



Town of Camden
Select Board Meeting
April 29, 2014 - 6:30 PM
Washington Street Conference Room

Select Board meetings are broadcast live on Time Warner Channel 22
and web streamed at www.townhallstreams.com/locations/camden-me

Agenda

A. Call to Order

B. Communications, Presentations, and Recognitions

C. Citizen Comments (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes

D. Approval of Select Board Minutes dated April 15, 2014

E. Select Board Member Reports

F. Town Manager Report

G. New Business

- 1) Approval of a new Victualers License for the Owl and Turtle at 33 Bay View Street
- 2) Consideration of a request to transfer the Daysailer license for the "Surprise" from Jack and Barbara Moore to Ramiro and Nicole De Acevedo Ramos
- 3) Approval of agreement with the Board of Trustees of the First Congregational Church and the Town of Camden to establish the Town's Emergency Operations Center at the Church.
- 4) Bid Award: Sea Street Pump Station upgrade
- 5) Approval of renewal applications for Master Drainlayers for 2014.
- 6) Confirmation of new Camden Public Library Trustee, Susan Flynn of Camden.
- 7) Approval of the 2014 Annual Town Meeting Warrant
- 8) Countersignature of the annual meeting warrants for the Five Town Community School District Budget Referendum and the Maine School Administrative District #28 Budget Referendum
- 9) Designation of the Registrar of Voters' office hours for the upcoming June 10-11, 2014 Annual Town Meeting.
- 10) Confirmation of the Town Clerk's appointment of Election Warden for the June 10-11, 2014 elections.

H. Select Board Closing Comments

Adjourn



Town of Camden

Minutes of the Select Board Meeting

April 15, 2014
6:30pm

PRESENT: Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Don White, and Town Manager Finnigan. Also present were members of the press and public.

A. Call to Order

B. Communications, Presentations, and Recognitions

1) Camden Downtown Business Group: Business is Blooming

Flint Decker presented plans for the 3rd annual Business is Blooming event sponsored by the Camden Downtown Business Group. He requested permission for downtown merchants to hold sidewalk sales during the weekend.

Don White made a motion to approve sidewalk sales from May 16 to May 18. James Heard seconded the motion. It was unanimously approved.

2) Communication from the Housing Committee

The Town Manager said that the remaining members of the Housing Committee, Joanne Campbell, Chair, along with Frank Toole and Dana Stout had resigned.

James Heard made a motion to accept the Committee members' resignations with regret and to thank them for their many years of service. Don White seconded the motion. It was unanimously approved.

C. Citizen Comments

Robin Kern of the Camden Conservation Commission spoke to the Board about two projects: the Tree Register and a brochure showing a walking tour for heritage trees.

Select Board Comments

Don White noted that with the spring weather there are more people outside biking and walking, and he urged everyone to drive safely. White also spoke about a tour that CEDAC had taken of Sierra Peaks Tibbetts.

Leonard Lookner suggested that residents help pick up trash along the sides of the roads. He also expressed his feeling that the proposition of the new middle school may be an expensive approach and urged the Town to be fiscally conservative. Lastly, Lookner commented on the cutting of trees along Pearl Street.

D. Approval of Select Board Minutes dated April 1, 2014

John French made a motion to approve the minutes of the April 1, 2014 meeting. Don White seconded the motion. It was unanimously approved.

E. Select Board Member Reports

Don White reported that the Planning Board had passed the current plan for the Ragged Mountain Redevelopment with further information to come on the lighting portion of the plan. He said that the Opera House is putting together some events to celebrate its 120th anniversary and that they are looking for memorabilia from that time period. White noted that a group of event planners had recently visited the Opera House.

The Historic Resources Committee had been working on a property inventory, White said, as well as opening the Curtis Island Light museum. They were also conducting an ordinance review, he concluded.

Leonard Lookner spoke about successful concerts that had been held this spring in Boothbay featuring high caliber singers and commented that Camden should be able to host similar performers.

Martin Cates said that the Downtown Network Board meeting had been cancelled that week due to low numbers, and he noted that the meeting time of 3:30 may be too early for members to attend.

F. Old Business

1. Enter into a contract with Murphy Appraisal Services, Inc to provide professional assessing services

Pat Finnigan told the Board that she was recommending the Town enter into a 6-month agreement with Jim Murphy of Murphy Appraisal Services to provide assessing services to the Town in order to complete the current tax commitment. She said that Murphy would be assisted by Kerry Leichtman who currently serves as the Rockport Assessor, as well as Beth Doan, the Administrative Assistant in the Codes/Planning/Assessing Office, and CEO Steve Wilson. Finnigan explained that a search for an assessor would be conducted during this time.

Jim Murphy and Kerry Leichtman spoke to the Board about their backgrounds and experience. The Town Manager thanked them for stepping forward to assist Camden on this unique team approach.

John French made a motion to enter into a contract with Murphy Appraisal Services to provide professional assessing services for a six-month period. Don White seconded the motion. It was unanimously approved.

G. Town Manager Report

Town Manager Pat Finnigan said that April 28th is the filing deadline for Select Board, School Board and Personnel Board.

She reported that the Emergency Medical Services (EMS) Committee held its regular quarterly meeting with Northeast Mobile Health Services to review call volume and benchmarks that had been set for quality care. She said NEMHS is currently meeting targets for response times, and that they had scored well on a patient care study focusing on cardiac care. Penobscot Bay Medical Center recently signed a contract NEMHS naming them as the preferred transport provider, which should help NEMHS with financial stability and staffing schedules.

Finnigan reported that the Downtown Tax Increment Finance (TIF) District amendment to include the Knox Mill had been approved by the Maine Dept of Economic and Community Development. She said that Brian Hodges had also been helpful to Sierra Peaks Tibbetts in obtaining a Pine Tree Development Zone designation.

Finnigan reported that members of the Police Department had attended a professional development program on human trafficking, and that Police and Fire had conducted training on recognizing meth lab, which can cause fires.

Upcoming meetings, Finnigan reported, would include a Transit Committee meeting on April 22 in Rockport, and the Regional Planning Commission would hold its annual meeting on April 23. She said that in May a community meeting would be held on the proposed CRMS building project.

H. New Business

1. Review and Finalize the FY 2015 Budget for Town Meeting Consideration

The Town Manager opened the budget discussion by saying that it is always a challenge in the budgeting process to balance meeting demands for services with affordability.

She explained that the changes the Budget Committee had reduced the budget by \$57,000, added \$50,800 in other areas including \$50,000 for road improvements, for a total net reduction of \$6,200 from the Manager's proposed budget. The Budget recommended by the Budget Committee was \$6,748,939. The Budget Committee's recommendation was the start of the dialogue, she said, with budget decisions to be concluded at the June 11th Town Meeting.

Finnigan noted that this budget included the first payment for the Ragged Mountain Redevelopment Project that will create jobs during the construction phase in forestry, engineering, construction contractors, and materials suppliers.

Specifically, Finnigan said that the Budget Committee had made the following changes from the Town Manager's proposed budget:

Budget Committee Recommendations:

Reductions: \$57,000

1. General Government: Reduced the Professional Services (legal) budget by \$5,000
2. General Government: Reduced Information Technology by \$10,000
3. Public Safety: Reduced the Public Safety Building custodial budget by \$5,000

4. Public Safety: Reduced Hydrant Rental by \$2,000 due to Public Utilities Commission approving a lower rate increase for Maine Water
5. Highway: Reduced the salt/sand budget by \$5,000
6. Highway: Reduced culverts by \$7,000
7. Highway: Reduced parking lot maintenance by \$2,000
8. Recreation: Reduced Summer Rec camp by \$3,000
9. Dams: Reduced Dam Inspections by \$2,000
10. Capital Reserves: Reduced Dam Reserve by \$3,000 and Information Technology by \$5,000
11. Capital Improvement Program:
 - Reduced Police Vehicle “fit out” by \$5,000 (cost of transferring/outfitting new SUV with equipment)
 - Reduced budgeted amount for the Fuel Depot roof replacement by \$3,000 which will come from the Fuel Depot Reserve fund.

Increases: \$50,800

1. Community Service Agencies:
 - American Legion: \$300
 - Five Town Communities That Care: \$500
2. Street maintenance: \$50,000

Discussion from the Board:

Comments from the Board included concern regarding the overall rate increase and questions regarding the impact for taxpayers. John French asked about the surplus balance. Cates noted that road improvements fall into the category of capital projects.

Finnigan said that the proposed \$50,000 in additional monies for roads recommended by the Committee is not assigned to certain projects. She noted that Public Works has a detailed report of Camden roads and that most had scored in good to excellent condition, but additional money for road improvements was important.

Leonard Lookner made a motion to approve the FY municipal budget in the amount of \$6,748,939. John French seconded the motion.

There was further discussion. Cates suggested that at a later time the Board should discuss provider agencies. Lookner suggested that there should also be a discussion of the wishes of those who had donated trust funds to the Town. There were also questions and comments on dam maintenance, information technology, the police cruiser, legal services and capital reserves.

The vote was called.

The motion was unanimously approved.

2. Public Hearings

Martin Cates opened a public hearing to consider the following renewal liquor and special amusement permits:

- a) Elm Street Grill for a Class I Restaurant Liquor License at 115 Elm Street.
- b) Elm Street Grill for a Special Amusement Permit at 115 Elm Street
- c) Norumbega for Class I Restaurant Liquor License at 63 High Street
- d) Camden Harbour Inn for Class I Hotel Liquor License at 83 Bay View Street
- e) Camden Harbour Inn for Special Amusement Permit
- f) Anderson Inn for a Class I Restaurant Liquor License at 30 Community Drive
- g) Atlantica for a Special Amusement Permit at 9 Bay View Landing

Don White made a motion to approve the renewal licenses requested. John French seconded the motion. It was unanimously approved.

I. Select Board Closing Comments

There were no closing comments.

Adjourn

Don White made a motion to adjourn the meeting. Leonard Lookner seconded the motion. It was unanimously approved and the Board adjourned at 8:08pm.

FOR TOWN OFFICE USE

\$20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: Selena J Sheaves / John R Sheaves, II
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 9-13-1971 / 4-6-1972

Business Name: The Owl & Turtle Bookshop

Business Location: 33 Bay View St Camden

Business Mailing Address: 33 Bay View St

Telephone Number: 857 998 1496

Describe briefly the food and drink services offered: espresso drinks and local, pre-made baked goods

- 1) On premise-meals served? Yes _____ No Seating capacity? 10-12
- 2) Take-out service? Yes (Coffee to go) No _____ Fast food? Yes _____ No
Sit Down? Yes No _____
- 3) Number of parking spaces provided:
a) On-site 14 street c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use 14 ("grandparented") OUT
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No _____ If yes, please explain: N/A
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No N/A
- 6) Date of expiration of current State of Maine Human Services Eating License: _____
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes _____
 No _____ **N/A**
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

 Signature of Camden Fire Department Inspector

07 APRIL 2014

 Date

Selena Sheaves

 Signature of Applicant

2/26/14

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201_____.

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone B-1 2) Tax Map 120 Lot 302 3) Lot Size .07

4) Planning Board or Zoning Board approved restrictions or conditions: _____

5) Fire Chief's Annual Inspection (new and renewal applications) _____

Date of Fire Chief's Inspection: _____

6) Code Officer's Annual Inspection (new and renewal applications) Stallman

Code Officer's inspection of establishment (new applications) 4-14-14 Stallman

Date of Code Officer's Inspection (if applicable): 4-14-14

PARKING 3 DWELLINGS	6
COFFEE RETAIL	1
COFFEE SHOP	<u>3</u>
	20
ORIGINAL 2 DWELLINGS	4
RETAIL	<u>16</u>
	20

NO CHANGE

RECEIVED
APR 23 2014

\$100.00 APPL. FEE PD
CASH/CHECK# CK 18041

PERMIT# ISSUED _____

APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): RAMIRO DE ACEVEDO RAMOS, NICOLE DE ACEVEDO RAMOS
Name of vessel: SURPRISE
Business address: PO BOX
Business phone: 207-706-6926
Home address of applicant: 19 CURTIS AVE. CAMDEN, ME
Home phone: 207-236-8474

Vessel: Length (TVL*): 67 Width 12'
Length (Overall): ~~67~~ 44 Draft: 7'
Type: SCHOONER Age: 96 years.
Aux. power: Y Maximum # of passengers: 18

Describe type of activity applied for: PICK UP AND DISCHARGE PASSENGERS AND PRESENT OF TICKET SALE PERSON ON PUBLIC LANDING

How many seasons have you operated from the Camden public landing? SURPRISE -> 28

Describe effect on parking and traffic: A LARGE PERCENTAGE OF PASSENGER WALK FROM LODGING, OTHER ARE ADVISED TO PARK IN OTHER PARKING SPOTS LIKE FIRE STATION LIBRARY AND OUTLINE SPACES

Describe need for public utilities: 1 PHONE LINE, 1 ELECTRIC OUTLET ALREADY IN PLACE

Describe ticket table arrangements: 1 CART TABLE, 1 UMBRELLA, 1 SMALL SIGN

CONTINUED ON BACK SIDE

Attach:

- 1. Specific arrival and departure schedule preferred with dates and times.
- 2. Proof of U.S. Coast Guard ocean operator license.
- 3. Vessel Certification of Inspection.

Signature of applicant(S) _____



Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.

Harbormaster's Comments: *Great fit! lit*

Harbor Committee Recommendations: *The Harbor Committee voted unanimously in favor of this application. 4-23-14*

Town Manager Comments:

Selectmen's Approval: _____

Date: _____

*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.

**CAMDEN HARBOR COMMITTEE
MINUTES OF
April 23, 2014
“SPECIAL” MEETING**

MEMBERS PRESENT: Chairperson Gene McKeever, Sandy Welte, Ben Ellison, Ray Williamson, Steve Gold, Harbormaster Steve Pixley, and Select Board Member Jim Heard.

NON-MEMBERS PRESENT: Jack and Barbara Moore (Daysailer Surprise) and Ramiro and Nicole De Acevedo Ramos.

The meeting was called to order at 7:35 a.m.

1. SALE OF A DAYSAILER:

Jack Moore addressed the committee on the upcoming sale of their daysailer “Surprise” after many years of operating the vessel from Camden harbor. He feels this is the right time for him Barbara to make this decision and that the anticipated new owners Ramiro and Nicole De Acevedo Ramos are the perfect people to sell the daysailer to. He asked that the committee accept and recommend the change of ownership of the daysailer permit to the De Acevedo Ramos’s.

Ramiro De Acevedo Ramos addressed the committee as the anticipated new owners of the “Surprise” and that they are looking forward to beginning a new chapter in their lives and that they would like to request the committee to accept the transfer of the daysailer permit to them.

Ben Ellison thought this would be a good time to emphasize to a new permit holder that the permits are renewed on a yearly basis based on the recommendation from the harbormaster concerning the experience the permit holders during the operating season. Ray Williamson asked if the schedule in place at this time for the “Surprise” would change and Ramiro stated that no changes in operation are expected.

The committee members were all in agreement that the change of ownership will be a great fit for the harbor and congratulated the De Acevedo Ramos’s on their anticipated ownership.

Ben Ellison made a motion that the Harbor Committee enthusiastically recommends to the Select Board that they permit the transfer of the 2014 Daysailer Agreement for the “Surprise” from Jack/Barbara Moore to Ramiro/Nicole De Acevedo Ramos. Ray Williamson seconded motion. Passed unanimously.

The meeting adjourned at 7:45 a.m.

Respectfully Submitted,
Marlene Libby, Harbor Clerk

SITE LEASE AGREEMENT

This site lease agreement is made this 15th day of April, 2014, by and between **FIRST CONGREGATIONAL CHURCH, UNITED CHURCH OF CHRIST** ("Lessor"), a duly incorporated House of Religious Worship, whose place of business is located at 55 Elm Street, Camden, Maine, and **INHABITANTS OF THE TOWN OF CAMDEN MAINE**, a Maine Municipal Corporation with a principal place of business at 29 Elm Street, Camden, Maine ("Lessee"). Lessor hereby leases to Lessee the following rights to use a portion of the property of Lessor located at 55 Elm Street, Camden, Maine, said portion being a small classroom in the basement of Lessor's building, as follows to wit:

1. **Rights.** Lessors hereby leases to Lessee the right to install, maintain, upgrade, replace, and repair equipment which supports the Emergency Operations Center for the Town of Camden, together with the right to install a telephone line and maintain existing electrical service, or to install new electrical service, at a location approved by Lessor, which will not be unreasonably denied, with the Lessee to pay for all of its electricity and installation costs. Also leased herein is the right to maintain support equipment to be located on Lessors' premises, including the right to access all antennas, receivers, support equipment and electrical services on a 24 hour basis, with reasonable notice to, and permission from, the Lessors in the event of the need to access any electrical services or equipment located on or in any portion of Lessors' building to the extent that wiring and running of conduit is necessary; provided however, Lessee shall not install, maintain, repair or replace any wiring or conduit in any area unless specifically approved by Lessor, in Lessor's sole discretion. Lessee shall have access to the classroom at all times for appropriate Emergency Management Operations personnel. Lessee acknowledges that it shall not have exclusive access to the classroom, and Lessee shall secure all equipment so as to be inaccessible from any other user of the classroom. Lessee shall have the right to operate any generator serving Landlord's real property in the event of a power outage/failure. Lessor shall provide access codes and use of the wifi system on Landlord's premises to allow Lessee access to the internet.

2. **Use.** The above described premises shall be used by the Lessee for the purpose of Lessee's installation, operation, use, repair and maintenance of Emergency Management

equipment and related operations, as well as physical access to the premises herein leased on a 24 hour basis. Lessee shall obtain, at Lessee's expense, any licenses, permits or other approvals required for Lessee's use of the Premises. This contract is entered into subject to Lessee obtaining all necessary licenses, permits and/or other approvals from any state, local or federal source. The Lessor will cooperate in obtaining such approvals at Lessee's expense, including satisfying any local regulations. No such approval is known to Lessee to be required at the time of execution of this Lease.

3. **Term.** The term of this lease agreement shall be five (5) years commencing on April 15, 2014 and ending on April 14, 2019.

4. **Rent.** No rent shall be charged to Lessee, which is a municipal corporation.

5. **Option to Renew.** The term of this lease may be extended for an additional five year term by Lessee upon written notice of extension to Lessor thirty (30) days before the end of the term stated above, so long as Lessor does not object in writing to such a request for extension.

6. **Insurance and Indemnification.** The Lessee covenants and agrees to provide the Lessor with proof of hazard/casualty insurance covering all equipment and wiring installed on the property and liability insurance for the Lessee's use and operations of the premises herein leased at the cost of Lessee, upon request from Lessor. The Lessor covenants and agrees to obtain and pay for its own separate liability and hazard/casualty insurance for the premises and all personal property owned by Lessor, at Lessor's cost. Each party hereby covenants to indemnify and shall hold harmless the other from any and all liability resulting from either party's intentional or negligent acts, or failures to act, either directly or indirectly, relating to or arising from the use and occupation described in this lease, specifically as such actions relate to personal injury and/or property damage.

7. **Security.** The parties understand and agree that security with respect to the Premises and Lessee's Equipment is of utmost concern. All parties covenant and agree to undertake every

reasonable precaution and security measure to render the Lessee's Equipment inaccessible to unauthorized persons and to prevent unauthorized persons from obtaining access or damaging to the equipment. Security equipment may be installed by Lessee at Lessee's expense, upon approval from Lessor, which shall not be unreasonably denied.

8. **Quiet Enjoyment.** Lessor warrants and represents that it has full authority to execute this Lease, there are no existing rights of any third party which could interfere with or alienate Lessee's rights as described herein, and covenants that Lessee may peaceably and quietly have, hold and enjoy the rights described herein in the leased Premises in common with other users of said room; provided however, during actual Emergency Operations, Lessee shall have exclusive use and control of said classroom and related emergency equipment. Lessee hereby warrants and represents that it shall not alienate or interfere with the Lessor's ownership, use or possession of the real property on which the leased premises is located.

9. **Termination.** Either party may terminate this lease agreement with or without good cause by giving written notice thereof for no less than thirty (30) days prior to termination.

10. **Surrender.** Upon termination of this Agreement by expiration of the term, or as otherwise provided herein, Lessee will remove the Equipment from the Premises at its cost and expense.

11. **Notices.** Any notice or demand required to be given hereunder shall be sufficient if given or made by U.S. mail to the parties at the addresses set forth in this Agreement, or as designated in writing.

12. **Amendment.** This Agreement may not be amended except in writing signed by both parties.

13. **Applicable Law.** This Agreement shall be construed in accordance with the laws of the State of Maine.

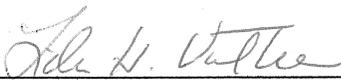
Recording of Agreement. This Agreement shall be recorded in the Waldo County Registry of Deeds and shall be an appurtenant Lease and encumber the land of the Lessor as located at 53 Elm Street, Camden, Maine during the lease period as described herein, and will be binding upon the assigns and successors in interest of the parties during said Lease as described herein, including any extension thereof.

IN WITNESS WHEREOF, The Lessor and the Lessee hereby execute this Agreement this 15th day of April, 2014.

Lessor:

FIRST CONGREGATIONAL CHURCH

Witness



By: Lila H. Vultee, Trustee Chairman
Trustees Committee, Duly Authorized

LESSEE:

TOWN OF CAMDEN

Witness

Patricia Finnigan, Town Manager
Duly Authorized

**STATE OF MAINE
COUNTY OF KNOX**

_____, 2014

Then personally appeared the above named Vila H. Vultee, Trustee Chairman, Trustees Committee of the First Congregational Church, who swore under oath and declared the foregoing statements to be true and correct and based upon her personal knowledge, information and belief, and that he signs as her free act and deed, in her capacity.

Before me,

Notary Public/Maine Attorney at Law

April 9, 2014
W-P Project 12539B

Mr. Ross Parker, Superintendent
Town of Camden Wastewater Treatment Facility
P.O. Box 1207
Camden, Maine 04843

Subject: Town of Camden, Maine
Sea Street and Mt. Battier Pump Stations Upgrade
Evaluation of Bids

Dear Ross:

We have completed our review of the Construction Bids that were received on April 2, 2014 for the Sea Street and Mt. Battier Pump Stations Upgrade. The following is a summary of our findings:

Four bids were received and reviewed. A tabulation of the bidding results is attached. Apex Construction, Inc. of Rochester, New Hampshire submitted the lowest bid of \$511,600.00. The next lowest bidder was Penta Corporation with a bid of \$564,450, approximately 10% higher than the low bid.

Wright-Pierce has worked with Apex on many projects over the past two decades, including several projects that are currently under construction or recently completed. Apex was also the General Contractor for both the Bayview Pump Station Upgrade and Rawson Avenue Pump Station Upgrade projects in Camden, which were successfully completed in 2004 and 2011 respectively. Apex specializes in water and wastewater treatment and pump station projects. Based on our experience, Apex Construction, Inc. is an acceptable contractor capable of performing a project of this nature.

Based on the foregoing and our knowledge of Apex Construction, Inc., we are not aware of any apparent reason why this contract should not be awarded to Apex as the low responsive and responsible bidder. Note that Wright-Pierce cannot make any guarantee that Apex will perform the work within the Bid and in accordance with the Contract Documents.

As stated in the Instructions for Bidders in the Contract Documents, you should return the Bid Bonds to Bidders whom you believe do not have a reasonable chance of receiving the award. Typically, the Bid Bonds are returned to all Bidders except the three lowest bidders at this time. Therefore, the Town should return the Bid Bond of Atlantic Mechanical, Inc. at this time. We recommend holding the Bid Bonds for T. Buck Construction and Penta Corporation until the Agreement is signed. After the Agreement has been executed, the Bid Bonds of all the Bidders should be returned.

To: Ross Parker
Date: April 9, 2014
Page 2 of 2



In order for the DEP to authorize award of the contract, several items need to be submitted for its review. These items are listed in the letter from Karen Hefler dated July 2, 2013, also attached. We will prepare a package including all the items, several of which we will need from the Town. Included in the list is a letter from the Town to the Contractor (Apex) stating the Town's intent to award the Contract to Apex. This letter should request the Contractor to submit documentation of its effort in obtaining quotes from Disadvantaged Business Enterprises (DBE) subcontractors during bidding, and the Contractor's Lobbying Certification (sample intent to award letter sent via email). The DEP also needs a letter prepared by the Town's legal council attesting to the fact that proper interest has been obtained in the sites and a signed Lobbying Certification (blank form attached).

Should you have any questions or comments please feel free to call.

Very truly yours,

WRIGHT-PIERCE

A handwritten signature in black ink, appearing to read "Kevin R. Obery", enclosed in a light gray rectangular box.

Kevin R. Obery, P.E.
Project Manager

TOWN OF CAMDEN
SEA STREET AND MT. BATTIE
PUMP STATIONS UPGRADE

BID TAB
12539A
4/2/2014



99 Main Street, Topsham, ME USA 04086
Tel: 207-725-8721 Fax: 207-729-8414

PM/LPE				BIDDER'S NAME							
				APEX CONSTRUCTION, INC.		PENTA CORPORATION		T-BUCK CONSTRUCTION INC.		ATLANTIC MECHANICAL INC.	
BID QUANTITIES				UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID
Item	Qty.	UNIT									
BASE BID											
1	SEA STREET PUMP STATION UPGRADE	1	LS	\$280,600.00	\$280,600.00	\$309,000.00	\$309,000.00	\$344,250.00	\$344,250.00	\$394,974.00	\$394,974.00
2	MT. BATTIE PUMP STATION UPGRADE	1	LS	\$200,000.00	\$200,000.00	\$220,000.00	\$220,000.00	\$272,000.00	\$272,000.00	\$262,740.00	\$262,740.00
3	CONSTRUCTION OF RECEIVING STATION AT THE TREATMENT PLANT	1	LS	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$19,780.00	\$19,780.00
4	ELECTRICAL SERVICE ENTRANCE ALLOWANCE - SEA STREET PUMP STATION	1	AL	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
5	ELECTRICAL SERVICE ENTRANCE ALLOWANCE - MT. BATTIE PUMP STATION	1	AL	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
6	REPLACEMENT OF UNSUITABLE MATERIAL	50	CY	\$20.00	\$1,000.00	\$29.00	\$1,450.00	\$35.00	\$1,750.00	\$50.00	\$2,500.00
TOTAL BASE BID AMOUNT ITEMS (1 THROUGH 6)					\$511,600.00		\$564,450.00		\$652,000.00		\$701,994.00



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE
GOVERNOR

PATRICIA W. AHO
COMMISSIONER

July 2, 2013

Mr. Ross Parker
Town of Camden, Wastewater Department
P.O. Box 1207
Camden, Maine 04843

SUBJECT: Sea Street and Mt Battie Pump Stations Upgrade Project
State Revolving Loan Fund #C230059-06
Bidding Documents Approval

Dear Mr. Parker,

We have reviewed the bidding documents for the above referenced project. The documents, which were prepared for the Town of Camden by Wright-Pierce, include a project book and set of drawings, both dated June 2013.

We approve the documents for bidding with condition that the proper Davis Bacon wage determination is inserted into the book. Please obtain SRF approval of the selected wage determination from our Brandy Piers prior to final printing of the bidding documents.

The Town may now proceed with advertising for bids. We recommend that no less than 30 calendar days are allowed for the bidding period. Please ask all bidders to solicitate DBEs early in the bidding process at the prebid meeting that is planned.

The contract may not be awarded without our authorization. To provide you such authorization, please submit the following documents:

1. Owner's Lobbying Certification (include Disclosure form if applicable)
2. Owner's Notice of Award Letter
3. Owner's Attorney Property Right and Title Interest Certification Letter
4. Evidence of public advertising for bids (actual copy from newspaper recommended)
5. Project Budget using SRF pay requisition form (include other funding sources if applicable) Note, the SRF pay requisition form is available electronically upon request.
6. Bid Protest information if applicable (explanation and status)
7. Bid Tabulation
8. Contractor's Bid Form

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

9. Contractor's Lobbying Certification (include Disclosure form if applicable)
10. Contractor's DBE documentation (include Good Faith Efforts solicitation, Bidders List, and completed DEP forms 6100-3 and 6100-4)

Please note that addenda must be forwarded to me for approval.

Please call me at 287-4162 if you have any questions or would like to discuss this further.

Sincerely,

Karen L. Hefler, P.E.
Bureau of Land & Water Quality
Division of Water Quality Management

cc: Kevin Obery, Wright-Pierce
Brandy Piers, DEP

EPA Project Control Number

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Typed Name & Title of Authorized Representative

Signature and Date of Authorized Representative

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> : Congressional District, <i>if known</i> :	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, <i>if known</i> :	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable</i> : _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. ation requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 4/2012)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

April , 2014

Mr. Jeff Todd
Apex Construction
8 Amarosa Drive
Rochester, NH 03868

Subject: Town of Camden
 Sea Street and Mt. Battie Pump Stations Upgrade
 Notice of Intent to Award

Dear Mr. Todd:

On behalf of the Town of Camden, I hereby notify Apex Construction that the Town intends to accept your Bid of \$511,600, dated April 2, 2014 for the Sea Street and Mt. Battie Pump Stations Upgrade. This letter is to serve as a Notice of Intent to Award the project pending the approval from the Maine Department of Environmental Protection in regards to the SRF requirements. In order to receive approval from DEP, we will need to submit documentation of your “good faith effort” to solicit quotes from DBE subcontractors during bidding, and a signed Lobbying Certification, a copy of which can be found in the DEP Supplementary Conditions (SC-20 of Section 00800). Please submit this information when it is available so it can be forwarded to the DEP.

Should you have any questions, please do not hesitate to call this office.

Very truly yours,

cc: Kevin R. Obery, Wright-Pierce

Town of Camden
WASTEWATER DEPARTMENT
P.O. BOX 1207
CAMDEN, MAINE 04843

Area Code 207
Billing Office 236-3353
Plant 236-7955
Fax 236-7960

April 23, 2014

Town of Camden Select Board
Camden Town Office
29 Elm Street
Camden, ME 04843

Re: Master Drain Layer License Renewals

Dear Board,

I have received and have attached for your consideration five applications for Master Drain Layer Licenses for 2014. These are all renewal applications submitted by local plumbers who have all held these licenses for many years. A Master Drain Layer is a plumber who has been licensed by the Town to make connections to the public sewer system.

All applicants have paid the appropriate fee and have provided the required proof of insurance. I have no issues with any of the applicants and would therefore recommend that all five applications be approved.

Sincerely,

A handwritten signature in black ink, appearing to read "Ross Parker", written in a cursive style.

Ross Parker
Superintendent
Camden Wastewater Department

\$10.00 Fee

TOWN OF CAMDEN
P.O. BOX 1207
CAMDEN, MAINE 04843

MASTER DRAIN LAYER LICENSE APPLICATION
FOR THE YEAR 2014

NAME Warren K. Curtis DATE 3/17/14

ADDRESS P.O. Box 601 Camden, ME 04843

TELEPHONE NUMBER 207-763-3485

EMPLOYED BY Mc Cormick & Assoc.

ADDRESS P.O. Box A West Rockport, ME 04865

IF SELF EMPLOYED (BUSINESS NAME) _____

ADDRESS _____

LENGTH OF TIME IN PRESENT EMPLOYMENT 33 years

DO YOU PRESENTLY HOLD ANY PERTINENT LICENSES (PLUMBER, DRAIN LAYER, ETC) ?
YES NO

IF YES, TITLE OF LICENSE(S) AND DATE(S) EFFECTIVE

1. Master Plumber MS 5532 (then 10/31/14)
2. Propane & Natural Gas Helper HPR 5506 (then 7/13/15)
3. Master (ME Fuel Board) MS 30015222 (then 10/31/14)
4. _____

APPLICANT'S SIGNATURE Warren K. Curtis

APPROVED BY _____

WASTEWATER COMMISSIONERS

TOWN OF CAMDEN

IF APPROVED:

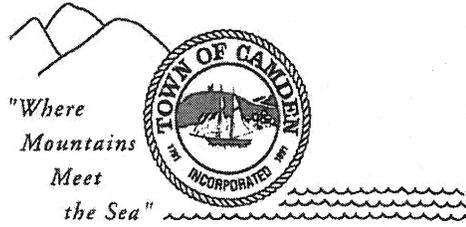
NAME OF BONDING COMPANY (Performance and Guarantee Bond)

EFFECTIVE DATE _____

NAME OF INSURANCE COMPANY (Public Liability and Property Damage Coverage)

EFFECTIVE DATE _____

AS SPECIFIED IN SEWER ORDINANCE FOR THE TOWN OF CAMDEN ARTICLE V, SECTION I.



MASTER DRAIN LAYER

This is to certify that:

Warren Curtis

Is licensed as Master Drain Layer in the Town of Camden, Maine and has been approved by the Board of Wastewater Commissioners.

Wastewater Commissioners

From: January 01, 2014

To: December 31, 2014

\$10.00 Fee

TOWN OF CAMDEN
P.O. BOX 1207
CAMDEN, MAINE 04843

MASTER DRAIN LAYER LICENSE APPLICATION
FOR THE YEAR 2014

NAME Michael Eaton DATE 4/4/14

ADDRESS 10 Brookside Ln Hope 04847

TELEPHONE NUMBER 785-2115

EMPLOYED BY Brookside Plum.

ADDRESS _____

IF SELF EMPLOYED (BUSINESS NAME) _____

ADDRESS _____

LENGTH OF TIME IN PRESENT EMPLOYMENT long time

DO YOU PRESENTLY HOLD ANY PERTINENT LICENSES (PLUMBER, DRAIN LAYER, ETC) ?
YES X NO _____

IF YES, TITLE OF LICENSE(S) AND DATE(S) EFFECTIVE

1. master plumber 2/15

2. master oil 4/30/14

3. PROPANE 8/15

4. New England WATER (K.P. Weston)

APPLICANT'S SIGNATURE 

APPROVED BY _____

WASTEWATER COMMISSIONERS

TOWN OF CAMDEN

IF APPROVED:

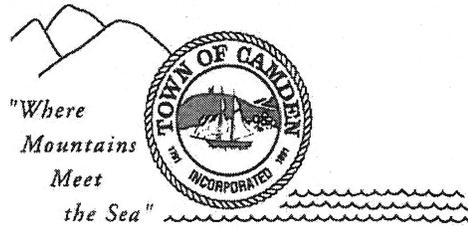
NAME OF BONDING COMPANY (Performance and Guarantee Bond)

EFFECTIVE DATE _____

NAME OF INSURANCE COMPANY (Public Liability and Property Damage Coverage)

EFFECTIVE DATE _____

AS SPECIFIED IN SEWER ORDINANCE FOR THE TOWN OF CAMDEN ARTICLE V, SECTION I.



MASTER DRAIN LAYER

This is to certify that:

Michael Eaton

Is licensed as Master Drain Layer in the Town of Camden, Maine and has been approved by the Board of Wastewater Commissioners.

Wastewater Commissioners

From: January 01, 2014

To: December 31, 2014

\$10.00 Fee

TOWN OF CAMDEN
P.O. BOX 1207
CAMDEN, MAINE 04843

MASTER DRAIN LAYER LICENSE APPLICATION
FOR THE YEAR 2014

NAME Timothy J. Hall DATE 3/14/14
ADDRESS 48 Fox Hollow Lane, Northport, Me 04849
TELEPHONE NUMBER 207 975-2006

EMPLOYED BY Self

ADDRESS AS Above

IF SELF EMPLOYED (BUSINESS NAME) Seacoast Plumbing & Heating

ADDRESS AS Above

LENGTH OF TIME IN PRESENT EMPLOYMENT 40 yrs

DO YOU PRESENTLY HOLD ANY PERTINENT LICENSES (PLUMBER, DRAIN LAYER, ETC) ?
YES NO

IF YES, TITLE OF LICENSE(S) AND DATE(S) EFFECTIVE
1. Master Plumber's License MS 2373 3/31/12 - 3/31/14
3/31/14 - 3/31/16

2. _____
3. _____
4. _____

APPLICANT'S SIGNATURE Timothy J. Hall

APPROVED BY _____

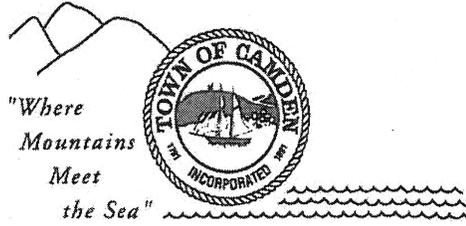
WASTEWATER COMMISSIONERS _____ TOWN OF CAMDEN

IF APPROVED:
NAME OF BONDING COMPANY (Performance and Guarantee Bond)

EFFECTIVE DATE _____
NAME OF INSURANCE COMPANY (Public Liability and Property Damage Coverage)

EFFECTIVE DATE _____

AS SPECIFIED IN SEWER ORDINANCE FOR THE TOWN OF CAMDEN ARTICLE V, SECTION I.



MASTER DRAIN LAYER

This is to certify that:

Timothy Hall

Is licensed as Master Drain Layer in the Town of Camden, Maine and has been approved by the Board of Wastewater Commissioners.

Wastewater Commissioners

From: January 01, 2014

To: December 31, 2014

\$10.00 Fee

TOWN OF CAMDEN
P.O. BOX 1207
CAMDEN, MAINE 04843

MASTER DRAIN LAYER LICENSE APPLICATION
FOR THE YEAR 2014

NAME George P. Haseltor DATE 3/12/14

ADDRESS 14 ROCKPORT PARK CENTRE
ROCKPORT, ME 04856

TELEPHONE NUMBER 207 236 4172

EMPLOYED BY Rockport Mechanical, Inc.

ADDRESS Same

IF SELF EMPLOYED (BUSINESS NAME) _____

ADDRESS _____

LENGTH OF TIME IN PRESENT EMPLOYMENT 23 yrs.

DO YOU PRESENTLY HOLD ANY PERTINENT LICENSES (PLUMBER, DRAIN LAYER, ETC) ?
YES NO

IF YES, TITLE OF LICENSE(S) AND DATE(S) EFFECTIVE

1. Master Plumber MS8136 10/2014

2. Master Oil/Solid Fuel MS10009345 10/2015 up to 15 GPH

3. Apprentice Oil over 15 GPH GTP30016438

4. Propane & Natural Gas Technician PNT963 7/2015

APPLICANT'S SIGNATURE George P. Haseltor
Drain Layers Camden

APPROVED BY _____

WASTEWATER COMMISSIONERS

TOWN OF CAMDEN

IF APPROVED:

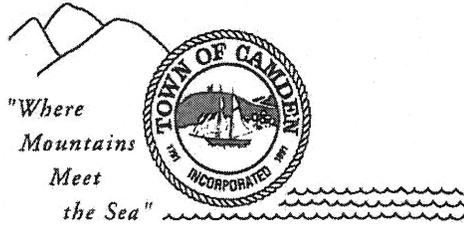
NAME OF BONDING COMPANY (Performance and Guarantee Bond)

EFFECTIVE DATE _____

NAME OF INSURANCE COMPANY (Public Liability and Property Damage Coverage)

EFFECTIVE DATE _____

AS SPECIFIED IN SEWER ORDINANCE FOR THE TOWN OF CAMDEN ARTICLE V, SECTION I.



MASTER DRAIN LAYER

This is to certify that:

George Haselton

Is licensed as Master Drain Layer in the Town of Camden, Maine and has been approved by the Board of Wastewater Commissioners.

Wastewater Commissioners

From: January 01, 2014

To: December 31, 2014

\$10.00 Fee

TOWN OF CAMDEN
P.O. BOX 1207
CAMDEN, MAINE 04843

MASTER DRAIN LAYER LICENSE APPLICATION
FOR THE YEAR 2014

NAME RICHARD A NASH DATE 3-28-14

ADDRESS 500 HOPE RD CAMDEN

TELEPHONE NUMBER 236-2069

EMPLOYED BY SELF

ADDRESS SAME

IF SELF EMPLOYED (BUSINESS NAME) NASH PLUMBING & HEATING

ADDRESS 500 HOPE RD CAMDEN

LENGTH OF TIME IN PRESENT EMPLOYMENT 40 year

DO YOU PRESENTLY HOLD ANY PERTINENT LICENSES (PLUMBER, DRAIN LAYER, ETC) ?
YES NO

IF YES, TITLE OF LICENSE(S) AND DATE(S) EFFECTIVE

1. Master Plumber # 1717 10-31-14

2. _____

3. _____

4. _____

APPLICANT'S SIGNATURE Richard A Nash

APPROVED BY _____

WASTEWATER COMMISSIONERS

TOWN OF CAMDEN

IF APPROVED:

NAME OF BONDING COMPANY (Performance and Guarantee Bond)

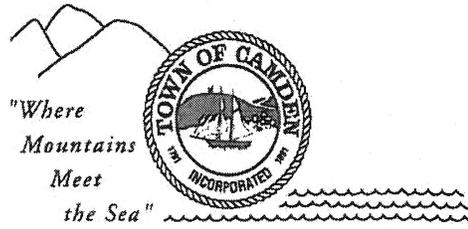
Robert Nash
EFFECTIVE DATE 7-30-13 TO 7-30-14

NAME OF INSURANCE COMPANY (Public Liability and Property Damage Coverage)

Liberty Mutual

EFFECTIVE DATE 7-30-13 to 7-30-14

AS SPECIFIED IN SEWER ORDINANCE FOR THE TOWN OF CAMDEN ARTICLE V, SECTION I.



MASTER DRAIN LAYER

This is to certify that:

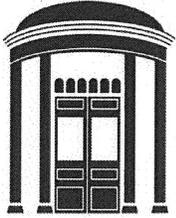
Richard Nash

Is licensed as Master Drain Layer in the Town of Camden, Maine and has been approved by the Board of Wastewater Commissioners.

Wastewater Commissioners

From: January 01, 2014

To: December 31, 2014



Camden Public Library
55 Main Street
Camden, Maine 04843

Phone: 207-236-3440
Fax: 207-236-6673
www.librarycamden.org

April 18, 2014

Camden Select Board
Camden Town Office
Camden, ME 04843

Dear Select Board,

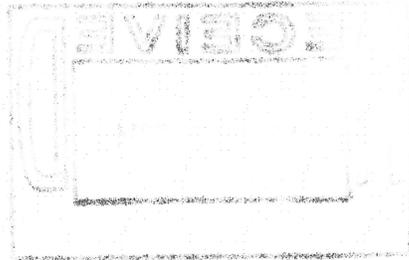
We respectfully ask the Select Board to confirm our newest Camden Public Library Trustee, **Susan Flynn of Camden**. She was elected by the Board of Trustees at their most recent meeting in April.

Thank you for consideration of this matter.

Sincerely,

Nikki Maounis

Nikki Maounis
Library Director



**ANNUAL TOWN MEETING WARRANT
June 10 and 11, 2014**

County of Knox

To: Randy Gagne, Constable of the Town of Camden, Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Camden, required by law to vote in town affairs, to meet at the Camden Public Safety Building, Washington Street in said Town on Tuesday, June 10, 2014 at 8:00 a.m. in the forenoon to 8:00 p.m. in the afternoon to vote on Articles 1 and 2 at which time the meeting will adjourn. The adjourned meeting will be reopened at the Camden Opera House Auditorium on Wednesday, June 11, 2014 at 7:00 p.m., then and there to act on the remaining articles in the warrant. All of said Articles being set out below, to wit:

Article 1

To elect a moderator to preside at said meeting.

THE POLLS WILL OPEN AS SOON AS ARTICLE ONE HAS BEEN ACTED UPON AND WILL REMAIN OPEN TO VOTE ON ARTICLE 2 BY SECRET BALLOT UNTIL EIGHT O'CLOCK IN THE EVENING.

Article 2

To elect by secret ballot

Two Select Board Members for a three year term (Select Board members shall serve as Overseers of the Poor, Assessors and Wastewater Commissioners); and

Two Directors of Maine School Administrative District #28/CSD #19 for three year terms; and

One member of the Personnel Board for a three year term.

(The following articles (3-13) will be "FLOOR" articles to be voted on by registered voters on Wednesday, June 11, 2014 at 7:00 p.m. in the Camden Opera House.)

Article 3

Shall the Town vote to set November 1 or the next regular business day thereafter, and May 1 or the next regular business day thereafter, as due dates for taxes and to fix the rate of interest on unpaid taxes at 7% per year?

Article 4

Shall the Town vote to authorize the Select Board and Treasurer, on behalf of the Town, to apply for and accept grants, gifts, real estate and other funds, including trust funds, that may be given or left to the Town?

Article 5

Shall the Town vote to authorize the Select Board to dispose of tax acquired property in any manner which the Select Board deems in the best interest of the Town of Camden, provided however that the Apollo Tannery property as described in Book 3148 Pages 278 and 280, excluding the fee interest in the land burdened by the Coastal Mountains Land Trust Declaration recorded in Book 4093 Page 81, shall be disposed of subject to the requirements of Article 10 of the Town Warrant from the Annual Town Meeting held on June 10, 2008?

Article 6

Shall the Town vote to authorize the Select Board to dispose of personal property pursuant to the Town’s Purchasing Regulations, as amended; and further authorize the Town Manager to dispose of personal property pursuant to the Town’s Purchasing Regulations, as amended, which has a market value of less than three thousand dollars?

Article 7

Shall the Town vote to authorize the Select Board, following a public hearing, to transfer an amount not to exceed ten percent (10%) of the unexpended balances from any budgetary category to another budgetary category of the annual budget, subject to the limitations contained in this Article, during the period from April 1 to the date of the annual town meeting in June? The transfer of unexpended balances from various budgetary categories shall not increase the expenditure in any budgetary category by an amount which exceeds two-twelfths (2/12) of the budgeted amount approved for that budgetary category by the annual town meeting?

Article 8

Shall the Town vote to appropriate \$1,906,650 from non-property tax revenue sources to be used in reducing the property tax commitment for the expenditures in the following article for the 2014-2015 fiscal year?

The Budget Committee and Select Board both recommend.

Article 9

To see what sums of money the Town will vote to appropriate and raise, net of non-property tax revenues, for the 2014-2015 fiscal year budget for the following purposes, or act thereon:

	<u>Budget Comm Recommends</u>	<u>Select Board Recommends</u>
A. GENERAL GOVERNMENT	\$1,634,562	\$1,634,562
B. PUBLIC SAFETY	\$1,844,895	\$1,844,895
C. HIGHWAYS, STREETS & BRIDGES	\$1,364,950	\$1,364,950
D. HEALTH & WELFARE	\$ 27,425	\$ 27,425
E. LEISURE SERVICES	\$ 925,960	\$ 925,960
F. CEMETERIES	\$ 95,245	\$ 95,245
G. DEBT/CAPITAL/CONTINGENCY	<u>\$ 855,902</u>	<u>\$ 855,902</u>
Total Proposed Expenditures A through G:	\$ 6,748,939	\$ 6,748,939

Article 10

To see if the town will vote to increase the property tax levy limit established by State law to cover the municipal budget approved by all the preceding articles, if necessary.

Article 11

Shall the Town vote to elect one person to serve on the Board of Trustees of the W. H. Pascal Fund for a term of three years?

Note: Elaine Davis’s term is expiring, and she does wish to be re-nominated.

Article 12

A. To elect eight members for three year terms each (terms expire in 2017) to serve on the Budget Committee. *Seven names were suggested by the Budget Nominating Committee:*

- | | | |
|--------------|---------------------|----------------|
| Kate Bates | Jean Freedman-White | Richard Gross |
| Matt Orne | Cindi Ostrowski | Etienne Perret |
| Joe Russillo | | |

- B. To elect one member to serve a two year term to expire in 2016 to serve on the Budget Committee.
No names were submitted by the Budget Nominating Committee.
- C. To elect one member to serve a one year term to expire in 2015 to serve on the Budget Committee.
No names were submitted by the Budget Nominating Committee.

Article 13

To elect three members and two alternate members to serve as a Budget Committee Nominating Committee for a one year term expiring in June 2015. *No names were submitted by the Budget Nominating Committee.*

The Select Board gives notice that the Registrar of Voters will be in session at the Camden Town Office for the purpose of accepting and correcting the voting list during regular business hours Monday through Friday 8:00 a.m. – 3:30 p.m. and at the polls Tuesday, June 10, 2014 from 8:00 a.m. – 8:00 p.m.

You must be a Camden registered voter to vote in any election.

Given under our hands this 29th of April, 2014.

CAMDEN SELECT BOARD

Martin Cates, Chairperson

Donald White, Vice-Chairperson

John R. French, Jr.

James Heard

Leonard Lookner

A True Attest Copy: _____
Katrina Oakes, Town Clerk

RETURN

I certify that I have notified the Voters of Camden of the time and place of the Town of Camden Annual Town Meeting, Five Town CSD Budget Validation Referendum, and MSAD #28 Budget Validation Referendum to be held June 10 and June 11, 2014 by posting an attested copy of the Notice of Warrants at the Camden Public Safety Building, Camden Town Office, Camden Public Library, and the Camden Post Office on _____, 2014.

Randy Gagne, Constable

**WARRANT AND NOTICE OF ELECTION
CALLING MSAD 28
BUDGET VALIDATION REFERENDUM**

TO: Cathy Murphy, a resident of MSAD 28 composed of the following municipalities:
Towns of Camden and Rockport, State of Maine.

In the name the of State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within MSAD 28, namely, the Towns of Camden and Rockport an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF CAMDEN
DISTRICT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, a constable in the Town of Camden: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF Camden:

You are hereby notified that a District budget validation referendum election will be held at the Public Safety Building in the Town of Camden on Tuesday, June 10, 2014 for the purpose of determining the following article:

Article 1: Shall the MSAD 28 budget for the 2014-2015 school year that was adopted at the district budget meeting on May 27, 2014 be approved?

The voting on the foregoing Articles shall be by secret ballot referendum.

The polls must be open at 8 a.m. and closed at 8 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 16, 2014 at Camden, Maine.

WPA
John

John
John

WPA
Dubois
March Daily

Lynne P. Chute

A majority of the Board of MSAD 28.

A true copy of the Warrant and Notice of Election, attest:

Cathy Murphy
Cathy Murphy, Resident of
MSAD 28

Countersigned this ____ day of _____, 2014 at _____, Maine.

A majority of the municipal officers of the Town of Camden.

A true copy of the Warrant and Notice of Election, attest: _____

Town Clerk
Town of Camden

**WARRANT AND NOTICE OF ELECTION
CALLING FIVE TOWN COMMUNITY SCHOOL DISTRICT
BUDGET VALIDATION REFERENDUM**

TO: Cathy Murphy, a resident of Five Town Community School District composed of the following municipalities: Towns of Appleton, Camden, Hope, Lincolnville and Rockport, State of Maine.

In the name the of State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Five Town Community School District, namely, the Towns of Appleton, Camden, Hope, Lincolnville and Rockport an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF CAMDEN
DISTRICT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, a constable in the Town of Camden: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF Camden:

You are hereby notified that a District budget validation referendum election will be held at the Public Safety Building in the Town of Camden on Tuesday, June 10, 2014 for the purpose of determining the following articles:

Article 1: Shall the Five Town Community School District budget for the 2014-2015 school year that was adopted at the district budget meeting on May 27, 2014 be approved?

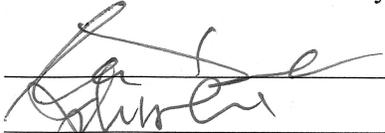
The voting on the foregoing Articles shall be by secret ballot referendum.

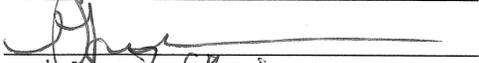
The polls must be open at 8 a.m. and closed at 8 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

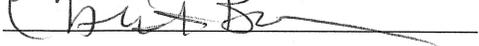
Given under our hand this day, April 2, 2014 at Rockport, Maine.





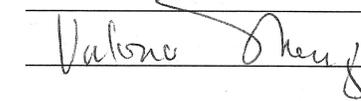






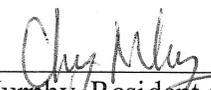


Willard J. Willard



A majority of the Board of Five Town School District.

A true copy of the Warrant and Notice of Election, attest:



Cathy Murphy, Resident of
Five Town Community School
District

Countersigned this ____ day of _____, 2014 at _____, Maine.

A majority of the municipal officers of the Town of Camden.

A true copy of the Warrant and Notice of Election, attest: _____

Town Clerk
Town of Camden

MEMO

Date: April 1, 2014

To: Camden Select Board
Town Manager, Patricia Finnigan

From: Katrina Oakes, Town Clerk

Re: June 10 and 11, 2014 State Primary/ School Budget Referendum/Annual Town Meeting-
Registrar hours

Would you please set the schedule for the Registrar's office hours as the regular business hours of the finance office for the upcoming June 10 and 11, 2014 State Primary, Annual Town Meeting and School Budget Referendum .

As a reminder, residents may also register to vote at the polls 8am to 8pm on Election day.

Note: If the Select Board does not set a schedule, the Registrar must hold office hours for 2 hours between 5-9pm on at least 3 of the 5 business days before the election.

MEMO

To: Camden Select Board
Town Manager, Patricia Finnigan

From: Katrina Oakes, Town Clerk

Date: April 14, 2014

Re: Election Warden

Please confirm my appointment of **Peter Gross** as **Election Warden** for the State Primary, Annual Town Meeting and MSAD 28/CSD 19 Budget Validation Referendum on June 10/11, 2014. Frank Stearns and I will serve as Deputy Wardens.

A moderator will be elected at the polls.

Thank You.