



**Town of Camden  
Select Board Meeting  
June 4, 2013 – 6:30 PM  
Washington Street Conference Room**

This meeting will be broadcast on Channel 22  
Select Board meetings are web streamed live at [www.townhallstreams.com](http://www.townhallstreams.com)

**Agenda**

**A. Call to Order**

**B. Communications, Presentations, and Recognitions**

1. Comprehensive Plan Update – Lowrie Sargent
2. Presentation of and public comment on the EMS Review Team Recommendation

**C. Citizen Comments** (for items *not* on the agenda)

*This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes*

**D. Approval of Select Board Minutes May 21, 2013**

**E. Select Board Member Reports**

**F. Town Manager Report**

**G. New Business**

1. Consideration of amendment to the Administrative Procedures to the Harbor & Waterways Ordinance Appendix C Inner Harbor Float Specifications and Procedure as recommended by the Harbor Committee.
2. Construction Permit – Road Overlimit Permit for the MDOT Megunticook erosion project (Washington Street) to allow the contractor to haul overlimit loads on municipal roads.
3. Knox County Tax Assessment and Communications Center Fees

**H. Public Hearings:** Malt, Spirituous, and Vinous Liquor Licenses; Special Amusement Permit

1. Susie Laidlaw, d/b/a Chichi Chef for Class I off-premise catering liquor license for malt, spirituous and vinous beverages

**I. Tabled Business**

- 1 Consideration of bid award for 2013 Sand and Salt Bids

## **J. Select Board Closing Comments**

**Adjourn**

### **Convene as Board of Assessors**

1. Property Abatement Request for property located at 17 Powder Mill
2. Approval of Assessed Value Ratio Declaration and Reimbursement

**Adjourn**

### **Convene as Select Board**

**Executive Session** – Labor Negotiations (Title 1 M.R.S.A. section 405 6.D)

**Adjourn**



**Town of Camden**  
**Minutes of the Select Board Meeting**  
**May 21, 2013**  
**6:30pm**

**PRESENT:** Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Donald White, and Town Manager Finnigan. Also present were members of the press and public.

**A. Call to Order**

The meeting was called to order at 6:30pm.

**B. Communications, Presentations, and Recognitions**

**1. Dedication of the Annual Report to Harold Drinkwater**

The Board dedicated the Town of Camden Annual Report to Firefighter Howard Drinkwater. Chief Chris Farley said that Harold Drinkwater had joined the Camden Fire Department in 1955 at the age of 24 and had been part of the department ever since (58 years). The Chief added that the new fire truck had been named for Mr. Drinkwater. Martin Cates read a statement dedicating the Town of Camden Annual Report to Harold Drinkwater and presented him with a copy of the report.

**2. Proclamation: National Historic Preservation Month**

Martin Cates read a proclamation that May is National Historic Preservation month. He added his thanks to Dave Jackson and Nikki Maounis for their work in having the amphitheater designated as a National Historic Landmark.

**C. Citizen Comments**

There were no Citizen Comments so the Chair opened the floor to comments from the Board.

Don White noted that Arbor Day was coming up on Sunday at 1pm. He thanked the Fire Department and PAWS for hosting a successful Business After Hours event in conjunction with the PBR Chamber of Commerce. Also, White noted that the Run For Your Life obstacle race would be held that Saturday at 8am at the Snow Bowl.

Leonard Lookner thanked Harold Drinkwater for his service to the Town of Camden. Lookner noted that there are many opportunities for citizens to work on behalf of their community by participating on town committees.

John French said the Business After Hours event was very successful and told about his experience working with Harold Drinkwater for 21 years as part of the fire department.

Martin Cates said there are many openings on committees and encouraged Camden residents to volunteer to step forward to serve on these committees. More information is available in the Town Office, he said.

#### **D. Approval of Select Board Minutes of May 7, 2013**

*Don White made a motion to approve the minutes of the Select Board meeting dated May 7, 2013. John French seconded the motion. It was unanimously approved.*

#### **E. Select Board Member Reports**

Don White told the group that the Camden Public Library is planning a celebration for July 13<sup>th</sup> to commemorate the Amphitheatre's historic designation. White also gave brief reports from the Cemetery Association and Historic Resources Committee. Lastly he said that the Planning Board is still working on the new B5 zoning district for High Street, and that this may go to voters in November.

James Heard reported on the Ragged Mountain Redevelopment project, noting that a thermometer sign had been placed near the village green to indicate fundraising progress. He added that for awareness purposes the sign would be moved around to various locations.

Martin Cates reported that CEDAC is discussing their goals, and that the committee would be coming to the Board in the next few months with a recommendation for the use of TIF funds.

#### **F. Town Manager Report**

The Town Manager thanked the Chamber of Commerce and PAWS for their roles in the recent Business After Hours event held recently at the fire station. She said the event was well-attended and successful.

Finnigan said that voting day was exactly 3 weeks away. She encouraged Camden residents to participate in the Town Meeting in order to have a say on the coming year's budget. The Town Manager noted that the Annual Reports were here early in time for citizens to read them and prepare for the Town Meeting.

She noted told the group that in addition to the dedicating the Town Report to Harold Drinkwater, the report is also dedicated in memoriam to former Camden residents Ken Bailey and Jeff Kuller who had contributed so much to their town in many ways.

#### **G. New Business**

##### **1. Appointment of Justin Twitchell as Inland Harbor Master**

*John French made a motion to appoint Justin Twitchell as the Inland Harbor Master until June 30, 2013. Don White seconded the motion. It was unanimously approved.*

##### **2. Confirmation of new Camden Public Library Trustee, Janice Gates and re-appointment of Kristen Bifulco.**

*John French made a motion to confirm the appointment of Janice Gates, and the re-appointment of Kristen Bifulco as Camden Public Library Trustees. Don White seconded the motion. It was unanimously approved.*

**3. Appointment of Peter Gross (CEDAC Chair) and Brian Hodges (Development Director) to the Mid-Coast Economic Development District General Assembly**

*Don White made a motion to appoint Peter Gross and Brian Hodges as the Town's representatives to the MCEDD General Assembly. John French seconded the motion. It was unanimously approved.*

**4. Consideration of bid award for 2013 Sand and Salt Bids in collaboration with the County**

*This item was tabled until the next meeting pending clarification.*

**5. Consideration of the following Victualer's License renewals: Atlantica Birchwood Motel, Boynton McKay, Camden Cone, Camden Deli, Camden Harbour Inn, Captain Swift Inn, Free Street Inn, Grand Harbor Inn, Harbor Dogs, Hartstone Inn, Lodge at Camden Hills, Lord Camden Inn, Mt. Battie Takeout, River Ducks Ice Cream, Scott's Place, Smokestack Grill, Smoothie Shack, Swan House, Timbercliffe Cottages, Toast, Waterfront Restaurant, and Whitehall Inn.**

*John French made a motion to approve the license renewals as requested. Don White seconded the motion. It was unanimously approved.*

**6. Consideration of the following Lodging Establishment License renewals: Beloin Motel, Birchwood Motel, Camden Harbour Inn, Captain Swift Inn, Cedar Crest Motel, Free Street Inn, Grand Harbor Inn, Hartstone Inn, Lodge at Camden Hills, Lord Camden Inn, Maine Stay Inn, Swan House, Timbercliffe Cottages, and Whitehall Inn**

*John French made a motion to approve the license renewals as requested. Leonard Lookner seconded the motion. It was unanimously approved.*

**7. Consideration of the following renewal applications for Newspaper Vending Racks: Camden Deli at 37 Main Street, Boynton-McKay Food Co. at 30 Main Street**

*John French made a motion to approve the license renewals as requested. Leonard Lookner seconded the motion. It was unanimously approved.*

**8. Request by the Penobscot Bay Chamber of Commerce to close Atlantic Ave. to traffic from 2:00 p.m. on Friday through 7:00 p.m. Sunday for the Harbor Arts Juried Arts & Crafts Shows, for both shows on July 20-21 and October 5-6.**

*Don White made a motion to close Atlantic Avenue as requested by the Penobscot Bay Chamber of Commerce during their annual Spring and Fall Harbor Arts shows. John French seconded the motion. It was unanimously approved.*

**9. Authorize the Town Manager to Enter into a 3 Year Agreement with P.A.W.S. Animal Adoption Center to Serve as the Town’s Shelter for Stray and Abandoned Animals.**

Pat Finnigan told the Board that the Town has a very good relationship with the P.A.W.S. Animal Adoption Center and that it is important for Camden to have a safe and secure location to bring pets. She clarified that animal control is a line in the Police Department’s budget.

*John French made a motion to enter into a three-year agreement with P.A.W.S. Animal Adoption Center at the following annual fees: 2013: \$2,783, 2014: \$3,816, and 2015: \$4,805. Don White seconded the motion. It was unanimously approved.*

**10. Request by P.A.W.S. Animal Adoption Center to use the Town Green on June 23 from 12:30 p.m. until 2:00 p.m. for “P.A.W.S. on Parade”.**

*Don White made a motion to allow P.A.W.S. Animal Adoption Center to use the Village Green on Sunday, June 23 from 12:30 p.m. until 2:00 p.m. James Heard seconded the motion. It was unanimously approved.*

**H. Public Hearings: Class I and Class V Malt, Spirituous, and Vinous Liquor Licenses**

1. **Belmont Inn** at 6 Belmont Avenue for a Class V Malt, Spirituous, and Liquor License

2. **Schooner Exploration Associates, Ltd.** d/b/a *Schooner Appledore* at Bay View Landing for Public Service Class I Malt, Spirituous, and Vinous Liquor License

There was some discussion on how to differentiate the various license classifications. This information will be researched by the staff in order to report back to the Board.

*John French made a motion to approve the Liquor Licenses for the Belmont Inn and Schooner Exploration Association d/b/a Schooner Appledore. Don White seconded the motion. It was unanimously approved.*

**I. Public Hearings Class XI Malt, Spirituous, and Vinous Liquor License and Special Amusement Permit**

1. **Smokestack Grill** at 43 Mechanic Street for a Restaurant/Lounge Class XI Malt, Spirituous, and Vinous Liquor License

*John French made a motion to approve the liquor license. Don White seconded the motion. It was unanimously approved.*

2. **Smokestack Grill** at 43 Mechanic Street for a Special Amusement Permit

Patty Marxson, a resident of the Knox Mill Condominiums, spoke to the Board about the issue of noise emanating from the Smokestack Grill and pointed out zoning questions within that district.

Don White said that it is unfortunate that the residential and commercial uses of the district seem to conflict and that the situation seems to persist.

Leonard Lookner said that while the Town's Comprehensive Plan calls for mixed commercial and residential uses of the downtown, the two are often incompatible.

Chief Randy Gagne spoke about responding to complaints as well as his officers' efforts in measuring the decibel readings at the Smokestack Grill.

Owner Zach Cohn spoke about his efforts to manage the noise levels at the Smokestack.

Pat Finnigan said she would follow up on zoning issues raised by Ms. Marxson.

*John French made a motion to to approve the Special Amusement Permit with the following conditions:*

*A. The applicant must have all of the sound deadening curtains installed properly on all windows at all times when there is live or recorded amplified music.*

*B. A sound engineer selected by the Town will inspect the installation of the sound barrier curtains. The applicant will be required to comply with the sound engineer's recommendations regarding proper installation.*

*C. If the neighbors continue to lodge complaints and the Police Department finds that the noise is excessive or the entertainment is taking place in violation of the noise ordinance, the owner of the Smokestack Grill will be required to attend the following Select Board meeting at which time the Select Board may impose additional restrictions.*

*Don White seconded the motion. It was unanimously approved.*

#### **J. Select Board Closing Comments**

There were no Select Board Closing Comments.

#### **Adjourn as Select Board**

*Don White made a motion to adjourn the Select Board meeting. John French seconded the motion. It was unanimously approved.*

#### **Convene as Wastewater Commissioners**

*John French made a motion to convene as Wastewater Commissioners. Don White seconded the motion. It was unanimously approved.*

1. Approval of the Certificate of Commitment for Sewer User Charges for the Period of January 12, 2013 to April 22, 2013 in the Total Amount of \$186,794.47 for Quarterly, Seasonal and Final bills (as required by Title 30-A; M.R.S.A. §3406)

*John French made a motion to approve the Certificate of Commitment of Sewer User Rates: quarterly, seasonal and final bills. Don White seconded the motion. It was unanimously approved.*

2. **Approval of renewal applications for Master Drainlayers for 2013.**

Pat Finnigan told the Board that Camden Wastewater Superintendent Ross Parker had recommended five Master Drain Layers for approval.

*John French made a motion to approve the Master Drain Layers' license applications as recommended by the Wastewater Superintendent:*

Warren Curtis of Camden  
Mike Eaton of Hope  
Tim Hall of Northport  
George Haselton of Rockport  
Richard Nash of Camden

*Leonard Lookner seconded the motion. It was unanimously approved.*

**Adjourn as Wastewater Commissioners**

*Don White made a motion to adjourn the meeting. John French seconded this motion. The motion passed unanimously and the meeting adjourned at 8:07.*

Respectfully submitted,

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Karen Brace  
Recording Secretary

# APPENDIX C

## Inner Harbor Float Specifications and Procedure

1. Floats will be positioned according to the Inner Float Plan, developed by the Harbor Committee (see appendix H).
2. Adjustments to the Float Plan may be made by the Harbor Master as needed, as long as no float is moved outside the footprint permitted by the Corp of Engineers on 11/2/1992.
3. Additional floats may be added to the Inner Harbor Float Plan by the Harbor Master, with approval of the Select Board.
4. The maximum 30 foot by 6 foot size of floats, and the maximum 42 foot TVL by 14 foot beam and minimum 22 foot size of boats tied to them, are prescribed in the Harbor and Waterways Ordinance.
5. Each float must be moored south and north to granite mooring stones each of which weighs a minimum of 2 tons with a minimum 1 inch staple, and moorings may be shared.
6. The Harbor Master will specify the location of all moorings and the total length of chain from mooring stone to float.
7. Bottom chain shall be minimum 1 inch chain with a minimum length of 45 feet ~~without shackles~~. Top chain shall be either a single ¾ inch chain with 7/8 inch shackles or a bridle composed of two separate 5/8 inch chains and ¾ inch shackles. All top chain shackles are to be U.S. made, and all top chains U.S. made and of long link “mooring” style.
8. Top chain lengths will be specified by the Harbor Master, and no extra slack will be allowed, but owners are encouraged to leave some extra chain hanging past the float shackle so that adjustments can be made at the direction of the Harbor Master.
9. Where bottom chains cross, the south headed chain will be led on the west side of the crossing.
10. All floats, chains, and moorings will be subject to regular inspection as set out in the Ordinance or other administrative procedures.

This administrative procedure was approved by the Select Board on ~~June 4, 2013~~ ~~September 15, 2003~~, with an effective date of November 5, 2003.

**CAMDEN HARBOR COMMITTEE  
MINUTES  
OF  
MAY 28, 2013  
“SPECIAL” MEETING**

**PRESENT:** Chairperson Gene McKeever, Ben Cashen, Steve Gold, Ray Williamson, Richard Stetson and Harbormaster Pixley.

The meeting began at 7:30 a.m.

The purpose of this meeting was to discuss and vote on a proposed change to “ **Appendix C, Inner Harbor Float Specifications and Procedures, #7**” of the harbor ordinance concerning the use of bottom chain shackles on the Inner Harbor Floats. Currently the bottom chain attached to the Inner Harbor Floats has to be 45 feet long with no shackles; however, at this time many floats have not passed inspection due to only a short section of chain that has deteriorated. Shackling on an eight foot section of new chain will maximize the life of the float gear; therefore, the committee would like to ask the Select Board to allow the use of shackles.

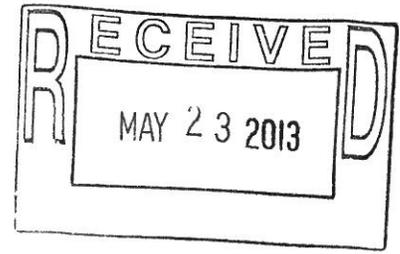
***Steve Gold motioned for the committee to submit proposal to the Select Board to accept the change in the use of shackles in the bottom chain of Inner Harbor Floats. Ben Cashen seconded motion. Passed 5-0.***

The meeting adjourned at 7:36 a.m.

Respectfully Submitted,  
Marlene Libby  
Harbor Clerk



STATE OF MAINE  
 DEPARTMENT OF TRANSPORTATION  
 16 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333-0016



Paul R. LePage  
 GOVERNOR

David Bernhardt  
 COMMISSIONER

Katrina Oakes, Clerk  
 Town of Camden  
 29 Elm St, PO Box 1207  
 Camden, ME 04843-1207

Subject: Woolen Mill Bridge  
 Project No: 018334.00  
 Town of Camden

Dear Ms. Oakes:

The Maine Department of Transportation will soon solicit quotes for the subject project for construction, and pursuant to 29-A MRSA § 2382 (7) we have established a "Construction Area". A copy of 29-A § 2382 is enclosed for your information. Also included is an agreement, which requires signature by the municipal officers, and additional background documents.

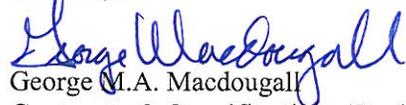
The agreement stipulates that the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA.

29-A MRSA § 2382 (7) states that "the suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers". In other words, municipal officers determine the suitability of repairs on municipal ways and bridges.

The State cannot force municipalities to allow overweight vehicles to travel on posted municipal roads. Municipal postings supersede overweight permits. However, the agreement requires municipalities to make reasonable accommodations for overweight vehicles that are operated by contractors and the MDOT in connection with the construction project.

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work. If the municipality plans to require a bond; the amount of the bond should be determined prior to the start of work. If the project number administratively changes, you will be notified, and the agreement modified accordingly. Please return the completed agreement to my attention. Should you have any questions, please contact me at 624-3410.

Sincerely,

  
 George M.A. Macdougall  
 Contracts & Specifications Engineer  
 Bureau of Project Development

Return this AGREEMENT, when completed, to:

Maine Department of Transportation  
ATTN.: George Macdougall, Acting Contracts & Specifications Engineer  
#16 State House Station, Child Street  
Augusta, Maine 04333-0016

Project: 018334.00  
Location: Route 105 over  
Megunticook River

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the **Town of Camden** agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to haul non-divisible overlimit loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The Maine DOT will assist in determining the amount of the bond if requested. A suggested format for a general construction overlimit bond is attached. A suggested format for a construction overlimit permit is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

**TOWN OF CAMDEN**  
By the Municipal Officials

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**SPECIAL PROVISION 105**  
**CONSTRUCTION AREA**

A Construction Area located in the **Town of Camden** has been established by the Maine Department of Transportation (MDOT) in accordance with provisions of 29-A § 2382 Maine Revised Statutes Annotated (MRSA).

- (a) The section of highway under construction in the town of Camden, Knox County on route 105 over the Megunticook River.
- (b) (Washington Street) over Megunticook River station 1+00.00 to station 3+50.00 of the construction plus approaches.

Per 29-A § 2382 (7) MRSA, the MDOT may “*issue permits for stated periods of time for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:*

*A. Must be procured from the municipal officers for a construction area within that municipality;*

*B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:*

*(1) Withholding by the agency contracting the work of final payment under contract; or*

*(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.*

*The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;*

*C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and*

*D. For construction areas, carries no fee and does not come within the scope of this section.”*

The Municipal Officers for the **Town of Camden** agreed that an Overlimit Permit will be issued to the Contractor for the purpose of using loads and equipment on municipal ways in excess of the limits as specified in 29-A MRSA, on the municipal ways as described in the “Construction Area”.

As noted above, a bond may be required by the municipality, the exact amount of said bond to be determined prior to use of any municipal way. The MDOT will assist in determining the bond amount if requested by the municipality.

The maximum speed limits for trucks on any town way will be 25 mph (40 km per hour) unless a higher legal limit is specifically agreed upon in writing by the Municipal Officers concerned.

## GENERAL GUIDANCE

### CONSTRUCTION OVERLIMIT PERMIT AND BONDING

The Maine Bureau of Motor Vehicles (BMV) establishes requirements and standards for the permitting of non-divisible over dimensional and overweight vehicles and loads (collectively overlimit loads) on state roads. These state motor vehicle permits are available on-line. 29-A MRSA and Secretary of State Administrative Rules Chapters 155-157 apply. Additionally, municipalities and county commissioners may issue overweight permits for travel on municipal and county ways maintained by that municipality or county. These permits are typically single trip permits requiring vehicle registration data, intended route etc.

**However, in this case we're dealing with *Construction Permits*** involving overlimit loads in support of construction projects. According to 29-A MRSA § 2382 (7), a Construction Permit is a permit “*for a stated period of time that may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation*”. According to 29-A § 2382 MRSA, the construction overlimit permit must be procured from the municipal officers for overweight loads on a municipal way in support of a construction project within that municipality.

**By signing the attached agreement, the municipality agrees to issue construction overlimit permits to the MDOT construction contractor.**

#### **Frequently Asked Questions:**

##### **A. Why sign the document in advance of the actual construction contract?**

**Response:** There are three primary reasons: First, to comply with 29-A § 2382. Second, to ensure that there are no surprises regarding the use of municipal roads by the Maine DOT contractor (to reasonably reduce risk and thus keep the cost of construction down) and third, to ensure the town is aware of its rights to control its own roads, and its rights to require a separate contractor's bond. (This is in addition to the Payment Bond and the Performance Bond the Maine DOT requires of the contractor).

##### **B. Different roads may require different levels of scrutiny. How is a posted road handled?**

**Response:** Despite the general construction overweight permit, the contractor cannot exceed the load limit on a posted municipal road without specific municipal permission. 29-A § 2395 MRSA notes that any ways requiring special protection (such as posted roads) will continue to be protected and overweight permits are superseded by such postings. In such a case the contractor would have to use an alternate route.

C. Is there any reason why the contractor cannot be held to indemnify and hold harmless the Municipality beyond the simple posting of a bond?

Response: The objective of our standard letter is to deal with overweight equipment and trucks on municipal ways during construction of a Maine DOT construction project. The bond merely provides a measure of protection against damage to municipal ways as a direct result of construction activity. Other areas of risk and indemnification are beyond the scope of our letter.

D. Are we required to obtain a bond?

Response: No. In fact, few municipalities have required a construction bond. It is a matter of risk management.

E. If used, what amount should be required on the bond?

Response: Previous MDOT letters used to speak about a maximum bond amount of \$14,000 / mile (\$9,000 / kilometer ) of traveled length, however 29-A § 2382 sets no maximum. The amount of the bond (if any bond is required at all) is based on the individual situation. The MDOT will assist in providing a bond amount estimate if so requested.

F. Why the blanket approval?

Response: The blanket approval we seek is the reasonable accommodation by the municipality to allow the Maine DOT contractor to use town ways (if required ) to haul overweight construction equipment and trucks. This theoretically gives the municipality and the MDOT time to discuss exceptions to a blanket approval. In general, this avoids unnecessary risks and saves money for all concerned in the long run.

G. Who determines the suitability of repairs?

Response: For municipal ways, the suitability of repairs may be determined by municipal officers. The MDOT will assist.

H. What is a non-divisible load?

Response: Per Chapter 157 (The Administration of Over-Dimension and Overweight Permits) under the Secretary of State administrative rules (See Rule Chapters for the Department of the Secretary of State on line), a non-divisible load is defined as: A load which, if separated into smaller loads or vehicles, would:

- 1) make it unable to perform the function for which it was intended;
- 2) destroy its value or;
- 3) require more than eight work hours to dismantle using appropriate equipment. Sealed oceangoing containers, spent nuclear materials in casks, and government-controlled military vehicles and their loads will be considered non-divisible

I. What is the standard for Overweight trucks and equipment?

Response: Overweight means a weight that exceeds the legal limits established in 29-A MRSA Chapter 21.

J. This is an unorganized township with no county or municipal roads. Why should I respond?

Response: Because of limited staff, we send out a standard letter to cover contingencies and minimize risk to the construction process. From time to time the letter may not have a practical application. In most cases of unorganized territories, the agreement is signed and returned as a matter of routine. This ensures that surprises will not be encountered after the start of construction regarding travel over municipal and county ways.

Additional tips:

False Information - Permit are invalidated by false information. A permit is invalidated by the violation of any condition specified by the terms of the permit or by false information given on the application. On evidence of such violation of falsification, the permittee may be denied additional permits.

Proper Registration - Overload permits do not relieve the registrants of vehicles from their obligations to properly register their vehicles in accordance with Motor Vehicle Laws.

Agent's Power of Attorney - If you do require a contractor's bond, make sure you have a copy of the Surety Agent's power of attorney authorizing the surety agent to sign for the surety. Keep the power of attorney with your duplicate original bond at the municipality. The contractor will also have a duplicate original.

Other bonds - The Maine DOT requires a payment bond and a performance bond of the contractor which is held against unsatisfactory performance on the part of the contractor for all construction projects over \$100,000. (The Miller Act (40 U.S.C. 270a-270f) normally requires performance and payment bonds for any federal aid construction contract exceeding \$100,000. 14 MRSA § 871 provides a similar requirement for state funded construction projects.) These bonds cover the proper performance of the contract and the payment of all employees, suppliers and subcontractors.

**SPECIAL PROVISION 105**  
**OVERLIMIT PERMITS**

**Title 29-A § 2382 MRSA Overlimit Movement Permits.**

**1. Overlimit movement permits issued by State.** The Secretary of State, acting under guidelines and advice of the Commissioner of Transportation, may grant permits to move nondivisible objects having a length, width, height or weight greater than specified in this Title over a way or bridge maintained by the Department of Transportation

**2. Permit fee.** The Secretary of State, with the advice of the Commissioner of Transportation, may set the fee for single trip permits, at not less than \$6, nor more than \$30, based on weight, height, length and width. The Secretary of State may, by rule, implement fees that have been set by the Commissioner of Transportation for multiple trip, long-term overweight movement permits. Rules established pursuant to this section are routine technical rules pursuant to Title 5, chapter 375, subchapter II-A.

**3. County and municipal permits.** A county commissioner or municipal officer may grant a permit, for a reasonable fee, for travel over a way or bridge maintained by that county or municipality

**4. Permits for weight.** A vehicle granted a permit for excess weight must first be registered for the maximum gross vehicle weight allowed for that vehicle.

**5. Special mobile equipment.** The Secretary of State may grant a permit, for no more than one year, to move pneumatic-tire equipment under its own power, including Class A and Class B special mobile equipment, over ways and bridges maintained by the Department of Transportation. The fee for that permit is \$15 for each 30-day period.

**6. Scope of permit.** A permit is limited to the particular vehicle or object to be moved, the trailer or semitrailer hauling the overlimit object and particular ways and bridges.

**7. Construction permits.** A permit for a stated period of time may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:

A. Must be procured from the municipal officers for a construction area within that municipality;

B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:

(1) Withholding by the agency contracting the work of final payment under contract; or

(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.

The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;

C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and

D. For construction areas, carries no fee and does not come within the scope of this section.

**8. Gross vehicle weight permits.** The following may grant permits to operate a vehicle having a gross vehicle weight exceeding the prescribed limit:

A. The Secretary of State, with the consent of the Department of Transportation, for state and state aid highways and bridges within city or compact village limits;

B. Municipal officers, for all other ways and bridges within that city and compact village limits; and

C. The county commissioners, for county roads and bridges located in unorganized territory.

**9. Pilot vehicles.** The following restrictions apply to pilot vehicles.

A. Pilot vehicles required by a permit must be equipped with warning lights and signs as required by the Secretary of State with the advice of the Department of Transportation.

B. Warning lights may be operated and lettering on the signs may be visible on a pilot vehicle only while it is escorting a vehicle with a permit on a public way.

With the advice of the Commissioner of Transportation and the Chief of the State Police, the Secretary of State shall establish rules for the operation of pilot vehicles.

**9-A. Police escort.** A person may not operate a single vehicle or a combination of vehicles of 125 feet or more in length or 16 feet or more in width on a public way unless the vehicle or combination of vehicles is accompanied by a police escort. The Secretary of State, with the advice of the Commissioner of Transportation, may require a police escort for vehicles of lesser dimensions.

A. The Bureau of State Police shall establish a fee for state police escorts to defray the costs of providing a police escort. A county sheriff or municipal police department may establish a fee to defray the costs of providing police escorts.

B. The Bureau of State Police shall provide a police escort if a request is made by a permittee. A county sheriff or municipal police department may refuse a permittee's request for a police escort.

C. A vehicle or combination of vehicles for which a police escort is required must be accompanied by a state police escort when operating on the interstate highway system.

**10. Taxes paid.** A permit for a mobile home may not be granted unless the applicant provides reasonable assurance that all property taxes, sewage disposal charges and drain and sewer assessments applicable to the mobile home, including those for the current tax year, have been paid or that the mobile home is exempt from those taxes. A municipality may waive the requirement that those taxes be paid before the issuance of a permit if the mobile home is to be moved from one location in the municipality to another location in the same municipality for purposes not related to the sale of the mobile home.

**11. Violation.** A person who moves an object over the public way in violation of this section commits a traffic infraction.

Section History:

PL 1993, Ch. 683, §A2 (NEW).

PL 1993, Ch. 683, §B5 (AFF).

PL 1997, Ch. 144, §1,2 (AMD).

PL 1999, Ch. 117, §2 (AMD).

PL 1999, Ch. 125, §1 (AMD).

PL 1999, Ch. 580, §13 (AMD).

PL 2001, Ch. 671, §30 (AMD).

PL 2003, Ch. 166, §13 (AMD).

PL 2003, Ch. 452, §Q73,74 (AMD).

PL 2003, Ch. 452, §X2 (AFF).

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207- \_\_\_\_\_ ; fax: 207- \_\_\_\_\_

**APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS**

Construction Time Period:

Per 29-A § 2382 (7) MRSA, application is hereby made to the MUNICIPALITY OF \_\_\_\_\_ for An Overlimit Permit to move construction equipment, material, objects or loads in excess of legal limits over ways maintained by the MUNICIPALITY in support of construction operations for the following Maine DOT project

Project Description:

Project Identification Number (PIN):

NAME OF PERMITTEE (Construction Company):

STREET/P.O. BOX:

CITY:

STATE/PROV:

ZIP / POSTAL CODE:

PHONE:

FAX:

This object or load cannot be readily reduced to the legal limits.

Signed by:

(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207- \_\_\_\_\_; fax: 207- \_\_\_\_\_

**APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS**

Construction Time Period:

Per 29-A § 2382 (7) MRSA, application is hereby made to the MUNICIPALITY OF \_\_\_\_\_ for An Overlimit Permit to move construction equipment, material, objects or loads in excess of legal limits over ways maintained by the MUNICIPALITY in support of construction operations for the following Maine DOT project

Project Description:

Project Identification Number (PIN):

NAME OF PERMITTEE (Construction Company):

STREET/P.O. BOX:

CITY:

STATE/PROV:

ZIP / POSTAL CODE:

PHONE:

FAX:

This object or load cannot be readily reduced to the legal limits.

Signed by:

(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

The Surety hereby waives notice of any alteration or extension of time made by the Municipality.

Signed and sealed this ..... day of ....., 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_

BOND # \_\_\_\_\_

Date: \_\_\_\_\_

**MUNICIPAL CONSTRUCTION BOND**

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) \_\_\_\_\_  
 \_\_\_\_\_ and the Municipality of \_\_\_\_\_, as  
 principal, and \_\_\_\_\_,  
 a corporation duly organized under the laws of the State of \_\_\_\_\_ and having a  
 usual place of business \_\_\_\_\_,  
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of  
 \_\_\_\_\_ in the sum of  
 \_\_\_\_\_ and 00/100 Dollars (\$ \_\_\_\_\_ )  
 to be paid said Treasurer of the Municipality of \_\_\_\_\_ or  
 her/his successors in office, for which payment well and truly to be made, Principal and  
 Surety bind themselves, their heirs, executors and administrators, successors and assigns,  
 jointly and severally by these presents.

The condition of this obligation is such that if the Principal designated as Contractor in  
 the Contract to construct Project Number \_\_\_\_\_ in the Municipality of  
 \_\_\_\_\_ promptly and faithfully performs the Contract,  
 without damage to the municipal ways, other than normal wear and tear; then this  
 obligation shall be null and void; otherwise it shall remain in full force and effect.

However, if the Principal designated as Contractor causes damage to any municipal way  
 beyond normal wear and tear, in the construction of the above project through the use of  
 legal weight, legal dimension trucks or equipment; or overweight or over-dimension  
 equipment or trucks (as defined in 29-A MRSA) on the municipal ways, then this bond  
 may be used to guarantee that the contractor either repairs or pays for the damage caused  
 by the use of its equipment or trucks. The degree of damage beyond normal wear and  
 tear will be determined by municipal officials with the assistance of the Maine  
 Department of Transportation.

The Surety hereby waives notice of any alteration or extension of time made by the Municipality.

Signed and sealed this ..... day of ....., 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

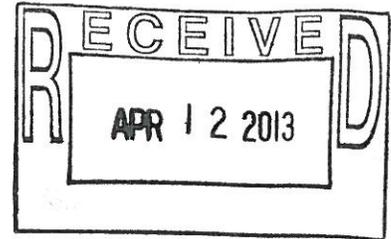
TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_

**Knox County Commission**  
*Knox County Courthouse  
62 Union Street  
Rockland, Maine 04841*



Date: April 1, 2013

To: **CAMDEN** Selectmen, Assessors, or Council members

From: Knox County Administrator Andrew L. Hart

RE: County Taxes and Communications Fees

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Pursuant to 30-A MRSA § 453, each county may establish a communications center and after entering into an agreement with a municipality to provide specific communications functions, receive a payment for these services. The communications funding formula is based on the year 2010 population figures. Fees for communications services are due and payable to the County no later than September 1, 2013. Please keep in mind that this is a fee for service, therefore, late payment charges will begin after September 1, 2013.

Pursuant to 30-A MRSA § 706 the County Commission shall apportion taxes on the municipalities, and the County may collect delinquent taxes and charge interest at the rate of 7% simple annual interest (36 MRSA 892-A). The county tax is due September 1, 2013, but late payment charges will begin on November 1, 2013 as defined by statute.

The rate of interest is established by the State Tax Assessor and the annual rate of interest for 2013 is 7% simple annual interest (compounded monthly at the rate of 0.5833% making the effective annual rate of interest 7.2290%).

Enclosed you will find the County Administrator's Warrant, Assessors Return, Treasurer's Tax Statement, and an Invoice for Communications Services. There is also a copy of the Tax Assessment and Communications Fees spreadsheet for your information.

Should you have any questions about the tax assessment or communications fees, please do not hesitate to contact this office at 594-0420 or email me at [ahart@knoxcountymaine.gov](mailto:ahart@knoxcountymaine.gov).

**COUNTY ADMINISTRATOR'S WARRANT**

**STATE OF MAINE – KNOX, SS.**

To the Selectmen, Assessors, or Council members of the municipality of **CAMDEN** in the County of Knox.

WHEREAS, the Knox County Commission, in their last session, resolved that the sum of **\$6,748,451** should be raised on the city, towns, plantation and unorganized places within said County, according to the directions of the law, for defraying the usual necessary charges of the County for the year ensuing; And Whereas, the Court of County Commission, held at Rockland, in and for the County of Knox, by adjournment on the **1<sup>st</sup> day of April, 2013**, ordered that the Administrator of the County Commission, in said County should send out warrants for assessing the city, town, plantation and unorganized places proportions thereof and paying the same;

And Whereas, upon a due apportionment of the said sum on the city, town, plantation and unorganized places in said County, your municipality's valuation being **\$1,190,550,000** the tax rate being **0.0009198649**, your municipality's proportion is found to be **\$1,095,145.11**.

YOU ARE THEREFORE HEREBY REQUIRED, in the name of the State of Maine, to access the said sum last mentioned, upon the inhabitants of said municipality, agreeable to the laws of the State, and cause the same in like manner to be collected and paid to **Marlene J. Libby**, treasurer of said municipality, to be paid by the same to **Kathy C. Robinson**, treasurer of said Knox County, or to the successor in said office, on or before the first day of **September 2013**.

HEREOF FAIL NOT, and make due the assessors' return where the names of the person or persons to whom your list or lists shall be committed, to the said county treasurer, as soon as may be after you shall have committed the same.

Dated at Rockland, the 1<sup>st</sup> day of April, 2013.

By order of the County Commission.



Andrew L. Hart, County Administrator

***TO BE RETAINED BY MUNICIPALITY.***

**ASSESSORS RETURN**

PURSUANT TO A WARRANT to us directed, from **Andrew L. Hart**, Administrator of the Court of County Commission for the County of Knox, dated the 1<sup>st</sup> day of April, 2013, we have assessed the estates of the inhabitants, and the estates of the non-resident proprietors of the municipality of **CAMDEN** in said County, the sum of **\$1,095,145.11** and have committed lists thereof to **Theresa A. Butler**, tax collector of said municipality, with a warrant in due form of law for collecting and paying the same to **Marlene J. Libby**, treasurer of said municipality or the successor in office, to be paid by the same to **Kathy C. Robinson**, treasurer of the County of Knox, or the successor in said office, on or before the first day of September 2013.

IN WITNESS WHEREOF, we have hereunto set our hands at \_\_\_\_\_, the  
\_\_\_\_ day of \_\_\_\_\_, 2013.

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*ASSESSORS OF CAMDEN*

*The Assessors are requested to complete the above return, under their hands, and forward the same to the Knox County Treasurer, 62 Union Street, Rockland, Maine 04841, immediately after the assessment is made.*

**TREASURER'S TAX STATEMENT**

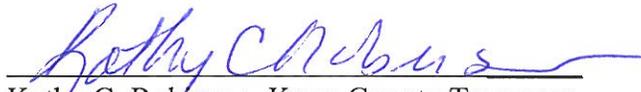
**STATE OF MAINE – KNOX, SS.**

To: **Marlene J. Libby**, Treasurer of the Municipality of **CAMDEN** within the County of Knox.

GREETING:

In the name of the State of Maine you are hereby required to transmit and pay your said municipality's proportion of the County Tax for the year 2013, being **\$1,095,145.11** to the County Treasurer on or before the first day of **September** of 2013. Failure to pay said taxes before the first day of **November** of 2013 will cause said taxes to be delinquent and interest will be charged at the rate of seven percent (7%) simple annual interest.

Given under my hand at Rockland in said County this 1<sup>st</sup> day of April, 2013.

  
Kathy C. Robinson, Knox County Treasurer

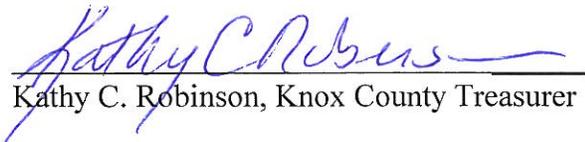
**COMMUNICATIONS INVOICE FOR SERVICES**

**STATE OF MAINE – KNOX, SS.**

TO: **Marlene J. Libby**, Treasurer of the Municipality of **CAMDEN** within the County of Knox.

You are hereby required to transmit and pay your said municipality's proportion of the Communications Fees for the year 2013, being **\$122,442** to the County Treasurer on or before the first day of **September** of 2013. Failure to pay said fees by the first day of **September** of 2013 will cause said fees to be delinquent and interest will be charged at the rate of seven percent (7%) simple annual interest.

Given under my hand at Rockland in said County this 1<sup>st</sup> day of April, 2013.

  
Kathy C. Robinson, Knox County Treasurer

**County Taxes and Dispatch Fees  
2013 Budget**

MUNICIPALITY	2013 <i>Certified State Valuations 1/18/13</i>  STATE VALUATION	1.5% Overlay		Combined Tax & Fees
		0.0009198649 COUNTY TAX	Dispatch/PSAP Fees	
Appleton	\$127,050,000	\$116,868.83	\$33,223	\$150,092
Camden	\$1,190,550,000	\$1,095,145.11	\$122,442	\$1,217,587
Cushing	\$268,450,000	\$246,937.72	\$38,727	\$285,665
Friendship	\$261,800,000	\$240,820.62	\$29,083	\$269,904
Hope	\$191,050,000	\$175,740.18	\$38,778	\$214,518
Isle Au Haut	\$85,300,000	\$78,464.47	\$1,843	\$80,307
Matinicus Isle Plantation	\$36,100,000	\$33,207.12	\$1,868	\$35,075
North Haven	\$487,750,000	\$448,664.09	\$8,962	\$457,626
Owls Head	\$333,300,000	\$306,590.96	\$39,888	\$346,479
Rockland	\$765,100,000	\$703,788.60	\$184,218	\$888,007
Rockport	\$963,800,000	\$886,565.75	\$84,068	\$970,634
St. George	\$819,250,000	\$753,599.29	\$65,412	\$819,011
South Thomaston	\$251,050,000	\$230,932.07	\$39,333	\$270,265
Thomaston	\$323,450,000	\$297,530.29	\$70,208	\$367,739
Union	\$231,250,000	\$212,718.75	\$57,030	\$269,749
Vinalhaven	\$531,500,000	\$488,908.17	\$29,411	\$518,319
Warren	\$306,350,000	\$281,800.60	\$97,221	\$379,022
Washington	\$144,000,000	\$132,460.54	\$38,550	\$171,011
Sub-Total	\$7,317,100,000	\$6,730,743	\$980,268	\$7,711,011
Unorganized Territory	\$19,250,000	\$17,707.40	\$0	\$17,707
Lincolnton		\$0	\$8,072	\$8,072
<b>TOTAL</b>	<b>\$7,336,350,000</b>	<b>\$6,748,451</b> 3.91%	<b>\$988,340</b>	<b>\$7,736,791</b>

2013 Tax Assessment  
\$6,648,720

Assessment + Overlay=

**Overlay**  
**\$99,731**

\$6,748,451

May 28, 2013

**To:** Chief Randy Gagne  
Camden Police Department

**From:** Janice L. Esancy  
Administrative Assistant to the Town Manager

The following establishment: The Chichi Chef at 45 Mechanic Street has submitted an application for a renewal Catering Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since June 2012 regarding this establishment? \_\_\_\_\_ Yes  
 No. If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return this form to the Town Manager's Office. Thank you.

  
\_\_\_\_\_  
Chief Randy Gagne  
Camden Police Department

5/30/13  
Date

**Department of Public Safety  
Division**

**Liquor Licensing & Inspection**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<u>BUREAU USE ONLY</u>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** 6-11-13

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:** Catering - off premise

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTIONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: \_\_\_\_\_

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Susie Lundlaw</u> DOB: <u>7/9/76</u>			2. Business Name (D/B/A) <u>The Chichi Chef</u>		
<u>BDB, LLC</u> DOB:			Location (Street Address) <u>45 Mechanic St.</u>		
Address <u>PO Box 185</u>			City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>		
City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>			Mailing Address <u>PO Box 185</u>		
Telephone Number <u>841-5428</u> Fax Number <u>_____</u>			Business Telephone Number <u>841-5428</u> Fax Number <u>_____</u>		
Federal I.D. # <u>007 86-2067</u>			Seller Certificate # <u>5238</u>		

- 3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
- 4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ \_\_\_\_\_ LIQUOR \$ 8,000
- 5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

**If YES, complete Supplementary Questionnaire**

- 6. Do you permit dancing or entertainment on the licensed premises? YES  NO  NA
- 7. If manager is to be employed, give name: \_\_\_\_\_
- 8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
- 9. Business records are located at: 45 Mechanic St, Camden
- 10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Susie Laidlaw	7/9/76	Berlin, VT

Residence address on all of the above for previous 5 years (Limit answer to city & state)  
Camden, Maine

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_  
Offense: \_\_\_\_\_ Location: \_\_\_\_\_  
Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: Catered events, so each location varies.

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Alcohol will be stored at office at 45, Mechanic St. in locked closet in kitchen.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES  NO  Applied for: \_\_\_\_\_

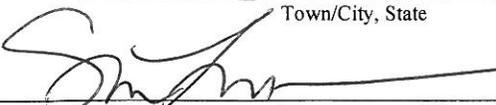
19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 2 blocks Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO   
If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Date

 Please sign in blue ink  
Signature of Applicant or Corporate Officer(s) Signature of Applicant or Corporate Officer(s)  
Susie Laidlaw

Print Name

Print Name

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	
<b>FILING FEE</b>	.....	\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: Camden, Maine Knox SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Camden, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

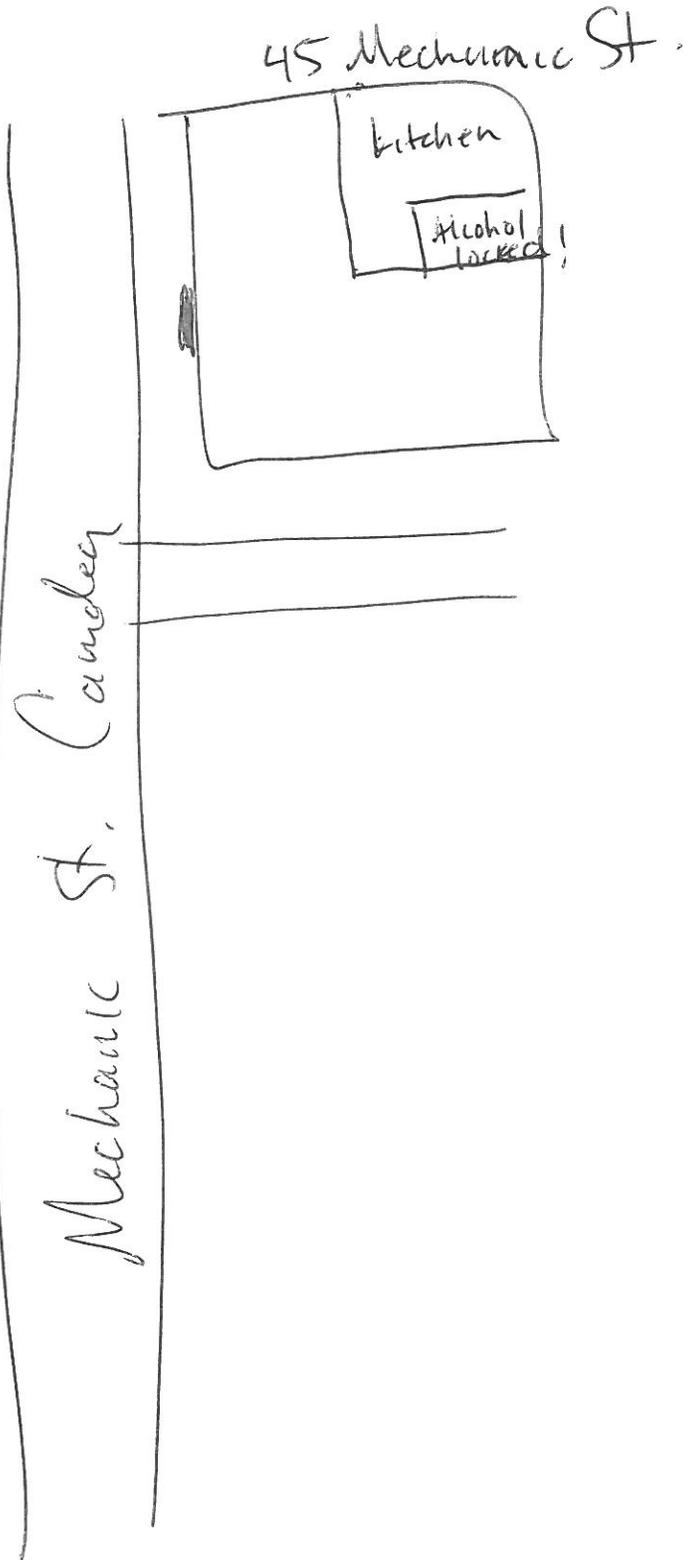
NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
  - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
  - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
  - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
  - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
  - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
  - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
  - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
  - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
  - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
  - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



PREMISE DIAGRAM



# Road Sand Bid Results - FY2013 - 2014

## 1. Price Delivered to Municipality

		Hartland, Inc.		Farley & Son, Inc.		George C. Hall		Lucas Construction	
Quantity		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Camden	1,300	\$8.25	\$10,725.00	\$10.00	\$13,000.00	\$11.00	\$14,300.00		\$0.00
Cushing	700	\$8.75	\$6,125.00	\$12.25	\$8,575.00	\$11.50	\$8,050.00		\$0.00
Hope	1,200	\$8.75	\$10,500.00	\$10.75	\$12,900.00	\$11.00	\$13,200.00	\$9.25	\$11,100.00
Owls Head	1,300	\$8.75	\$11,375.00	\$11.25	\$14,625.00	\$12.00	\$15,600.00		\$0.00
Rockland	3,000	\$8.75	\$26,250.00	\$10.75	\$32,250.00	\$11.50	\$34,500.00		\$0.00
Rockport	1,800	\$7.75	\$13,950.00	\$10.75	\$19,350.00	\$10.00	\$18,000.00		\$0.00
Searsmont	2,400	\$10.50	\$25,200.00	\$11.50	\$27,600.00	\$11.00	\$26,400.00	\$9.25	\$22,200.00
St. George	800	\$8.75	\$7,000.00	\$13.00	\$10,400.00	\$11.00	\$8,800.00		\$0.00
Thomaston	1,500	\$8.25	\$12,375.00	\$11.50	\$17,250.00	\$11.00	\$16,500.00		\$0.00
Union	3,000	\$7.40	\$22,200.00	\$11.50	\$34,500.00	\$9.00	\$27,000.00		\$0.00
Vinalhaven	750	\$7.40	\$5,550.00	\$11.50	\$8,625.00	\$9.00	\$6,750.00		\$0.00
Warren	1,500	\$7.40	\$11,100.00	\$11.50	\$17,250.00	\$9.00	\$13,500.00		\$0.00

## 2. Price Picked Up with Contractor furnishing labor and equipment to load sand

		Hartland, Inc.		Farley & Son, Inc.		George C. Hall		Lucas Construction	
Quantity		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Camden	1,300	NO BID		NO BID		NO BID		NO BID	
Cushing	700	NO BID		NO BID		NO BID		NO BID	
Hope	1,200	NO BID		NO BID		NO BID		NO BID	
Owls Head	1,300	NO BID		NO BID		NO BID		NO BID	
Rockland	3,000	NO BID		NO BID		NO BID		NO BID	
Rockport	1,800	NO BID		NO BID		NO BID		NO BID	
Searsmont	2,400	NO BID		NO BID		NO BID		NO BID	
St. George	800	NO BID		NO BID		NO BID		NO BID	
Thomaston	1,500	NO BID		NO BID		NO BID		NO BID	
Union	3,000	NO BID		NO BID		NO BID		NO BID	
Vinalhaven	750	NO BID		NO BID		NO BID		NO BID	
Warren	1,500	NO BID		NO BID		NO BID		NO BID	

## 3. Price Picked Up with Contractor furnishing labor & using Contractor equipment to load sand

		Hartland, Inc.		Farley & Son, Inc.		George C. Hall		Lucas Construction	
Quantity		Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Camden	1,300	\$6.25	\$8,125.00	NO BID		NO BID		NO BID	
Cushing	700	\$6.25	\$4,375.00	NO BID		NO BID		NO BID	
Hope	1,200	\$6.25	\$7,500.00	NO BID		NO BID		NO BID	
Owls Head	1,300	\$6.25	\$8,125.00	NO BID		NO BID		NO BID	
Rockland	3,000	\$6.25	\$18,750.00	NO BID		NO BID		NO BID	
Rockport	1,800	\$6.25	\$11,250.00	NO BID		NO BID		NO BID	
Searsmont	2,400	\$6.25	\$15,000.00	NO BID		NO BID		NO BID	
St. George	800	\$6.25	\$5,000.00	NO BID		NO BID		NO BID	
Thomaston	1,500	\$6.25	\$9,375.00	NO BID		NO BID		NO BID	
Union	3,000	\$6.25	\$18,750.00	NO BID		NO BID		NO BID	
Vinalhaven	750	\$6.25	\$4,687.50	NO BID		NO BID		NO BID	
Warren	1,500	\$6.25	\$9,375.00	NO BID		NO BID		NO BID	



## Road Salt Bid Results - FY 2013 - 2014

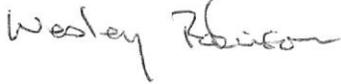
	Price Per Ton	
	Delivered	Picked Up
International Salt Co., LLC	\$53.49	\$53.00
Cargill, Inc. Deicing	\$66.89	\$64.00
Eastern Salt Company, Inc.	\$68.85	\$68.85
Harcros Chemicals, Inc.	\$57.67	\$57.00

Responded but Chose Not to Bid:  
American Rock Salt

Did not responded to Bid request:  
Mid-Atlantic Salt

# *Memorandum*

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Date : May 23, 2013  
To : Camden Board of Assessors  
From : Wesley Robinson, Assessors' Agent   
Subject : Request for Abatement

I request that the Board consider and approve the following abatement for Account #603RE, Amanda Gilligan and John Carter, 17 Powder Mill, Map 113-082-017-000. The 2012 – 2013 assessment for this property is \$18,100 and the taxes for this year are \$247.61. I request that an abatement be granted for the entire amount of \$247.61.

The Board approved an abatement for this account in November of 2011, at which time a new Account #3290RE was established and supplemented. An error was made and Account #603RE was not deleted, resulting in a duplicate 2012 – 2013 tax bill.

The Board is allowed to act on this request because MRSA 36§841, section 1, states that the Board of Assessors may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment on their own initiative within one year of commitment.

I have attached Tax Abatement form A03 for Account #603RE and have also attached a copy of the tax bills for Accounts #603RE and 3290RE. I have also attached a commitment summary for the 2012 – 2013 tax year for your information.



**TOWN OF CAMDEN**

PO Box 1207  
Camden, ME 04843  
(207) 236-3353  
(207) 236-7956 fax  
www.camdenmaine.gov

**2013 REAL ESTATE TAX BILL**

**CURRENT BILLING INFORMATION**

LAND VALUE	\$0.00
BUILDING VALUE	\$18,100.00
TOTAL: LAND & BLDG	\$18,100.00
Machinery & Equipment	\$0.00
Furniture & Fixtures	\$0.00
Computer	\$0.00
MISCELLANEOUS	\$0.00
TOTAL PER. PROP.	\$0.00
HOMESTEAD EXEMPTION	\$0.00
OTHER EXEMPTION	\$0.00
NET ASSESSMENT	\$18,100.00
TOTAL TAX	\$247.61
LESS PAID TO DATE	\$0.00
<b>TOTAL DUE</b> ⇨	<b>\$247.61</b>

**THIS IS THE ONLY BILL YOU WILL RECEIVE**

GILLIGAN, AMANDA  
BARTER, JOHN  
17 POWDER MILL  
CAMDEN ME 04843

1472

MAP/LOT: 113-082-017-000  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00  
ACCOUNT: 000603 RE

FIRST HALF DUE: 11/01/2012 \$123.81  
SECOND HALF DUE: 05/01/2013 \$123.80

MIL RATE: 13.68  
BOOK/PAGE:



**TAXPAYER'S NOTICE**

**FOR THE FISCAL YEAR JULY 1, 2012 TO JUNE 30, 2013**

**Notice is hereby given that your payment of school, county and municipal tax is due by 11/01/2012 and 05/01/2013.**

Interest will be charged on unpaid taxes at an annual rate of 7% beginning 11/02/2012 and 05/02/2013.

As per State Statute, the ownership and taxable valuation of all real estate and personal property subject to taxation shall be fixed as of April 1st of each year. PLEASE NOTE: If you sell this property before the taxes are paid in full, it is your responsibility to forward this bill to the "new" owner.

If your taxes are held in escrow by a third party it is necessary to forward this bill to them for payment.

**INFORMATION**

As of June 30, 2012 the town of Camden has outstanding bonded indebtedness in the amount of \$2,752,990.

For questions regarding your tax bill please call the Town Office at 207-236-3353. Business hours are 8:00 a.m. to 3:30 p.m. Monday through Friday. WITHOUT STATE AID FOR EDUCATION, HOMESTEAD EXEMPTION REIMBURSEMENT AND STATE REVENUE SHARING, YOUR TAX BILL WOULD HAVE BEEN 3.79% HIGHER.

**CURRENT BILLING DISTRIBUTION**

MUNICIPAL & TIF	\$69.73	28.160%
SCHOOL	\$154.63	62.450%
COUNTY	\$17.26	6.970%
MID COAST SOLID WASTE	\$3.34	1.350%
OVERLAY	\$2.65	1.070%
TOTAL	\$247.61	100.000%

**REMITTANCE INSTRUCTIONS**

To avoid standing in line, taxes may be paid by mail. Please make check or money order payable to *Town of Camden* and mail to:

**TOWN OF CAMDEN  
PO BOX 1207  
CAMDEN, ME 04843**

TOWN OF CAMDEN, PO BOX 1207, CAMDEN, ME 04843



ACCOUNT: 000603 RE  
NAME: GILLIGAN, AMANDA  
MAP/LOT: 113-082-017-000  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00

**INTEREST BEGINS ON 05/02/2013**

DUE DATE	AMOUNT DUE	AMOUNT PAID
05/01/2013	\$123.80	

PLEASE REMIT THIS PORTION WITH YOUR SECOND PAYMENT

TOWN OF CAMDEN, PO BOX 1207, CAMDEN, ME 04843



ACCOUNT: 000603 RE  
NAME: GILLIGAN, AMANDA  
MAP/LOT: 113-082-017-000  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00

**INTEREST BEGINS ON 11/02/2012**

DUE DATE	AMOUNT DUE	AMOUNT PAID
11/01/2012	\$123.81	

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT



**TOWN OF CAMDEN**

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Furniture & Fixtures	\$0.00
Computer	\$0.00
MISCELLANEOUS	\$0.00
TOTAL PER. PROP.	\$0.00
HOMESTEAD EXEMPTION	\$0.00
OTHER EXEMPTION	\$0.00
NET ASSESSMENT	\$18,100.00
TOTAL TAX	\$247.61
LESS PAID TO DATE	\$0.00

**TOTAL DUE** ↗ \$247.61

**THIS IS THE ONLY BILL  
YOU WILL RECEIVE**

GILLIGAN, AMANDA  
BARTER, JOHN  
17 POWDER MILL  
CAMDEN ME 04843

1471

MAP/LOT: 113-082-017-001  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00  
ACCOUNT: 003290 RE

MIL RATE: 13.68  
BOOK/PAGE:

FIRST HALF DUE: 11/01/2012 \$123.81  
SECOND HALF DUE: 05/01/2013 \$123.80



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OVERLAY	\$2.65	1.070%
TOTAL	\$247.61	100.000%

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*Town of Camden* and mail to:

**TOWN OF CAMDEN  
PO BOX 1207  
CAMDEN, ME 04843**

TOWN OF CAMDEN, PO BOX 1207, CAMDEN, ME 04843



ACCOUNT: 003290 RE  
NAME: GILLIGAN, AMANDA  
MAP/LOT: 113-082-017-001  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00

**INTEREST BEGINS ON 05/02/2013**

DUE DATE	AMOUNT DUE	AMOUNT PAID
05/01/2013	\$123.80	

PLEASE REMIT THIS PORTION WITH YOUR SECOND PAYMENT

TOWN OF CAMDEN, PO BOX 1207, CAMDEN, ME 04843



ACCOUNT: 003290 RE  
NAME: GILLIGAN, AMANDA  
MAP/LOT: 113-082-017-001  
LOCATION: 17 POWDER MILL  
ACREAGE: 0.00

**INTEREST BEGINS ON 11/02/2012**

DUE DATE	AMOUNT DUE	AMOUNT PAID
11/01/2012	\$123.81	

PLEASE REMIT THIS PORTION WITH YOUR PAYMENT

**COMMITMENT 2012 - 2013 TAX YEAR**

Committed to Tax Collector by Warrant dated 9/18/2012: **\$15,071,311.82**

Abatements:

<u>Abatement #</u>	<u>Date:</u>	<u>Account #</u>	<u>Amount:</u>
A01	12/18/2012	901RE	\$382.40
A02	12/18/2012	695RE	\$127.22
Total Abatements:			<u>\$509.62</u>

Supplements:

<u>Supplement #</u>	<u>Date:</u>	<u>Account #</u>	<u>Amount:</u>
Total Supplements:			<u>\$0.00</u>

Commitment Balance: **\$15,070,802.20**

As of 6/4/2013 Net Change in Commitment: **(\$509.62)**

Proposed Abatements:

<u>Abatement #</u>	<u>Date:</u>	<u>Account #</u>	<u>Amount:</u>
A03	6/4/2013	603RE	\$247.61
Total Proposed Abatements:			<u>\$247.61</u>

Proposed Supplements:

<u>Supplement #</u>	<u>Date:</u>	<u>Account #</u>	<u>Amount:</u>
Total Proposed Supplements:			<u>\$0.00</u>

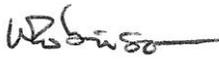
Proposed Commitment Balance: **\$15,070,554.59**

Proposed Net Change in Commitment: **(\$757.23)**

2012 - 2013 Overlay: \$161,562.80  
Remaining overlay if proposed abatements are approved: \$160,805.57

# *Memorandum*

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Date : May 24, 2013  
To : Camden Board of Assessors  
From : Wesley Robinson, Assessors' Agent   
Subject : Ratio Declaration & Reimbursement Application

In **Section A** of the attached "Ratio Declaration & Reimbursement Application", The Board of Assessors must declare a certified ratio for the 2013 – 2014 tax year. This ratio represents the overall ratio of assessed values for properties that have sold to the actual selling prices of these properties, and indicates how closely assessed values match market values of properties. In addition to ensuring that the Town's assessments comply with State assessing standards, the ratio is used to determine the value of exemptions and reimbursements.

Maine Revenue Services is proposing a ratio of 92%, but the Assessors may select another rate that is within 10% of the State's proposed ratio. I propose that the Board declare a certified ratio of **100%**. The State's ratio calculation uses sales figures that occurred before April 1, 2011, whereas I am able to use more current sales information and have a better idea of how the property market is changing. Although not all real estate sales have been furnished to the town and a sales analysis has not been done, I believe that a ratio of 100% more accurately reflects the assessment to sales ratio than the State's proposed ratio.

Last year the Town certified a ratio of 93%. The change in ratio from 93% to 100% indicates that assessments are, overall, close to real estate sales prices.

Certifying a higher ratio has the following effects: (1) Homestead and Veterans exemptions will increase to the maximum amount; (2) Tree Growth valuations will increase, raising the assessment of a property enrolled in the program; and (3) the valuations of a few specific properties will increase.

In **Section B**, the "Homestead Property Tax Exemption Information" portion of the application is an estimate that the State uses in making their initial homestead exemption reimbursement to the Town. The information is drawn from Town records. The actual numbers are submitted as part of the Municipal Valuation Return after taxes have been committed.

This year I have used a higher municipal tax rate than in previous years, when I used the previous year's tax rate, to consider the likelihood that the tax rate will increase.

I have attached a copy of the form for your review and declaration of a 100% certified ratio.

