



Town of Camden
Minutes of the Select Board Meeting
January 22, 2013
6:30pm

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8
9 **PRESENT:** Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Donald
10 White, and Town Manager Finnigan. Also present were members of the press and
11 public.
12

13
14 **Call to Order**

15
16 The meeting was called to order at 6:33pm.

17
18 *John French made a motion to move **Section I/Licenses** to the beginning of the*
19 *agenda. Donald White seconded the motion. It was approved unanimously.*
20

21 **I. Licenses**

22
23 **1) Lodging License**

24
25 **Approval of Lodging License to James and Cynthia Ostrowski d/b/a *Blackberry Inn*,**
26 **located at 82 Elm St.**

27
28 *Donald White made a motion to approve the lodging license for James and Cynthia Ostrowski*
29 *d/b/a *Blackberry Inn*. Martin Cates seconded the motion. It was approved unanimously.*
30

31
32 **2) Victualers' Licenses**

33
34 **Approval of Victualer's License to Brian C. Hill d/b/a *Seabright Pizza*, located at 7**
35 **Public Landing**

36
37 *Donald White made a motion to approve the victualer's license for Brian C. Hill d/b/a*
38 **Seabright Pizza*. Leonard Lookner seconded the motion. It was approved unanimously.*
39

40 **Approval of Victualer's License to Tom Siglar d/b/a/ *Comida*, 31 Elm St.**

41
42 *Donald White made a motion to approve a victualer's license for Tom Siglar d/b/a/ *Comida*.*
43 *Martin Cates seconded the motion. It was approved unanimously.*
44

45 **3) Liquor Licenses: Public Hearings**

46
47 Chairperson Cates opened a public hearing.

48
49 **James and Cynthia Ostrowski d/b/a *Inns at Blackberry Common* at 82 Elm St. for a**
50 **Class V Restaurant Spirituous, Vinous & Malt Liquor License**
51

52 *Donald White made a motion to approve a liquor license for James and Cynthia Ostrowski*
53 *d/b/a Inns at Blackberry Common. John French seconded the motion. It was approved*
54 *unanimously.*

55
56 **Stuart Smith d/b/a Lord Camden Inn at 24 Main St. for a Class I Hotel Vinous Liquor**
57 **License**

58
59 *John French made a motion to approve a liquor license for Stuart Smith d/b/a Lord Camden*
60 *Inn. Donald White seconded the motion. It was approved unanimously.*

61
62 **Brian C. Hill d/b/a Seabright Pizza at 7 Public Landing for a Class I Restaurant**
63 **Spirituos, Vinous & Malt Liquor License**

64
65 *Donald White made a motion to approve a liquor license for Brian C. Hill d/b/a Seabright*
66 *Pizza. Leonard Lookner seconded the motion. It was approved unanimously.*

67
68 Chairperson Cates closed the Public Hearing.

69
70 *John French made a motion to move **Item H1** forward on the agenda. Martin Cates seconded*
71 *the motion. It was approved unanimously.*

72
73 **H. New Business**

74
75 **1. Award bid for Police Department Audio-Video Recording Equipment to Seacoast**
76 **Security in the amount of \$25,675**

77
78 Chief Randy Gagne was on hand to explain to the Board the needs and uses of the audio-
79 video recording equipment for the Town of Camden Police Department.

80
81 *Donald White made a motion to award the bid for the Police Department audio-video*
82 *recording equipment to Seacoast Security in the amount of \$25,675. James Heard seconded the*
83 *motion. It was approved unanimously.*

84
85 **B. Communications, Presentations, and Recognitions**

86
87 **1. Resignation of John Evrard – Conservation Commission**

88
89 John Evrard was commended for his service to the Conservation Commission.

90
91 *John French made a motion to accept John Evrard's resignation with regret. Donald*
92 *White seconded the motion. It was approved unanimously.*

93
94 **2. Request by the Camden Public Library to close Atlantic Ave. for the Annual**
95 **Winter Festival on January 26 from 10:00 a.m. to 4:00 p.m.**

96
97 Pat Finnigan said that the Library had requested that Atlantic Avenue be closed
98 during the time of their annual Winterfest event.

99
100 *Donald White made a motion to allow Atlantic Ave to be closed on January 26 from*

101 *10:00a.m. to 4:00 p.m. for the Annual Winter Festival at the Camden Amphitheater.*
102 *John French seconded the motion. It was approved unanimously.*

103 **C. Citizen Comments**

104
105 There were no citizen comments so the Chair opened the floor to Board comments.

106
107 Don White encouraged citizens to go online and vote for Camden as the “coolest small
108 town.” The link is available on the Town’s website, White said. He also reminded people to
109 keep their pets inside during the very cold temperatures.

110
111 Leonard Lookner noted that a great article about Camden had appeared in the current issue
112 of Bangor Metro magazine. He said that the concepts in this article could be referred to as
113 guiding principles for the town.

114
115 **D. Approval of Select Board Minutes of the January 8th meeting**

116
117 Leonard Lookner clarified a section on page 4 of the minutes, paragraph 5, adding the
118 words “right of ways” so the sentence would read: “Leonard Lookner noted that the
119 Planning Board should take a look at potentially vague definitions in land use ordinances
120 regarding right-of-ways.”

121
122 *Donald White made a motion to approve the minutes of the January 8, 2013 meeting as*
123 *amended. James Heard seconded the motion. It was approved unanimously.*

124 **E. Select Board Member Reports**

125
126 Donald White told the Board that the Camden Opera House Committee was discussing steps
127 to launch a capital campaign to raise funds for the 3rd floor renovations. He also reported
128 that the Cemetery Association voted at their January meeting to amend their by-laws to
129 allow upright headstones at the Oak Hill North Cemetery.

130
131 White said that Jean Belair had joined the Camden Public Library Board of Trustees, and
132 that at their recent meeting the trustees had discussed a literary contest for high school
133 sophomores and juniors.

134
135 White then reported on the Planning Board’s activities. He said that the board had talked
136 over a Select Board request regarding frontage definition and rear lots in relation to zoning
137 and sub division ordinances. The Planning Board had also continued the discussion permit
138 fees with CEO Steve Wilson, White said.

139
140 James Heard told the group that at a recent Ragged Mountain Recreation Area fundraising
141 meeting, it had been announced that the campaign had collected \$3.7 million in total pledges
142 and cash on hand. Heard said this gets the committee within range of their goal of \$4.5 million,
143 adding that the public phase of the campaign would begin soon. Heard told the Board that
144 \$200,000 has already been pledged for the Jeff Kuller Memorial Fund.

145
146 Martin Cates talked about the branding effort that’s currently underway with the Downtown
147 Network Board and noted that Camden’s slogan of “Where the Mountains meet the Sea” will
148 remain an integral part of what we do to reach our markets. He showed the group the recent

149 Bangor Metro article which bears that title and spoke about its contents.

150
151 Leonard Lookner asked if the community would have opportunities for input to share ideas
152 during the branding process. Martin Cates answered that public meetings, focus groups and
153 interviews with stakeholders are definitely planned as key elements as the process moves
154 forward.

155 **F. Town Manager Report**

156
157 Pat Finnigan said that people will see orange trucks in town as Central Maine Power does some
158 selective pruning as required by the federal and state government. She said they will be
159 trimming tree limbs that are close to power lines for public safety purposes and to maintain a
160 continuous power supply for residents.

161
162 Finnigan noted that the America's Music program being held at the Library had attracted 40
163 people in its first week and 69 people in its second week. She said the program was made
164 possible by a grant obtained by the Town and Bay Chamber Concerts.

165
166 Finnigan reminded the Select Board that they would be meeting with the Rockport Select Board
167 the following week at the Rockport Town Office.

168
169 The Town Manager told the Board that Prock Marine was now finishing their dredging work in
170 the harbor for the Town and would now be moving toward the private properties that need
171 dredging. She said that during the process they had had three visits from the DEP and that
172 everyone seemed pleased with the way the dredging project was going.

173
174 The Town Manager updated the Board on proposals being received for the Public Landing and
175 Riverwalk design projects. To date, 11 proposals had been received, she reported. Finnigan
176 noted that awarding of bids would appear on the Board's February 19th agenda.

177
178 Lastly, Finnigan gave the Board a quarterly update financial report for purposes of information.
179 She said that expenditures were on track and that some were under what had been budgeted.
180 She added there were no current concerns regarding revenue, but that there were some
181 concerns going forward which would be discussed in a workshop following the meeting.

182
183 **G. Old Business**

184
185 There was no old business.

186
187 **H. New Business**

188 **2. Approval of a Bond Issue Post Issuance Compliance Policy**

189
190 Pat Finnigan said this poicy had been recommended by the auditors. It essentially states
191 that when a municipality issues a bond, the funds must be spent for their intended
192 purposes.

193
194 *Leonard Lookner made a motion to approve the Bond Issue Post Issuance Compliance*
195 *Policy as recommended by the Town's auditors. Donald White seconded the motion. It*
196 *was unanimously approved.*

197 **3. Amendment to Section 4.2 of the Personnel Policy: Overtime and Compensatory**
198 **Time**

199
200 Chairperson Cates opened a public hearing.

201
202 The Town Manager said that during the wintertime, employees of Camden’s Public Works
203 department spend a high number of hours on snow removal, often accumulating overtime. The
204 employees have the option of either being paid overtime or taking compensatory time, and often
205 prefer to take the compensatory time which also works well for the Town. Finnigan said that
206 under the current policy, Public Works employees are required to take their compensatory time
207 within 30 days of the date that it had been earned. However, during the winter months it is very
208 difficult for them to use their compensatory time with the amount of snow removal work that is
209 usually required. Finnigan said that this recommended change in policy would allow Public
210 Works employees to use their compensatory time any time prior to May 15, which is the policy
211 that’s in effect for Snow Bowl employees. This would establish equity between the departments,
212 she said.

213
214 *Donald White made a motion to accept the recommendation of the Personnel Committee to*
215 *amend Overtime/Compensatory Time provisions of the Personnel Policy (Section 4.2) to allow*
216 *the Public Works employees to accumulate a maximum of 40 hours of compensatory time that*
217 *must be used by May 15 for winter activities. James Heard seconded the motion. It was*
218 *approved unanimously.*

219
220 Chairperson Cates closed the Public Hearing.

221
222 **Convene as Wastewater Commissioners**

223
224 *John French made a motion to adjourn as Select Board and reconvene as Wastewater*
225 *Commissions. Donald White seconded the motion. It was approved unanimously.*

226 **J. Approval of Certificate of Commitment of Sewer User Rates**

227
228 Finnigan noted that the Town bills property owners quarterly for wastewater treatment/sewer
229 bills and that the amount to be billed would be \$241,062.42.

230
231 *John French made a motion to approve the Certificate of Commitment of Sewer User Rates:*
232 *quarterly, seasonal and final bills. Donald White seconded the motion. It was approved*
233 *unanimously.*

234
235 **Adjourn as Wastewater Commissioners**

236
237 *John French made a motion to adjourn as Wastewater Commissioners and reconvene as Select*
238 *Board. Donald White seconded the motion. It was approved unanimously.*

239
240 **K. Select Board Closing Comments**

241
242 There were no closing comments.

243 **Adjourn**
244

245 *Donald White made a motion to adjourn the meeting. John French seconded this motion. The*
246 *motion passed unanimously.*

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Respectfully submitted,

Karen Brace
Recording Secretary