



**Town of Camden
Select Board Meeting
June 24, 2014 – 6:30 PM
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22
and web streamed at www.townhallstreams.com/locations/camden-me

Agenda

A. Call to Order

B. Communications, Presentations, and Recognitions

- 1) Camden Opera House: Request to use the Village Green on July 19 for 120th Birthday celebration from noon until 2:30 PM
- 2) Request to close Central Street for the annual Block Party on July 26 from 5:00 p.m. to 9:00 p.m.
- 3) Request by the Penobscot Bay Regional Chamber of Commerce to close Atlantic Avenue on Friday, July 18 at 2:00 p.m. through Sunday, July 20 at 7pm for the Harbor Arts Juried Arts & Craft Show

C. Citizen Comments (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes

D. Approval of Select Board Minutes dated June 10, 2014

E. Select Board Member Reports

F. Town Manager Report

G. New Business

- 1) Consideration of the proposed FY15 Snow Bowl Budget
- 2) Request to approve the Transfer of Lodging License for the Hawthorn Inn (9 High Street) from Maryanne Shanahan to Theodore and Lisa Weiss
- 3) Request to approve a Victualer's License for Weiss Hospitality d/b/a Hawthorne Inn at 9 High Street (new owners)

- 4) Request to approve the following Victualer's License renewals: Blue Harbor House, Camden Bagel Café, Camden Hideaway Inn, Camden Riverhouse Hotel, Subway, Quarry Hill (Anderson Inn)
- 5) Request to approve the following Lodging Establishment License renewals: Blue Harbor House, Camden Hideaway Inn, and Camden Riverhouse Hotel
- 6) Public hearings: Special Amusement and Liquor Licenses
 - a. Application of Black Sea Inc. (Rada Valkova) d/b/a Fresh Restaurant at 1 Bay View Landing for a Special Amusement Permit
 - b. Application of Susie Laidlaw, d/b/a The Chichi Chef for a Class I off-premise catering liquor license for malt, spirituous and vinous beverages

H. Select Board Closing Comments

Adjourn

Convene as Wastewater Board

- 1) Consideration of FY15 Wastewater Budget
- 2) Consideration of FY15 Seabright Dam Budget

Adjourn

MEMO TO: Town of Camden Select Board

**FROM: Kerry Hadley, Camden Opera House Manager, Suzanne Lufkin Weiss,
Marc Ratner, Chair, Camden Opera House Committee**

Date: June 18, 2014

**Subject: 120th Birthday celebration request to use the Village Green on July 19th
from 12 – 2:30 PM**

This month, the Camden Opera House celebrates its 120th anniversary. As one part of a year long celebration, the Opera House Committee wishes to celebrate on Saturday, July 19th by sharing birthday cake on the Village Green with anyone who would like a piece. We hope to have a community acoustic music group present and to add to the festivities, would also like to display a number of balloon sculptural pieces that the entertainer that evening, Fred Garbo, will have with him for his performance later that evening. I think you will agree if you review the photographs attached that they are colorful and eye catching. We know that children love birthday cake, and also balloons as a key part of any birthday celebration, so we thought this was an ideal time to frame to utilize both in our 120th celebration.

I envision the pieces being installed beginning at Noon, and then removed at 9 PM. The attached application contains more detailed information.

Thank you for your consideration.

Best regards,



Kerry Hadley and on behalf of S Lufkin Weiss, Marc Ratner.

TOWN OF CAMDEN VILLAGE GREEN
APPLICATION FOR PERMISSION TO USE

The purpose of this application form is to aid in the application and review process. However, it is not designed to cover every possible circumstance. The Select Board may require additional information in order to approve an application.

Application Date 6/10/14 (application must be filed at least 15 days prior to the event)

Name of Entity requesting permission CAMDEN OPERA HOUSE 120th BIRTHDAY CELEBRATION
Contact Person SUZANNE LUFKIN WEISS Connection with the event VOLUNTEER
Address _____
Phone (207) 236-7963 Email SUZANNE@CARLETONREALTY.ME

Event Date JULY 19 Event Time and Duration 1 - 2 PM NOT INCLUDING SET UP AND BREAKDOWN
Event Purpose TO CELEBRATE THE OPERA HOUSE 120th BIRTHDAY
The purpose of the requesting entity for-profit non-profit political other TOWN

Expected number of participants 100 Will the event be open to the general public? Yes No
If not, who are the expected participants? _____

NOTE: non-participating members of the public may not be excluded from the Green

Will there be entertainment or a speaker? Yes No. If so, describe A cappella or acoustic music
NOTE: amplification of music or sound is prohibited

Will food or beverages be served? Yes No. If so describe Free slices of birthday cake
NOTE: food and/or beverages may not be sold or used as a form of advertising

Please describe any other activities taking place during the event Balloon displays on the lawn

Will there be supplemental illumination or other electrical equipment? Yes No

If so, describe items and power source _____

NOTE: permission must be obtained from the Town Manager to use public power sources

Will there be signage used? Yes No. If so, describe form and content Happy Birthday To Us Poster

What provisions will be made to handle litter or refuse resulting from the event?

~~Volunteers and staff will clean up at conclusion~~ Volunteers and staff will clean up
What provisions will be made to handle proper sanitation for the event?

Existing trash receptacles should be ample- we can also provide our own and carry out
What, if any, liability insurance will the requesting entity be carrying for the event?

Are there any structures, tents, booths, tables or other large objects planned as part of the event? Yes No.

If so, describe the size, material, location, use, the method (if any) by which they are fixed in place, and how long they will be in place before and after the event. Draw your plan on the attached map.

NOTE: public walkways and seating may not be obstructed

Table - one and about 5 pieces of inflatable sculptures - public art (photos attached)
Complete Letter of Agreement on Reverse of Application

The Select Board grants permission for the above named Entity to hold the above named Event on the Town of Camden Village Green on the above named Date.

Select Board Chair _____ Date 6/11/14
Printed Name SUZANNE LUFKIN WEISS
Entity Representative Suzanne Lufkin Weiss Date 6/11/14
Printed Name Suzanne Lufkin Weiss

TOWN of CAMDEN VILLAGE GREEN
LETTER of AGREEMENT

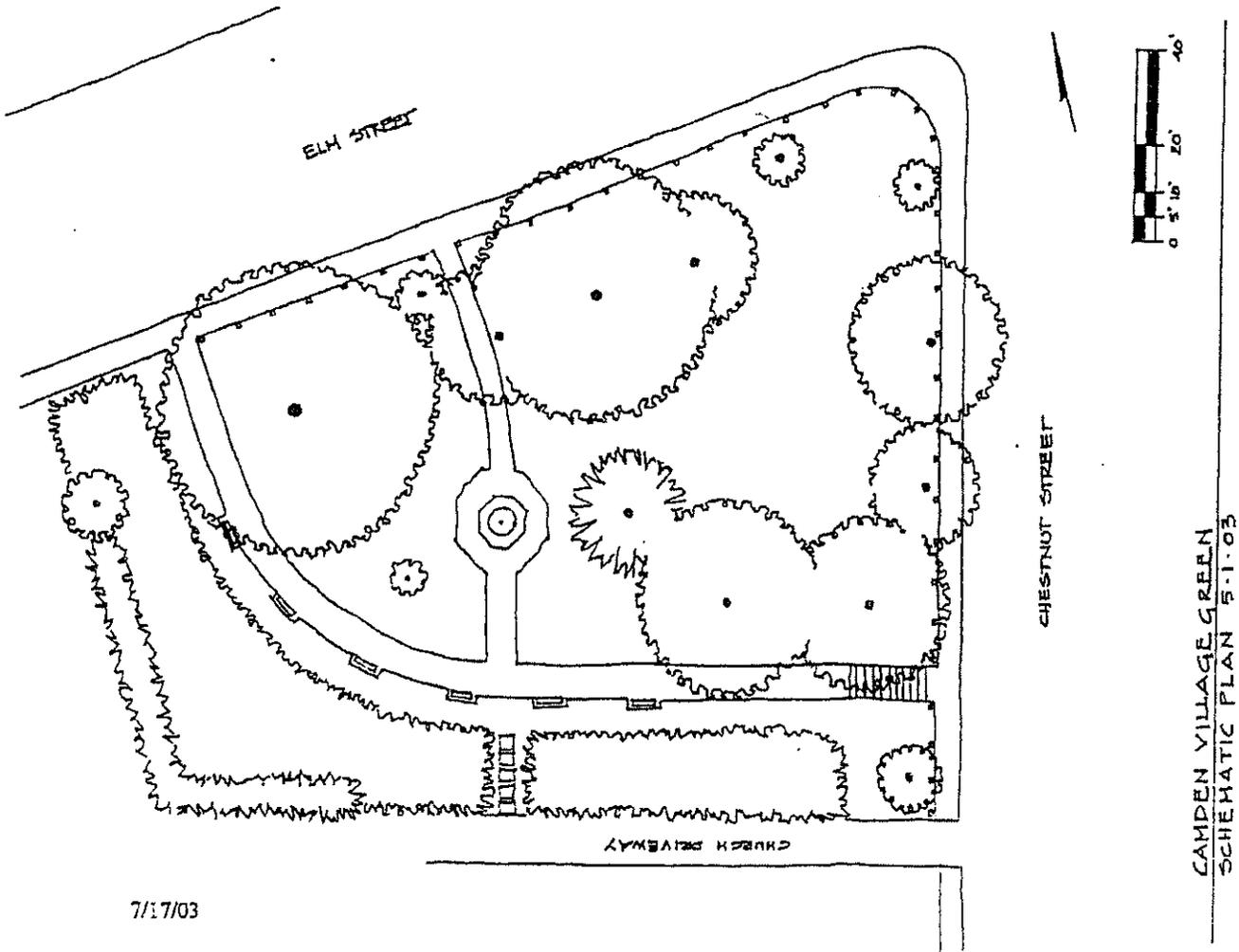
(This letter must be signed by the requesting entity for a complete application)

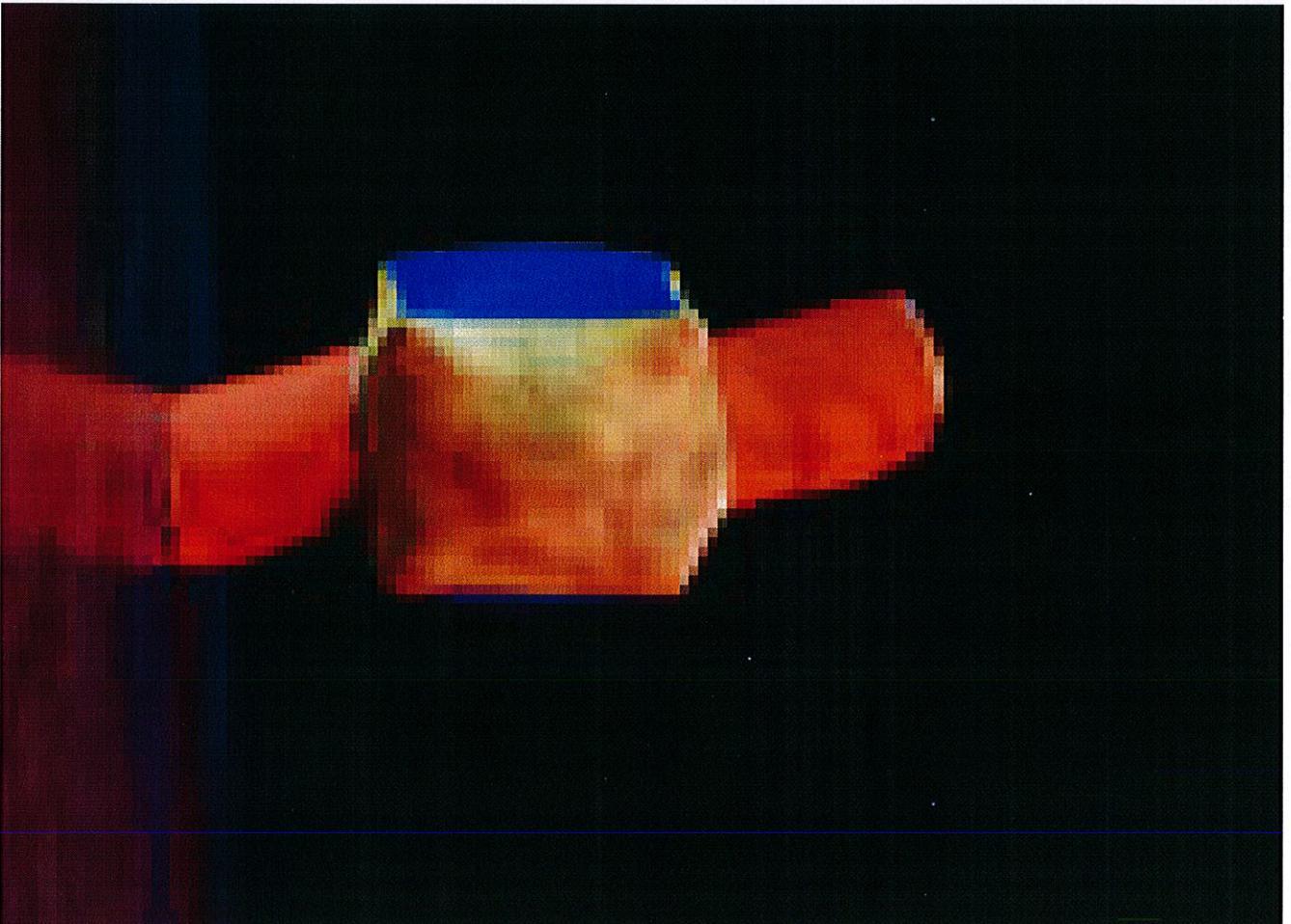
The undersigned, as organizer of an event to be held on July 19, 2014 (insert date) on the Town of Camden Village Green, agrees to be responsible for assuring:

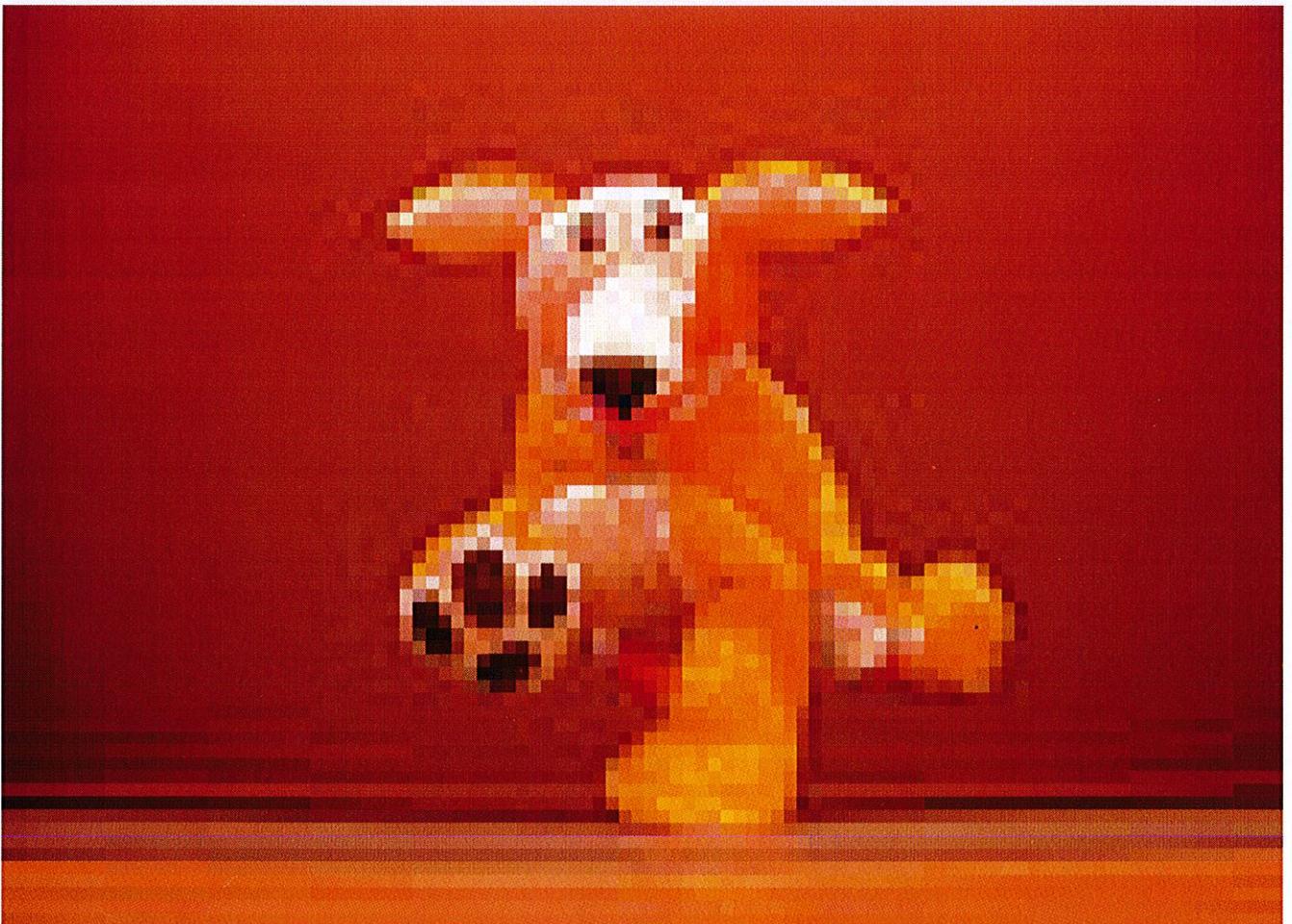
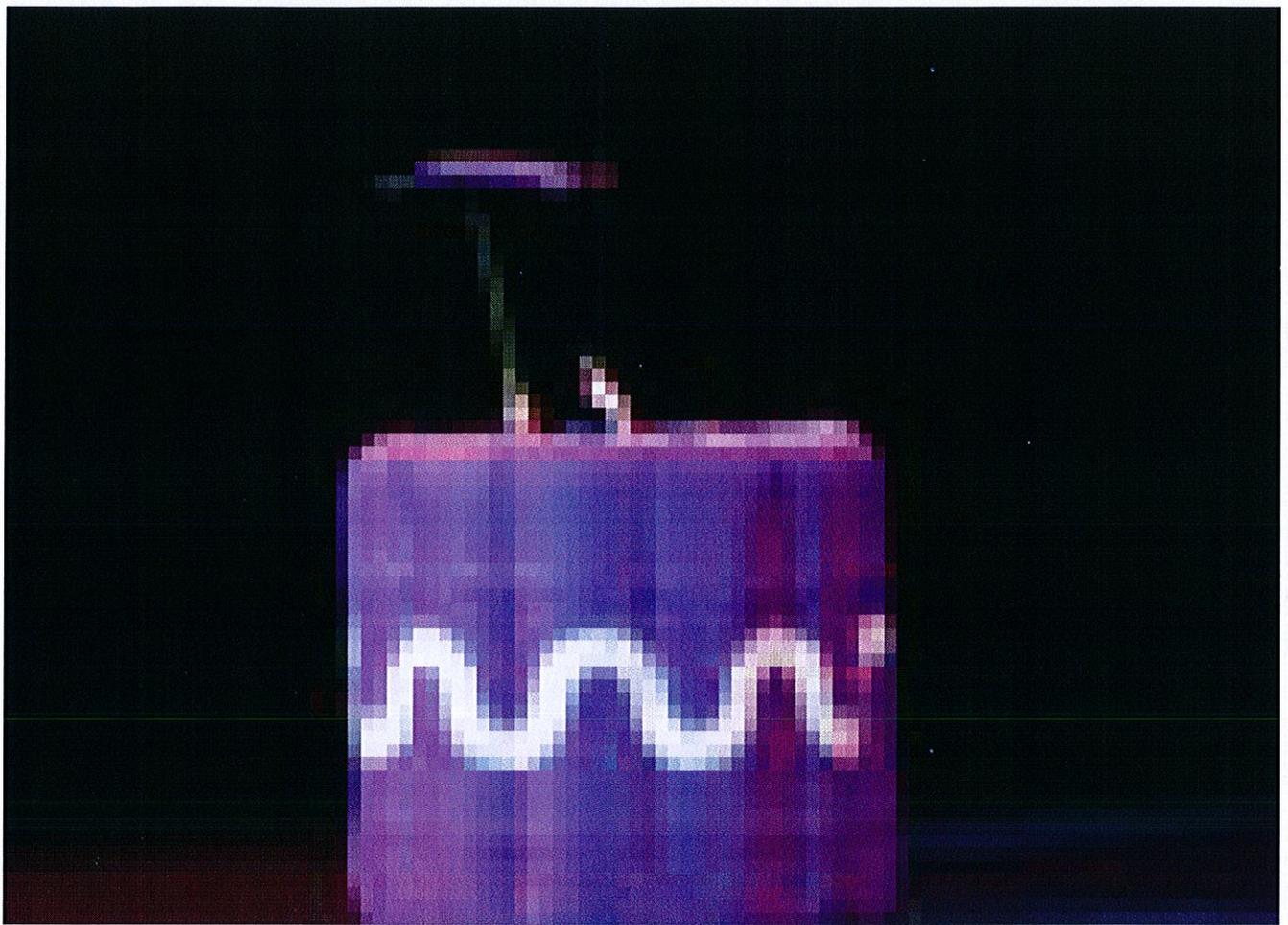
- I. That the Village Green remains open to the public at all times during the event.
- II. That no commercial activity (money changing hands or promotion of business) takes place during the event.
- III. That the Town is reimbursed for the cost of repairing damage to the grounds or plantings, or the cost of cleanup (as required by #6 of the Village Green Policy) due to the event.
- IV. That all other requirements of the attached Village Green Policy are honored.

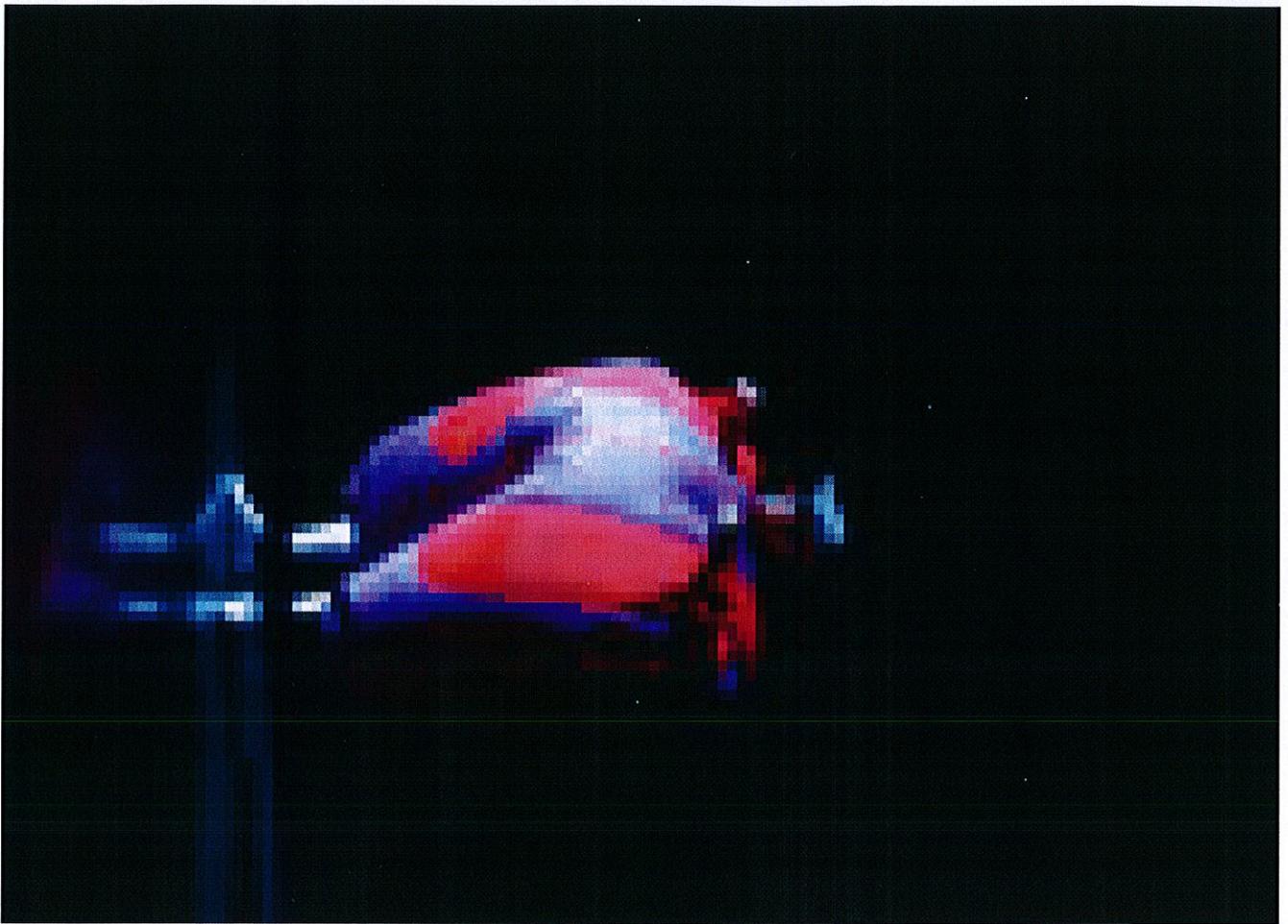
These requirements are in compliance with the restrictions in the deed that conveyed this property as a gift to the Town in 1927.

Signed _____ Date _____
Printed Name Suzanne Lufkin Weiss; Kerry Hadley









June 10, 2014

Sharon A Flanagan
22 Central Street
Camden, ME 04843

Camden Select Board
Town Hall
Camden, ME 04843

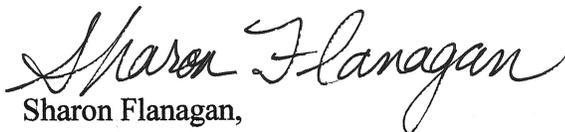
Dear Select Board Members:

I would like to be put on the agenda of a meeting in order to request permission to have a block party on Central Street, the evening of July 26, 2014.

We have had a successful block party two years and would like to have one again this year on July 26, 2014 from 5:00 P.M. to 9:00 P.M. Closing Central Street between Cross and Trim Streets; so that traffic may still pass on Cross and Trim between Mountain and Washington Streets.

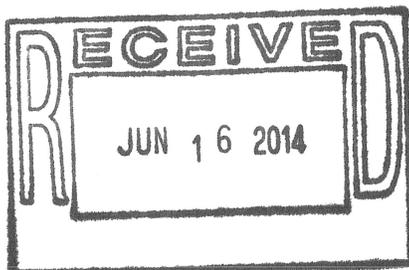
Please let me know what we need to do further about getting permission once again to have this neighborhood gathering.

Respectfully,



Sharon Flanagan,
Resident committee member

copy to: Camden Police Department



From: [Alicia Bagnall](#)
To: [Patricia Finnigan](#); [Janice Esancy](#)
Subject: Request for Street Closure - Harbor Arts
Date: Tuesday, June 10, 2014 8:52:52 AM

Good Morning Pat & Janice,

I can't remember who I normally send this request to so I thought I would send it to both of you (I'm a little later this year, time seems to have gotten away from me)

The chamber would like to request for the closure of Atlantic Ave for the following time period; Starting Friday, July 18 at 2pm through Sunday, July 20 at 7pm for the purpose of the Harbor Arts Juried Arts & Craft Show. We have done this show for many years and use the street as vendor space.

Please let me know if you need anything else from us.

Thanks,
Alicia

[Alicia Bagnall](#)
Director of Events
Penobscot Bay Regional Chamber of Commerce
207-596-0376 x106
www.penbaychamber.com
[Facebook: PBRCC](#)
[Sign up for our Email Newsletter](#)



Town of Camden Select Board Meeting June 10, 2014 – 6:30 PM

PRESENT: Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Don White, Town Manager Finnigan, Parks and Recreation Director Landon Fake, and Director of Public Works Rick Seibel. Also present were members of the press and public.

A. Call to Order

The meeting was called to order at 6:30pm.

B. New Business

1) Consideration of Street Paving Bids

Director of Public Works Rick Seibel described the bids that had been received for street paving and recommended that the bid be awarded to Wellman Paving.

Don White made a motion to award the bid for street paving to Wellman Paving of Hampden in the amount of \$188,209.56. John French seconded the motion. It was unanimously approved.

2) Consideration of bids for ski trail and snowmaking infrastructure improvements at the Snow Bowl as part of the Ragged Mountain Redevelopment Project.

Parks and Recreation Director Landon Fake said that they had met with both companies submitting bids for the infrastructure project. He explained that the project would include trail work, building access roads for equipment, the pole line for electricity & lights, and installing snowmaking pipes. He said that their recommendation was to award the bid to the low bidder, Royal Trail Works of Royalton, VT.

John French made a motion to award the bid for trail work and snowmaking infrastructure at the Snow Bowl to Royal Trail Works of Royalton, VT in the amount of \$999,987.00. Don White seconded the motion. It was unanimously approved.

C. Town Manager Reports

1) Ragged Mountain Recreation Project Update

Pat Finnigan and Landon Fake presented the updated budget for the Ragged Mountain Redevelopment project. Finnigan said that the original cost estimates from 2007/2008 have now been updated with amounts based on contracts that have been awarded. The original budget was \$6.5 million. The updated budget is \$6.7 million, which includes \$200,000 for contingency. She said the staff and committee will continue to look for ways to save money.

Finnigan said that bids had gone out to hire a construction manager for the lodge construction phase of the project. She said that this would be a "value engineering" specialist with the assignment of finding the most cost effective way to achieve a high quality result. She explained that while this person will be on the job during the lodge phase of the project, they would not be involved in the mountain and trail improvements.

James Heard asked about overseeing the lift structures. Finnigan explained that Ross Stevens Engineering was overseeing lift installation. Fake added that there are three stages of inspections during lift installation involving state inspectors and engineers, and that load-testing is part of this process. He added that they hope to have lifts ready for load testing by September 30th.

Lookner asked how payment to contractors is handled. Finnigan said that the fees are paid in phases as work is completed satisfactorily and performance bonds ensure that the projects will be completed.

James Heard asked about the septic system. Fake answered that the issues with the system had been that the computer system controlling one of the pumps failed, and that a pipe had become detached. He explained the process of assessing the situation once it had been discovered in February.

Don White requested that the Select Board receive a brief progress report on the project at every Select Board meeting.

Finnigan noted that they have placed emphasis on forestry stewardship with the help of professionals in the field. She complimented Fake for his diligence in analyzing the budget figures and building community relations around the redevelopment.

2) Town Meeting Preparation

In preparation for the Town Meeting, Pat Finnigan said that last fall a portion of the undesignated fund balance had been allocated toward property tax relief. She noted that there had been a 70% decrease in state revenue sharing which had been intended to help with property tax relief at the local level. She recommended to the Board that a portion of the undesignated fund balance be once again allocated for this purpose, still keeping the fund balance in the range of 16%. John French said he would make this motion at the Town Meeting.

D. Citizen Comments

There were no Citizen Comments.

E. Approval of Select Board Minutes dated June 3, 2014

Don White made a motion to approve the Select Board Minutes dated June 3, 2014. John French seconded the motion. It was unanimously approved.

F. Select Board Member Reports

Don White said that he and Jim Heard would be meeting with the public and handing out information about Town Government outside French and Brawn the following Saturday. He also noted that the Planning Board had voted to hold a public hearing to reconsider the zoning amendment that had been proposed by the Windward House. This hearing would be held on July 2nd at 5pm, he said. Lastly, White said that the Historic Resource Committee had met to discuss the Village Green and public informational signs.

John French reported a comment from a citizen about a street light on upper Pearl Street.

G. Select Board Closing Comments

There were no closing comments.

Adjourn

John French made a motion to adjourn the meeting. Don White seconded the motion. It was unanimously approved and the Board adjourned at 7:45pm.

Respectfully submitted,

Karen Brace
Recording Secretary



CAMDEN PARKS & RECREATION

CAMDEN SNOW BOWL

P.O. BOX 1207
20 BARNESTOWN ROAD
CAMDEN, ME 04843

MEMO

Date: June 18, 2014
To: Camden Select Board
From: Landon Fake, General Manager Snow Bowl
RE: Snow Bowl FY15 Budget Notes

FY15 is a challenging year for creating the budget for the Snow Bowl. Anticipating operating expenses related to an entirely different lift layout, 30% more terrain with new snowmaking and lighting, and a new staff structure to support this, is not a precise exercise.

While we anticipated expanding to 6 days/ week, the numbers do not yet support that and the operating schedule will remain unchanged. We will be operating 3 lifts instead of 4, but those lifts, once snowmaking is finished, will operate full time. In the past, the T-bars were operated on a capacity/need basis. The tubing hill isn't part of the redevelopment plan in the short term. Instead we expect to have a community sledding hill for young children- with no revenue and little expense attached to it. The current tubing hill generates \$10-15k in revenues, but expenses nearly match that.

The overall budget has grown \$110,000 over the current year, or about 15%. This reflects similar growth over each of the last two years. This budget puts the increased operating expenses at \$118,000 over current year and anticipates increased revenues to match.

On the revenue side, there are reductions in lodge rental, summer lift rides, and tubing revenues because the redevelopment project largely eliminated those opportunities. Ticket, season pass, lesson, rental, and race revenues have been increased, with roughly half the increase based on rate increases and half in anticipated increases in skier visits. Season pass rates for Camden residents will be unchanged. Increases in sponsorship and scholarship are based on changing staff roles to have a full time person (seasonal) focused on generating those.

On the expense side, the significant increases are mostly related to snowmaking and grooming. There are increases in uniform expense (the staff jackets are well beyond their expiration date), major groomer maintenance that happens every 2 or 3 years, and a needed periodic investment in new rental equipment. There is also a \$20,000 lease of a modular building that is needed to see us through the redevelopment period to accommodate increases in skier visits. It will house the equipment rental shop and ticket and ski school points of sale. The existing rental shop will become the new home of the race program because the old structure needs to be removed.

The rental shop management will be contracted out. We currently contract out the purchase, maintenance, record-keeping and testing of the equipment. Adding the day-to-day management to that should improve customer service and revenues.

Marketing expenses are up significantly. A budget of 1% of revenue isn't enough to drive the increases in skier visits and event participation we need to offset our increased operating expenses. There is also \$10,000 more in the part time salary line to pay for increased marketing time.

Snow Bowl Budget - Revenue
FY09 - FY14 Comparisons and FY15 Budget

6/19/14

Account	Revenue Source	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY 15 Budget
92-0101	Lodge Rental	10,350	9,743	14,525	11,725	4,835	10,519	4,000
92-0102	Daily Tickets	166,802	152,598	193,403	105,608	185,434	222,811	256,100
92-0103	Season Tickets	163,500	189,419	204,053	191,892	180,216	194,197	223,605
92-0104	Lesson Income	58,052	71,398	91,000	64,998	96,384	100,376	115,000
92-0105	Race Income	17,196	18,480	24,030	20,023	17,765	31,348	40,000
92-0106	Gift Card Purchases	9,180	7,328	8,027	7,388	11,090	11,672	11,500
92-0107	Summer Chairlift	2,570	5,734	5,977	9,608	7,855	13,532	0
92-0108	Kitchen Lease	5,000	5,000	5,500	4,063	4,202	4,732	6,000
92-0109	Tube Rentals	15,035	12,500	13,494	11,871	10,991	12,021	0
92-0110	Toboggan Rentals	2,605	4,250	6,642	405	4,390	7,030	7,000
92-0111	Rental Equipment	53,469	50,618	61,478	43,043	67,485	77,981	89,700
92-0112	Merchandise Sales	1,923	2,691	12,375	163	1,100	520	1,000
92-0114	Miscellaneous	864	2,380	1,972	112	0	0	0
92-0115	Tobogganfest	58,679	66,081	75,001	85,959	71,050	79,690	85,000
92-0117	Scholarship	5,051	7,322	2,892	4,427	5,686	3,094	12,000
92-0119	Town Matching Funds	25,000	20,000	0	0	15,000	0	15,000
92-0220	Sponsorship Revenue	1,000	750	1,000	950	1,050	1,000	25,000
92-0222	Locker Rentals	3,435	3,900	4,020	4,100	4,666	3,850	4,100
	Revenue Totals	599,711	630,192	725,389	566,335	689,199	774,373	895,005
	Expense Totals	521,661	567,658	690,069	645,060	685,719	769,022	894,771
	Surplus or (Deficit)	78,050	62,534	35,320	(78,725)	3,480	5,351	234

Snow Bowl Budget - Revenue
FY09 - FY14 Comparisons and FY15 Budget

6/19/14

92-0101	Lodge Rental	Non-winter income from lodge rentals (assume revenues will be down with redevelopment)
92-0102	Daily Tickets	Daily lift ticket purchases, not including programs. (up 15%)
92-0103	Season Tickets	Season Ticket income (up 15%)
92-0104	Lesson Income	Ski School income includes beginner specials
92-0105	Race Income	Race programs, entry fees
92-0106	Gift Card Purchases	All gift card income. This is not allocated to other income types.
92-0107	Summer Chairlift	No summer lift service during redevelopment
92-0108	Kitchen Lease	Net income associated with kitchen vendor agreement
92-0109	Tube Rentals	No plans to run tubing hill 2014/2015 season. Free sleding hill
92-0110	Toboggan Rentals	Toboggan chute income not associated with USNTC weekend.
92-0111	Rental Equipment	Rental Shop Revenue for individuals, groups and programs. (up15%)
92-0112	Merchandise Sales	Sales of Snow Bowl merchandise (hats, mugs, stickers, t-shirts) other than toboggan items.
92-0114	Miscellaneous	All other income
92-0115	Tobogganfest	Income related to US National Toboggan Championships
92-0117	Scholarship	Income from Town managed scholarship funds and income from ski club scholarship contributions
92-0119	Town Matching Funds	Support for Snow Bowl operations from Town general fund.
92-0220	Sponsorship Revenue	Advertisement at the Snow Bowl and in written materials.
92-0222	Locker Rentals	Fees for annual ski locker rentals

Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget

6/19/14

Dept/Div: 70-01 Snow Bowl/Admin

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actual	Actual	Budget
7001-0101	Full Time Salaries	40,172	49,906	50,406	50,966	33,681	61,952	63,250
7001-0105	Part Time Salaries	18,954	11,426	15,345	16,500	20,489	16,669	30,760
7001-0501	FICA & Medicare	4,523	4,692	5,025	5,161	5,056	6,017	7,197
7001-0505	Retirement/ICMA	1,123	1,397	1,764	2,327	2,519	5,021	4,940
7001-0510	Medical Insurance	13,570	14,604	15,838	16,886	10,796	17,613	18,000
7001-1001	Office Supplies	1,820	689	2,463	1,414	2,876	2,165	4,200
7001-1004	Advertisement & Recruiting	386	-	-	-	331	-	100
7001-1005	Dues & Publications	1,491	1,532	1,595	2,298	2,469	2,528	2,500
7001-1007	Ticket Supplies	1,948	5,079	9,974	1,014	3,980	4,565	4,500
7001-1201	Mileage	841	912	1,481	805	1,093	1,695	1,500
7001-1202	Professional Development	1,495	2,359	85	1,928	1,807	2,389	2,400
7001-1205	Uniforms/Clothing	-	167	6,248	376	267	111	22,310
7001-1215	Marketing	7,203	6,057	7,313	8,119	8,786	9,810	15,000
7001-1520	Communications	1,848	1,980	2,106	2,618	1,850	2,169	2,500
7001-2501	General Liability	29,994	27,797	29,289	35,352	26,314	34,872	40,000
7001-3001	General Legal	199	14	2,117	243	-	-	300
7001-3008	Training/Support	-	74	-	-	-	-	0
7001-3011	Printing	1,576	1,489	1,716	1,720	1,509	1,509	5,000
7001-3024	Credit Card Fees	9,577	11,090	13,722	11,958	12,235	12,917	13,000
7001-3037	Computer Services	595	280	688	2,866	319	1,600	5,500
Total Snow Bowl/Admin		137,315	141,544	167,175	162,551	136,377	183,602	242,957

7001-0105 Admin Assist 16 wks x 30 hrs/wk x \$14/hr; Sales, Sponsorship & Marketing: 26 wks x 30hrs/wk x \$18.00

7001-1004 Seasonal staff recruiting expense - low staff turnover.

7001-1005 NSAA, NESAC, Ski Maine, SAM magazine, USSA. Additional Ski Maine assessment beginning in 2014.

7001-1007 Ticket system contract, supplies for season pass machine. Ticket stock ordered every other year. Additional POS modules.

7001-1201 local mileage, plus 2 conference/trainings

7001-1202 Conferences/trainings - 5 staff to Northeast Winter Sports Summit

7001-1205 Jacket and vest replacements and repair. New jackets purchased every 4-5 years.

Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget

6/19/14

- 7001-1215 radio, print media, partnerships, ski resort services
- 7001-2501 Ski area insurance. Includes surcharge or refund on previous year based on actual Snow Bowl revenue. (12% increase)
- 7001-3008 Training tapes and booklets: general safety, customer service, lifts, snowmobiles, etc.
- 7001-3011 Printing of brochures, comp tix, ski school raffle tix, alpine maps and registration forms.
- 7001-3037 Services for IT equipment: 2 ticketing, 2 office, 1 marketing, 1 maintenance, printers, web cam, routers, website, etc.

Dept/Div: 70-05 Snow Bowl/Lodge

Account	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Budget
7005-0105 Part Time	2,888	2,055	2,854	2,556	9,869	11,658	8,480
7005-0501 FICA & Medicare	221	157	218	196	755	891	650
7005-1006 Supplies Cleaning & Bldg	775	816	745	-	814	145	500
7005-1070 Vending Machine Products	947	1,045	-	-	-	-	0
7005-1501 Electricity	3,398	2,591	2,647	2,507	2,943	3,622	3,700
7005-1505 Heat	8,922	4,474	6,115	6,767	7,457	7,490	8,000
7005-1525 Kitchen Propane	164	235	287	320	872	264	300
7005-2020 Equipment	-	47	-	470	-	-	0
7005-2030 Building Maintenance	3,972	3,850	5,782	4,092	3,607	10,298	4,000
7005-2032 Building Improvements	711	3,432	-	70	24	165	0
7005-2070 Parking Lot Maintenance	212	215	88	-	-	-	0
7005-3014 Cleaning Contracted Services	96	1,181	868	600	430	46	500
7005-3032 Trash Removal	2,400	2,706	2,759	2,010	2,898	3,206	3,200
7005-3035 Security Services	268	117	117	123	123	246	150
Total Lodge	24,974	22,921	22,480	19,711	29,792	38,031	29,480

- 7005-0105 Lodge cleaning staff - 20hrs a week
- 7005-1505 Estimate: 2700 gal of heating oil
- 7005-1525 Kitchen propane primarily paid by winter food vendor. This cost is summer kitchen usage and maintenance.
- 7005-2030 Misc building maintenance
- 7005-3014 Annual professional carpet cleaning, lodge window cleaning

Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget

6/19/14

Dept/Div: 70-10 Snow Bowl/Maintenance Shop

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actual	Actual	Budget
7010-1015	Shop Supplies	862	947	734	1,037	572	664	700
7010-1501	Electricity	2,695	2,017	2,310	1,635	2,014	2,446	2,300
7010-1505	Heat	2,994	2,220	2,041	2,151	2,650	4,395	4,400
7010-2030	Building Maintenance	228	25	286	848	25	65	100
Total Maintenance Shop		6,779	5,209	5,371	5,671	5,261	7,570	7,500

7010-1505 Winter oil deliveries for maintenance shop. 1,000 gallons estimated.

7010-2030 Misc winter shop building maintenance

Dept/Div: 70-15 Snow Bowl/Alpine

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actual	Actual	Budget
7015-0101	Full Time Salaries	46,580	55,661	43,985	47,752	45,272	57,882	69,786
7015-0105	Part Time Salaries	9,522	11,722	7,907	7,041	12,536	12,352	13,000
7015-0110	Overtime		1,331	44	-	-	-	
7015-0140	Ski School Labor	39,540	36,177	45,671	43,471	54,145	49,921	52,000
7015-0141	Ski Patrol Labor	13,815	14,553	15,853	11,985	18,810	15,658	19,400
7015-0142	Ski Race Labor	3,921	5,046	6,502	8,877	10,477	5,979	9,650
7015-0143	Ticket Sales Labor	8,913	8,278	9,232	7,687	9,430	10,478	10,000
7015-0144	Terrain Park Labor	4,266	5,597	9,541	7,774	8,053	11,850	9,000
7015-0145	Groomer Labor	8,758	7,929	10,700	9,345	12,447	10,478	14,000
7015-0146	Lift Operators	29,246	30,957	51,765	45,628	54,280	53,035	50,000
7015-0147	Snowmaking Labor	17,133	11,976	13,634	14,564	19,396	21,284	20,850
7015-0501	FICA & Medicare	13,900	14,469	16,440	15,616	18,900	19,042	20,478
7015-0505	Retirement/ICMA	1,714	1,896	2,402	3,149	3,869	6,260	8,635
7015-0510	Medical Insurance	18,279	19,593	26,760	30,781	31,410	38,581	38,000
7015-1001	Office Supplies	776	1,377	3,206	1,700	1,000	697	750
7015-1013	Safety Equipment	316	251	174	75	578	-	200
7015-1014	Gas/Diesel/Oil	5,418	6,903	13,305	12,496	19,251	20,238	25,200
7015-1015	Shop Supplies	445	297	1,165	16	302	208	200
7015-1071	Ski Race Supplies	2,440	956	8,937	2,430	3,214	5,884	2,500
7015-1072	Ski Patrol Supplies	1,587	2,629	2,867	1,539	2,004	2,516	2,500
7015-1073	Ski School Supplies	588	484	1,257	2,174	1,100	1,009	1,000
7015-1202	Professional Development	1,189	2,832	2,292	1,048	2,016	4,199	3,000

Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget

7015-1501	Electricity	(4,973)	14,455	257	8,609	4,783	13,380	9,000
7015-1504	Snowmaking Electricity	40,732	32,957	40,641	36,689	44,629	28,453	53,000
7015-2005	Vehicle Maintenance	10,047	8,820	15,985	7,656	18,892	27,608	40,000
7015-2071	Lift Repair Maintenance	9,245	23,679	26,698	14,971	22,121	12,295	12,500
7015-2072	Equipment Maintenance	548	118	438	158	630	34	500
7015-2073	Snowmaking Maintenance	4,544	4,607	6,215	9,501	4,038	9,972	29,100
7015-2074	Trail Maintenance	4,860	5,667	12,561	11,551	6,464	10,544	6,000
7015-2075	Mountain Building	797	119	533	364	1,096	327	20,500
7015-2076	Terrain Park Supplies	1,186	777	4,187	1,347	2,227	2,000	2,000
7015-3008	Training/Consultation		144		-	-	-	
		295,332	332,257	401,154	365,994	433,370	452,164	542,749

Total Snow Bowl /Alpine

- 7015-0101 General labor for full time, year round staff. This gets reallocated to specific departments with each payroll.
- 7015-0105 General part time labor not attributed to a specific department or activity
- 7015-0141 2 paid patrollers daily, plus volunteers daily, plus 100 hrs Patrol Director time
- 7015-0143 Includes Ski School Desk coverage
- 7015-0145 Groomer time heavily covered by full time staff (+40%)
- 7015-0146 Includes some fulltime staff labor reallocated.
- 7015-0147 Includes some full time staff labor reallocated (+39%)
- 7015-1014 For grooming machines, snowmobiles, trucks (+40%)
- 7015-1202 Spring ski mechanics clinic in MA for 3 staff & every other year Cutters Camp for 2 staff.
- 7015-1501 Non-snowmaking electricity for lifts, lights, outbuildings, etc. (includes reimbursements from Wavesource for tower line)
- 7015-1504 Electricity used primarily in snowmaking.
- 7015-2005 Maintenance on trucks, snowmobiles, ATV's, 2 grooming machines (\$25,000 for factory service, every 3/4 yrs), Nordic track setter, etc.
- 7015-2073 Water hose replacement, nossal replacement, pump and rental of compressor, torch propane, headlamps
- 7015-2074 Mowing, drainage work, signs, tree trimming.

**Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget**

6/19/14

7015-2075 Rental of temp building (\$20,000)

7015-2076 Terrain park tools, maintenance supplies for obstacles, materials for new obstacles, some of this cost is reimbursed by the foundation.

Dept/Div: 70-20 Snow Bowl/Rental Shop

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actuals	Actual	Budget
7020-0101	Full Time Salaries	8,296	7,477	7,522	7,426	1,410	33	0
7020-0105	Part Time Salaries	10,468	10,943	14,408	12,742	20,103	16,371	0
7020-0110	Overtime		33	11	12	-	-	0
7020-0501	FICA & Medicare	1,436	1,412	1,679	1,544	1,646	1,255	0
7020-0505	Retirement/ICMA	339	367	459	631	715	796	0
7020-1270	Rental Shop Supplies	1,470	1,119	2,017	2,287	1,460	-	0
7020-2020	Equipment Maintenance	343	527	4,309	1,018	1,608	1,122	17,940
7020-3530	SB Rental Shop Equipment	5,077	5,078	14,576	21,098	10,743	5,100	15,000
Total Snow Bowl Rental Shop		27,429	26,956	44,981	46,758	37,685	24,677	32,940

7020-2020 Contract rental services 20% of rental revenue

7020-3530 Annual rental equipment replacement.

Dept/Div: 70-25 Snow Bowl/Toboggan Chute

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actuals	Actual	Budget
7025-0105	Part Time Salaries	4,855	6,508	9,300	10,326	13,562	10,099	10,000
7025-0501	FICA & Medicare	371	498	711	790	1,038	773	765
7025-1223	Fundraising	19,062	25,190	29,640	26,385	18,075	39,077	25,000
7025-1240	Cost of Merchandise	-	-	-	-	-	-	0
7025-1271	Toboggan Repairs	-	-	-	-	-	-	300
7025-2078	Chute Ground Maintenance	817	1,891	818	228	3,186	4,565	1,000
7025-4446	Toboggan Chute Reserve Funct	-	1,000	1,000	1,000	1,000	1,000	1,000
Total Snow Bowl/Toboggan Chute		25,105	35,087	41,469	38,729	36,861	55,514	38,065

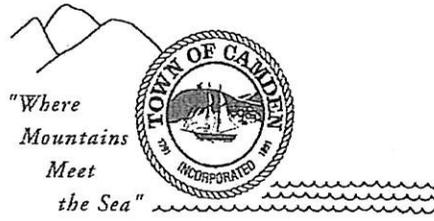
Dept/Div: 70-30 Snow Bowl/Sleding Hill

		FY09	FY10	FY11	FY12	FY13	FY14	FY15
Account		Actual	Actual	Actual	Actual	Actuals	Actual	Budget
7030-0105	Part Time Salaries	4,213	3,422	6,642	5,082	5,920	6,165	1,000
7030-0501	FICA & Medicare	322	262	508	389	453	472	80
7030-1075	Tube Slide Supplies	-	-	289	-	-	-	0
7030-1272	Tubes & Repair	192	-	-	175	-	827	0

Snow Bowl Expenses
FY09-FY14 Comparisons and FY15 Budget

Total Snow Bowl/Tube Slide	<u>4,727</u>	3,684	7,439	5,646	6,373	7,464	<u>1,080</u>
Snow Bowl Expense Totals	521,661	567,658	690,069	645,060	685,719	769,022	894,771

Office of:
Town Manager
Tax Assessor
Tax Collector
Town Clerk
Treasurer
Code Officer
Finance Director
Harbor Clerk



Town Office
P.O. Box 1207
29 Elm Street
Camden, Maine 04843
Phone (207)236-3353
Fax (207)236-7956
<http://www.camdenmaine.gov>

LODGING LICENSE TRANSFER CERTIFICATION

Lodging Establishment: HAUTHORN INN

Address: 9 HIGH STREET, CAMDEN, ME 04843

New Owner(s): THEODORE F. WEISS, LISA M. WEISS

*Former Address: 205 W. PARK AVE
LANGHORNE, PA 19047

Dates of Birth: THEODORE 10/16/1949 LISA 7/1/1964
Owner Co-Owner

Former Owner(s): MARYANNE SHANAHAN, SHANAHAN ENTERPRISES LLC

Date of Property Transfer: 6/24/2014

The code enforcement officer, fire chief, and police chief do hereby certify that the above lodging establishment is in compliance with Section 5.4 of the Lodging Establishing Licensing Ordinance.

[Signature]
Steve Wilson, Code Enforcement Officer

6-17-14
Date

[Signature]
Chris Farley, Fire Chief

06 APRIL 2014
Date

[Signature]
Randy Gagne, Police Chief

5/5/14
Date

*For the criminal history check required in Section 5.4 of the Lodging Establishing Licensing Ordinance.

FOR TOWN OFFICE USE

Fee Schedule: (1 Bedroom = \$ 10.00; 2 or more bedrooms = \$ 10.00 plus \$1.00 for each bedroom in excess of one bedroom)

Amount of Fee Paid: \$190 owners New Application: [checked] Renewal Application: Present License Exp. Date:

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL:

TOWN OF CAMDEN
LODGING ESTABLISHMENT LICENSE APPLICATION FORM

Applicant's Name: Theodore F Weiss / 10/16/1949
(Please list all applicants, if more than one) Lisa M. Weiss / 07/01/1964

Date(s) of Birth of all applicants:

Business Name: Weiss Hospitality Inc DBA Hawthorn Inn

Business Location: 9 High Street, Camden, ME 04843

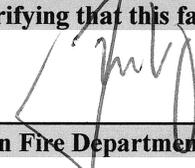
Business Mailing Address: 9 High Street, Camden, ME 04843

Telephone Number: (866) 381-3647 (use (267) 393-5607 until 6/24/2014)

- 1) Total number of bedrooms located within structures on your property: 10 plus owners quarters
2) Total number of bedrooms in #1 above which conform to these Zoning Ordinance categories (check one):
a) Homestay [checked] b) Rooming House c) Inn 10 d) Hotel or Motel
3) Has the number of rooms in your lodging establishment changed since the Town's last lodging license approval?
4) Has the operation of your lodging establishment changed since the Town's last lodging license approval?
5) Describe briefly any food and drink services offered: Gourmet breakfast consisting of tea/coffee, fruit juices, fresh fruit items and one cooked item such as quiche, omelet or breakfast breads. Also, more extensive food and beverage offerings at several private events per year
6) Number of parking spaces provided:
a) On-site 12 c) Leased off-site None
b) Owned off-site None d) NA; Lawful nonconforming use None ("grandparented")

- 7) Date of expiration of current State of Maine Human Services Eating and Lodging License: **applied 5/19/2014**
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 8) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No **X**
- 9) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No **X**
- 10) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No **X**
- 11) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No **X**
- 12) Are you an illegal alien? Yes _____ No **X**
- 13) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No **X**
- 14) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No **X**

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

20 May 2014

 Date

Theodore F. Weiss

 Signature of Applicant

5/19/2014

 Date

Please return the completed application to the Codes Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1.)

(Questions #8 - #14 pertain to Lodging Establishment Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone V 2) Tax Map 120 Lot 264 3) Lot Size 1.53 AC

4) Planning Board or Zoning Board approved restrictions or conditions: _____

5) Fire Chief's Annual Inspection (new and renewal applications) _____

Date of Fire Chief's Inspection: _____

6) Code Officer's Annual Inspection (new and renewal applications) *[Signature]* _____

Date of Code Officer's Inspection: 6-17-14 _____

FOR TOWN OFFICE USE

\$20 Fee Paid on 2012 *New Owners* New Application: Renewal Application: _____
 Present License Exp. Date: _____
 NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

**TOWN OF CAMDEN
 VICTUALERS LICENSE APPLICATION FORM**

Applicant's Name: Theodore Weiss

Business Name: Weiss Hospitality Inc DBA Hawthorn Inn

Business Location: 9 High Street, Camden, ME 04843

Business Mailing Address: 9 High Street, Camden, ME 04843

Telephone Number: (207) 236-8842 (use (267) 393-5607 until 6/17/2014)

Describe briefly the food and drink services offered: Gourmet breakfast consisting of tea/coffee, fruit juices, fresh fruit items, and one cooked item such as quiche, omelet or breakfast breads. Also, more extensive food and beverage offerings at several private events per year.

1) On-premises meals served? Yes No _____ Seating capacity 24' 22' Prev App.

2) Take-out service? Yes _____ No Fast Food? Yes _____ No
 Sit Down? Yes No _____

3) Number of parking spaces provided:
 a) On-site 12 c) Leased off-site None
 b) Owned off-site None d) NA; Lawful nonconforming use None
 ("grandfathered")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
 Yes _____ No If Yes, please explain: _____

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit-down; sit-down to fast food, etc.) Yes _____ No
 If Yes, please explain: _____

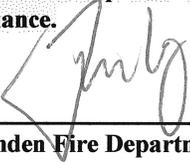
6) Date of expiration of current State of Maine Human Services Eating License: Applied 5/19/2014
 (Please attach a copy to this application; this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
 Yes No _____

8) Has adequate provision been made for the storage and disposal of waste and garbage?
 Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector



 Date



 Signature of Applicant



 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the \$20.00 license fee.

(Questions #9 - #15 pertain to Victualers Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone ✓ 2) Tax Map 120 Lot 264 3) Lot Size 1.93 AC
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____

- 5) Fire Chief's inspection of establishment (new applications) _____
Date of Fire Chief's Inspection (if applicable) _____
- 6) Code Officer's review of application (renewal applications) Steve D. Whelan 6-17-14
Code Officer's inspection of establishment (new applications) 6-17-14
Date of Code Officer's Inspection (if applicable) _____

FOR TOWN OFFICE USE

\$20 Fee Paid on: 4-30-14 New Application: _____ Renewal Application: Present License Exp. Date: 6-30-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6-30-15

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name:
(Please list all
applicants, if more than one)

TERRY HAZZARD Annette Hazzard

Date(s) of Birth of all applicants:

01/13/1958 ; 06/01/1963

Business Name:

BLUE HARBOR HOUSE

Business Location:

67 ELM STREET

Business Mailing Address:

SAME

Telephone Number:

207 236 3196

Describe briefly the food and drink services offered: Breakfast, evening meal ~~weekend~~

- 1) On premise-meals served? Yes No Seating capacity? 22
- 2) Take-out service? Yes No Fast food? Yes No
Sit Down? Yes No
- 3) Number of parking spaces provided: 16 *last 15 OK*
a) On-site 16 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes No
- 6) Date of expiration of current State of Maine Human Services Eating License: 7-6-14
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

Date

Signature of Applicant

Date

30 APRIL 2014

30 APRIL 2014

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-3 2) Tax Map 119 Lot 270 3) Lot Size .06AC
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____
- 5) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 6) Code Officer's Annual Inspection (new and renewal applications) [Signature] 5-15-14
- Code Officer's inspection of establishment (new applications) _____
- Date of Code Officer's Inspection (if applicable): _____

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2259
EATING AND LODGING

11 Rooms 22 Seats (in)

BLUE HARBOR HOUSE INN
67 ELM ST
CAMDEN ME 04843-1904

EXPIRES: 07/06/2014

FEE: \$275.00

HAZZARD, TERENCE & ANNETTE
BLUE HARBOR HOUSE INN
67 ELM ST
CAMDEN ME 04843-1904

Mary C. Mayhew
COMMISSIONER

04415

NON-TRANSFERABLE

▽ DETACH HERE ▽

\$20 Fee Paid on: 6.6.14 Owners New Application: FOR TOWN OFFICE USE Renewal Application: Present License Exp. Date: 6.30.14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6.30.15

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: Mark Senders / Rebecca Neves
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 2/4/75 / 1/1/81

Business Name: Camden Bagel Cafe

Business Location: 25 Mechanic St

Business Mailing Address: 25 Mechanic St
Camden, ME 04843

Telephone Number: 236-2661

Describe briefly the food and drink services offered: bagels / baked goods / sandwiches

Coffee / sodas / juices

- 1) On premise-meals served? Yes No Seating capacity? 32 ^{se}
- 2) Take-out service? Yes No Fast food? Yes No
Sit Down? Yes No
- 3) Number of parking spaces provided:
a) On-site 8 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No
- 6) Date of expiration of current State of Maine Human Services Eating License: _____
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

07 June 2014

Date

Signature of Applicant

6/4/14

Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-TR 2) Tax Map 120 Lot 141 3) Lot Size .42
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____

- 5) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 6) Code Officer's Annual Inspection (new and renewal applications) Stephen C. Martin
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 6-9-2014



Maine Department of Agriculture
 Division of Quality Assurance and Regulations
 28 State House Station
 Augusta, Maine 04333-0028
 Phone: 207-287-3841 Fax: 207-287-5576



FOOD PROCESSING INSPECTION REPORT

Establishment Name: <i>Camden Bagel Cafe</i>		Payment:	
Street Address: <i>25 Mechanic St.</i>		License #: <i>2-29973</i>	Expiration:
City: <i>Camden</i>	State: <i>Me</i>	Zip:	Type of Inspection: <i>Initial</i>
Telephone:	Reason for Inspection: <i>Scheduled</i>		
Email:	Admin. Action Requested:	Follow-up Date:	
Date: <i>6-7-14</i>	Time In:	Time Out:	Report #: <i>03436</i>

FOOD

*01	SOURCE, SOUND CONDITION	5
02	ORIGINAL CONTAINER PROPERLY LABELED	1

FOOD PROTECTION

*03	POTENTIALLY HAZARDOUS FOOD MEETS TEMPERATURE REQUIREMENTS DURING STORAGE, PREPARATION, DISPLAY, TRANSPORTATION	5
*04	FACILITIES TO MAINTAIN TEMPERATURE	4
05	THERMOMETERS PROVIDED, CONSPICUOUS, ACCURATE	1
06	POTENTIALLY HAZARDOUS FOOD PROPERLY THAWED	2
*07	CROSS-CONTAMINATION PREVENTED, DAMAGED, DETAINED FOOD SEGREGATED	4
08	FOOD PROTECTION DURING STORAGE, PREPARATION, DISPLAY, DISPENSING, PACKAGING, TRANSPORTATION	2
09	HANDLING OF FOOD (ICE) MINIMIZED	2
10	IN USE FOOD DISPENSING UTENSILS PROPERLY STORED	1

PERSONNEL

*11	PERSONNEL WITH INFECTIONS RESTRICTED	5
*12	HANDS WASHED AND CLEAN, GOOD HYGIENIC PRACTICES	5
13	CLEAN CLOTHES, HAIR, RESTRAINTS	1

FOOD EQUIPMENT & UTENSILS

14	FOOD-CONTACT SURFACES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED	2
15	NON-FOOD-CONTACT SURFACES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED, OPERATED	1
16	WAREWASHING FACILITIES: DESIGNED, CONSTRUCTED, MAINTAINED, INSTALLED, LOCATED, OPERATED	2
17	ACCURATE THERMOMETERS AND CHEMICAL TEST KITS PROVIDED	1
18	PREFLUSHED, PRESCRAPED, PRESOAKED	1
19	WASH, RINSE WATER: CLEAN, PROPER TEMPERATURE	2
*20	SANITIZATION RINSE: CLEAN, TEMPERATURE, CONCENTRATION, TIME, EQUIPMENT AND UTENSILS SANITIZED	4
21	WIPING CLOTHS: CLEAN, USE-RESTRICTED, STORED	1
22	FOOD-CONTACT SURFACES OF EQUIPMENT AND UTENSILS: CLEAN, FREE OF ABRASIVES, AND DETERGENTS	2
23	NON-FOOD-CONTACT SURFACES OF EQUIPMENT AND UTENSILS: CLEAN	1
24	CLEAN EQUIPMENT/ UTENSILS: STORAGE, HANDLING	1
25	SINGLE-SERVICE ARTICLES: STORAGE, HANDLING	1
26	NO RE-USE OF SINGLE SERVICE ARTICLES	2

WATER ANALYSIS DATE

NUMBER

*27	SOURCE: SUFFICIENT SUPPLY, HOT & COLD, UNDER PRESSURE	5
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INSPECTOR SIGNATURE: *Paul Rue*

SEWAGE

*28	SEWAGE AND WASTE WATER DISPOSAL	4
-----	---------------------------------	---

PLUMBING

29	INSTALLED, MAINTAINED	1
*30	CROSS-CONNECTION, BACK-SIPHONAGE, BACK-FLOW	5

TOILET & HANDWASHING FACILITIES

*31	NUMBER, CONVENIENT, ACCESSIBLE, DESIGNATED, INSTALLED	4
32	TOILET ROOMS: ENCLOSED, SELF-CLOSING DOORS, FIXTURES; GOOD REPAIR, CLEAN, TISSUE, HAND CLEANSER, TOWELS/HAND-DRYING DEVICES PROVIDED AND PROPER WASTE RECEPTACLES PROVIDED.	2

GARBAGE & REFUSE DISPOSAL

33	CONTAINERS OR RECEPTACLES: COVERED, ADEQUATE NUMBER, INSECT/RODENT RESISTANT, PICK-UP FREQUENCY, CLEAN	2
34	OUTSIDE STORAGE AREA AND ENCLOSURES: PROPERLY CONSTRUCTED, CLEAN, CONTROLLED INCINERATION	1

INSECT, RODENT, ANIMAL CONTROL

*35	PRESENCE OF INSECTS, RODENTS: OUTER OPENINGS PROTECTED, NO ANIMALS	4
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FLOORS, WALLS & CEILINGS

36	FLOORS: CONSTRUCTED, DRAINED, CLEAN, GOOD REPAIR, COVERING, INSTALLATION, DUSTLESS METHODS	1
37	WALLS, CEILINGS: ATTACHED EQUIPMENT, CONSTRUCTED, CLEAN, GOOD REPAIR, SURFACES, INSTALLATION, DUSTLESS METHODS	1

LIGHTING

38	LIGHTING PROVIDED AS REQUIRED: FIXTURES SHIELDED	1
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VENTILATION

39	ROOMS AND EQUIPMENT VENTED AS REQUIRED	1
----	--	---

DRESSING ROOMS

40	ROOMS, AREA, LOCKERS: PROVIDED, LOCATED USED	1
----	--	---

OTHER OPERATIONS

*41	TOXIC ITEMS NECESSARY PROPERLY STORED, LABELED, USED	5
42	PREMISES MAINTAINED FREE OF LITTER, UNNECESSARY ARTICLES, CLEANING, MAINTENANCE EQUIPMENT PROPERLY STORED	1
43	COMPLETE SEPARATION FROM LIVING/SLEEPING QUARTERS, LAUNDRY	1
44	CLEAN, SOILED LINEN PROPERLY STORED	1

TOTAL:	
---------------	--

***CRITICAL ITEMS REQUIRE IMMEDIATE ACTION**

RECEIVED BY (PRINT):

RECEIVED BY (SIGNATURE):

Mark Sanders
Mary Sullivan

FOR TOWN OFFICE USE

\$20 Fee Paid on: 4-15-14 New Application: _____ Renewal Application: Present License Exp. Date: 6-30-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6-30-15

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: DAVID DICKEY
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: April 20, 1954

Business Name: CAMDEN RIVERHOUSE HOTEL

Business Location: 11 TANNERY LANE

Business Mailing Address: CAMDEN, ME 04843

Telephone Number: (207) 236-0500

Describe briefly the food and drink services offered:
CONTINENTAL BREAKFAST AM/PM COFFEE BREAKS

- 1) On premise-meals served? Yes No Seating capacity? 28
- 2) Take-out service? Yes No Fast food? Yes No
Sit Down? Yes No
- 3) Number of parking spaces provided:
a) On-site 39 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No _____
- 6) Date of expiration of current State of Maine Human Services Eating License: 12/28/14
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes 12-28-14
 No N/A
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

 Signature of Camden Fire Department Inspector

15 April 2014
 Date

 Signature of Applicant

4/15/14
 Date

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-TR 2) Tax Map 120 Lot 137 3) Lot Size .25Ac
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____
- 5) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 6) Code Officer's Annual Inspection (new and renewal applications) [Signature] _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 4/23/14

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 17269

EATING AND LODGING

35 Rooms 28 Seats (in)

CAMDEN RIVERHOUSE HOTEL
11 TANNERY LN
CAMDEN ME 04843-1708

EXPIRES: 12/28/2014

FEE: \$275.00

ATTN DAVID DICKEY
CAMDEN RIVERHOUSE HOTEL
CAMDEN RIVERHOUSE HOTEL
11 TANNERY LN
CAMDEN ME 04843-1708

Mary C. Mayhew
COMMISSIONER

08444

NON-TRANSFERABLE

FOR TOWN OFFICE USE

\$20 Fee Paid on: 4-28-14 New Application: _____ Renewal Application: Present License Exp. Date: 6-30-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6-30-15

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: NORTHERN MAINE ENTERPRISES
(Please list all applicants, if more than one) LOREN GOODRIDGE

Date(s) of Birth of all applicants: _____

Business Name: SUBWAY

Business Location: 123 ELM ST. CAMDEN, ME

Business Mailing Address: 352 WARREN AVE #7, PORTLAND ME 04103

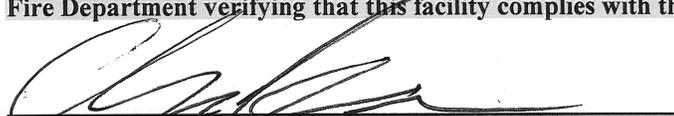
Telephone Number: 207-878-1595

Describe briefly the food and drink services offered: SUB SANDWICHES, FOUNTAIN & BOTTLED BEVERAGES, COOKIES, CHIPS

- 1) On premise-meals served? Yes No _____ Seating capacity? 20
- 2) Take-out service? Yes _____ No _____ Fast food? Yes No _____
Sit Down? Yes No _____
- 3) Number of parking spaces provided:
a) On-site 14 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 6-5-14
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes _____ No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

4-18-14

 Date



 Signature of Applicant

4/18/14

 Date

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-2 2) Tax Map 117 Lot 21 3) Lot Size .18 AC
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____

- 5) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 6) Code Officer's Annual Inspection (new and renewal applications) *Steve Collins* _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 5/14/17 _____

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 6898

EATING PLACE 0-29 SEATS

20 Seats (in)

SUBWAY

123 ELM ST

CAMDEN ME 04843-1932

ATTN ANGELA PARENT

NORTHERN MAINE ENTERPRISE

SUBWAY

352 WARREN AVE # 7

PORTLAND ME 04103

NON-TRANSFERABLE

EXPIRES: 06/05/2014

FEE: \$150.00

Mary C. Mayhew
COMMISSIONER

02970

▽ DETACH HERE ▽

● THIS CARD TO BE CARRIED ON THE PERSON.
THESE LICENSES VOID UNLESS VALIDATED.

DETACH ALONG DOTTED LINES

Please be aware that smoking is now prohibited in outdoor eating areas, where food or drink is served to the public for consumption on the premises, 24 hrs. per day, 365 days per year. For free signs, please contact your local Healthy Maine Partnership at www.healthymainepartnerships.org, or call 207 287 4626.

EXPIRATION DATE

\$20 Fee Paid on: 4-23-14 New Application: _____ Renewal Application: X Present License Exp. Date: 6-30-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6-30-15

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: John Roy /
(Please list all applicants, if more than one) _____ /

Date(s) of Birth of all applicants: 10/11/1964 /
_____ /

Business Name: Quarry Hill

Business Location: 30 Community Drive Camden, ME 04843

Business Mailing Address: 30 Community Drive
Camden, ME 04843

Telephone Number: 207-230-6223

Describe briefly the food and drink services offered: Retirement Community with restaurant style of service for some residents.

- 1) On premise-meals served? Yes X No _____ Seating capacity? 165 sw.
- 2) Take-out service? Yes _____ No X Fast food? Yes _____ No X
Sit Down? Yes X No _____
- 3) Number of parking spaces provided:
a) On-site 45+ c) Leased off-site NO
b) Owned off-site NO d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No X If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No X
- 6) Date of expiration of current State of Maine Human Services Eating License: See Attached note + e-mail
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes X No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes X No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No _____
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

Date

Signature of Applicant

Date

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-3 2) Tax Map 117 Lot 4 3) Lot Size 5.78 AC
- 4) Planning Board or Zoning Board approved restrictions or conditions: _____

- 5) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 6) Code Officer's Annual Inspection (new and renewal applications) Sept 11/14 _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 5-14-14 _____



Attached is an e-mail from Dean Jackson (Health Inspector for the State of Maine) stating that after 5/19/13 Quarry Hill will not have to renew their eating place license.

If you have questions call John Roy at 230-6223.

Thanks!

From: Jackson, Dean [Dean.Jackson@maine.gov]
Sent: Tuesday, April 02, 2013 2:42 PM
To: John Roy
Subject: Re: Hello

Hi john. Sorry about that. I will close it out since you still have your nursing home license. Thanks. Dean.

----- Original Message -----

From: John Roy [mailto:JRoy@penbayhealthcare.org]
Sent: Tuesday, April 02, 2013 02:05 PM Eastern Standard Time
To: Jackson, Dean
Subject: Hello

Hello Dean, its John Roy, the chef over at Quarry Hill in Camden.

Happy spring, I trust you made it through the winter OK.

I gather from my bosses Mary Sargent and Bob McKeown that you paid us a visit a couple months ago with some good news about us not needing to renew our application for our eating place. That is wonderful news for us and we are happy about it. However...We just got in the mail the other day a renewal form asking us to renew.

Can you help me with this? Obviously we want and need to be compliant but we would also like to save a few pennies.

Any help would be appreciated. Hope all is well.

John

CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the use of the intended recipient(s) only and may contain information that is privileged, confidential, and prohibited from unauthorized disclosure under applicable law. If you are not the intended recipient of this message, any dissemination, distribution, or copying of this message is strictly prohibited. If you received this message in error, please notify the sender by reply email and destroy all copies of the original message and attachments.

FOR TOWN OFFICE USE

Fee Schedule: (1 Bedroom = \$ 10.00; 2 or more bedrooms = \$ 10.00 plus \$1.00 for each bedroom in excess of one bedroom)

Amount of Fee Paid: 4-30-14 New Application: _____ Renewal Application: Present License Exp. Date: 6-30-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6-30-15

TOWN OF CAMDEN
LODGING ESTABLISHMENT LICENSE APPLICATION FORM

Applicant's Name: Annette Hazzard, Terence Hazzard
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 06/01/1963, 01/13/1958

Business Name: Blue Harbor House Inn

Business Location: 67 Elm St, Camden, ME 04843

Business Mailing Address: same

Telephone Number: 207 236 3196

1) Total number of bedrooms located within structures on your property: 11

2) Total number of bedrooms in #1 above which conform to these Zoning Ordinance categories (check one):

a) Homestay _____ b) Rooming House _____ c) Inn _____ d) Hotel or Motel

3) Has the number of rooms in your lodging establishment changed since the Town's last lodging license approval?
Yes _____ No If yes, please explain _____

4) Has the operation of your lodging establishment changed since the Town's last lodging license approval? (i.e. increase or decrease in number of rooms; year-round to seasonal; seasonal to year-round, etc.) Yes _____ No

If yes, please explain: _____

5) Describe briefly any food and drink services offered: Breakfast, evening meal

6) Number of parking spaces provided: 16 ^{15 private, 1 public}
a) On-site _____ b) Owned off-site _____ c) Leased off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")

- 7) Date of expiration of current State of Maine Human Services Eating and Lodging License: 7-6-14
 (Please attach a copy to this application, this certificate is issued from the State not the town)
- 8) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No X
- 9) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No X
- 10) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No X
- 11) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years?
 Yes _____ No X
- 12) Are you an illegal alien? Yes _____ No X
- 13) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No X
- 14) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No X

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

 Signature of Camden Fire Department Inspector

30 APRIL 2014
 Date

[Signature]
 Signature of Applicant

30 APRIL 2014
 Date

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #8 - #14 pertain to Lodging Establishment Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone B-3 2) Tax Map 119 Lot 270 3) Lot Size 106AC

4) Planning Board or Zoning Board approved restrictions or conditions: _____

5) Fire Chief's Annual Inspection (new and renewal applications) _____

Date of Fire Chief's Inspection: _____

6) Code Officer's Annual Inspection (new and renewal applications) _____

Date of Code Officer's Inspection: _____

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2259

EATING AND LODGING

11 Rooms 22 Seats (in)

BLUE HARBOR HOUSE INN
67 ELM ST
CAMDEN ME 04843-1904

EXPIRES: 07/06/2014

FEE: \$275.00

HAZZARD, TERENCE & ANNETTE
BLUE HARBOR HOUSE INN
67 ELM ST
CAMDEN ME 04843-1904

Mary C. Mayhew
COMMISSIONER

04415

NON-TRANSFERABLE

▽ DETACH HERE ▽

FOR TOWN OFFICE USE

Fee Schedule: (1 Bedroom = \$ 10.00; 2 or more bedrooms = \$ 10.00 plus \$1.00 for each bedroom in excess of one bedroom)

Amount of Fee Paid: 415.14 New Application: Renewal Application: Present License Exp. Date: 6.30.14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 6.30.15

TOWN OF CAMDEN
LODGING ESTABLISHMENT LICENSE APPLICATION FORM

Applicant's Name: DAVID DICKEY
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: April 20, 1954

Business Name: CAMDEN RIVERHOUSE HOTEL

Business Location: 11 TANNERY LANE

Business Mailing Address: CAMDEN, ME 04843

Telephone Number: (207) 236-0500

1) Total number of bedrooms located within structures on your property: 35

2) Total number of bedrooms in #1 above which conform to these Zoning Ordinance categories (check one):
a) Homestay b) Rooming House c) Inn d) Hotel or Motel

3) Has the number of rooms in your lodging establishment changed since the Town's last lodging license approval?
Yes No If yes, please explain _____

4) Has the operation of your lodging establishment changed since the Town's last lodging license approval? (i.e. increase or decrease in number of rooms; year-round to seasonal; seasonal to year-round, etc.) Yes No

If yes, please explain: _____

5) Describe briefly any food and drink services offered:
Continental Breakfast AM/PM Coffee Breaks

6) Number of parking spaces provided:
a) On-site 39 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")

- 7) Date of expiration of current State of Maine Human Services Eating and Lodging License: 12/28/14
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 8) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 9) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 10) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 11) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 12) Are you an illegal alien? Yes _____ No
- 13) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No _____
- 14) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

[Signature]
Signature of Camden Fire Department Inspector

15 APRIL 2014
Date

[Signature]
Signature of Applicant

4/15/14
Date

Please return the completed application to the Town Manager's Office on or before: May 1st along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #8 - #14 pertain to Lodging Establishment Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 2014.

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone B-TR 2) Tax Map 120 Lot 137 3) Lot Size .25 AC

4) Planning Board or Zoning Board approved restrictions or conditions: _____

5) Fire Chief's Annual Inspection (new and renewal applications) _____

Date of Fire Chief's Inspection: _____

6) Code Officer's Annual Inspection (new and renewal applications) Andre Williams

Date of Code Officer's Inspection: 4/23/14

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 17269

EATING AND LODGING

35 Rooms 28 Seats (in)

CAMDEN RIVERHOUSE HOTEL
11 TANNERY LN
CAMDEN ME 04843-1708

EXPIRES: 12/28/2014

FEE: \$275.00

ATTN DAVID DICKEY
CAMDEN RIVERHOUSE HOTEL
CAMDEN RIVERHOUSE HOTEL
11 TANNERY LN
CAMDEN ME 04843-1708

Mary C. Mayhew
COMMISSIONER

08444

NON-TRANSFERABLE

TOWN OF CAMDEN
APPLICATION FOR SPECIAL AMUSEMENT PERMIT
FOR DANCING AND ENTERTAINMENT
(Pursuant to Camden Code, Police Ordinance, Chapter VIII, Part IIA)

\$20.00 paid on: _____ **New Application:** _____ **Renewal Application:** _____

Rada Valkova

1. a. Name of Applicant Fresh Restaurant Telephone #: 207 236 7005
b. Street Address 1 Bay View Landing, Camden, ME 04843
c. Mailing address PO Box 1428 Camden, ME 04843

2. a. Firm/Name of Business Black Sea Inc, DBA Fresh Restaurant
b. Street Address 1 Bay View Landing
c. Nature of Business: (Please check appropriate line)
Restaurant Video/Pool/Billiards _____
Other (please explain) _____

3. Do you intend to have any music other than radio or other mechanical devices and/or any dancing or entertainment of any sort on the licensed premises? YES NO _____

4. If the answer to #3 above is YES, describe in detail kind and nature of entertainment:
a. By professional entertainers: _____
b. By full-time or part-time employees: _____
c. Other: _____

5. Will any of the music be amplified? YES _____ NO _____. If YES, describe in detail: _____

6. Describe in detail room or rooms to be used under this permit:
a. Eating areas bar area and main dining room
b. Lounge: _____
c. Video/Pool/Billiards Room: _____
d. Other: _____

over, please

7. Have you ever been denied a special amusement permit or had a permit revoked? YES NO

If YES, describe circumstances: _____

8. Have you or any partner or corporate members been convicted of a felony? YES NO. If

YES, describe circumstances: _____

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

6/09/2019
Date

This permit includes all types of entertainment. Dancing is included only if you have a dancing license issued by the State Fire Marshall's Office. License No. _____

[Signature]
Signature of Applicant

If partnership, by members of partnership

Black Sea Inc, DBA Fresh Restaurant
Name of Corporation

[Signature] Roder Valhova
By its duly authorized corporate officer

TOWN OF CAMDEN

Dated at Camden, Maine on this _____ day of _____, 20____. The undersigned Municipal Officers of the Town of Camden, Maine, hereby approve the application set forth above.

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER: 5238 CLASS:

DEPOSIT DATE

AMT. DEPOSITED: BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES 6/11/14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	2. Business Name (D/B/A)
DOB:	<u>The Chichi Chef</u>
DOB:	
DOB:	Location (Street Address) <u>45 Mechanic St.</u>
Address	City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>
	Mailing Address <u>PO Box 185</u>
City/Town State Zip Code	City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>
Telephone Number Fax Number	Business Telephone Number <u>841-5428</u> Fax Number
Federal I.D. #	Seller Certificate #

3. If premises is a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: _____
- Requested inspection date: _____ Business hours: _____
9. Business records are located at: 45 Mechanic St., Camden

10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Morgan Laidlaw	5/19/72	Augusta, ME
Maggie McEwen		

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Catering business, where each event is located at different addresses.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 2 blocks Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on 6/19/14, 20 14
Town/City, State Date

Please sign in blue ink


 Signature of Applicant or Corporate Officer(s)
Susie Laidlaw
 Print Name

 Signature of Applicant or Corporate Officer(s)

 Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 164 State House Station, Augusta ME 04333-0164. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A,
Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

- 1. Hearing. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses.
A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau.
2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant.
A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
[1993, c730, §27 (amd).]
3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners.
A. [1993, c.730, §27 (rp).]
4. No license to person who moved to obtain a license. (REPEALED)
5. (TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Town of Camden
WASTEWATER DEPARTMENT
P.O. BOX 1207
CAMDEN, MAINE 04843

Area Code 207
Billing Office 236-3353
Plant 236-7955
Fax 236-7960

June 18, 2014

Town of Camden Select Board / Wastewater Commissioners
Camden Town Office
29 Elm Street
Camden, ME 04843

Re: Wastewater Department FY15 Budget

Dear Select Board / Wastewater Commissioners:

I hereby submit for your consideration the proposed budget for the Town of Camden Wastewater Department for FY15. The amount that I am requesting is \$855,536; this represents an increase of \$44,008 or approximately 5% over the amount requested for FY14. I have included a brief explanation of most items in the budget itself but will elaborate on some of the more significant items in this cover letter.

- **Administration**

Administration expenses have increased by nearly 6% in the proposed FY15 budget, due primarily to a cost of living adjustment for employees, an increase in the cost of health insurance and other personnel related expenses.

- **Treatment Plant O&M**

I am requesting slightly less for Treatment Plant O&M in FY15. I am able to do this because of a decrease in the quantity of laboratory analyses that we will be required to perform to demonstrate compliance with our discharge license requirements in FY15.

I propose to maintain the same level of funding for Collection System and Pump Station O&M in FY15. We use these funds for any unexpected repairs or replacements. In the case of the collection system this could also include making adjustments to manholes in conjunction with road paving projects. After we complete the upgrade of the Sea Street and Mt. Battie Street Pump Stations this summer I am certain that pump station expenses will be more a matter of routine maintenance rather than unexpected repairs.

- **Capital Reserves**

Once again this year we are asking to use Wastewater surplus funds to make contributions to several of the Wastewater Department reserve accounts. The greatest contribution going to the Collection System Reserve Fund, we did this in anticipation of replacing the clay tile sewer line on Spruce Street this summer in conjunction with the Public Works Department's plans to make improvements to and repave that street.

- **Capital Improvements**

I have requested \$18,000 for the repair or possible replacement of the roof on the Sludge Press Building at the Treatment Plant. We have been advised that at the very least the roof, which is flat with a membrane covering, should be re-flashed. If in the process of investigating the extent of the flashing problems it becomes evident that the entire roof needs to be replaced I wanted to have the funds readily available to do that.

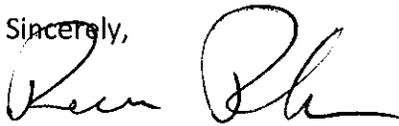
I have also requested \$15,000 again this year to allow us to continue to work with Wright-Pierce Engineers on our collection system inflow & infiltration study.

- **Revenue**

I have included with the proposed budget a spreadsheet that shows our quarterly billing history from FY12 to present; we have estimated fourth quarter revenue for FY14.

Based on our projected revenue total of \$860,020 for FY14 I do not feel that it will be necessary to raise our user rate in FY15. We currently charge our users \$4.04 / 100 cubic feet of wastewater, I recommend that the rate remain at \$4.04 / 100 cubic feet for FY15.

Sincerely,



Ross Parker
Superintendent

Dept / Div: 60-01 Administration

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
6001-0101 Full Time Salaries	210,676	225,355	227,000	224,420	239,138	246,311
6001-0110 Overtime	4,765	4,379	5,000	4,564	5,000	5,000
6001-0139 Sewer Commissioner's Sal	2,500	2,500	2,500	2,500	2,500	2,500
6001-0501 FICA / Medicare	16,774	17,867	17,500	17,812	19,000	19,500
6001-0505 Retirement / ICMA	6,332	8,749	8,500	10,418	13,000	16,300
6001-0510 Medical Insurance	71,109	74,203	81,000	80,199	86,000	97,620
6001-1005 Dues & Publications	1,061	937	1,000	980	1,000	1,200
6001-1013 Safety Equipment	2,731	1,855	3,000	3,425	2,500	2,500
6001-1014 Gas / Diesel / Oil	5,084	5,211	5,000	4,681	5,500	5,500
6001-1202 Professional Development	700	493	750	1,203	750	750
6001-1205 Uniforms / Clothing Allowance	1,250	1,250	1,250	1,250	1,250	1,250
6001-1520 Communications	1,579	1,657	2,000	1,712	2,000	3,500
6001-2005 Vehicle Maintenance	2,701	2,357	4,000	2,209	3,000	3,000
6001-2501 General Liability Ins	2,596	2,354	3,000	1,177	3,300	3,300
6001-2502 Auto Insurance	2,546	2,523	3,400	2,471	3,740	3,500
6001-2503 Property Insurance	1,628	1,685	2,000	1,723	2,200	2,200
6001-2504 Bond	154	240	200	149	220	250
6001-2506 Public Officials Liability	715	751	800	757	880	880
6001-2509 Unemployment Insurance	1,200	1,500	1,500	936	1,500	1,500
6001-2510 Workers Comp Insurance	5,701	6,955	8,000	6,533	8,000	8,600
6001-3001 General Legal	1,713	0	1,500	0	1,500	1,500
6001-3021 Drug Testing	65	0	200	0	200	200
6001-3025 Auditor	1,900	1,900	2,100	2,100	2,100	2,100
6001-3028 GIS Updates	0	4,841	3,000	1,481	3,000	1,500
6001-3041 Information Technology	2,830	1,153	3,500	2,407	3,500	7,500
6001-3063 Billing Services	27,662	29,899	29,500	30,409	30,750	31,125
Total Administration:	375,972	400,614	417,200	405,516	441,528	469,086

Full time salaries: Includes five full time Wastewater Department employees.

Overtime: The Wastewater Treatment facility, seven pump stations, and approximately seventeen miles of collection system operate around the clock and requires that a member of the crew be available to respond to emergencies outside of normal working hours.

Sewer Commisioners Salaries: 5 commisioners x \$500 = \$2500.

FICA / Medicare: 7.65% of wages.

Retirement / ICMA: 7.8% of wages for 4 employees.

Medical Insurance: Health insurance for 5 Wastewater Department employees.

Dues & Publications: To pay for professional memberships and publications relevant to the wastewater treatment field.

Safety Equipment: This covers the cost of the steel toe workboots that the crew is required to wear as well as any other safety related equipment that we purchase.

Gas / Diesel / Oil: To purchase fuel for Wastewater Department vehicles.

Professional Development: This covers the cost of annual training for the wastewater plant Chief Operator as well as for the two additional Wastewater Dept. employee who currently hold plant operators licenses. The training is required to maintain these licenses.

Uniforms / Clothing Allowance: 5 employees x \$250 per employee = \$1250

Communications: Covers the cost of phone service for the Treatment Plant, 3 pagers and 3 cell phones.

Vehicle Maintenance: Covers the cost of routine maintenance and replacement parts for all Wastewater Dept. vehicles.

General Liability Insurance: Covers Sewer operations.

Unemployment Insurance: 5 employees x \$12,000 x .015 (1.5%)

General Legal: An estimate.

Drug Testing: Two members of the Wastewater Department crew hold Commercial Drivers Licenses, because of this they are subject to random drug tests.

Auditor: For FY14 audit.

GIS Updates: To cover the cost of maintaining the Wastewater data in the Town's GIS data base. Also for expanding the system.

Information Technology: For the licensing, support and service of our computer and computer related systems. Also for People GIS \$5,500 annual service fee.

Billing Services: All expenses associated with processing wastewater bills. This service is provided by MaineWater, Inc. I estimate that we will need to generate approximately 7500 bills during FY15 at a cost to the Town of \$4.10 per bill.

Dept / Div: 60-05 Treatment Plant O&M

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
6005-1061 Chemicals	21,479	16,579	22,000	26,033	25,000	27,000
6005-1501 Electricity	51,847	40,975	64,000	39,717	55,000	50,000
6005-1505 Heat (oil)	4,969	5,144	12,000	6,440	8,000	8,000

6005-1510	Water / Sewer	1,543	1,495	1,500	1,092	1,500	1,500
6005-2062	Plant Maintenance	34,997	32,249	40,000	30,537	40,000	40,000
6005-3029	Laboratory Services	3,686	1,346	7,500	8,775	7,500	4,000
6005-3030	Mowing	5,000	5,000	5,000	5,000	5,000	5,000
6005-3062	Sludge Removal	86,401	95,170	85,000	93,393	75,000	80,000
Total Treatment Plant O&M		209,922	197,958	237,000	210,987	217,000	215,500

Chemicals: This covers the cost of approximately 5000 gal. of Sodium Hypochlorite (chlorine) for effluent disinfection, 450 gal. Sodium Bisulfite to remove chlorine before discharging effluent to harbor and 450 gal. of Cationic Polymer used in the process of sludge dewatering on the belt press.

Electricity: For operation of Wastewater Treatment Plant.

Heat (oil): For heating Control Building and Shop at Wastewater Treatment Plant. We use approximately 3500 gal. per year.

Water / Sewer: General plant water, and water used in the truck mounted sewer flushing machine.

Plant Maintenance: Used for general plant maintenance, replacement parts and supplies. This figure includes \$10,000 that I estimate will be required for Sludge Filter Press repairs and upkeep. This line will also be used to pay The Maine DEP Wastewater Discharge License Fee.

Laboratory Services: Our discharge license, issued by the DEP, requires that we perform tests to confirm our compliance. We are also required to test the sludge that we send to be composted per our agreement with Casella Organics.

Mowing: Lawn maintenance at the Treatment Plant, performed by the Parks & Rec. crew.

Sludge Removal: To cover the cost of sludge disposal. Our waste activated sludge is trucked to Unity where it is composted.

Dept / Div: 60-10 Collection System O&M

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
6010-2061 Collection System Maint.	31,412	23,027	25,000	25,057	50,000	50,000
Total Collection System O&M	31,412	23,027	25,000	25,057	50,000	50,000

Collection System (Repair & Maintenance): To pay for minor repairs to the wastewater collection system. A typical project would be repairing manholes and adjusting manhole frames in conjunction with road rebuilding and resurfacing projects.

Dept / Div: 60-15 Wastewater Pump Station O&M

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
6015-1501 Electricity	43,822	33,212	55,000	32,386	45,000	45,000
6015-1510 Water / Sewer	1,305	1,319	1,500	1,321	1,500	1,500
6015-2017 Pump Station Maintenance	6,791	3,268	5,000	7,869	5,000	5,000
6015-3035 Security Services	2,889	1,956	2,000	1,956	2,000	2,000
Total Wastewater Pump Station O&M	54,807	39,755	63,500	43,532	53,500	53,500

Electricity: Power to operate seven pump stations.

Water / Sewer: Water used for general clean up at Rawson Ave. and Public Landing pump stations, also used to administer Sodium Bisulfite for seasonal effluent dechlorination at Public Landing pump station.

Pump Station Maintenance: For general minor pump station repairs and replacement parts.

Security Services: This figure covers the cost of having Seacoast Security monitor the alarm systems at the Treatment Plant and the seven pump stations.

Dept / Div: 60-20 Capital Reserves

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
Treatment Plant:						
6020-6262 WW Equipment	0	0	30,000	30,000	20,000	0
Collection System:						
6020-6363 I & I Reserve	0	0	0	0	20,000	20,000
6020-6364 Collection System Sewer Res.	0	60,000	0	0	60,000	40,000
6020-6465 WW Pump Station Reserve	0	20,000	0	0	20,000	20,000
Total Capital Reserves	0	80,000	30,000	30,000	120,000	80,000

Wastewater Department Reserve Accounts

Sewer Administration / WW Department Accrued Benefits: This fund would be used to cover the cost of any accrued benefits owed an employee if he or she were to leave the Towns employ.

Current balance: \$24,784 (03/31/14).

Treatment Plant / WW Equipment Replacement Fund: For the purpose of upgrading equipment primarily at the Treatment plant.

Current balance: \$186,446 (03/31/14).

Collection System / I & I Reserve: To be used for future maintenance of the wastewater collection system to eliminate

sources of inflow and infiltration.

Current balance: \$23,370 (03/31/14).

Collection System / Intown Sewer Reserve: Minor sewer replacement, repair and extension projects.

Current balance: \$52,066 (03/31/14).

WW Pump Station Reserve: For equipment repair and upgrade projects that are beyond the scope of the routine maintenance budget.

Current balance: \$81,310 (03/31/14).

Dept / Div: 60-25 Capital Improvements

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
Sewer Administration:						
6025-6166 Info Tech	770	0	0	0	0	0
Treatment Plant:						
6025-6267 Capital Equip Replacement	40,583	30,775	20,000	20,000	20,000	18,000
Collection System:						
6025-6366 Inflow & Infiltration Study	9,134	29,542	25,000	25,000	15,000	15,000
6025-6367 Jetter Lease Payment	13,000	14,450	14,500	14,450	14,500	14,450
Pump Stations:						
Total Capital Improvements	63,487	74,767	59,500	59,450	49,500	47,450

Information Technology: For the replacement of computers and computer related equipment. Recently we've been covering these expenses with the Information Technology line under Administration..

Capital Equipment Replacement: For the repair or replacement of the roof on the building that sludge dewatering equipment at the Treatment Plant.

Inflow & Infiltration (I & I) Study: We would like to continue to work with Wright-Pierce Engineers on our collection system Inflow & Infiltration (I&I) study.

Estimated cost \$15,000.

Jetter Lease Payment: Annual lease payment for Sewer Flushing Machine upgrade: **\$14,450.**

	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
Total	735,600	816,121	832,200	774,542	931,528	915,536
Offsetting Use of Surplus	0	80,000	0	0	120,000	60,000
Total Wastewater Department	735,600	736,121	832,200	774,542	811,528	855,536

Total Wastewater Department **735,600** **736,121** **832,200** **774,542** **811,528** **855,536**

WASTEWATER DEPARTMENT OPERATIONS

Wastewater User Rate: Wastewater is billed at a base rate for each 100 cubic feet.

FY14 (current): **Rate**
\$4.04/100 cubic feet

FY15 (recommended): \$4.04/100 cubic feet

Approved FY15 Rate: \$ /100 cubic feet

Wastewater I & I Fee: Before any building located in a development, and requiring subdivision approval or site plan review is connected to the public sewer, the owner must pay an I & I abatement fee based on the Construction Cost Index found in the Engineering News-Record.

FY14 Rate: \$2.66 per gallon

Adjusted rate for FY15: \$2.73 per gallon
(Based on 04/14/2014 Construction Cost Index of 9750)

Approved by Board of Wastewater Commissioners Date: June 24,2014

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1719	\$ 242,576.11	56,682
12	SEASONAL	145	\$ 10,037.89	
13	WELLS	1864	\$ 252,614.00	56,682
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1689	\$ 185,149.04	41,949
12	SEASONAL	8	\$ 1,463.01	380
13	WELLS	145	\$ 10,037.89	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1688	\$ 184,654.19	40,097
12	SEASONAL	1	\$ 754.78	187
13	WELLS	146	\$ 10,078.32	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1,688	\$ 198,339.66	48,630
12	SEASONAL	20	\$ 3,891.41	670
13	WELLS	145	\$ 10,037.89	
Total				

FISCAL YEAR TOTALS: 7403.75 \$ 860,020.20 188,605

Irrigation Credit Adj., Abatement, Leak Adj \$ (9,104.72)
Correction to Billing \$ (100.40)
Refund \$ 1,253.33
Lien Fee \$ 209.53
Back Bill Sewer \$ 265.39
Transfer Balances \$ (337.61)
Charge Backs(return check) \$ 807.77
Bank Fees-(return check) \$ 42.00
Late Payment Fees/Interest \$ 1,783.21
Adj are May 2013 through April 2014 \$ (5,181.40)

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1710	\$ 230,714.94	54,075
12	SEASONAL	1	\$ 367.64	110
13	WELLS	144	\$ 10,013.32	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1702	\$ 171,921.95	39,713
12	SEASONAL	5	\$ 1,886.68	556
13	WELLS	146	\$ 10,078.32	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1675	\$ 176,875.05	38,264
12	SEASONAL	0	\$ -	
13	WELLS	146	\$ 10,078.32	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1,720	\$ 219,483.67	50,801
12	SEASONAL	9	\$ 2,892.55	593
13	WELLS	146	\$ 10,078.32	
Total				

FISCAL YEAR TOTAL 7404 \$ 844,350.76 184,112

Irrigation Credit Adj., Abatement, L \$ (6,547.22)
Correction to Billings \$ (430.59)
Refund \$ 4,473.86
Lien Fee \$ 332.50
Back Bill Sewer \$ 77.00
Transfer Balances \$ (382.16)
Charge Backs(return check) \$ 427.97
Bank Fees-(return check) \$ 38.00
Late Payment Fees/Interest \$ 1,468.58
Adj are May 2011 through April 20 \$ (542.06)

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1691	\$ 217,152.17	53,950
12	SEASONAL	19	\$ 2,261.00	489
13	WELLS	146	\$ 10,051.85	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1683	\$ 171,921.95	40,499
12	SEASONAL	26	\$ 1,235.79	332
13	WELLS	147	\$ 9,616.90	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1667	\$ 155,791.77	34,912
12	SEASONAL	6	\$ 226.22	40
13	WELLS	147	\$ 9,638.15	
Total				

SECTION	TYPE	# OF BILLS	REVENUE	USAGE IN 100'S CF
10	METERED	1,710	\$ 188,576.95	45,402
12	SEASONAL	12	\$ 2,952.95	506
13	WELLS	145	\$ 9,535.80	
Total				

FISCAL YEAR TOTAL 7399 \$ 778,962.50 175,730

Irrigation Credit Adj. & Leak Adj \$ (8,647.07)
Correction to Billings \$ (827.32)
Refund \$ 475.76
Lien Fee \$ 214.75
Back Bill Sewer \$ 1,295.21
Transfer Balances \$ (69.79)
Charge Backs(return check) \$ 134.54
Bank Fees-(return check) \$ 6.00
Late Payment Fees/Interest \$ 651.14
Adj are May 2011 through April 2012 \$ (6,766.78)

Town of Camden
WASTEWATER DEPARTMENT
P.O. BOX 1207
CAMDEN, MAINE 04843

Area Code 207
Billing Office 236-3353
Plant 236-7955
Fax 236-7960

June 18, 2014

Town of Camden Select Board
Camden Town Office
29 Elm Street
Camden, ME 04843

Re: Seabright Dam / Hydro Electric Facility FY15 Budget

Dear Select Board:

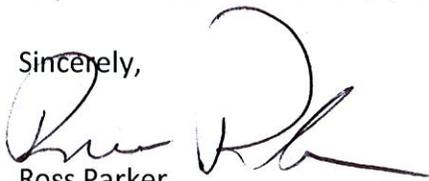
I hereby submit for your consideration the proposed budget for the Seabright Hydro Electric Facility for FY15.

In spite of getting a late start in the fall due to low water levels we have already exceeded the revenue goal of \$18,000 that we set for FY14. So far we have produced 237,280 kWh of power in FY14 and received \$18,440 in energy credit; revenue for the final month of FY14 should push us over \$20,000 which would make this the most productive year that we have had since the Town has owned the facility.

The proposed budget for FY15 isn't much different than the one that you approved for FY14. Probably the most significant difference is that I have requested an additional \$522 in the Security Services line. This amount will be used to provide the facility with a connection to the internet. We were very pleased to have the Watershed School adopt Seabright Hydro for a demonstration project this past year. The Town purchased and installed sensors and Pete Kalajian's intro to engineering class programmed the software that will allow us to monitor the operation of the facility without actually having to visit the site. The goal is that with the monitoring devices in place and with the facility tied into the internet that in the near future it will be possible for anybody who's interested to follow a link on the Town's website to monitor the operation of the facility.

We plan to hire an engineer in FY15 as we do most years to conduct a general inspection of the facility. Our goal is to try to catch potential problems before they become too serious. For this inspection I have included \$2,500 in the proposed FY15 budget.

Sincerely,



Ross Parker
Dam Control Agent

Seabright Hydro Budget FY14

EXPENDITURES

Dept / Div: 80-01 Administration

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
8001-2511 Insurances/Boiler & Machinery Insurance	0	0	3,000	0	3,000	3,000
8001-3064 Contracted Services/Inspections	563	449	13,000	11,665	2,500	2,500
Total Administration:	563	449	16,000	11,665	5,500	5,500

Insurances/Boiler & Machinery Insurance:

Contracted Services/Inspections: To cover the cost of an annual dam inspection.

Dept / Div: 80-02 Operations

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
8002-0101 Personnel Services/Full Time Salaries	3,500	5,200	5,750	5,750	5,200	5,200
8002-0501 Employee Benefits/FICA & Medicare	0	398	0	398	400	400
8002-1501 Utilities/Electricity	406	114	550	381	500	450
8002-1502 Utilities/Transformer Rental Fees	1,671	1,994	1,824	1,857	1,824	1,900
8002-2030 Repairs & Maintenance/Building & Grounds	2,099	2,517	3,000	731	2,550	2,500
8002-3035 Security Services	0	0	1,500	1,640	228	750
Total O & M:	7,676	10,223	12,624	10,757	10,702	11,200

Personnel Services/Full Time Salaries: To cover the \$100/week stipend paid to the facility operator.

Utilities/Electricity: During those periods when we are not producing power we must purchase power to operate any electrical equipment in the building.

Utilities/Transformer Rental Fees: This figure covers the rental fee for the three transformers located at the Seabright metering station. The monthly rental fee is \$152.00

Repairs & Maintenance/Building Maintenance: For general maintenance and repairs at the facility. This includes \$550.00 to be paid to the Park & Rec. Dept. for grounds maintenance (grass cutting, etc.)

Security Services: To pay Seacoast Security to monitor the security system that was installed in FY13. The charge for this service is \$19.00/month. \$500 to Verizon for internet access to allow offsite monitoring.

Dept / Div: 80-05 Capital

Account	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Requested
8005-8001 Seabright Hydro Reserve	0	0	0	0	0	0
Total Capital:	0	0	0	0	0	0

TOTAL EXPENDITURES	8,239	10,672	28,624	22,422	16,202	16,700
Offsetting use of General Fund			13,000			
Total			15,624			

Seabright Hydro Budget FY14

REVENUE

	FY11 Actual	FY12 Actual	FY13 Budget	FY13 Actual	FY14 Budget	FY15 Budget
Revenue: Energy Credits	15,975	11,119	16,000	18,757	18,000	20,000
TOTAL REVENUES	15,975	11,119	16,000	18,757	18,000	20,000

Note: Energy credit received FY14 to date: \$18,440.

Approved by Camden Select Board:

Date: June 24, 2014
