> DOB:			<u>The Norumbega Inn</u>		
<u>Susan M. Waiser</u> DOB: <u>1/23/69</u>			<u>Bed & Breakfast</u>		
Address <u>63 High Street</u>			Location (Street Address) <u>63 High Street</u>		
City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>			City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>		
City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>			City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>		
Telephone Number <u>(207) 236-4646</u> Fax Number			Mailing Address <u>63 High Street</u>		
Federal I.D.# <u>46-2173032</u>			Business Telephone Number <u>207-236-4646</u> Fax Number		
			Seller Certificate #		

3. If premises is a hotel, indicate number of rooms available for transient guests: 13 ^{around} around
4. State amount of gross income from period of last license: ROOMS \$ 190,000 ^{around} FOOD \$ 28,000 LIQUOR \$ 11,000 ^{around}
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: 5/14/14 Business hours: 11:00-3:00

9. Business records are located at: 63 High Street, Camden ME 04843

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<u>Susan Marie Waiser</u>	<u>1/23/1969</u>	<u>Bridgeport, CT</u>
<u>Phillip Anthony Crispo</u>	<u>12/7/1962</u>	<u>Glenham, NY</u>

Residence address on all of the above for previous 5 years (Limit answer to city & state)
808 Broadway, Apt 1A, New York, NY 10003 (previous)
63 High Street, Camden ME 04843 (current)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Garden level common area and the main level of building

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? about .7 miles Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: Skowhegan Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on March 8, 20 14
Town/City, State Date


Signature of Applicant or Corporate Officer(s)
Susan M. Waiser
Print Name

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
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 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
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[1993, c730, §27 (amd).]

lic hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Exact Club Name: _____

2. Title, name, birth date and telephone number of each principal officer of the club:

Title	Name	Birth Date	Telephone #

3. Date Club was incorporated: _____

4. Purpose of Club: () Social () Recreational () Patriotic () Fraternal

5. Date regular meetings are held: _____

6. Date of election of Club Officers: _____

7. Date elected officers are installed: _____

8. Total Membership: _____ Annual Dues: _____ Payable When: _____

9. Does the Club cater to the public or to groups of non-members on the premises? () YES () NO

10. Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?

() YES () NO

11. If a manager or steward is employed, complete the following:

Name: _____ Date of Birth: _____

Signature and Title of Club Officer

Print Name and Title of Club Officer

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

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- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

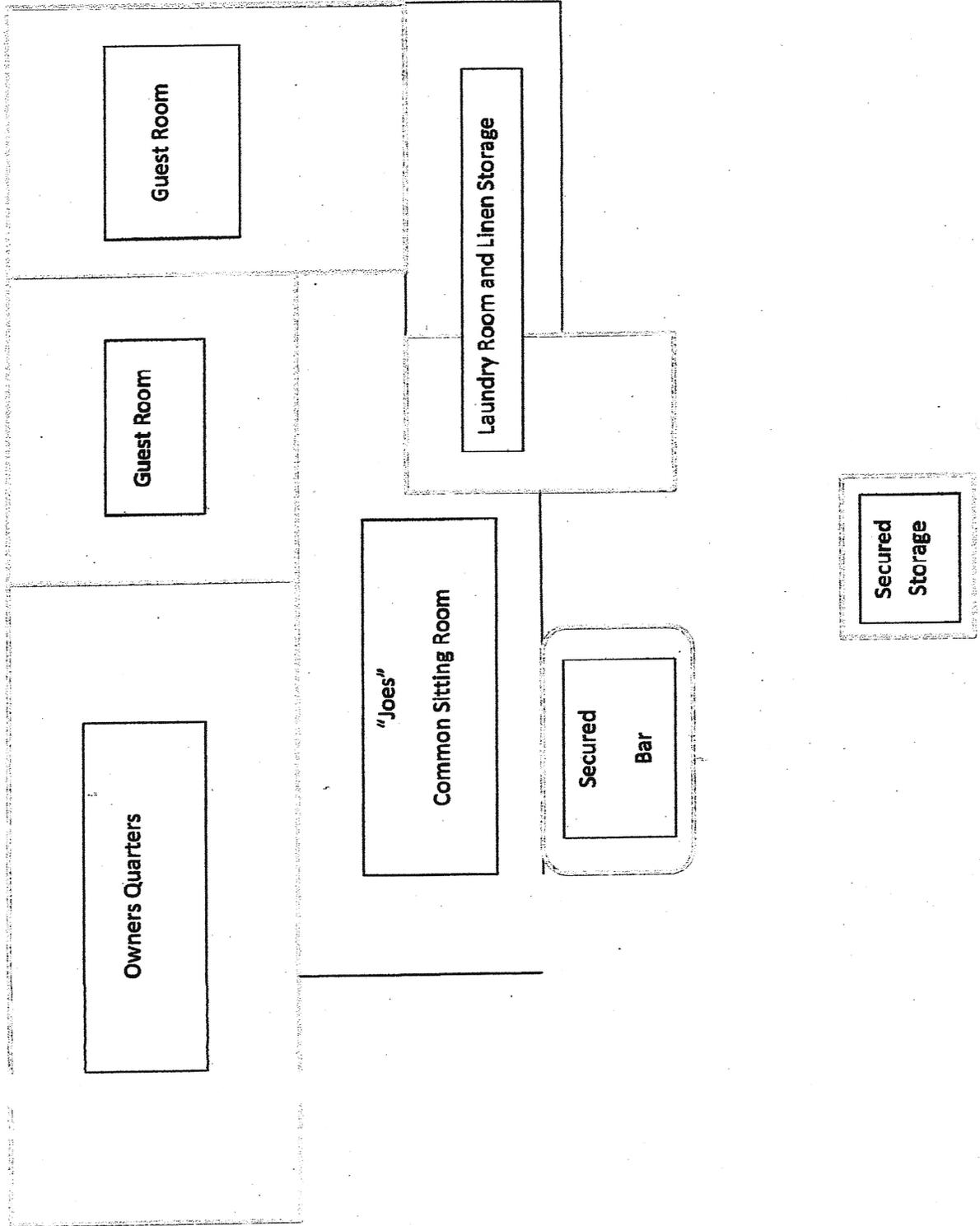
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

PREMISE DIAGRAM

see attached

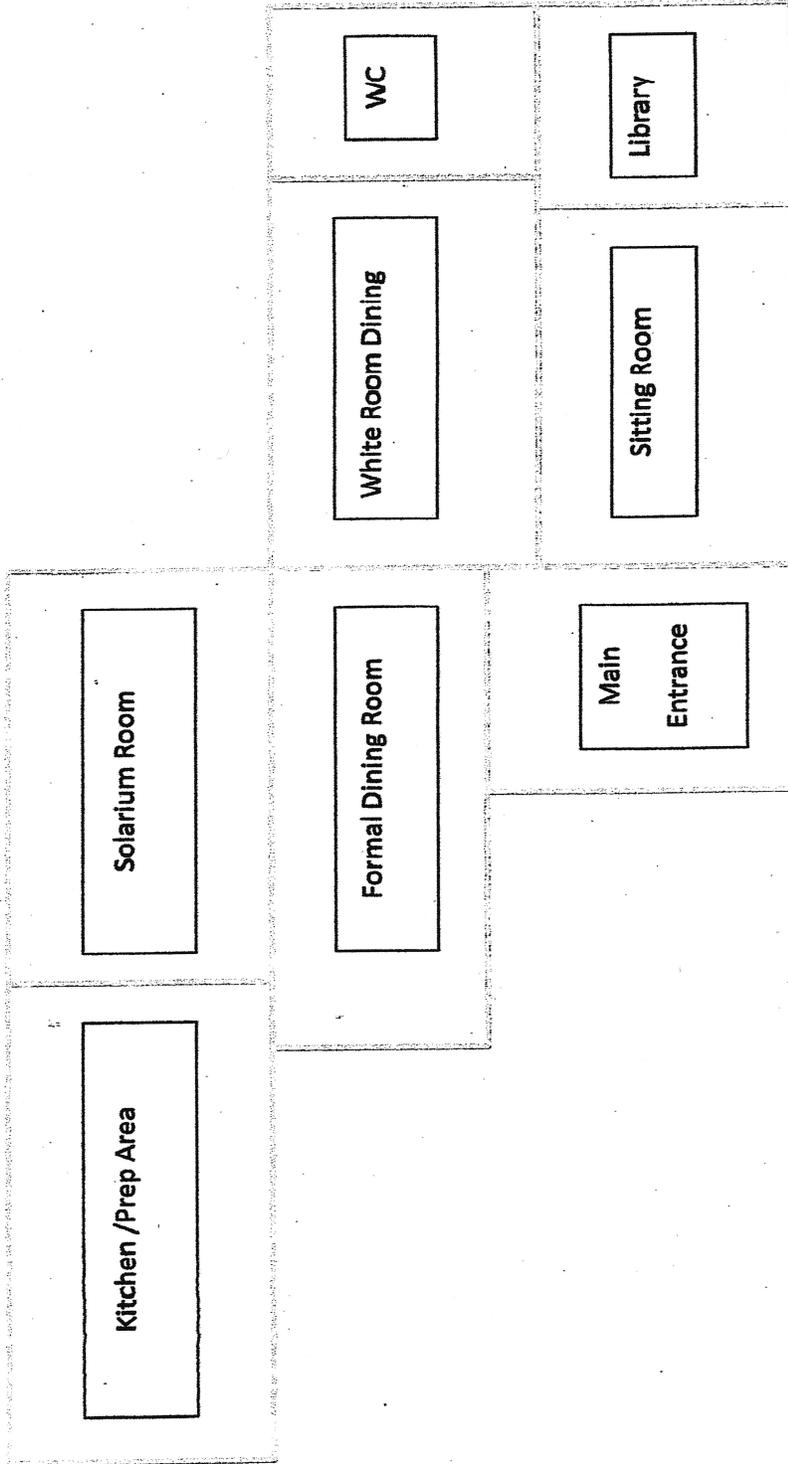
The Norumbega Inn

Floor Plan (Common Rooms) Basement Level



The Norumbega Inn

Floor Plan (Common Rooms) Ground Floor Level



April 8, 2014

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Camden Harbour Inn at 83 Bay View Street has submitted an application for a renewal Liquor License and Special Amusement Permit. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since April 2013 regarding this establishment? _____ Yes .
_____ No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.

Chief Randy Gagne
Camden Police Department

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 6/3/14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>BREDA LLC</u> DOB: _____			2. Business Name (D/B/A) <u>Camden Harbour Inn;</u>		
DOB: _____			<u>Natalie's</u>		
DOB: _____			Location (Street Address) <u>83 Bayview Street</u>		
Address <u>6 Rockbrook drive</u>			City/Town <u>Camden</u>	State <u>ME</u>	Zip Code <u>04843</u>
			Mailing Address <u>6 Rockbrook drive</u>		
City/Town <u>Camden</u>	State <u>ME</u>	Zip Code <u>04843</u>	City/Town <u>Camden</u>	State <u>ME</u>	Zip Code <u>04843</u>
Telephone Number	Fax Number		Business Telephone Number <u>207-236-4200</u>	Fax Number <u>207-236-4937</u>	
Federal I.D. # <u>03-0602576</u>			Seller Certificate # <u>1095691</u>		

3. If premises is a hotel, indicate number of rooms available for transient guests: 22
4. State amount of gross income from period of last license: ROOMS \$ 1377⁰⁰ FOOD \$ 532⁰⁰ LIQUOR \$ 313⁰⁰⁰
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: Raymond Bruyanishi
8. If business is NEW or under new ownership, indicate starting date: _____
- Requested inspection date: _____ Business hours: _____
9. Business records are located at: 6 Rockbrook drive, Camden, ME 04843

10. Is/are applicants(s) citizens of the United States? YES NO *Breda LLC is a*
11. Is/are applicant(s) residents of the State of Maine? YES NO *maine LLC, owner's*
are residents with E2
12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<i>Oscar Verest (owner)</i>	<i>7/23/65</i>	<i>Curaçao</i>
<i>Raymond Brunganszki (owner)</i>	<i>12/30/69</i>	<i>Utrecht, Netherlands</i>

Residence address on all of the above for previous 5 years (Limit answer to city & state)
6 Rockbrook drive, Camden, ME 04843

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) *restaurant, bar,*
deck, first floor common area mini bar in room

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? *0.3 mile* Which of the above is nearest? *St Thomas Church*

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
- If YES, give details: *mortgage loan from Bar Harbour Bank & Trust*

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: *Camden, ME* on *March 19*, 20 *14*

[Signature]
Signature of Applicant or Corporate Officer(s)
Oscar Verest
Print Name

Please sign in blue ink

[Signature]
Signature of Applicant or Corporate Officer(s)
Raymond Brunganszki
Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____

Date

The undersigned being: ٱ Municipal Officers ٱ County Commissioners of the
ٱ City ٱ Town ٱ Plantation ٱ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
- An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Department of Public Safety
Liquor Licensing &
Inspection Division



BUREAU USE ONLY	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

Hotel Mini-bar Application
PRESENT LICENSE EXPIRES _____

Fee Schedule

Hotels with a current Liquor License.....\$100.00
 Number of Mini-bars requested 20 X \$5.00 @ Mini-bar = 100.00 (not to exceed \$900.00)
 Hotels without a Liquor License.....\$200.00
 Number of Mini-bars requested _____ X \$10.00 @ Mini-bar = _____
 Filing Fee.....\$10.00

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) -(Sole Proprietor, Corporation, Limited Liability Co., etc.)			2. Business Name (D/B/A)		
Breda LLC			Camden Harbour Inn		
DOB:			DOB:		
DOB:			DOB:		
DOB:			Location (Street Address)		
Address			83 Bayview St.		
6 Rockbrook drive			City/Town		State
			Camden		ME
			Mailing Address		Zip Code
					04843
City/Town		State	City/Town		State
Camden		ME			Zip Code
		04843			
Telephone Number		Fax Number		Business Telephone Number	
207-542-4999				207-236-4200	
Federal I.D. #				Fax Number	
03-0602576				207-236-4937	
			Seller Certificate #		
			1095691		

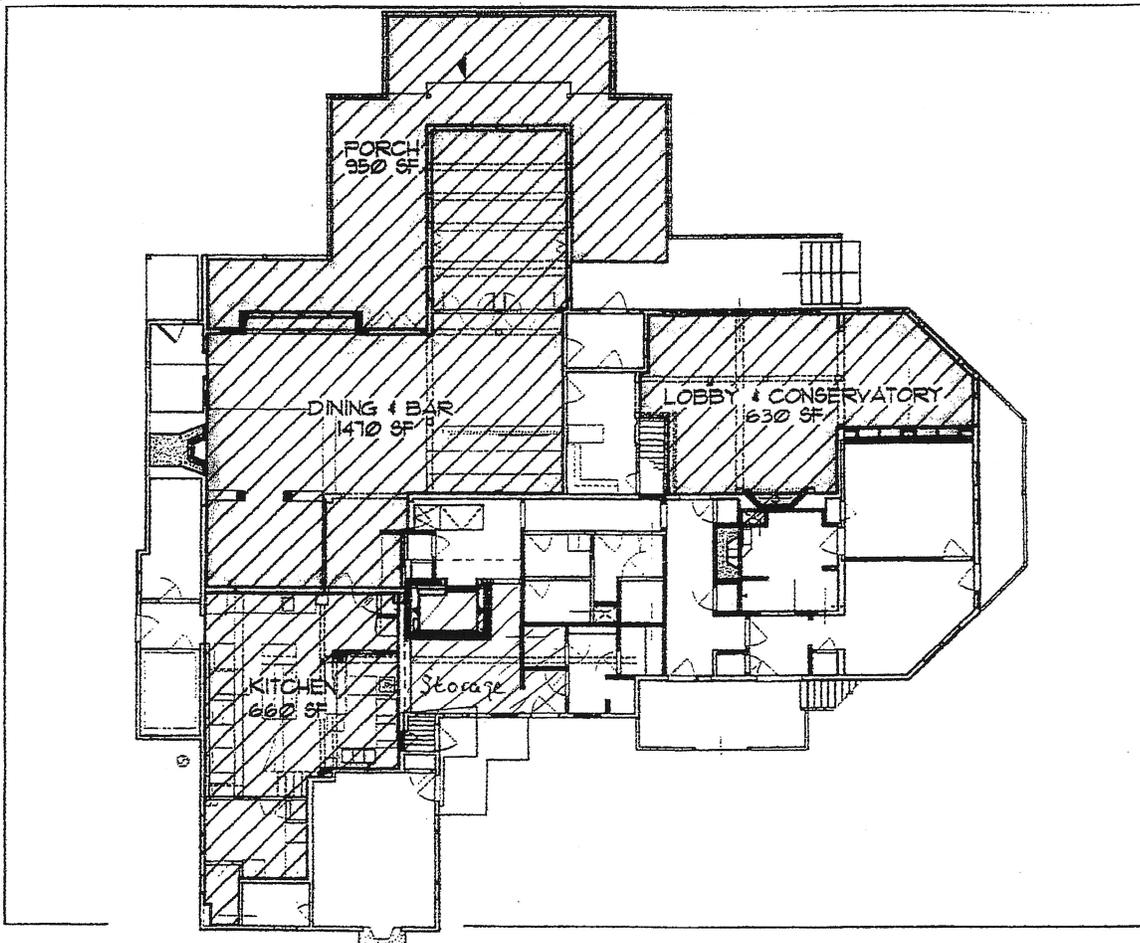
Is applicant a corporation, limited liability company or limited partnership? YES NO
 Complete Supplementary Questionnaire, If YES
 If manager is to be employed, give name: _____
 If business is NEW or under new ownership, indicate starting date: _____
 Requested inspection date: _____ Business hours: _____
 Business records are located at: _____
 Is/are applicants(s) citizens of the United States? YES NO
 Is/are applicant(s) residents of the State of Maine? YES NO



SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.





State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752. Please clearly complete this form in its entirety.

- Exact legal name:
Breda LLC
- Other business name for your entity (DBA), if any:
Camden Harbour Inn; Natalie's
- Date of filing with the Secretary of State: 08/04/2006
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Oscar Verest	6 Rockbrook Drive, Camden, ME 04843	07/23/1965	49
Raymond Brunyanszki	6 Rockbrook Drive, Camden, ME 0484	12/30/1996	50
Esther Carelsz	Steynlaan 94b, Breda, Netherlands	04/03/1959	1

7. Is any principal person involved with the entity a law enforcement official?
 Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:
 Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

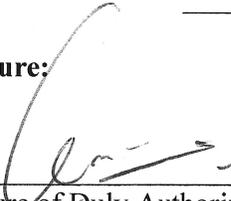
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

03/19/2014

Date

Oscar Verest

Print Name of Duly Authorized Person

Submit Completed Forms To: Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220

TOWN OF CAMDEN
APPLICATION FOR SPECIAL AMUSEMENT PERMIT
FOR DANCING AND ENTERTAINMENT
(Pursuant to Camden Code, Police Ordinance, Chapter VIII, Part IIA)

\$20.00 paid on: _____

New Application: _____

Renewal Application: _____

1. a. Name of Applicant Breda LLC Telephone #: 203-236-4200
b. Street Address 83 Bayview St Camden, ME 04843
c. Mailing address 6 Rockbrook drive Camden, ME 04843
2. a. Firm/Name of Business Camden Harbour Inn / Natalie's
b. Street Address 83 Bayview St, Camden, ME 04843
c. Nature of Business: (Please check appropriate line)
Restaurant Video/Pool/Billiards _____
Other (please explain) inn
3. Do you intend to have any music other than radio or other mechanical devices and/or any dancing or entertainment of any sort on the licensed premises? YES NO _____
4. If the answer to #3 above is YES, describe in detail kind and nature of entertainment:
a. By professional entertainers: live band and/or dj at functions
b. By full-time or part-time employees: _____
c. Other: _____
5. Will any of the music be amplified? YES NO _____. If YES, describe in detail: standard band amplification
6. Describe in detail room or rooms to be used under this permit:
a. Eating areas restaurant / bar
b. Lounge: lobby lounge
c. Video/Pool/Billiards Room: N/A
d. Other: porch

over, please

7. Have you ever been denied a special amusement permit or had a permit revoked? YES _____ NO ✓

If YES, describe circumstances: _____

8. Have you or any partner or corporate members been convicted of a felony? YES _____ NO ✓. If

YES, describe circumstances: _____

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

[Signature]
Signature of Camden Fire Department Inspector

25 March 2014
Date

This permit includes all types of entertainment. Dancing is included only if you have a dancing license issued by the State Fire Marshall's Office. License No. 10993

Signature of Applicant

If partnership, by members of partnership

Breda LLC
Name of Corporation

By its duly authorized corporate officer

Oscar V. [Signature] LLC manager

TOWN OF CAMDEN

Dated at Camden, Maine on this _____ day of _____, 20____. The undersigned Municipal Officers of the Town of Camden, Maine, hereby approve the application set forth above.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2231

EATING AND LODGING

22 Rooms 96 Seats (in)

CAMDEN HARBOUR INN
83 BAYVIEW ST
CAMDEN ME 04843-2204

EXPIRES: 06/07/2014

FEE: \$275.00

ATTN OSCAR VEREST
BRED A, LLC
CAMDEN HARBOUR INN
83 BAYVIEW ST
CAMDEN ME 04843-2204

Mary C. Mayhew
COMMISSIONER

02507

NON-TRANSFERABLE



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF STATE FIRE MARSHAL
 52 STATE HOUSE STATION
 AUGUSTA, ME 04333-0052

No. 10993

In accordance with the provisions of M.R.S.A. Title 8, Sec. 161 license is hereby granted to the person named herein to use the premises named herein for dancing purposes. Any changes to the structure or layout of the building that affects exiting, seating layout, occupant capacities or safety of the occupants shall be submitted to this Office for approval at least 10 days prior to any scheduled change. The owner and/or operator of the facility must submit a request for renewal of this License at least 30 days prior to the expiration of this License.

Licensee: BREDA LLC D/B/A CAMDEN HARBOUR INN
Mailing Address: 6 ROCKBROOK DR, CAMDEN, ME 04843-1616
Hall: CAMDEN HARBOUR INN
Hall Address: 83 BAYVIEW ST, CAMDEN, ME 04843-2204
Permit Date: 09/25/2013

Expiration Date: 09/24/2014

John E. Moran

COMMISSIONER OF PUBLIC SAFETY



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF STATE FIRE MARSHAL
 52 STATE HOUSE STATION
 AUGUSTA, ME 04333-0052



No. 10993

CAMDEN HARBOUR INN

The following limitations have been set for this facility and/or room as specified here:

- Maximum Occupancy
- Maximum capacity with tables and chairs: 100
- Maximum capacity without tables and chairs: 200

Any change of these limitations shall be applied for in writing and a new inspection may be required. This information shall be posted in a prominent location at the main entrance of the facility and/or room that has these limitations. These limitations are calculated by the use of specific formulars and do not reflect limitations set forth by other agencies or authorities having jurisdiction. Other entities may be more restrictive than the limitations set herein. Any violations of these limits may constitute a class E crime under MRSA 25 Subsection 2452.

Expiration Date: 09/24/2014

April 9, 2014

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Quarry Hill d/b/a Anderson Inn at 30 Community Drive has submitted an application for a renewal Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since April 2013 regarding this establishment? _____ Yes .
_____ No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.

Chief Randy Gagne
Camden Police Department

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 7-29-14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|--|---|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTINONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V) | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Quarry Hill</u> DOB:	2. Business Name (D/B/A)
DOB:	
DOB:	Location (Street Address) <u>30 Community Drive</u>
Address	City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>
	Mailing Address <u>Same</u>
City/Town State Zip Code	City/Town State Zip Code
Telephone Number Fax Number	Business Telephone Number Fax Number
	<u>207-230-6100</u> <u>207-230-6110</u>
Federal I.D. #	Seller Certificate #

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 10,000 LIQUOR \$ 4,000
5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- complete Supplementary Questionnaire ,If YES
6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: John Roy, Executive Chef
8. If business is NEW or under new ownership, indicate starting date: _____
- Requested inspection date: _____ Business hours: _____
9. Business records are located at: 30 Community Drive Camden, ME 04843
10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
John Roy	10-11-64	Waterville, ME

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Newcastle, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Quarry Hill is a retirement community with a formal dining room for some residents and guests.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 Mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: Loan- Maine Health + Higher Education Finance Authority

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on April 8, 2014

Mary Sargent
Signature of Applicant or Corporate Officer(s)
Mary Sargent
Print Name

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Print Name

STATE OF MAINE

Dated at: Camden, Maine Knox ss
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: Camden, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. Exact Corporate Name: Quarry Hill
Business D/B/A Name: _____
2. Date of Incorporation: 7-1-1927
3. State in which you are incorporated: Maine
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:
N/A
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title

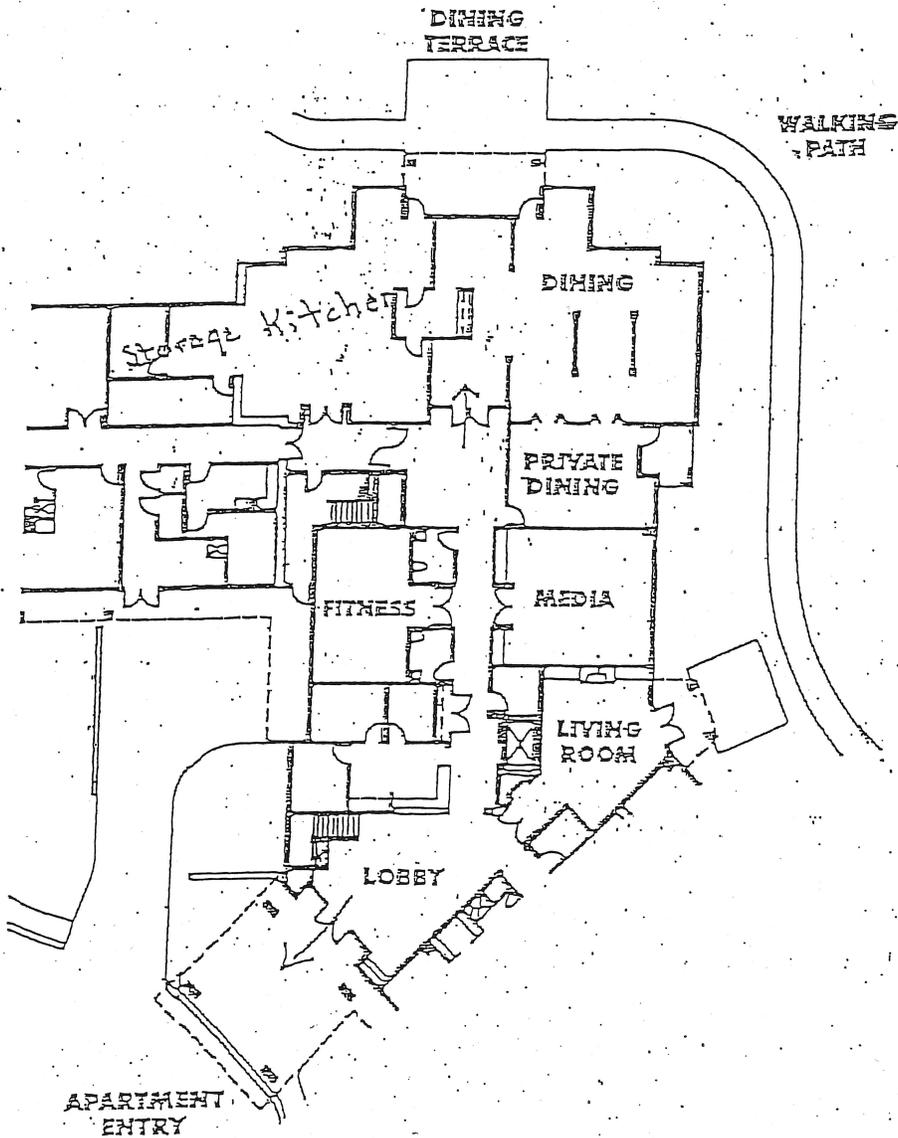
6. What is the amount of authorized stock? None Outstanding Stock? _____
7. Is any principal officer of the corporation a law enforcement official? () YES (✓) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? () YES (✓) NO.
9. If yes, please complete the following: Name: _____
Date of Conviction: _____ Offense: _____
Location: _____ Disposition: _____
Dated at: _____ City/Town _____ On: _____ Date _____

Mary Sargent
Signature of Duly Authorized Officer

Date: 4/8/14

Mary Sargent
Print Name of Duly Authorized Officer

PREMISE DIAGRAM



NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

TOWN OF CAMDEN
APPLICATION FOR SPECIAL AMUSEMENT PERMIT
FOR DANCING AND ENTERTAINMENT
(Pursuant to Camden Code, Police Ordinance, Chapter VIII, Part IIA)

\$20.00 paid on: 4/1/14

New Application: _____

Renewal Application: _____

1. a. Name of Applicant DEL PARQUIN Telephone #: 236-6011
b. Street Address 9 BAYVIEW LANDING
c. Mailing address CAMDEN ME 04843
2. a. Firm/Name of Business ATLANTICA
b. Street Address _____
c. Nature of Business: (Please check appropriate line)
Restaurant Video/Pool/Billiards _____
Other (please explain) _____
3. Do you intend to have any music other than radio or other mechanical devices and/or any dancing or entertainment of any sort on the licensed premises? YES NO _____
4. If the answer to #3 above is YES, describe in detail kind and nature of entertainment:
a. By professional entertainers: By special use only
b. By full-time or part-time employees: _____
c. Other: _____
5. Will any of the music be amplified? YES NO _____. If YES, describe in detail: Vocals + guitar if Required/needed
6. Describe in detail room or rooms to be used under this permit:
a. Eating areas downstairs dining room/deck or upstairs dining Room
b. Lounge: _____
c. Video/Pool/Billiards Room: _____
d. Other: _____

over, please

7. Have you ever been denied a special amusement permit or had a permit revoked? YES _____ NO X

If YES, describe circumstances: _____

8. Have you or any partner or corporate members been convicted of a felony? YES _____ NO X. If

YES, describe circumstances: _____

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

Date

This permit includes all types of entertainment. Dancing is included only if you have a dancing license issued by the State Fire Marshall's Office. License No. _____

Del Paquin

Signature of Applicant

If partnership, by members of partnership

Cuisine de COEUR

Name of Corporation

Del Paquin

By its duly authorized corporate officer

TOWN OF CAMDEN

Dated at Camden, Maine on this _____ day of _____, 20_____. The undersigned Municipal Officers of the Town of Camden, Maine, hereby approve the application set forth above.

