



Town of Camden
Select Board Meeting
January 5, 2016 – 6:30 PM
Washington Street Conference Room

Select Board meetings are broadcast live on Time Warner Channel 22

Select Board meetings are web streamed at www.townhallstreams.com/locations/camden-me

- 1. Call to Order**
- 2. Communications, Presentations, and Recognitions**
- 3. Citizen Comments (for items *not* on the agenda)**
- 4. Approval of Select Board Minutes of December 15, 2015**
- 5. Select Board Member Reports**
- 6. Town Manager Report**
- 7. New Business**

1. Authorize the Town Manager to enter into an Agreement with the Town of Rockport to share Assessing Services.

Background: Rockport Assessor Kerry Leichtman has been providing Assessing services to both Rockport and Camden for the past year. Based on how well this has worked for both communities, staff recommends that this arrangement be formalized so it can continue. The Agreement provides for the Assessor/Assessors Agent's salary and expense to be shared equally between the two Towns. The Agreement is for one year which is automatically renewed annually unless either Town notifies the other that it no longer wishes to continue.

2. Award bid for the purchase of a 2016 Ford Utility Police Cruiser

Background: This vehicle will replace the Police Department's oldest cruiser: a 2012 Dodge Charger. The Town issued bids for a 2016 Ford Utility Police Cruiser Interceptor AWD 4dr K8A. We received bids from two companies: Yankee Ford at \$28,637, and Quirk Auto Group which submitted two bids: one at \$27,579 which was based on the exact specification of the bid, and an alternate bid at \$27,371. The alternate bid differs from the requested bid specs by having a less expensive rear lighting option. Chief Gagne has reviewed the bids and determined that the alternate bid vehicle will meet the department's needs and recommends that the Select Board award the bid to Quirk Auto Group based on the low bid amount of \$27,371.

3. Appointment of Matt Brown to the Camden Opera House Committee

Background: Mr. Brown has an extensive background in arts and entertainment and is the owner of Manny's and Karyl's in downtown Camden.

Adjourn

*** *Break* ***

Workshop

FY16 Budget Guidelines

Capital Improvement Plan

Upcoming meetings/events:

Tues. Jan. 12 Workshop with Rockport Select Board (Rockport)

Tues. Jan. 19 Select Board Meeting



**Town of Camden
Select Board Meeting
December 15, 2015**

Minutes

Present: Select Board Chair John French and Select Board Members Don White, Leonard Lookner, Martin Cates and James Heard, Town Attorney Kristin Collins, Town Manager Pat Finnigan and members of the public.

1. Call to Order

Chair John French called the meeting to order at 6:30 p.m.

2. Citizen Comments (for items *not* on the agenda)

Marc Ratner, the Chair of the Camden Opera House Committee reported that the Opera House has updated its web site, and the second annual Family Fun Film program would be starting on Dec. 29 and continuing through the winter.

Stephen Widdecomb, a resident of 19 Sagamore Farm Road, requested that the Town take over maintenance of the road leading to his and a neighbor's house. When he purchased the property, he received a private right of way to go over Town-owned land. He said the Town grades it once a year, but he and his neighbor have to pay for the snow plowing. He said that the Town owns the land the road goes over and therefore he thinks the Town should be responsible for maintaining the road. Attorney Kristin Collins said that although the land is owned by the Town that does not make it a public way or road.

3. Approval of Select Board Minutes of December 8, 2015

Martin Cates made a motion to approve the Minutes. The motions was seconded by Don White. The motion passed 5-0.

4. New Business

A. Approval of Curtis Island Caretaker Agreement. The Select Board considered the renewal of the Curtis Island Caretaker Agreement with Dee Dee Conover and her son David Conover. The family has been the volunteer caretakers of Curtis Island and the Lighthouse for the past 35 years.

Leonard Lookner made a motion to renew the 3-year Caretaker Agreement with the Conovers through 2018. Don White seconded the motion. The motion passed 5-0.

B. Sale of Tax Acquired Property located at 6 Gosses Hill Road to Midcoast Habitat for Humanity. The Town Manager reported that this property was acquired by the Town due to non-payment of taxes. The Select Board had discussed selling this parcel and then considered whether this property could be an opportunity to build an affordable home for a family to help meet the Town's goal to provide more housing options for people with

moderate income levels. The Town contacted Midcoast Habitat for Humanity to see if they would be interested in building a home on this property. The Town Manager said the Executive Director of Midcoast Habitat, Tia Anderson, as well as Board President Jay Fischer and Board member Paul Cavalli were in attendance to answer any questions from the Select Board.

Tia Anderson said the Midcoast Habitat Board was very interested in turning the property into a home and they were excited about this opportunity. She said the Board wanted to be a good neighbor and would remove the dilapidated mobile home located on the site as soon as possible, perhaps as soon as Jan. 31, 2016.

The Board discussed whether Jan. 31 was realistic and whether there should be some flexibility. Bill Buchholz who is a neighbor urged the Select Board not to have a specific deadline since winter weather could hold them up. He said the Select board should allow Midcoast Habitat to proceed with the project at a reasonable pace.

Martin Cates made a motion to authorize the Town Manager to execute a Purchase and Sale Agreement to sell the property located at 6 Gosses Hill Road for \$1 to Habitat for Humanity and that the structure would be removed by January 31, but this date could be extended by the Town Manager if necessary. The motion was seconded by Don White. The motion passed 5-0.

- C. Public Hearing on application of Stuart Smith, d/b/a Bay View Street Inn at 16 Bay View Street for a Special Amusement Permit.** Matthew Levin, the Director of Operations for the hotel, said the permit was to allow music at receptions and weddings. Mr. Levin said the primary area would be the banquet room. He answered questions from the Select Board regarding potential noise concerns if the hotel allowed parties on the roof top deck. Mr. Levin explained that any music would be low background music. He said that the hotel owners would not want loud music or noise disturbances since they own adjacent hotels and restaurants where people would not want to be disturbed.

Leonard Lookner made a motion to approve the Special Amusement Permit for the 16 Bay View Street hotel. The motion was seconded by James Heard. The motion passed 5-0.

- D. Approval of application from Dante Murray to use the Village Green** on December 23 from 5:00 p.m. to 6:00 p.m. for Christmas caroling. Don White made a motion to approve the application. Jim Heard seconded the motion. The motion passed 5-0.
- E. Approval of 2016 Select Board Meeting Calendar.** Martin Cates made a motion to approve the 2016 Select Board Meeting Calendar. Don White seconded the notion. The motion passed 5-0.

- 5. Communications, Presentations, and Recognitions.** A Work Group comprised of Planning Board member John Scholz, Police Chief Randy Gagne, and Dennis McGuirk has researched noise regulations and ordinances and issues related to noise. John Scholz presented the Work Group's report to the Select Board with the understanding that the

report would be fully discussed at a workshop when all interested persons could attend. The Board asked a number of questions but reserved additional discussion for a future workshop.

6. **Select Board Member Reports.** Don White wished everyone a Merry Christmas and a happy New Year. Leonard Lookner asked the Town Manager about the status of the bid package for the inner harbor float project. The Town Manager said the bid package would be out before the end of this month. Jim Heard reported that he had the opportunity to walk the newest section of the Riverwalk (the Seabright Trail) with Coastal Mountain land Trust Executive Director Ian Stewart and he commended the people involved in building it.

7. **Town Manager Report.** The Town Manager reported that although we had not had any snow fall yet, winter was coming and the Public Works crews were busy preparing the equipment so they would be ready with winter arrived. She reported that a push button door opener had been installed on the south side of the Town Office to make access into the building easier for persons in wheelchairs or with a handicap. She also gave the Board the year-to-date budget and reminded them that work on the FY 17 budget would start soon.

Adjournment. Don White made a motion to adjourn to a workshop with the Town Attorney. The motion was seconded by Martin Cates. The motion passed 5-0.

**INTERLOCAL AGREEMENT
FOR
PROFESSIONAL SERVICES**

THIS AGREEMENT is made this ____ day of January, 2016 by and between the TOWN OF ROCKPORT, a Maine municipal corporation existing under the laws of the State of Maine and located in Knox County (hereinafter "Rockport") and the TOWN OF CAMDEN, a Maine municipal corporation existing under the laws of the State of Maine and located in Knox County (hereinafter ("Camden")), collectively ("The Parties").

WHEREAS, pursuant to 30-A M.R.S.A. § 2201, et. seq., municipalities are permitted to make the most efficient use of their powers by enabling them to cooperate with other municipalities on the basis of mutual advantage; and,

WHEREAS, Rockport is willing and able to provide assessment services through its Town Assessor to Camden on a cost sharing basis and pursuant to the terms provided below.

NOW, THEREFORE, Rockport and Camden agree as follows:

1. Appointment of Camden Assessors' Agent. Camden's Select Board has appointed Kerry Leichtman, the current Rockport Assessor, with the consent of Rockport, to be the official Camden Assessors' Agent for all purposes required under law, but subject to the provisions in Paragraph 3 below that he shall at all times remain solely an employee of Rockport.

2. Scope of Services. The Rockport Assessor shall perform all duties and responsibilities imposed by law on Camden Assessors' Agent, including assessing the April 1st real and personal property taxes and committing the same for collection, management of assessing personnel, hearing and deciding abatement requests, providing information to municipal officials and citizens, state agencies, vendors and other persons with interest in activities pertaining to the assessing functions of Camden including, appearing in any and all administrative and judicial forums to defend challenges to the Camden assessments. Duties of Camden Assessors' Agent are more clearly defined in the job description, attached as Attachment A. There is an expectation that the Rockport Assessor will maintain a physical presence in Camden for two (2) days each week and be available via telephone and email and in person, as needed during the regular work week, to address questions or concerns that cannot be addressed by other employees. It is understood that during commitment periods or periods of peak abatement request activity, additional physical attendance and/or time commitment may be required at the office of a particular party, and it is agreed that the Assessor may, in his discretion, allocate his time such that the time demands for one party are met without sacrificing his duties for the other party.

3. Assessment Data. The data collected, analyzed and archived for each Town shall physically reside in that Town; and all data, databases and other assessment records shall be assembled and stored for each town separately. While the merged use of the data is encouraged, the databases themselves shall remain independent entities, as they exist today, on the day of this agreement.

4. Rockport as Sole Employer. The Rockport Assessor shall remain an employee of Rockport during the term of this agreement for all administrative purposes including, without limitation, pay, benefits and worker's compensation coverage. However, the Assessor shall be subject to the oversight, direction and control of the party for whom duties are being performed and shall conform to the relevant provisions of any charter, ordinance or policy of the party for whom duties are being performed.

5. Camden Responsibility. The Rockport Assessor shall be an agent of the Camden Board of Assessors for the purposes of statutory authorization and for all functions and duties of the assessing office including, without limitation, establishing taxable valuation assessments, determination of abatement requests, exemption funding, certification of ratios, and listing and, where appropriate, inspecting real and personal property and equipment. Camden shall provide a dedicated workspace for the Rockport Assessor at Camden's Town Office, complete with desk, chair, telephone, computer, and internet access and related office supplies to use when working in the Town of Camden. Camden will also provide office support, legal counsel and assessment defense costs, independent appraisals, mass valuations and reviews as needed, and funding and physical location for administrative appeals processes for challenges to Camden assessments. Camden shall provide such additional financial and administrative support for mapping, computer systems, printing, mailing and other necessary resources and functions as Camden shall deem necessary and prudent for the proper administration of the Camden assessing function. Camden shall provide one (1) fulltime staff member in the Camden office to provide customer service and support and such other duties and functions as determined by the Assessor. This position shall be a Camden employee and Camden shall be solely responsible for all compensation, benefits and related costs.

6. Cost. Camden agrees to pay Rockport on a monthly basis fifty percent (50%) of the total employment salary and benefits as provided in Attachment B.

7. Indemnification. If a claim is brought against either Camden or Rockport arising out of, or within the scope of the service performed by the Rockport Assessor or any other agents he may lawfully engage for Camden, then Camden shall defend, indemnify and hold harmless Rockport and its officials, agents and employees, including, without limitation, the Assessor in his official and individual capacities from and against all such claims, damages, losses and expenses, including reasonable attorney's fees. This section shall not be interpreted to waive the monetary limits or substantive areas of immunity under the Maine Tort Claims Act.

8. Term and Termination of Agreement. The initial term of this Agreement shall be one year, commencing on the day it is signed by both Town Managers, and shall be automatically renewable for successive one-year periods. This Agreement may be canceled by either party upon written notice to the other party at least 60 days prior to the intended termination date. The Parties agree that any amendment to this Agreement may be upon the mutual written and affirmative action of the executive bodies of both municipalities.

9. Notification. Notices under this Agreement shall be sufficient if sent by first class mail or hand-delivered as follows:

TO CAMDEN: Town Manager
 Town of Camden
 P.O. Box 1207
 Camden, ME 04843

TO ROCKPORT: Town Manager
 Town of Rockport
 101 Main Street
 Rockport, ME 04856

10. Default. In the event a party defaults under this Agreement, the other party shall have those remedies available to at law and equity, provided it shall first give the defaulting party written notice and a reasonable time to cure.

11. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. If any clause, section or provision is held to be invalid or unenforceable, that shall not affect the entire agreement and the Parties agree to meet and negotiate a new clause, section, provision or agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first written.

Town of Camden

Date: _____
Patricia Finnigan, Town Manager

Town of Rockport

Date: _____
Richard Bates, Town Manager

ATTACHMENT A

Town of Camden ASSESSORS' AGENT

Reports to: Town Manager, Select Board/Board of Assessors, and State Tax Assessor

Nature of Work

The Assessors' Agent is responsible for assessing the value of real and personal property, annually, within the Town of Camden and to maintain orderly property record files. Upon notification of real estate transfers, the assessors' agent shall promptly update property records, tax maps, lists and addresses of property owners and related records. The assessors' agent shall be available to the public to explain the basis of valuation and shall be familiar with State law as it applies to property taxation. The agent must maintain his or her State certification annually, as required by statute.

Examples of Work

- Responsible for the maintenance of tax maps, property record cards and other records relating to ownership and assessed value of real and personal property.
- Keeps all records current, (property, deed & sales tax) orderly and readily available to the public.
- Inputs and maintains all pertinent real and personal property data into the computer data base, in preparation of the annual commitment of taxes.

- Is available to the public (including area realtors and appraisers) to answer questions on property valuation, assessments, revaluations, and state programs for tax relief.
- Prepares the municipal valuation return annually.
- Prepares the State "turn around document" and meets annually with a State representative in order to ascertain a State valuation.
- Visits properties under construction and performs on site reviews at the request of a property owner or due to issuance of a building permit.
- Prepares commitment paperwork in preparation for tax billing, and coordinates with the finance supervisor for the distribution of all tax bills.
- Prepares the valuation book.
- Annually checks all exemptions.
- Act as address coordinator (according to the standards and guidelines adopted by the Select Board), and maintains the street directory.
- Annually checks the status of properties affected by State programs for reductions of value, including farmland, tree growth, and open space.
- Maintains a working knowledge of the registry of deeds.
- Annually maintains the personal property assessments, including mailing requests to business owners for property lists, and assists business owners with the reimbursement program.
- Hears direct appeals of property value determinations, and coordinates with the Board of Assessment Review.
- Keeps current with appraisal procedures, market trends, and construction costs.
- Prepares and administers office budget, including those for GIS and CAMA.
- Prepares estimates of town-wide valuation for use by Town Manager for budget preparation.
- Supervises office staff.
- Prepares mailing labels, tax map copies and disc formats for the public.
- Maintains a sales book to be used by the public.
- Attends relevant educational seminars and workshops in order to maintain a knowledge of the State taxation laws.

- Prepares proper abatements and supplements paperwork for Select Board authorization.
- Maintains all digital files relative to the assessor's office.
- Plans and fully implements a Computer Assisted Mass Appraisal (CAMA) system currently using Vision assessing software, and upgrades the system as necessary.
- Provides oversight to the ARCVIEW-based Geographic Information System (GIS) as it relates to the assessing functions and coordinates with other Town departments relative to GIS components and use.
- Administers State programs such as tree growth, farm land, and open space. This includes regular correspondence with the property owners, knowledge of the changing laws and annual pricing of acreage.
- Acts as agent to the Census Bureau.
- Provides necessary forms and information to the Board of Assessors (Select Board).

Requirements of Work

- Annual re-certification as a certified Maine assessor.
- Ability to work independently to meet State and local requirements of laws for assessing and taxation.
- Ability to interact calmly and effectively with the public under adverse or strained conditions.
- Word processing skills.
- Ability to establish and maintain effective working relationships with taxpayers, the general public, and employees.
- Ability to effectively communicate both orally and in writing.
- Valid Maine Driver's License.

Desirable Experience and Training

Considerable experience in property assessment work involving the appraisal and evaluation of land and buildings, preferably including experience in the maintenance of digitized office records; and satisfactory completion of a course of study leading to certification in real property appraisal, or graduation from an accredited college program with specialization in property assessment, business or public administration.

ATTACHMENT B

Camden shall be responsible for fifty percent (50%) of the total employment costs (salary and benefits) for the Rockport Assessor, and related training and professional development expenses, agreed by the parties to be \$63,500 annually at this time, subject to adjustment each July 1st. Payment by Camden to Rockport shall be made monthly, due on or before the 15th of each calendar month during the term of this Agreement without the need for billing by Rockport

POLICE DEPARTMENT - CRUISER

	Base Bid	Alternate Bid
Quirk Auto	\$27,579	\$27,371 (different light option)
	Base Bid	
Yankee Ford	\$28,637	

Bids were opened on Monday, December 28, 2015. Witnessed by Janice Esancy and Pat Finnigan

TOWN OF CAMDEN
NOTICE AND INFORMATION TO BIDDERS

The Town of Camden will receive sealed bids for a "**Camden Police Cruiser**" in accordance with the NOTICE AND INFORMATION TO BIDDERS, BID SPECIFICATIONS and BID FORM. All of the bid documents are a material part of this NOTICE and are incorporated by reference into this NOTICE.

The Select Board shall make an award of the contract by considering, among other things, the lowest price for a proposal meeting the bid specifications. The Town of Camden reserves the right to waive any formalities; to reject any or all bids, or to accept any bid it considers to be in the best interest of the Town after considering quality, function, service, and initial cost, without obligation to consider price only. The Town's decision in all cases will be final. Tabulation will be mailed to vendors upon request.

If a bidder finds discrepancies in, or omissions from the Project documents, or is in doubt as to the meaning of the Project documents, the bidder shall, at once, notify the Town Manager, in writing; and upon receipt of such notification, the Town Manager shall send additional written clarification concerning the issues raised in the NOTICE to all prospective bidders.

Deviations from the Contract Documents: All deviations from the contract documents must be noted in detail by the bidder, in writing, at the time of submittal of the formal bid. Bidders are expressly informed that any material deviation from the contract documents may be a basis for rejection of the proposal by the Select Board at the time that the Board considers an award of the contract.

Prices must be firm for at least sixty (60) days.

At the time of the opening of proposals, each bidder shall be presumed to have read and be thoroughly familiar with the specifications in this BID NOTICE and all enclosures. The failure or omission of any bidder to receive or examine any form, instrument, or document shall in no way relieve any bidder from any obligation in respect to the proposal submitted. Any bidder to whom a contract is awarded shall be responsible for observing applicable standards for fair employment practices and work safety.

For purposes of this BID NOTICE and all Project documents, the term "bidder" shall mean any person, company or organization submitting a Proposal pursuant to this NOTICE and the term "bid" shall mean a Proposal submitted by a bidder.

Bids shall be placed in a sealed envelope marked "**Camden Police Cruiser**" and received in the Office of the Camden Town Manager, P.O. Box 1207, 29 Elm Street, Camden, Maine 04843 on or before **noon, Monday, December 28, 2015**. **Any questions regarding bid specs, please contact Camden Police Chief Randy Gagne at 207-236-7967.** Bidders are invited to attend. **No proposal shall be accepted in the event that the envelope containing the proposal is not correctly marked as identified in the preceding sentence and sealed.** Prior to an award of the contract, no town official has been authorized to make any oral modifications or changes in the terms and specifications of this NOTICE.

Patricia Finnigan
Camden Town Manager
P.O. Box 1207, 29 Elm Street
Camden, ME 04843
(207) 236-3353

TOWN OF CAMDEN

BID FORM

The undersigned bidder acknowledges receipt of the NOTICE AND INFORMATION TO BIDDERS, BID FORM, AND BID SPECIFICATIONS entitled "**Camden Police Cruiser**" and hereby proposes to provide the work as described in the specifications for the bid price shown:

BID PRICE

2016 Ford Police Interceptor K8A AWD SUV 4 DR \$ _____

Name of Individual / Company: _____

Address: _____

Printed Name of Person Signing Form: _____

Telephone: _____

Email: _____

Signature: _____

Date: _____

**Bids shall be placed in a sealed envelope marked
"Camden Police Cruiser"
and received in the Office of the Camden Town Manager,
P.O. Box 1207, 29 Elm Street, Camden, Maine 04843
on or before noon, Monday, December 28, 2015. (No FAX bids will be accepted.)**

Camden Police Department

Request for Pricing

2016 Ford Police Interceptor K8A AWD SUV 4DR

Bid Specs

The Camden Police Department wishes to bid a 2016 Ford Police Interceptor model K8A AWD SUV 4 DR package with the following options. Preference may be given to the dealer that can provide immediate delivery of the requested vehicle. Desired options are as follows:

1. 99R 3.7 L V6 TI-VCT FFV Engine
2. 44C 6-Speed Automatic transmission
3. 500 A Preferred Equipment package 500 A 3.65 axle ratio
4. G1 Shadow Black Exterior
5. 9W Charcoal black Cloth front bucket seat/ vinyl rear seats
6. 549 heated mirrors
7. 86P Front Headlamp/Police Interceptor Housing (Pre Drilled for lighting)
8. 51R LED drivers side Spot Lamp
9. 86T Tail lamp/Police Interceptor Housing (Pre Drilled for lighting)
10. 59B Keyed Alike -1284X
11. 66B tail lamp lighting solution
12. 68LRear-Dor handles Inoperable/Locks operable
13. 43D Dark Car Feature (Courtesy lamps disabled when any door is open)
14. 17T Red/White Dome light cargo area
15. 87R Rear view camera
16. 76R Reverse Sensing
17. 53m Sync Basic (Voice activated communication system)
18. 60R Noise suppression bonds
19. 18W Rear power window delete
20. 60A Grille LED Light, Siren, & Speaker Pre Wiring
21. Black molded mud flaps
22. Side door window rain guards

Prepared For:
PATRICIA FINNIGAN
TOWN OF CAMDEN
P O BOX 1207
29 ELM STREET
CAMDEN , ME 04843
Phone: (207) 236-3353

Prepared By:
LEO CHICOINE
QUIRK AUTO GROUP
7 WATER STREET
HALLOWELL, ME 04347
Phone: (207) 430-1621
Fax: (207) 991-5539
Email: lchicoine@quirkauto.com

2016 Ford Utility Police Interceptor

K8A AWD 4dr

Photo may not represent exact vehicle or selected equipment.

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

2016 Ford Utility Police Interceptor AWD 4dr		Interior: - Charcoal Black
3.7 L/227 CID Regular Unleaded V-6		Exterior 1: - Shadow Black
* 6-Speed Automatic w/OD		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
K8A	2016 Ford Utility Police Interceptor AWD 4dr	\$30,930.00
OPTIONS		
99R	ENGINE: 3.7L V6 TI-VCT FFV	INC
44C	TRANSMISSION: 6-SPEED AUTOMATIC	\$0.00
500A	ORDER CODE 500A	\$0.00
—	3.65 AXLE RATIO	\$0.00
G1	SHADOW BLACK	\$0.00
—	STANDARD PAINT	\$0.00
9W	CHARCOAL BLACK, UNIQUE HD CLOTH FRONT BUCKET SEATS W/VINYL RE	\$0.00
423	CALIFORNIA EMISSIONS SYSTEM NOT REQUIRED	\$0.00
549	HEATED SIDEVIEW MIRRORS	\$60.00
153	FRONT LICENSE PLATE BRACKET	\$0.00
66B	TAIL LAMP LIGHTING SOLUTION	\$425.00
86P	FRONT HEADLAMP/POLICE INTERCEPTOR HOUSING ONLY	\$125.00
51R	DRIVER ONLY LED SPOT LAMP (UNITY)	\$395.00
59B	KEYED ALIKE - 1284X	\$50.00
68L	REAR-DOOR HANDLES INOPERABLE/LOCKS OPERABLE	\$35.00
43D	DARK CAR FEATURE	\$20.00
17T	RED/WHITE DOME LAMP IN CARGO AREA	\$50.00
87R	REAR VIEW CAMERA	\$0.00
76R	REVERSE SENSING	\$275.00
53M	SYNC BASIC (VOICE-ACTIVATED COMMUNICATIONS SYSTEM)	\$295.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 413.0, Data updated 11/17/2015
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Email: lchicoine@quirkauto.com

2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

60A	GRILLE LED LIGHTS, SIREN & SPEAKER PRE-WIRING	\$50.00
60R	NOISE SUPPRESSION BONDS (GROUND STRAPS)	\$100.00
18W	WINDOWS - REAR-WINDOW POWER DELETE	\$25.00
SUBTOTAL		\$32,835.00
	Advert/Adjustments	\$0.00
	Destination Charge	\$945.00
	TOTAL PRICE	\$33,780.00
Est City: 16.00 mpg		
Est Highway: 21.00 mpg		
Est Highway Cruising Range: 390.60 mi		

\$32,595.00

Leo Chicoine
Quirk Auto Group

430-1621

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 413.0, Data updated 11/17/2015
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Phone: (207) 236-3353

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Email: lchicoine@quirkauto.com

2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WARRANTY INFORMATION

WARRANTY INFORMATION - 2016 Fleet/Non-Retail K8A AWD 4dr

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/100,000 Miles

Corrosion:

5 Years/Unlimited Miles

Roadside Assistance:

5 Years/60,000 Miles

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

TECHNICAL SPECIFICATIONS

POWERTRAIN - BASIC SPECIFICATIONS - 2016 Fleet/Non-Retail K8A AWD 4dr

ENGINE

Engine Order Code	99R-1
Engine Type	Regular Unleaded V-6
Displacement	3.7 L/227 CID
SAE Net Horsepower @ RPM	304 @ 6500
SAE Net Torque (lb ft) @ RPM	279 @ 4000

TRANSMISSION

Transmission order code	44C
Transmission Type Description	6-Speed Automatic w/OD
Drive Train	All Wheel Drive

MILEAGE

City EPA fuel economy estimate (MPG)	16.00
Hwy EPA fuel economy estimate (MPG)	21.00
City cruising range (mi)	297.60
Hwy cruising range (mi)	390.60

* Indicates equipment which is in addition to or replaces base model's standard equipment.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 413.0, Data updated 11/17/2015
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Customer File:

Prepared For:
ALTERNATE BID
TOWN OF CAMDEN
P O BOX 1207
CAMDEN, ME 04843

Prepared By:
LEO CHICOINE
QUIRK AUTO GROUP
7 WATER STREET
HALLOWELL, ME 04347
Phone: (207) 430-1621
Fax: (207) 991-5539
Email: lchicoine@quirkauto.com

2016 Ford Utility Police Interceptor

K8A AWD 4dr

Photo may not represent exact vehicle or selected equipment.

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

2016 Ford Utility Police Interceptor AWD 4dr		Interior: - No color has been selected.
3.7 L/227 CID Regular Unleaded V-6		Exterior 1: - No color has been selected.
* 6-Speed Automatic w/OD		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
K8A	2016 Ford Utility Police Interceptor AWD 4dr	\$30,930.00
OPTIONS		
99R	ENGINE: 3.7L V6 TI-VCT FFV	INC
44C	TRANSMISSION: 6-SPEED AUTOMATIC	\$0.00
500A	ORDER CODE 500A	\$0.00
—	3.65 AXLE RATIO	\$0.00
G1	SHADOW BLACK	\$0.00
—	STANDARD PAINT	\$0.00
9W	CHARCOAL BLACK, UNIQUE HD CLOTH FRONT BUCKET SEATS W/VINYL RE	\$0.00
549	HEATED SIDEVIEW MIRRORS	\$60.00
86P	FRONT HEADLAMP/POLICE INTERCEPTOR HOUSING ONLY	\$125.00
51R	DRIVER ONLY LED SPOT LAMP (UNITY)	\$395.00
86T	TAIL LAMP/POLICE INTERCEPTOR HOUSING ONLY	\$60.00
59B	KEYED ALIKE - 1284X	\$50.00
68L	REAR-DOOR HANDLES INOPERABLE/LOCKS OPERABLE	\$35.00
43D	DARK CAR FEATURE	\$20.00
17T	RED/WHITE DOME LAMP IN CARGO AREA	\$50.00
87R	REAR VIEW CAMERA	\$0.00
76R	REVERSE SENSING	\$275.00
53M	SYNC BASIC (VOICE-ACTIVATED COMMUNICATIONS SYSTEM)	\$295.00
60A	GRILLE LED LIGHTS, SIREN & SPEAKER PRE-WIRING	\$50.00
60R	NOISE SUPPRESSION BONDS (GROUND STRAPS)	\$100.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

18W	WINDOWS - REAR-WINDOW POWER DELETE	\$25.00
SUBTOTAL		\$32,470.00
	Advert/Adjustments	\$0.00
	Destination Charge	\$945.00
TOTAL PRICE		\$33,415.00
Est City: 16.00 mpg		
Est Highway: 21.00 mpg		
Est Highway Cruising Range: 390.60 mi		

*In Company credit
Feb-5th approx*

\$27,371.00

*Leo Chicoine
Phone: 430-1621*

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WARRANTY INFORMATION

WARRANTY INFORMATION - 2016 Fleet/Non-Retail K8A AWD 4dr

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/100,000 Miles

Corrosion:

5 Years/Unlimited Miles

Roadside Assistance:

5 Years/60,000 Miles

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2016 Ford Utility Police Interceptor

K8A AWD 4dr

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

2016 Ford Utility Police Interceptor AWD 4dr		Interior: - No color has been selected.
3.7 L/227 CID Regular Unleaded V-6		Exterior 1: - No color has been selected.
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51R	DRIVER ONLY LED SPOT LAMP (UNITY)	\$395.00
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60A	GRILLE LED LIGHTS, SIREN & SPEAKER PRE-WIRING	\$50.00
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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

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	Advert/Adjustments	\$0.00
	Destination Charge	\$945.00
TOTAL PRICE		\$33,415.00
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Est Highway: 21.00 mpg		
Est Highway Cruising Range: 390.60 mi		

*In Company credit
 Feb-5th approx*

\$27,371.00

*Leo Chicoine
 Fleet Sales Mgr
 4301621*

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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2016 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WARRANTY INFORMATION

WARRANTY INFORMATION - 2016 Fleet/Non-Retail K8A AWD 4dr

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/100,000 Miles

Corrosion:

5 Years/Unlimited Miles

Roadside Assistance:

5 Years/60,000 Miles

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

TOWN OF CAMDEN

BID FORM

The undersigned bidder acknowledges receipt of the NOTICE AND INFORMATION TO BIDDERS, BID FORM, AND BID SPECIFICATIONS entitled "Camden Police Cruiser" and hereby proposes to provide the work as described in the specifications for the bid price shown:

BID PRICE

2016 Ford Police Interceptor K8A AWD SUV 4 DR

\$ 28,637.⁰⁰

Name of Individual / Company:

YANKEE / ROCKLAND FORD SALES

Address:

165 WATERMAN DRIVE

SOUTH ROCKLAND, MAINE 04866

Printed Name of Person Signing Form:

SCOTT A. BANNEY

Telephone:

207-799-5591

Email:

SCOTT@YANKEEFORD.COM

Signature:

Scott A. Banney

Date:

12/19/15

Bids shall be placed in a sealed envelope marked
"Camden Police Cruiser"
and received in the Office of the Camden Town Manager,
P.O. Box 1207, 29 Elm Street, Camden, Maine 04843
on or before noon, Monday, December 28, 2015. (No FAX bids will be accepted.)

==>

Dealer: F11209

2016 EXPLORER 4-DOOR

Page: 1 of 2

Order No: 0001 Priority: B3 Ord FIN: QN053 Order Type: 5B Price Level: 635
Ord Code: 500A Cust/Flt Name: CAMDEN P.D. PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
K8A ✓ 4DR AWD POLICE	\$30930	\$29152.00	51R ✓ DRV LED SPT LMP	\$395 \$369.00
.112.6" WB			549 ✓ PWR MIRR HTD	60 57.00
G1 ✓ SHADOW BLACK			59B ✓ KEY CODE B	50 48.00
9 ✓ CLTH BKTS/VNL R			60A ✓ GRILL WIRING	50 48.00
W ✓ EBONY INTERIOR			60R ✓ NOISE SUPPRESS	100 93.00
500A ✓ EQUIP GRP			66B ✓ TAIL LAMP PKG	425 396.00
.PREM SINGLE CD			68L ✓ RR DR HND INOP	35 32.00
99R ✓ .3.7L V6 TIVCT	NC	NC		
44C ✓ .6-SPD AUTO TRAN	NC	NC	TOTAL BASE AND OPTIONS	33780 31472.74
53M ✓ SYNC SYSTEM	295	276.00	TOTAL	33780 31472.74
FRT LICENSE BKT	NC	NC	*THIS IS NOT AN INVOICE*	
17T ✓ CARGO DOME LAMP	50	48.00	*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*	
18W ✓ RR WINDOW DEL	25	23.00		
422 CALIF EMISSIONS	NC	NC	* MORE ORDER INFO NEXT PAGE *	
43D ✓ COURTESY DISABL	20	19.00		F8=Next

==>

Dealer: F11209

2016 EXPLORER 4-DOOR

Page: 2 of 2

Order No: 0001 Priority: B3 Ord FIN: QN053 Order Type: 5B Price Level: 635
Ord Code: 500A Cust/Flt Name: CAMDEN P.D. PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
76R ✓ REVERSE SENSING	\$275	\$256.00		
794 PRICE CONCESSN				
REMARKS TRAILER				
86P ✓ FRT LMP HOUSING	125	117.00		
86T ✓ RR TAILLAMP HSG	NC	NC		
87R ✓ RR VIEW MIR/CAM	NC	NC		
SP FLT ACCT CR		(411.00)		
FUEL CHARGE		4.74		
DEST AND DELIV	945	945.00		
TOTAL BASE AND OPTIONS	33780	31472.74		
TOTAL	33780	31472.74		

2400 GPC
980 HB
3380

31,472 DLR COST
+ 98 MUD FLAPS
+ 67 RAIN GUARDS

31,637
- <3000> GPC HB
BID: 28,637

THIS IS NOT AN INVOICE
TOTAL PRICE EXCLUDES COMP PRICE ALLOW

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

CNGP870

TRAILER INFORMATION DISPLAY

12/21/15 15:29:57

Dealer: F11209

==>

Model Year: 16 Body Series: K8A Order No: 0001 Spec Ord No:

PRICE CONCESSION TRAILER:

Account Code ID: 10

Contract/Ref #: 14-218G

Bid Date: 02/13/15

State: ME

Concession Amt: 2400

RETURN=Continue Processing

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

S005 - INQUIRY IS COMPLETE.

QC09035

TOWN OF CAMDEN
NOTICE AND INFORMATION TO BIDDERS

The Town of Camden will receive sealed bids for a "Camden Police Cruiser" in accordance with the NOTICE AND INFORMATION TO BIDDERS, BID SPECIFICATIONS and BID FORM. All of the bid documents are a material part of this NOTICE and are incorporated by reference into this NOTICE.

The Select Board shall make an award of the contract by considering, among other things, the lowest price for a proposal meeting the bid specifications. The Town of Camden reserves the right to waive any formalities; to reject any or all bids, or to accept any bid it considers to be in the best interest of the Town after considering quality, function, service, and initial cost, without obligation to consider price only. The Town's decision in all cases will be final. Tabulation will be mailed to vendors upon request.

If a bidder finds discrepancies in, or omissions from the Project documents, or is in doubt as to the meaning of the Project documents, the bidder shall, at once, notify the Town Manager, in writing; and upon receipt of such notification, the Town Manager shall send additional written clarification concerning the issues raised in the NOTICE to all prospective bidders.

Deviations from the Contract Documents: All deviations from the contract documents must be noted in detail by the bidder, in writing, at the time of submittal of the formal bid. Bidders are expressly informed that any material deviation from the contract documents may be a basis for rejection of the proposal by the Select Board at the time that the Board considers an award of the contract.

Prices must be firm for at least sixty (60) days.

At the time of the opening of proposals, each bidder shall be presumed to have read and be thoroughly familiar with the specifications in this BID NOTICE and all enclosures. The failure or omission of any bidder to receive or examine any form, instrument, or document shall in no way relieve any bidder from any obligation in respect to the proposal submitted. Any bidder to whom a contract is awarded shall be responsible for observing applicable standards for fair employment practices and work safety.

For purposes of this BID NOTICE and all Project documents, the term "bidder" shall mean any person, company or organization submitting a Proposal pursuant to this NOTICE and the term "bid" shall mean a Proposal submitted by a bidder.

Bids shall be placed in a sealed envelope marked "Camden Police Cruiser" and received in the Office of the Camden Town Manager, P.O. Box 1207, 29 Elm Street, Camden, Maine 04843 on or before **noon, Monday, December 28, 2015.** **Any questions regarding bid specs, please contact Camden Police Chief Randy Gagne at 207-236-7967.** Bidders are invited to attend. **No proposal shall be accepted in the event that the envelope containing the proposal is not correctly marked as identified in the preceding sentence and sealed.** Prior to an award of the contract, no town official has been authorized to make any oral modifications or changes in the terms and specifications of this NOTICE.

Patricia Finnigan
Camden Town Manager
P.O. Box 1207, 29 Elm Street
Camden, ME 04843
(207) 236-3353

Camden Police Department

Request for Pricing

2016 Ford Police Interceptor K8A AWD SUV 4DR

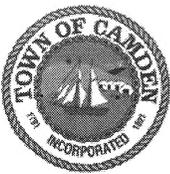
Bid Specs

The Camden Police Department wishes to bid a 2016 Ford Police Interceptor model K8A AWD SUV 4 DR package with the following options. Preference may be given to the dealer that can provide immediate delivery of the requested vehicle. Desired options are as follows:

() FACTORY ORDER BASIS ONLY 30-120 DAY APPROXIMATE LEAD TIME*

1. 99R 3.7 L V6 TI-VCT FFV Engine
2. 44C 6-Speed Automatic transmission
3. 500 A Preferred Equipment package 500 A 3.65 axle ratio
4. G1 Shadow Black Exterior
5. 9W Charcoal black Cloth front bucket seat/ vinyl rear seats
6. 549 heated mirrors
7. 86P Front Headlamp/Police Interceptor Housing (Pre Drilled for lighting)
8. 51R LED drivers side Spot Lamp
9. 86T Tail lamp/Police Interceptor Housing (Pre Drilled for lighting)
10. 59B Keyed Alike -1284X
11. 66B tail lamp lighting solution
12. 68LRear-Dor handles Inoperable/Locks operable
13. 43D Dark Car Feature (Courtesy lamps disabled when any door is open)
14. 17T Red/White Dome light cargo area
15. 87R Rear view camera
16. 76R Reverse Sensing
17. 53m Sync Basic (Voice activated communication system)
18. 60R Noise suppression bonds
19. 18W Rear power window delete
20. 60A Grille LED Light, Siren, & Speaker Pre Wiring
21. Black molded mud flaps
22. Side door window rain guards

*YANKEE CUSTOM AFTER MARKET \$ 98.⁰⁰
\$ 67.⁰⁰*



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: MATTHEW BROWN DATE: 12-2-15
STREET ADDRESS: 8 Mill St HOME PHONE: 207-230-2540
MAILING ADDRESS: Camden, Me 04843 WORK PHONE: 207-706-4039
FAX #: N/A E-mail: bmattguitar@gmail.com

I am interested in serving on the

- Assessment Review, Budget Committee, Cemetery Committee, Community Economic Development Com, Conservation Commission, Harbor Committee, School Board Member, Historic Resources, Housing Committee, Opera House Committee, Parks & Recreation Committee, Camden-Rockport Pathways, Zoning Board of Appeals, MCSWC Board of Directors

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

Lifelong love of music. Guitars + bands for 48 years background in Video with some concert promotion and band-booking. 30 years working for Walt Disney Co, Dreamworks Sony 10 as well as retail and wholesale entertainment software companies

Signature: [Handwritten Signature] Date: 12-2-15

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956