



**Town of Camden
Select Board Meeting
July 12, 2016 – 6:30 PM
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22
and web streamed at www.townhallstreams.com/locations/camden-me

Agenda

A. Call to Order

B. Communications, Presentations, and Recognitions

1. Community Development Department Update - Karen Brace
2. Request to close Central Street for the Annual Block Party on July 30 from 5:00 p.m. to 9:00 p.m
3. Request to amend the date for the Mid Maine Sport Car Club to Sunday, September 4, 2016

C. Citizen Comments (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that is not on the agenda.

D. Approval of Select Board Minutes of June 21 & June 28

E. Select Board Member Reports

F. Town Manager Report

G. Licenses

1. Renewal Victualers & Lodging Licenses

- a) *Blackberry Inn* at 82 Elm Street for victualer & lodging licenses
- b) *Cuzzy's* at 21 Bay View Street for victualer's license
- c) *The Elms B & B* at 84 Elm Street for victualer & lodging licenses
- d) *Uncle Willy's Candy Shoppe* at 57 Bay View Street for a victualer's license
- e) *Zoot's Coffee* at 31 Elm Street for a victualer's license
- f) *High Mountain Hall* at 5 Mountain Street for a victualer's license

2. Liquor and Special Amusement Licenses and Permits (Public Hearings)

- a) Application of John McCluskey, d/b/a *Camden House of Pizza* for a new Class III & Class IV Liquor License to serve vinous and malt beverages.
- b) Application of *Quarry Hill* at 30 Community Drive for renewal of a Class I Restaurant Liquor License to serve malt, spirituous, and vinous beverages.
- c) Application of Terrence & Annette Hazzard, d/b/a *Blue Harbor House* for a renewal of a Class V Liquor License to serve malt, spirituous, and vinous beverages.
- d) Application of Quarterdeck, d/b/a *Cuzzy's* for a renewal of a Class IX Restaurant/Lounge Liquor License to serve malt, spirituous, and vinous beverages.

- e) Application of Theodore & Lisa Weiss, d/b/a *Hawthorn Inn* for a renewal of a Class V Liquor License to serve malt, spirituous, and vinous beverages.
- f) Application of Chris Cousins, d/b/a *Cuzzy's* for a Special Amusement Permit.

H. New Business

1. Presentation of the FY17 Snow Bowl Budget
2. Approval of a License Agreement with the First Church of Christ, Scientist for Town use of the parking lot on Central Street for public parking.
3. Appointment of members to the following Committees:
 - Cemetery Association (3-year terms)
 - Isa Babb
 - Jeff Sukeforth
 - Historic Resources Committee (3-year terms)
 - Patricia Skaling
 - Historic Resources Committee Alternate Members (1-year terms)
 - Kristin Mikkelsen
 - Beedy Parker
 - Megunticook Dams Committee (3-year terms)
 - Richard Stetson
 - Paul Leeper
 - Planning Board (5-year term)
 - Richard Bernhard
 - Planning Board Alternate Members (1-year terms)
 - Jeff Senders
 - Mark Siegenthaler
 - Zoning Board of Appeals (3 year terms)
 - Jean Belair
 - Linda Norton
 - Zoning Board of Appeals Alternate Members (1-year terms)
 - John Kuhl
4. Assignment of Select Board Liaisons
5. Cast a ballot for members of the Maine Municipal Association Legislative Policy Committee
 - Bill Chapman of Rockport
 - Jay Feyler of Union
6. Cast of ballot for nominees for MMA's Vice President and Executive Committee
 - Linda Cohen, City Councilor, South Portland, as Vice President
 - James Gardner, Jr. Town Manager of Easton
 - Christine Landes, Town Manager of Bethel
 - Mary Sabins, Town Manager of Vassalboro

Adjourn

July 1, 2016

Sharon A Flanagan
22 Central Street
Camden, ME 04843

Camden Select Board
Town Hall
Camden, ME 04843

Dear Select Board Members:

I would like to be put on the agenda of a meeting in order to request permission to have a block party on Central Street, the evening of July 30, 2016.

We have had a successful block party four years and would like to have one again this year on July 30, 2016 from 5:00 P.M. to 9:00 P.M. Having the police close off Central Street between Cross and Trim Streets; so that traffic may still pass on Cross and Trim between Mountain and Washington Streets.

Please let me know what we need to do further about getting permission once again to have this neighborhood gathering and have the street blocked.

Respectfully,

Sharon Flanagan,
Resident committee member

copy to: Camden Police Department

Mid Maine Sports Car Club



Patricia Finnigan
Town Manager
Town of Camden
PO Box 1207
Camden, ME 04843

June 29, 2016

Greetings Pat!

As you know, our annual Foreign Car Show was rained out on June 5th. We are in the process of re-scheduling it for Sunday, September 4, from 1 to 3 pm and were wondering if that date was satisfactory for the Town. As usual, we would need to block off Chestnut Street in front of the Post Office.

Please let me know your decision.

Best regards.

Don Foster
President
don@fostersonline.net



Town of Camden Select Board Meeting June 21, 2016

Minutes

Present: Select Board Chair John French and Select Board Members, Don White, Leonard Lookner, James Heard, Marc Ratner and Town Manager, Pat Finnigan. Also present were citizens and members of the press.

A. Call to Order

The meeting was called to order at 6:30 pm. New Select Board Member, Marc Ratner, was welcomed.

B. Communications, Presentations, and Recognitions

Request by the Camden Public Library to close Atlantic Avenue:

- Friday, July 15 at noon through Sunday, July 17 at 7pm for the Harbor Arts Juried Arts & Craft Show; and
- Saturday, September 10th all day for Mini Makers Faire

Don White made a motion to grant the request to close Atlantic Ave. Friday, July 15 at noon, through Sunday, July 17 at 7pm for the Harbor Art Juried Arts & Craft Show and Saturday, September 10th all day, for Mini Makers Faire. James Heard seconded this and the motion carried 5-0.

C. Citizen Comments (for items *not* on the agenda)

Anita Brosius-Scott, Chair of the Energy and Sustainability Committee, updated the Select Board on the latest meetings and direction the Committee is heading. She gave the Board written updates and a report on energy-saving considerations for the new Snow Bowl Lodge. Don White made a suggestion that a discussion of this report be put on the Select Board Agenda sometime in August.

Jeff Scott spoke on behalf of the Pathways Committee and gave a brief update.

Leonard Lookner spoke on behalf of a Citizen whose property abuts the Tannery Property. This Citizen would like the chain link fence that was placed on her property by the Town to be removed. The Town will have the Public Works Department remove it.

Don White wants to remind everyone that the kids are out of school and to watch for them in the streets. He also spoke about the work the Downtown Network Board lighting project and that the beginning of the "test run" would begin this evening on Atlantic Ave. He also reported on the Maine Water hosted an event announcing the project around Mirror Lake. Don said that he is firmly committed to Ecomaine and believes that the educational portion is the answer here.

Leonard Lookner wants to have a field trip to Ecomaine. Leonard also reported that he made a trip to the Public Safety Building and was pleased to find out that Chief Farley was the one who planted and cared for a group of beautiful plantings there and wanted to commend the Chief for his care for the community. He also spoke a bout the Tannery Reuse Committee Meeting and said that a consensus of all the work groups was focused on the Farmer's Market and wants action to move this forward.

Marc Ratner gave a report on the latest at the Opera House.

D. Approval of Select Board Minutes of May 24, 2016 and June 6, 2016.

It was the consensus of the Board to table the approval of these minutes until the next meeting.

E. Select Board Reports

Don White reported on the Library Trustees Meeting, Historic Resources Committee, and the Tannery Workgroup Committee Meeting. The Tannery Workgroup Committee will meet again Thursday the 30th at 4:00pm.

F. Town Manager Report

Pat Finnigan reported that license plates will be available for the public in the near future and to remind the public that they can register their vehicles online and not have to make a special trip to the Town office.

Camden has had a call from the Department of Maine Inland Fisheries and Wildlife and were told that Camden is an excellent habitat for bats. The Department of Maine Inland Fisheries and Wildlife have been out on the River Walk putting up bat netting to capture bats, in order to check their health and monitor them. Pat also reported on last week's election and wanted to thank all staff for their help getting things to run so smoothly. She then spoke of the good turn-out for Town Meeting and again thanked all who helped. It was clear from this Town Meeting that more education needs to be done with the Public on Article 15.

*It was the consensus of the Board to move ahead to **H. New Business # 1& 2.***

G. Licenses

1. Request to approve the following Victualers License renewals: A Little Dream, Bagel Café, Birchwood Motel, Blue Harbor House, Camden Cone, Camden Deli, Camden Riverhouse Hotel, Drouthy Bear, Hawthorn Inn, High Tide Inn, and Quarry Hill.

Don White made a motion to approve all of the aforementioned Victualers License renewals and James Heard seconded this. The motion carried 5-0.

2. Request to approve the following Lodging Establishment License renewals: A Little Dream, Beloin's Motel, Birchwood Motel, Blue Harbor House, Camden Riverhouse Hotel, Captain Swift Inn, Hawthorn Inn, and High Tide Inn.

Don White made a motion to approve all of the aforementioned Lodging Establishment License renewals and James Heard seconded this. The motion carried 5-0.

*It was the consensus of the Board to return to the regular Agenda, **H. New Business items # 3-9.***

H. New Business

1. Approval of Assembly Permit for First Congregational Church for Sunday, June 26th, 2016.

Don White made a motion to approve the permit for Assembly for the First Congregational Church for Sunday, June 26th, 2016. Leonard Lookner seconded this and the motion carried 5-0.

2. Establishment of a Route 1 North Advisory Committee.

After much discussion, two motions were passed.

Don White made a motion to accept the Mission Statement written by Leonard Lookner. Leonard Lookner seconded this and the motion passed 5-0.

Leonard Lookner made a motion to establish a Route 1 North Advisory Committee consisting of seven Regular Members (Richard Bernhard, Tony Grassi, Robert Falciani, Jennifer Simon, Tom Laurita, Geoff Scott, and Nancy Caudle-Johnson), two Alternates (Beedy Parker and Jane LeFleur) and two Select Board Co-liaisons (Leonard Lookner and Don White). Don White seconded this motion and it passed 5-0.

*It was the consensus of the Board to return to **G. Licenses**.*

3. Reappointment of the Town Manager pursuant to Article II, Section 5 of the Town Charter.

Don White made a motion to reappoint the Town Manager pursuant to Article II, Section 5 of the Town Charter. Marc Ratner seconded this and the motion carried 5-0.

4. Reappointment of the Road Commissioner pursuant to Title 23 M.R.S. Section 2701.

Don White made a motion to reappoint the Road Commissioner pursuant to Title 23 M.R.S. Section 2701, and James Heard seconded this. The motion passed 5-0.

5. Reappointment of the Harbormaster pursuant to the Harbor & Waterways Ordinance, Article III, Section 3.

Don White made a motion to reappoint the Harbor Master pursuant to the Harbor & Waterways Ordinance, Article III, Section 3. James Heard seconded this and the motion passed 5-0.

6. Confirmation of the Town Manager's appointments of the Treasurer, Tax Collector, and the Town Clerk and Department Heads pursuant to Article III of the Town Charter.

Don White made a motion to confirm the Town Manager's appointments of the Treasurer, Tax Collector, and the Town Clerk and Department Heads pursuant to Article III of the Town Charter. James Heard seconded this and the motion passed 5-0.

7. Elect the Secretary of the Select Board.

Former Secretary, James Heard, nominated new Select Board Member, Marc Ratner, to be the Secretary of the Select Board. Don White seconded this motion and it passed 4-0-1, with Marc Ratner abstaining.

8. Set June 28 and July 12 as Select Board Meeting dates.

Don White made a motion to establish June 28 and July 12 as Select Board Meeting dates. Leonard Lookner seconded this and the motion carried 5-0.

9. Establishment of the Rules of Order to be followed at Select Board Meetings.

Don White made a motion to establish the Rules of Order to be followed at Select Board Meetings and Marc Ratner seconded this. The motion passed 5-0.

I. Select Board Closing Comments

There was some discussion regarding the Snow Bowl Budget and the cost of the compressors. Also mentioned, was the MCSWC Meeting at the Rockport Town Hall on Thursday the 30th at 6:00 pm. Leonard Lookner asked if any other Board Members would like to make a field trip to Ecomaine, after some scheduling Pat Finnigan said she would set that up. Pat Finnigan also thanked Roger Moody for stepping up at the last minute into the role of Moderator at the Town Meeting.

Adjourn

At 8:00 pm, Don White made a motion to adjourn and James Heard seconded this. The motion carried 5-0.

***** Break ******

Workshop

- 1. Meeting and Workshop Schedule**
- 2. Committee Appointments**

Respectfully submitted,

Nora E. McGrath, Recording Secretary



Town of Camden Select Board Meeting June 28, 2016

Minutes

Present: Select Board Chair John French and Select Board Members, Don White, Leonard Lookner, Marc Ratner and Town Manager, Pat Finnigan. James Heard was absent. Citizens were also present.

A. Call to Order

The meeting was called to order at 6:30 pm.

B. Communications, Presentations, and Recognitions

1. Request by Bay Chamber Concerts to use the Village Green for free 'pop-up' concerts on:

- Tuesday, July 12 at 5:00 p.m. Odeon orchestra (1 hour)
- Thursday, August 18 at 1:00 p.m. - Asylum Saxophone Quartet (20 minutes)
- Friday, August 29 at 1:00 p.m. Slavic Soul Party (20 minutes)

Leonard Lookner made a motion to approve the request by Bay Chamber Concerts to use the Village Green for free 'pop-up' concerts on:

*Tuesday, July 12 at 5:00 p.m. Odeon orchestra (1 hour),
Thursday, August 18 at 1:00 p.m. - Asylum Saxophone Quartet (20 minutes) and
Friday, August 29 at 1:00 p.m. Slavic Soul Party (20 minutes)*

Don White seconded the motion and it carried 4-0.

2. Confirmation of Camden Public Library Trustees: Susan Fitzgerald and Pat Jones of Camden.

Don White made a motion to confirm Camden Public Library Trustees, Susan Fitzgerald and Pat Jones of Camden. Leonard Lookner seconded this and the motion passed 4-0.

C. Citizen Comments (for items not on the agenda)

Allison McKellar thanked the Select Board for providing an open environment for discussion, especially around the Ecomaine/Fiberight discussions. She hoped that the Select Board might encourage other Committees and Boards to follow their lead and do the same. Allison also spoke of her disappointment in the cancellation of the scheduled MCSWC Meeting on the 22nd of June and wondered when it was to take place (that Meeting has been rescheduled for Thursday 30 June, 2016 at the Rockport Opera House). She hoped that the Select Board would request that this meeting be recorded for the public. Allison also wanted to let the Select Board know that the Town Meeting Vote regarding the issue, was a vote for PERC and all it represents, rather than against Ecomaine.

Don White noted that he thought all Committee Meetings should be more available by broadcast to the public.

Don reported on Music By the Sea put on by the Camden Rotary, July 04, 2016 2:00 PM – 9:00 PM, in the Library Amphitheatre and Harbor Park, all free concerts before the fireworks.

Leonard Lookner Wanted to remind all that the Camden Sign Ordinance requires political signs to be up no more than 90 days before an election and he has seen signs out already, which is not in compliance with Camden's Ordinance.

Marc Ratner said that he believes there needs to be more information available to citizens on the MCSW topic and he asked Allison McKellar to make a time-line chart to bring people up to speed, which he shared with the Select Board in hard copy.

D. Approval of Select Board Minutes

Don White made a motion to approve the Select Board Minutes as written and Mark Ratner seconded this. The motion carried 4-0.

E. Select Board Member Reports

Don White reported on the Pathways Committee.

Marc Ratner reported on CEDAC.

F. Town Manager Report

Pat Finnigan reported that Rockport Opera House does live stream meetings, and that there is a proposal to have a joint workshop on July 26th with them.

G. Licenses

There were no licenses to approve.

H. New Business

1. Approval of Inter-local Agreement with the Town of Rockport, appointing Camden Police Chief, Randy Gagne, as the interim Police Chief of Rockport (Joint Police Chief).

Don White made a motion to approve the Inter-local Agreement with the Town of Rockport, appointing Camden Police Chief, Randy Gagne, as the interim Police Chief of Rockport (Joint Police Chief). Marc Ratner seconded this motion and the motion passed 4-0.

2. Approval of the Mutual Aid Agreement for Police Services between Camden and Rockport.

Leonard Lookner made a motion to approve the Mutual Aid Agreement for Police Services between Camden and Rockport. Marc Ratner seconded this and the motion carried 4-0.

3. Approval of the proposal by Tyler Smith to install pedestrian lighting along the boardwalk at the Public Landing.

Don White made a motion to approve the proposal by Tyler Smith to install pedestrian lighting along the boardwalk at the Public Landing. John French seconded this and the motion passed 4-0.

4. Approval of a proposal by Tyler Smith to locate a dumpster on Town property, adjacent to the pump station on the public landing.

Don White made a motion to approve the proposal by Tyler Smith to locate a dumpster on Town Property, adjacent to the pump station on the public landing. Leonard Lookner seconded this and the motion carried 4-0.

I. Committee Appointments

1. Appointment of Leonard Lookner to the Mid-Coast Solid Waste Board.

Don White made a motion to approve the appointment of Leonard Lookner to the Mid-Coast Solid Waste Board. Marc Ratner seconded this and the motion passed 3-0-1, with Leonard Lookner abstaining.

2. Appointment of Parker S. Laite Jr. to the Cemetery Committee.

Don White made a motion to approve the appointment of Parker S. Laite Jr. to the Cemetery Committee. Leonard Lookner seconded the motion and it carried 4-0.

3. Appointment of Rick Rector to the Personnel Board.

Don White made a motion to approve the appointment of Rick Rector to the Personnel Board and Marc Ratner seconded this. The motion passed 4-0.

Adjourn

At 7:45 pm Don White made a motion to adjourn and Marc Ratner seconded this and the motion carried 4-0.

Respectfully submitted,

Nora E. McGrath, Recording Secretary

20.00

FOR TOWN OFFICE USE

\$20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

**TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM**

Applicant's Name: _____
 (Please list all applicants, if more than one) _____

Date(s) of Birth of all applicants: _____

Business Name: _____

Business Location: _____

Business Mailing Address: _____

Telephone Number: _____

Describe briefly the food and drink services offered: _____

1) On premise-meals served? Yes No _____ Seating capacity? 22

2) Take-out service? Yes _____ No Fast food? Yes _____ No
 Sit Down? Yes _____ No _____

3) Number of parking spaces provided:
 a) On-site 17 c) Leased off-site _____
 b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
 Yes _____ No If yes, please explain: _____

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No

6) Date of expiration of current State of Maine Human Services Eating License: 12/08/16
 (Please attach a copy to this application, this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
 Yes No _____

8) Has adequate provision been made for the storage and disposal of waste and garbage?
 Yes No _____

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2263

EATING AND LODGING 11 Rooms 22 Seats (in)

BLACKBERRY INN
82 ELM ST
CAMDEN ME 04843-1907

EXPIRES: 12/08/2016

FEE: \$275.00

ATTN JAMES OSTROWSKI
OSTROWSKI INC
BLACKBERRY INN
82 ELM ST
CAMDEN ME 04843-1907



Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

7/7/16

 Date



 Signature of Applicant

07/07/16

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): _____

20.00

FOR TOWN OFFICE USE

Fee Schedule: (1 Bedroom = \$ 10.00; 2 or more bedrooms = \$ 10.00 plus \$1.00 for each bedroom in excess of one bedroom)

Amount of Fee Paid: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
LODGING ESTABLISHMENT APPLICATION FORM

Applicant's Name: Ostrowski, Inc.

(Please list all Applicant's if more than one) JAMES A OSTROWSKI / Cynthia Ostrowski

Date(s) of Birth of all applicants: 9/20/45 2/03/47

Business Name: Blackberry Inn

Business Location: 82 Elm St. Camden, Me. 04843

Business Mailing Address: SAME

Telephone Number: 207-236-6060

1) Total number of bedrooms located within structures on your property: 11 ^{Guest Rooms 1 Owners Room} (Including Owners & Staff)

2) Total number of bedrooms in #1 above which conform to one of these approved Zoning categories (enter quantity for rent.)

- a) Homestay Max 2
- b) Rooming House
- c) Inn
- d) Hotel or Motel

3) Has the number of rooms in your lodging establishment changed since the Town's last lodging license approval?
Yes No If yes, please explain _____

4) Has the operation of your lodging establishment changed since the Town's last lodging license approval? (i.e. increase or decrease in number of rooms; year-round to seasonal; seasonal to year-round, etc.) Yes No

If yes, please explain: _____

5) Describe briefly any food and drink services offered: breakfast, afternoon tea and occasional meals for guests

- Number of parking spaces provided:
- a) On-site 17
 - b) Owned off-site
 - c) Leased off-site
 - d) N/A; Lawful nonconforming ("grandparented")

7) Date of expiration of current State of Maine Human Services Eating and Lodging License: 12/08/16
(Please attach a copy to this application, this certificate is issued from the State not the town)

- 8) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 9) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 10) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 11) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 12) Are you an illegal alien? Yes _____ No
- 13) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 14) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

b) Verified quantity of Rooms.: a) Homestay _____ b) Rooming House _____ c) Inn _____
 d) Hotel or Motel _____

By _____ Date: _____



 Signature of Camden Fire Department Inspector

7/7/16

 Date



 Signature of Applicant

July 7, 2016

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #8 - #14 pertain to Lodging Establishment Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

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State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2263

EATING AND LODGING 11 Rooms 22 Seats (in)

BLACKBERRY INN
82 ELM ST
CAMDEN ME 04843-1907

EXPIRES: 12/08/2016

FEE: \$275.00

ATTN JAMES OSTROWSKI
OSTROWSKI INC
BLACKBERRY INN
82 ELM ST
CAMDEN ME 04843-1907



Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

FOR CODE ENFORCEMENT / FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 3) Number of bedrooms' licensed by DHHS _____, Permitted by Camden _____,
- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Date of Code Officer's Inspection: _____

FOR TOWN OFFICE USE

20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: 7/31

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Christopher A. Cousins

Applicant's Name:
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 8/30/63

Business Name: Quarterdeck, Inc d/b/a Cuzzy's

Business Location: 21 Bay View Street

Business Mailing Address: PO Box 813
Camden, ME 04843

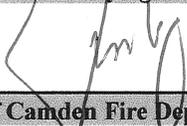
Telephone Number: (207) 236 - 3272

Describe briefly the food and drink services offered: Full service restaurant and bar serving lunch and dinner.

- 1) On premise-meals served? Yes No _____ Seating capacity? 99
- 2) Take-out service? Yes No _____ Fast food? Yes _____ No
Sit Down? Yes No _____
- 3) Number of parking spaces provided:
a) On-site _____ c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 06/22/16
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No _____
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

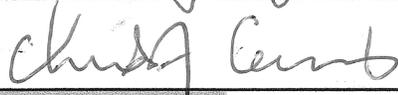
The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

23 MAY 2016

 Date



 Signature of Applicant

5/23/16

 Date

Please return the completed application to the Town Manager's Office on or before: June 2nd along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) Bill O'Donnell
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 5.23.16

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2257

EATING PLACE >75 SEATS 99 Seats (in)

EXPIRES: 06/22/2016

CUZZYS
21 BAYVIEW ST
CAMDEN ME 04843-2201

FEE: \$230.00

QUARTERDECK INC
CUZZYS
PO BOX 813
CAMDEN ME 04843-0813



Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

20.00

FOR TOWN OFFICE USE

\$20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name:
(Please list all
applicants, if more than one)

Ostromski Inc
James Ostromski / Cynthia Ostromski

Date(s) of Birth of all applicants:

09/20/45 02/03/47

Business Name:

The Elms Bed and Breakfast

Business Location:

84 Elm St Camden, ME 04843

Business Mailing Address:

Telephone Number:

207-236-6060

Describe briefly the food and drink services offered:

Breakfast, Afternoon Tea and Snacks
and occasional dinner for guests
Meals

- 1) On premise-meals served? Yes No Seating capacity? 14
- 2) Take-out service? Yes No Fast food? Yes No
Sit Down? Yes No
- 3) Number of parking spaces provided:
a) On-site 12 c) Leased off-site —
b) Owned off-site — d) NA; Lawful nonconforming use — ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes No
- 6) Date of expiration of current State of Maine Human Services Eating License: 05/07/17
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

Matthew North
Signature of Camden Fire Department Inspector

7/7/16
Date

[Signature]
Signature of Applicant

07/07/16
Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 5102

BED AND BREAKFAST 6 ROOMS OR MORE 7 Rooms14 Seats (in)

THE ELMS BED & BREAKFAST
84 ELM ST
CAMDEN ME 04843

EXPIRES: 05/07/2017

FEE: \$150.00

OSTROWSKI INC
THE ELMS BED & BREAKFAST
84 ELM ST
CAMDEN ME 04843-1907



Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): _____

16.00

FOR TOWN OFFICE USE

Fee Schedule: (1 Bedroom = \$ 10.00; 2 or more bedrooms = \$ 10.00 plus \$1.00 for each bedroom in excess of one bedroom)

Amount of Fee Paid: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
LODGING ESTABLISHMENT APPLICATION FORM

Applicant's Name: James Ostrowski (Ostrowski, Inc)
(Please list all
Applicant's if more than one) James Ostrowski / Cynthia Ostrowski

Date(s) of Birth of all applicants: 9/20/45 02/03/47

Business Name: The 5.1ms Bed and Breakfast

Business Location: 84 Elm St Camden, ME 04813

Business Mailing Address: SAME

Telephone Number: 207-236-6060

1) Total number of bedrooms located within structures on your property: 7 Questrooms 1 owners Br.
(Including Owners & Staff)

2) Total number of bedrooms in #1 above which conform to one of these approved Zoning categories (enter quantity for rent.)

a) Homestay _____ Max 2 b) Rooming House _____ c) Inn d) Hotel or Motel _____

3) Has the number of rooms in your lodging establishment changed since the Town's last lodging license approval?
Yes _____ No If yes, please explain _____

4) Has the operation of your lodging establishment changed since the Town's last lodging license approval? (i.e. increase or decrease in number of rooms; year-round to seasonal; seasonal to year-round, etc.) Yes _____ No

If yes, please explain: _____

5) Describe briefly any food and drink services offered: breakfast, PM tea and
occasional meals for guests

Number of parking spaces provided:
a) On-site 12 c) Leased off-site _____
b) Owned off-site _____ d) N/A; Lawful nonconforming _____ ("grandparented")

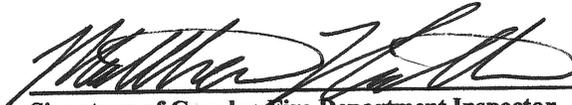
7) Date of expiration of current State of Maine Human Services Eating and Lodging License: 05/07/17
(Please attach a copy to this application, this certificate is issued from the State not the town)

- 8) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 9) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 10) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 11) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 12) Are you an illegal alien? Yes _____ No
- 13) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 14) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

b) Verified quantity of Rooms.: a) Homestay _____ b) Rooming House _____ c) Inn _____
 d) Hotel or Motel _____

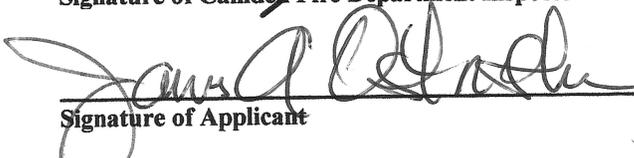
By _____ Date: _____



 Signature of Camden Fire Department Inspector

7/7/16

 Date



 Signature of Applicant

07/07/16

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #8 - #14 pertain to Lodging Establishment Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201_____.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 5102

BED AND BREAKFAST 6 ROOMS OR MORE 7 Rooms14 Seats (in)

THE ELMS BED & BREAKFAST
84 ELM ST
CAMDEN ME 04843

EXPIRES: 05/07/2017

FEE: \$150.00

OSTROWSKI INC
THE ELMS BED & BREAKFAST
84 ELM ST
CAMDEN ME 04843-1907



Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

FOR CODE ENFORCEMENT / FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 3) Number of bedrooms' licensed by DHHS _____, Permitted by Camden _____,
- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Date of Code Officer's Inspection: _____

FOR TOWN OFFICE USE
\$20 Fee Paid on: _____ New Application: _____ Renewal Application: Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

**TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM**

Applicant's Name: Matt Sutton
(Please list all applicants, if more than one) Karen Sutton

Date(s) of Birth of all applicants: 1/22/1965
5/24/1968

Business Name: Uncle Willy's Candy Shoppe

Business Location: 57 Bay View Street

Business Mailing Address: 57 Bay View Street
Camden, ME 04843

Telephone Number: 307-230-2470

Describe briefly the food and drink services offered: Candy, Brittles, Caramels & Chocolate

1) On premise-meals served? Yes _____ No Seating capacity? 0

2) Take-out service? Yes _____ No Fast food? Yes _____ No
Sit Down? Yes _____ No

3) Number of parking spaces provided:
a) On-site _____ c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No

6) Date of expiration of current State of Maine Human Services Eating License: 7/2/2016
(Please attach a copy to this application, this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No _____

8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes B ✓
 No _____
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No ✓
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No ✓
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No ✓
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No ✓
- 14) Are you an illegal alien? Yes _____ No ✓
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No ✓
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No ✓

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

[Signature]
 Signature of Camden Fire Department Inspector

14 June 2016
 Date

[Signature]
 Signature of Applicant

7/8/2016
 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): _____



State of Maine

SERIAL NUMBER

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

95507

2-30185

June 2, 2015

July 2, 2016

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that

Uncle Willy's Candy Shoppe LLC
Uncle Willy's Candy Shoppe LLC
60 Maine ST

CANDY SHOPPE

Houlton, ME 04730-

Location: 57 Bay View ST, Camden

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type	Authorizations	Fee
Retail Food Establishment	0 to 10 Bulk Sales (candy, fruit, nuts, popcorn) Dairy Products Fruit Juices Prepackaged Food Produce (fresh)	20.00
TOTAL:		20.00



Department of Agriculture

Division of Quality Assurance

EVERY LICENSE SHALL BE DISPLAYED ON THE
LICENSED PREMISES IN A LOCATION
EASILY SEEN BY THE GENERAL PUBLIC.

Commissioner

Director

Application sent to
State of Maine 6/28/16
via email, new
Certificate not printed
yet. Lady @ office
stated she could
answer questions over
phone.

FOR TOWN OFFICE USE

\$20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: Sondra Hamilton
(Please list all applicants, if more than one) James Hamilton

Date(s) of Birth of all applicants: 5/14/75
1/12/69

Business Name: Zoot Coffee

Business Location: 31 Elm Street, Camden

Business Mailing Address: 31 Elm street
Camden, ME 04843

Telephone Number: 236-9858

Describe briefly the food and drink services offered: coffee beverages & tea, juices & smoothies, healthy baked goods and light fare

1) On premise-meals served? Yes No _____ Seating capacity? 33

2) Take-out service? Yes No _____ Fast food? Yes _____ No
Sit Down? Yes No _____

3) Number of parking spaces provided:
a) On-site _____ c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No

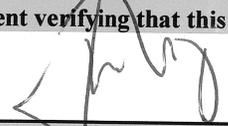
6) Date of expiration of current State of Maine Human Services Eating License: _____
(Please attach a copy to this application, this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes _____ No _____

8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes _____ No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes _____
 No (n/a)
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

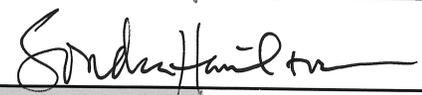
The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

06 JULY 2016

 Date



 Signature of Applicant

7/6/16

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201_____.

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): _____

\$20 Fee Paid on: _____ New Application: _____ **FOR TOWN OFFICE USE** Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

**TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM**

Applicant's Name: Meg Sideris
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 5/23/48

Business Name: dba: High Mountain Hall (High Mountain LLC)

Business Location: 5 Mountain St.

Business Mailing Address: PO Box 1366
Camden, ME

Telephone Number: 207-236-0003

Describe briefly the food and drink services offered: catered food, food-to-go

- 1) On premise-meals served? Yes No Seating capacity? 120
- 2) Take-out service? Yes No Sit Down? Yes No Fast food? Yes No
- 3) Number of parking spaces provided:
a) On-site 44 c) Leased off-site _____
b) Owned off-site _____ d) NA; Lawful nonconforming use _____ ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 7/17/16
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

7-12-16

 Date



 Signature of Applicant

7/12/16

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.



FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone _____ 2) Tax Map _____ Lot _____ 3) Lot Size _____
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) _____
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): _____

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 23383

EATING AND CATERING 120 Seats (in)

HIGH MOUNTAIN
5 MOUNTAIN ST
CAMDEN ME 04843

EXPIRES: 07/17/2016

FEE: \$275.00



ATTN ANNA SIDERIS
HIGH MOUNTAIN LLC
HIGH MOUNTAIN
PO BOX 1366
CAMDEN ME 04843-1366

Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

July 1, 2016

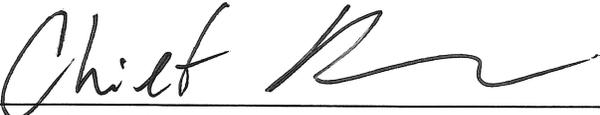
To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: John McCluskey, d/b/a Camden House of Pizza at 12 Mechanic Street has submitted an application for a Class III & Class IV Liquor License to serve Malt and Vinous beverages. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since June 2015 regarding this establishment? _____ Yes .
 X No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

 7/5/16
Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER: _____ **CLASS:** _____

DEPOSIT DATE _____

AMT. DEPOSITED: _____ **BY:** _____

CK/MO/CASH: _____

PRESENT LICENSE EXPIRES N/A

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

RESTAURANT (Class I,II,III,IV)

RESTAURANT/LOUNGE (Class XI)

HOTEL-OPTINONAL FOOD (Class I-A)

HOTEL (Class I,II,III,IV)

CLASS A LOUNGE (Class X)

CLUB-ON PREMISE CATERING (Class I)

CLUB (Class V)

GOLF CLUB (Class I,II,III,IV)

TAVERN (Class IV)

OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) —(Sole Proprietor, Corporation, Limited Liability Co., etc.) John F McCluskey DOB: 12-30-1959	2. Business Name (D/B/A) JFMc Pizza Inc DBA Camden House of Pizza
DOB:	
DOB:	Location (Street Address) 12 Mechanic St
Address 10 Morey Hill Rd	City/Town Camden State ME Zip Code 04843
	Mailing Address Same
City/Town Hope State ME Zip Code 04847	City/Town State Zip Code
Telephone Number 207-542-3757 Fax Number	Business Telephone Number 207-230-2464 Fax Number
Federal I.D. # 81-2157051	Seller Certificate # 1178694

EMAIL ADDRESS: jmclluskey1230@yahoo.com

3. If premises is a hotel, indicate number of rooms available for transient guests: NA

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

5. Is applicant a corporation, limited liability company or limited partnership? YES X NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: 5-5-2016

Requested inspection date: 6-30-2016 Business hours: 11AM - 10PM

9. Business records are located at: 10 Morey Hill Rd Hope, ME

10. Is/are applicant(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
John McCluskey	12-30-1959	Winthrop, MA
Mary McCluskey MARY HYNES McCLUSKEY	10-19-1961	Brighton, MA

Residence address on all of the above for previous 5 years (Limit answer to city & state)
10 Morey Hill rd Hope, ME 04847

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly in your license, if issued?

Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: David Turner Beech Hill Rd, Rockport, ME

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Fast Food Pizza Restaurant with 20 seats

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 2 MILE Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

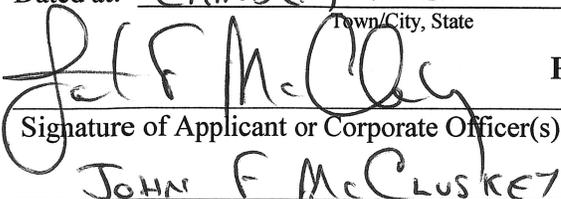
If YES, give details: TD Bank loan

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: CAMDEN, ME on JUNE 25, 2016, 20 16
Town/City, State Date

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)

Print Name

Signature of Applicant or Corporate Officer(s)

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

- Class I** Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
- Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.
- Class II** Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
- Class III** Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
- Class IV** Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
- Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.
- Class X** Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.



Filer Contact Cover Letter

To: Department of the Secretary of State
Division of Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101

Tel. (207) 624-7752

Name of Entity (s):

JFMc Inc DBA Camden House of Pizza

List type of filing(s) enclosed (i.e. Articles of Incorporation, Articles of Merger, Articles of Amendment, Certificate of Correction, etc.) Attach additional pages as needed.

Special handling request(s): (check all that apply)

- Hold for pick up
 Expedited filing - 24 hour service (\$50 additional filing fee per entity, per service)
 Expedited filing - Immediate service (\$100 additional filing fee per entity, per service)

Total filing fee(s) enclosed: \$ _____

Contact Information – questions regarding the above filing(s), please call or email: (failure to provide a contact name and telephone number or email address will result in the return of the erroneous filing (s) by the Secretary of State's office)

John McCluskey
(Name of contact person)

207-542-3757
(Daytime telephone number)

jmccluskey1230@yahoo.com
(Email address)

The enclosed filing(s) and fee(s) are submitted for filing. Please return the attested copy to the following address:

John McCluskey
(Name of attested recipient)

JFMc Pizza Inc
(Firm or Company)

12 Mechanic St
(Mailing Address)

Camden, ME 04843
(City, State & Zip)



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:
License #: _____
Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:
JFMc PIZZA INC
2. Other business name for your entity (DBA), if any:
CAMDEN HOUSE OF PIZZA
3. Date of filing with the Secretary of State: 6-24-2016
4. State in which you are formed: MAINE
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
JOHN McCUSKER	10 MORGAN HILL RD HOUMA 04847	12-30-59	100

7. Is any principal person involved with the entity a law enforcement official?
Yes No
8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

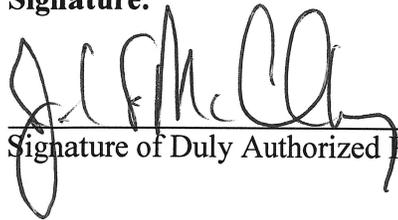
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

6-27-16

Date

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the
ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Main Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existi on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licer es, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, t applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before t date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the da of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise cense, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of t application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applic tions pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renew The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renew with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision a provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liqu control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicini of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by perso patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses resi ing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the censed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of se tion 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the b reau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requiremer and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section m appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of t appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

April 19, 2016

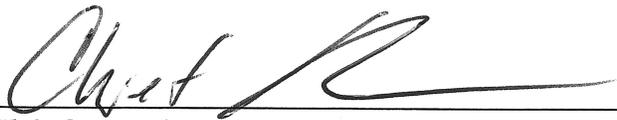
To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Quarry Hill at 30 Community Drive has submitted an application for renewal Class III Vinous and Class IV Malt Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since May 2015 regarding this establishment? _____ Yes
 No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

4/21/16

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER: _____ **CLASS:** _____

DEPOSIT DATE

AMT. DEPOSITED: _____ **BY:** _____

CK/MO/CASH: _____

PRESENT LICENSE EXPIRES 7-29-16

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

RESTAURANT (Class I,II,III,IV)

HOTEL-OPTINONAL FOOD (Class I-A)

CLASS A LOUNGE (Class X)

CLUB (Class V)

TAVERN (Class IV)

RESTAURANT/LOUNGE (Class XI)

HOTEL (Class I,II,III,IV)

CLUB-ON PREMISE CATERING (Class I)

GOLF CLUB (Class I,II,III,IV)

OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Quarry Hill</u> DOB: _____			2. Business Name (D/B/A)		
DOB: _____					
DOB: _____			Location (Street Address) <u>30 Community Dr.</u>		
Address			City/Town <u>Camden</u> State <u>ME</u> Zip Code <u>04843</u>		
			Mailing Address		
City/Town	State	Zip Code	City/Town	State	Zip Code
Telephone Number	Fax Number		Business Telephone Number	Fax Number	
			<u>207-921-6100</u>	<u>207-921-6110</u>	
Federal I.D. #			Seller Certificate #		

EMAIL ADDRESS: _____

- If premises is a hotel, indicate number of rooms available for transient guests: N/A
 - State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 10,000 LIQUOR \$ 4,000
 - Is applicant a corporation, limited liability company or limited partnership? YES NO
- complete Supplementary Questionnaire ,If YES
- Do you permit dancing or entertainment on the licensed premises? YES NO
 - If manager is to be employed, give name: John Roy, Executive Chef
 - If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 30 Community Drive, Camden, ME 04843

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<u>John Roy</u>	<u>10-11-64</u>	<u>Waterville, ME</u>

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Newcastle, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly in your license, if issued?

Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Quarry Hill is a retirement community with a formal dining room for some residents + guests.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 Mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: Loan - Maine Health + Higher Education Finance Authority

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on April 4, 20 16

Town/City, State

Date

Please sign in blue ink

Mary Sargent
Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Mary Sargent
Print Name

Print Name

STATE OF MAINE

Dated at: Camden, Maine Knox ss
City/Town (County)

On: _____ Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City Town _____ Plantation _____ Unincorporated Place of: Camden, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Ma Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRERS IN 60 DAYS
NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd)]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to license control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:
Quarry Hill
- Other business name for your entity (DBA), if any:

- Date of filing with the Secretary of State: 7-1-1927 (incorporation date)
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: N/A
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %

- Is any principal person involved with the entity a law enforcement official?
Yes No
- If Yes to Question 7, please provide the name and law enforcement agency:
Name: _____ Agency: _____
- Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Mary Sargent
Signature of Duly Authorized Person

_____ Date

Mary Sargent
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

May 24, 2016

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Terrence & Annette Hazzard, d/b/a Blue Harbor House Inn has submitted an application for a Class V Liquor License to serve Malt, Spirituous, and Vinous beverages. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since May 2015 regarding this establishment? _____ Yes .

 X No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

 5/24/16
Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES Aug 17, 2016

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|-----------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTINONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input checked="" type="checkbox"/> CLUB (Class V) | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) —(Sole Proprietor, Corporation, Limited Liability Co., etc.)		2. Business Name (D/B/A)	
Terence Hazzard DOB: 01/13/1958		Blue Harbor House Inn	
Annette Hazzard DOB: 06/01/1963			
DOB:		Location (Street Address) 67 Elm St	
Address 67 Elm Street		City/Town Camden	State ME Zip Code 04843
		Mailing Address Same	
City/Town Camden	State ME Zip Code 04843	City/Town	State Zip Code
Telephone Number 207 236 3196	Fax Number	Business Telephone Number 207 236 3196	Fax Number
Federal I.D. #		Seller Certificate #	

EMAIL ADDRESS: wfe@blueharborhouse.com

3. If premises is a hotel, indicate number of rooms available for transient guests: 11
4. State amount of gross income from period of last license: ROOMS \$ 112,000 FOOD \$ 3,000 LIQUOR \$ 3,000
5. Is applicant a corporation, limited liability company or limited partnership? YES NO S. CORP ?
- complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: _____

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Terence Hazzard. York England UK	01/13/1958	York, England
Annette Hazzard	06/01/1983	Edinburgh, Scotland

Residence address on all of the above for previous 5 years (Limit answer to city & state)

67 Elm Street Camden, Me 04843

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly in your license, if issued?

Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Blue Harbor House Inn

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? School.

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: Northeast Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: _____ on _____, 20____
Town/City, State Date

[Signature]
Signature of Applicant or Corporate Officer(s)

TERRY HAZZARD
Print Name

Please sign in blue ink

[Signature]
Signature of Applicant or Corporate Officer(s)

Annette Hazzard
Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE.....\$ 495.....\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.



STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time the applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by person patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirement and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name: Blue Harbor House Inc
2. Other business name for your entity (DBA), if any: BH
3. Date of filing with the Secretary of State: June 2004
4. State in which you are formed: Maine
5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Terence Hazard	67 Elm St, Camden	01/13/58	50
Anette Hazard	67 Elm St Camden, ME	06/01/63	50 %

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person

Date

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

Janice,

Additional information for Cuzzy's license renewal. There were no nuisance complaints filed so far in 2016. There were a total of 5 nuisance complaints filed from July - December 2015. There were no violations of the Special Amusement Permit. The nuisance complaints were filed as follows:

3 October 2015

1 November 2015

1 December 2015

I have no issues with the renewals of Cuzzy's licenses. Sorry for the oversight on the 2015 complaints. Would you please forward this information to the Select Board members.

Than you!

Chief Randy Gagne

Camden Police Department

May 24, 2016

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Quarterdeck, Inc, d/b/a Cuzzy's has submitted an application for a Class XI Restaurant/Lounge Liquor License to serve Malt, Spirituous, and Vinous beverages. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since May 2015 regarding this establishment? _____ Yes
 No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

 5/24/16
Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES 08/06/2016

INDICATE TYPE OF PRIVILEGE: (X) MALT (X) SPIRITUOUS (X) VINOUS

INDICATE TYPE OF LICENSE:

☐ RESTAURANT (Class I,II,III,IV)

☐ HOTEL-OPTINONAL FOOD (Class I-A)

☐ CLASS A LOUNGE (Class X)

☐ CLUB (Class V)

☐ TAVERN (Class IV)

RESTAURANT/LOUNGE (Class XI)

☐ HOTEL (Class I,II,III,IV)

☐ CLUB-ON PREMISE CATERING (Class I)

☐ GOLF CLUB (Class I,II,III,IV)

☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	2. Business Name (D/B/A)
DOB:	Cuzzy's
Quarterdeck, Inc	DOB:
DOB:	Location (Street Address) 21 Bay View Street
Address	City/Town Camden State ME Zip Code 04843
21 Bay View Street	Mailing Address PO Box 813
City/Town Camden State ME Zip Code 04843	City/Town Camden State ME Zip Code 04843
Telephone Number 236 - 3272 Fax Number 236 - 4342	Business Telephone Number 236-3272 Fax Number 236-4342
Federal I.D. # 02-0808727	Seller Certificate # 1097775

3. If premises is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$N/A FOOD \$277K LIQUOR \$185K

5. Is applicant a corporation, limited liability company or limited partnership? YES (X) NO ()

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES (X) NO ()

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 21 Bay View Street, Camden, ME & 55 Pine Grove Lane, Appleton, ME

10. Is/are applicants(s) citizens of the United States? YES (X) NO ()

11. Is/are applicant(s) residents of the State of Maine? YES (X) NO ()

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Christopher Alan Cousins	08/30/1963	Batesville, AR

Residence address on all of the above for previous 5 years (Limit answer to city & state)
Camden, Maine

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES (X) NO ()

Name: Christopher A. Cousins Date of Conviction: 02/08/1999

Offense: O.U.I. Location: Rockland, ME

Disposition: All requirements fulfilled

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes () No (X) If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES (X) NO ()

16. Does/do applicant(s) own the premises? Yes () No (X) If No give name and address of owner: H. Keith May
323 Bay View Street, Camden, ME

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Two story stand alone building with an outside back deck area. 1st floor: Kitchen, Dining Room, & Bar 2nd floor: Lounge area w/bar, outside deck, restrooms, & office.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES(X) NO () Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 200 yds Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES () NO (X)

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on May 18, 2016

Town/City, State

Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Christopher A. Cousins

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 164 State House Station, Augusta ME 04333-0164. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

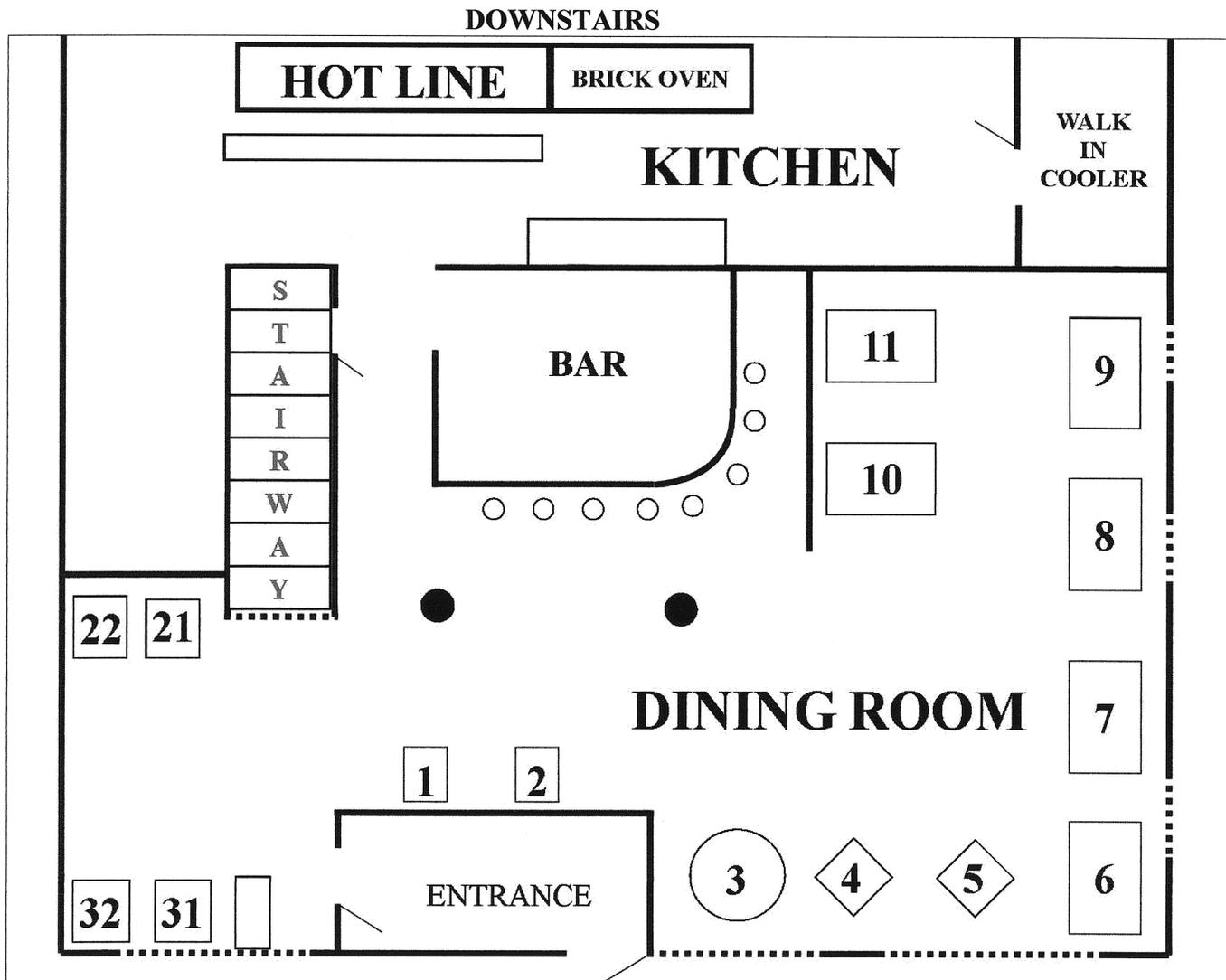


Bureau of Alcoholic Beverages
Division of Liquor Licensing & Enforcement
164 State House Station
Augusta, ME 04330-0164
Tel: (207) 624-7220 Fax: (207) 387-3424

SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



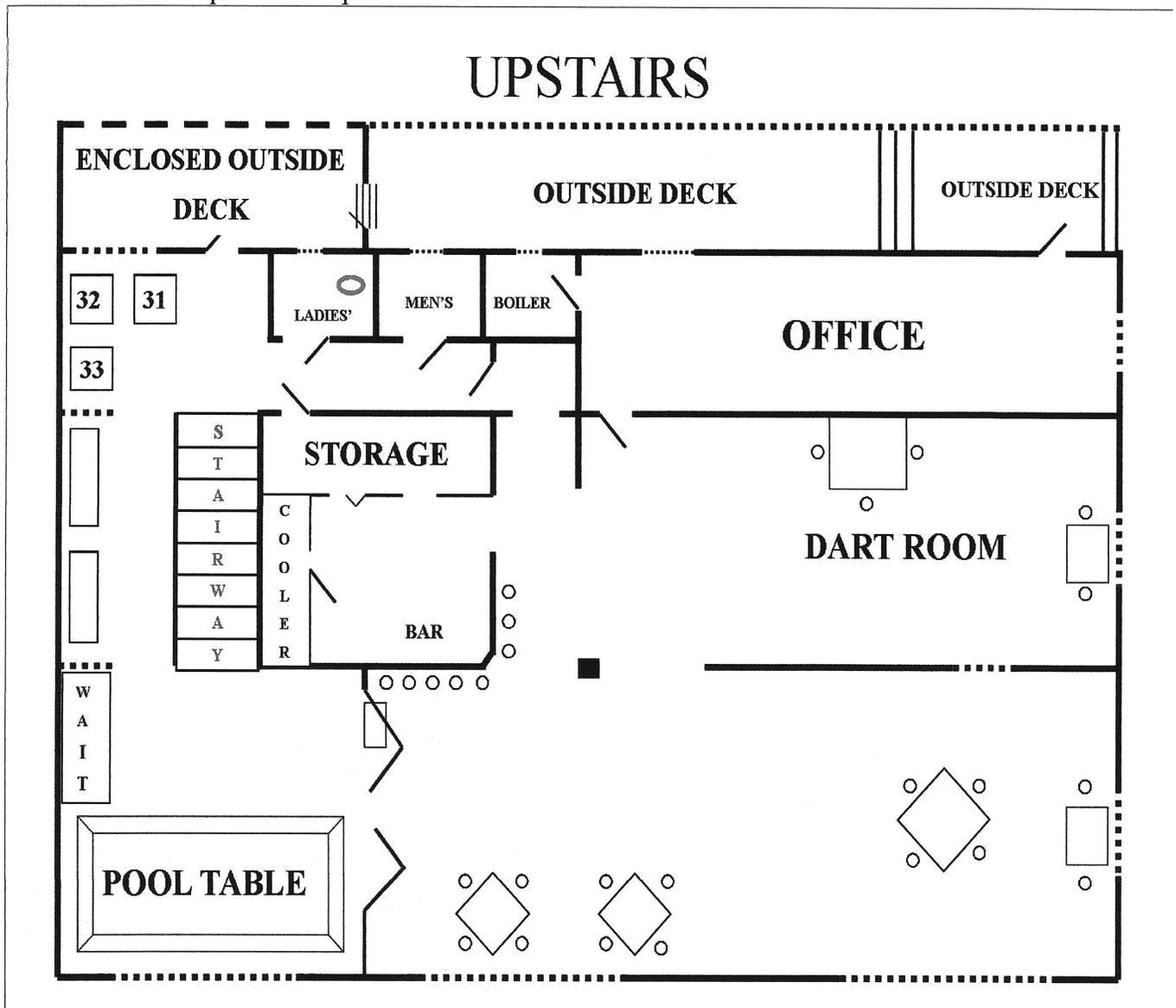


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State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For Office Use Only:
License #: _____
Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:
Quarterdeck, Inc
- Other business name for your entity (DBA), if any:
Cuzzy's
- Date of filing with the Secretary of State: 05/15/2007
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Christopher A. Cousins	Camden, ME	08/30/1963	100

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: Christopher A. Cousins

Date of Conviction: 02/08/1999

Offense: O.U.I.

Location of Conviction: Rockland, ME

Disposition: All requirements fulfilled

Signature:



Signature of Duly Authorized Person

05/18/2016

Date

Christopher A. Cousins

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov

June 20, 2016

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Theodore & Lisa Weiss, d/b/a Hawthorn Inn has submitted an application for a Class V Liquor License to serve Malt, Spirituous, and Vinous beverages. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since June 2015 regarding this establishment? _____ Yes .
 No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

Date

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 7/24/2016

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

RESTAURANT (Class I,II,III,IV)

HOTEL-OPTINONAL FOOD (Class I-A)

CLASS A LOUNGE (Class X)

CLUB (Class V)

TAVERN (Class IV)

RESTAURANT/LOUNGE (Class XI)

HOTEL (Class I,II,III,IV)

CLUB-ON PREMISE CATERING (Class I)

GOLF CLUB (Class I,II,III,IV)

OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) Weiss Hospitality Inc	DOB:	2. Business Name (D/B/A) Hawthorn Inn
Lisa M. Weiss, President	DOB: 07/01/1964	9 High Street
Theodore F. Weiss, Treasurer	DOB: 10/16/1949	Location (Street Address) Camden
Address 9 High Street		ME 04843
Camden	ME 04843-1610	City/Town State Zip Code 9 High Street
City/Town (267) 393-5607	State Zip Code	Mailing Address Camden ME 04843
Telephone Number	Fax Number	City/Town State Zip Code (207) 236-8842
Federal I.D. # 46-5499967		Business Telephone Number Fax Number Seller Certificate #

3. If premises is a hotel, indicate number of rooms available for transient guests: 10 (bed & breakfast)

4. State amount of gross income from period of last license: ROOMS \$278,389 FOOD included LIQUOR \$1,200 per year.

5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: **managed by owners above.**

8. If business is NEW or under new ownership, indicate starting date:

Requested inspection date: _____ Business hours: _____

9. Business records are located at: **9 High Street, Camden, ME 04843**

10. Is/are applicants(s) citizens of the United States? YES X NO

11. Is/are applicant(s) residents of the State of Maine? YES X NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Theodore F. Weiss	10/16/1949	Greenville, PA
Lisa M. Weiss (Lamanna)	07/01/1964	Hazleton, PA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Both: Camden, ME and previously Langhorne, PA		

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO X

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes No X If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES X NO

16. Does/do applicant(s) own the premises? Yes X No If No give name and address of owner:

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) **The premises is a 10 room bed and breakfast on 1.2 acres consisting of a main house (6 rental rooms plus owners' quarters) and one carriage house (4 rental rooms).**

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES X NO

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? **0.25 miles.** Which of the above is nearest? **Church**

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES X NO

If YES, give details: **\$700,000 business loan from Camden National Bank.**

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, ME on June 7, 2016
Town/City, State Date

Lisa M. Weiss
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Theodore F. Weiss
Signature of Applicant or Corporate Officer(s)

Lisa M. Weiss, President
Print Name

Theodore F. Weiss, Treasurer
Print Name

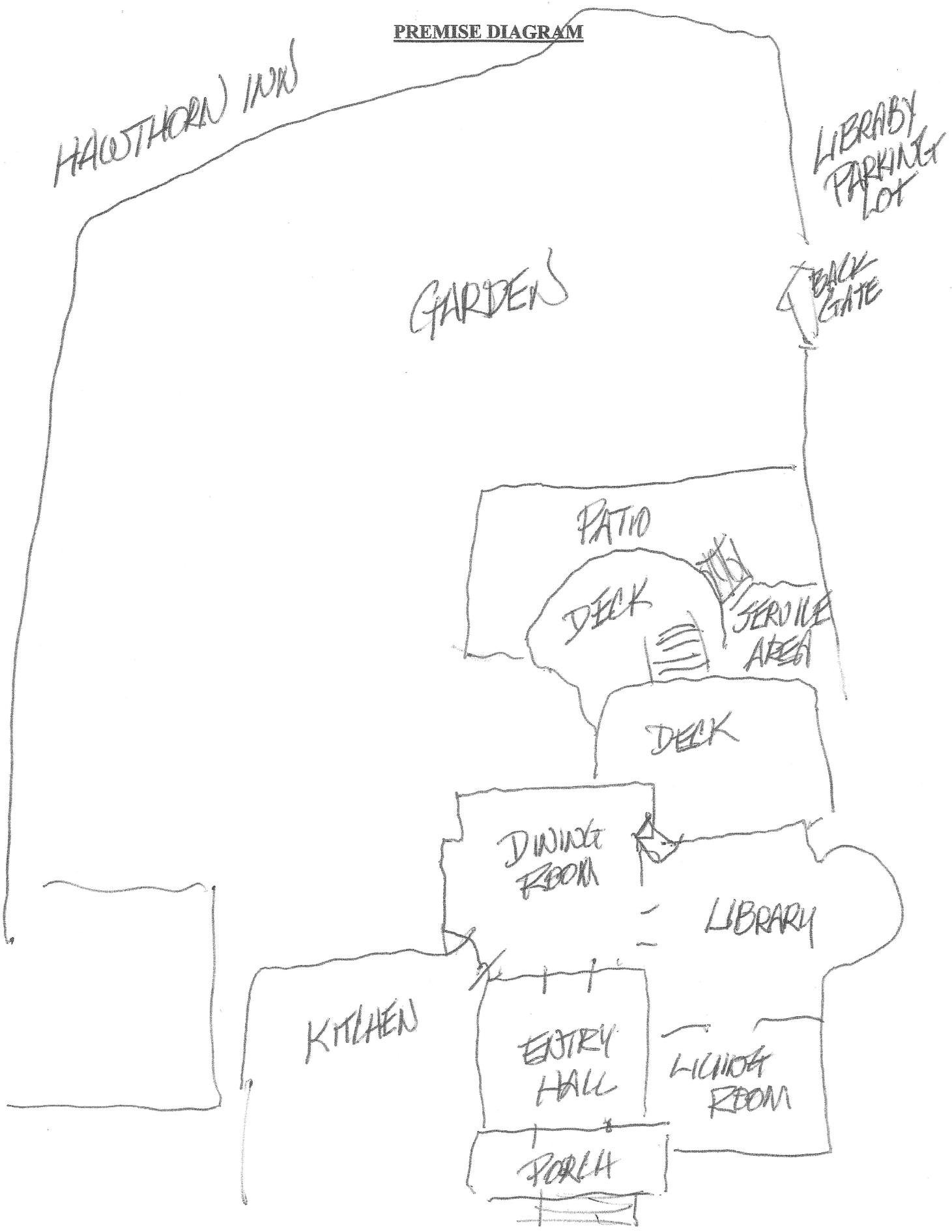
PREMISE DIAGRAM

HAWTHORN WWS

LIBRARY
PARKING
LOT

GARDENS

BACK
GATE



NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE.....\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 164 State House Station, Augusta ME 04333-0164. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the
ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant’s prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
- An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant’s license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:
Weiss Hospitality Inc
- Other business name for your entity (DBA), if any:
Hawthorn Inn
- Date of filing with the Secretary of State: 04/22/2014
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Lisa M. Weiss, President	Camden, ME and Langhorne, PA (prior)	07/01/1964	50
Theodore F. Weiss, Treasurer	Camden, ME and Langhorne, PA (prior)	10/16/1949	50

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person

06/07/2016

Date

Theodore F. Weiss

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station
Augusta, Me 04333-0008
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

TOWN OF CAMDEN
APPLICATION FOR SPECIAL AMUSEMENT PERMIT
FOR DANCING AND ENTERTAINMENT
(Pursuant to Camden Code, Police Ordinance, Chapter VIII, Part IIA)

\$20.00 paid on: _____ **New Application:** _____ **Renewal Application:** _____

1. a. Name of Applicant Christopher A. Cousins Telephone #: (207) 236 - 3272
b. Street Address 21 Bay View Street
c. Mailing address PO Box 813, Camden, ME 04843

2. a. Firm/Name of Business Quarterdeck, Inc d/b/a/ Cuzzy's
b. Street Address 21 Bay View Street
c. Nature of Business: (Please check appropriate line)
Restaurant Video/Pool/Billiards _____
Other (please explain) _____

3. Do you intend to have any music other than radio or other mechanical devices and/or any dancing or entertainment of any sort on the licensed premises? YES NO _____

4. If the answer to #3 above is YES, describe in detail kind and nature of entertainment:
a. By professional entertainers: Karaoke, Open Mic, Professional musicians
b. By full-time or part-time employees: Karaoke, Open Mic
c. Other: _____

5. Will any of the music be amplified? YES NO _____. If YES, describe in detail: _____
Most all of the vocals and instruments are amplified.

6. Describe in detail room or rooms to be used under this permit:
a. Eating areas Downstairs in the main dining room on occasion.
b. Lounge: Upstairs in the bar / lounge area is where a vast majority of the entertainment is.
c. Video/Pool/Billiards Room: _____
d. Other: _____

over, please

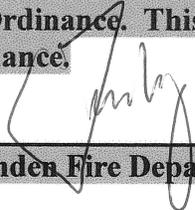
7. Have you ever been denied a special amusement permit or had a permit revoked? YES _____ NO X

If YES, describe circumstances: _____

8. Have you or any partner or corporate members been convicted of a felony? YES _____ NO X. If

YES, describe circumstances: _____

The applicant shall contact the Camden Fire Department (236-7950) prior to submitting this application to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This facility complies with the Camden Fire Prevention and Protection Ordinance.

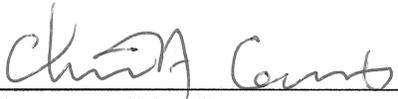


Signature of Camden Fire Department Inspector

23 MAR 2016

Date

This permit includes all types of entertainment. Dancing is included only if you have a dancing license issued by the State Fire Marshall's Office. License No. _____

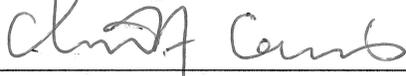


Signature of Applicant

If partnership, by members of partnership

Quarterdeck, Inc

Name of Corporation



By its duly authorized corporate officer

TOWN OF CAMDEN

Dated at Camden, Maine on this _____ day of _____, 20____. The undersigned Municipal Officers of the Town of Camden, Maine, hereby approve the application set forth above.

TOWN OF CAMDEN MAINE

Snow Bowl - Ski Area FY 17 Budget



CAMDEN
SNOW BOWL

**Town of Camden, Maine
Camden Snow Bowl Budget FY 17**

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Town of Camden, Maine



Town of Camden, Maine

Town Office Building
P. O. Box 1207
Camden, Maine 04843

Patricia A. Finnigan, Town Manager
pfinnigan@camdenmaine.gov

Telephone: 207.236.3353
Fax: 207.236.7956

Virginia B. Lindsey, Finance Director
vlindsey@camdenmaine.gov

June 7, 2016

Honorable Chair John R. French, Jr., Honorable Chair Thomas C. Bland, Members of the Select Board, Committee Members, and Town Residents:

This year we have approached the Snow Bowl budget proposal with the intention of providing an affordable public service, supported by users of the system, under the assumption that the Snow Bowl will have an average ski season of 65 days.

You will notice that we have updated our budget format; this is designed to explain to readers of this document all that encompass the running of our regional ski area for six months out of the year - mid-October through mid-April.

This document will also provide information on "who we are", how the Snow Bowl operates, how to read the budget document, and will provide statistical information that we believe is helpful in estimating a budget for the coming winter season.

We have worked diligently to develop a realistic budget and bring the expenses and revenues in line thereby eliminating the need for support from the Town's general fund. However, there will be some changes on the mountain, given the budget presented to you. Management will be monitoring more closely the use of part-time personnel, and will require more from the full-time members of the staff. Hours of operations will be slightly reduced, and the operations of the ski lifts will be modified as well.

In the event we receive a sufficient amount of snow fall that does not require additional snowmaking during the winter of 2016-2017, if revenues increase, we may be able to add hours of operation to our days, and more action from our ski lifts. Conversely, if we have another winter like last year, management is prepared to curtail events at the Snow Bowl in an effort to keep expenses to the minimum amount necessary to keep open and provide the public with the services they have come to enjoy, for as long as it possible.

In working on the budget this year, we have researched the years passed in which others have also faced years when there was very little snow, a fair amount of rain, and warm weather. History tells us in all certainty - if there is SNOW - we will have a good season.

As members of the Snow Bowl Budget Team and members of the Select Board review this budget, I am hopeful you will recognize the time, effort, and deliberation that went into developing this budget proposal before you; and will join us in approving the budget as it has been presented.

Town of Camden, Maine

Town Manger Budget Letter

June 7, 2016 - Page 2

The staff and I welcome the opportunity to answer your questions and concerns about this budget proposal. We will be available to discuss the budget proposal with you, and to offer insight into our proposal.

I hope each of you takes the opportunity to read the material provided in this budget. The information provided will give the reader an understanding of the Snow Bowl, and I believe will give you valuable information as you begin to review the budget and consider our recommendations.

Please let me know if we can provide you with any additional information.

Respectfully submitted,

A handwritten signature in black ink, reading "Patricia A. Finnigan". The signature is written in a cursive style with a large, sweeping initial "P".

Patricia A. Finnigan
Camden Town Manager

Town of Camden, Maine

An Overview of How to Read the Budget Document

The budget is broken out into a number of different sections. The first sections leading up to the actual "numbers" is informational about the community, including demographics and statistical information about the Town.

Town Manager's Letter

The Town Manager's Letter serves as an introduction to the budget and lays out her recommendations for the budget proposal.

Snow Bowl Directory, Staff Members

The Directory lists the Select Board members, the Snow Bowl management team, as well as the Budget Review Team.

Organizational Chart

The organization chart depicts the town manager form of government, and designates the municipal officials involved in maintaining and supporting the Snow Bowl department.

Staffing Levels

Staffing levels include full-time as well as part-time personnel. Part-time staffing levels can change year-to-year.

Snow Bowl History

A brief statement about the history of the Snow Bowl, and where the Snow Bowl is today.

Demographics; Income; Day Ticket Sales Chart, Statistical Information

A snapshot of the Snow Bowl and Ragged Mountain; Information about revenue and income; Day Ticket Sales Chart indicating the where the users of the Snow Bowl come from; and a multitude of statistical information.

Snow - Revenue, Expense, and Combo Charts

A number of charts indicating the revenues and expenses during a given year as it relates to natural snowfall.

Executive Summary

A summary of the town government operations and management; the Snow Bowl as an "Enterprise Fund", and the development of the budget proposal including the Budget Team.

Budget Summary

The Summary of the proposed expenses and revenues, as well as previous budgets - both budgeted and actual costs.

Budget Process

The Snow Bowl budget is separate from the town's general fund budget, as it operates as an Enterprise Fund. In governmental accounting, an Enterprise Fund provides goods or services to the public for a fee that makes the entity self-supporting.

Sales and Fees

Sales of ski items, passes, attendance at special events, lessons, rental of Town facilities all accumulate and are used to maintain and provide services to the public - mostly during the winter months, but also year 'round as well.

Budget Comparisons and Summary (Budget v. Actual)

Budget requests of the Department Head, Town Manager and Select Board are compared to previous year's budgets.

Expenditures and Revenues Summaries

The **Expenditures and Revenues Summaries** includes totals from all departments, comparing proposed expenses and revenues to previous year's budgets.

Departmental Budgets

Each budget includes both appropriations (also known as expenses) and revenues (fees for services and goods purchased) applicable to a particular department.

Each department page header includes the department name and number. The department number is designated by two sets of numbers (i.e. 70-01), the first is the department and the second is the section of a particular department and becomes the entire "department number". In the example below the number 70-01 represents the *Snow Bowl - Administration* budget.

Town of Camden, Maine

An Overview of How to Read the Budget Document - *continued*

Expenditures are indicated next to their corresponding line item number. Across the page are columns representing the "Actual" expenses for three previous years; the current budget and Year-To-Date expenses; and then the proposals of the Department Head, the Town Manager, and the final approved budget of the Select Board.

Following is an example of the header of a budget page:

Department 70-01 APPROPRIATIONS	Actual	Actual	Actual	Budget	YTD	Department Head	Town Manager	Select Board APPROVED
New Line	FY 13	FY 14	FY 15	FY 16		Proposed FY 17	Proposed FY 17	FY 17

At the beginning of each departmental budget there is a summary page. The summary page summarizes the requests for Personnel Services, Employee Benefits, Supplies, Contractual Services, Other Contractual Services, and Capital Outlay, as applicable, noted in the left-hand corner of the summary document. The summary page also includes graphs depicting the expenses and revenues pertaining to each department over time.

Account Name

Each account is assigned a name. Account descriptions are universal so comparisons between departments are easily made. For example, Personnel Services 01 would be the same account name and number, and the second set of numbers Full-time Wages 01, are the same numbers for each department.

To summarize: Use the Department Number as in the example, and the second set of numbers for the entire line item. The tracking number then becomes 70-01-01-01, which translates to the *Snow Bowl-Administration Budget-Personnel Services-Full-time Wages*.

FY 13 Actual

Actual Expenses and Revenues during the fiscal year July 2012 through June 2013.

FY 14 Actual

Actual Expenses and Revenues during the fiscal year July 2013 through June 2014.

FY 15 Actual

Actual Expenses and Revenues during the fiscal year July 2014 through June 2015.

FY 16 Budget Y-T-D

Budget v Year-To-Date Expenses and Revenues for the fiscal year July 2015 through June 2016.

FY 17 Budget

After review and consideration of the Town Manager's recommendations the Select Board adopts a final budget. The last column will form the basis for the next fiscal year budget.

Glossary

A glossary of budgetary and financial terms is included in the budget document, providing definitions and a better understanding of financials and budgetary terminology.

Putting it all Together

The budget is a series of spreadsheets whereby budget requests are presented by department. Recommendations are considered at various stages and carefully reviewed. The design of the budget is methodical in nature, in an order and format that helps the user to easily access information.

Camden Select Board

John R. French, Jr., Chair
jfrenchjr@camden.me.gov
Term Expires: June 2018

Donald White-Vice Chair
dwhite@camden.me.gov
Term Expires: June 217

Martin Cates
mcates@camdenmaine.gov
Term Expires: June 2016

James Heard
jheard@camdenmaine.gov
Term Expires: June 217

Leonard Lookner
llookner@camdenmaine.gov
Term Expires: June 2018

Town Manager and Management Team

Patricia A. Finnigan
pfinnigan@camdenmaine.gov
City Manager
236-3353 ext 113

Virginia B. Lindsey
vlindsey@camdenmaine.gov
Finance Director
236-3353 ext 117

Landon Fake
lfake@camdenmaine.gov
Snow Bowl General
Manager/Director
236-3438

Beth Ward
bward@camdenmaine.gov
Assistant Snow Bowl
Director
236-3438

Budget Review Team

T. C. Bland, Chair
Thomas.Bland@thefirst.com

Paul Cavalli
pgcavalli@gmail.com

Dennis McGuirk
denis.mcguirk@myfairpoint.net

Dave Nazaroff
dfn@thepencogc.com

Brian Robinson
brobinson61@gmail.com

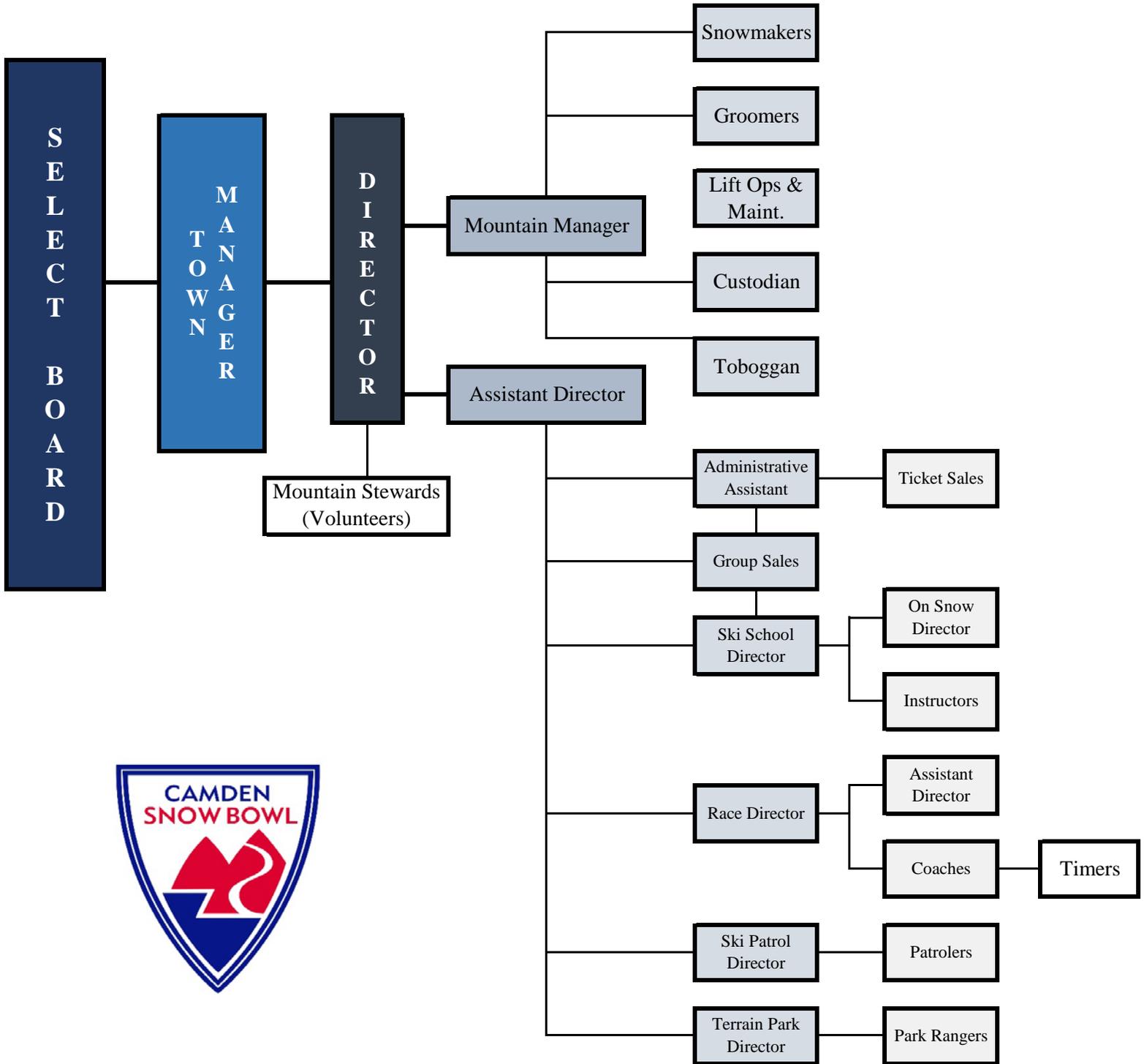
Alternate
Chris Morong
chris@mtbatticarwash.com

Alternate
Peter Orne
Peter.Orne@RSU13.org

Select Board Liason
John R. French, Jr.
jfrenchjr@camden.me.gov



Camden Snow Bowl - Organizational Chart



Town of Camden, Maine

		FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	<i>Proposed</i> FY 17
Snow Bowl - Ski Area Administration		Number of Positions								
Full-time		2	2	2	2	1	2	2	2	2
Part-time		2	2	2	2	3	2	2	2	2
Lodge										
Full-time		0	0	0	0	1	1	1	1	0
Part-time		1	1	1	1	0	0	0	1	1
Alpine										
Full-time		4	4	4	4	4	6	5	5	5
Part-time		66	77	68	62	58	71	88	87	79
Rental Shop										
Full-time		1	1	1	1	0	0	0	0	0
Part-time		6	5	5	4	5	3	0	0	0
Toboggan Chute										
Full-time		0	0	0	0	0	0	0	0	0
Part-time		1	1	1	1	1	1	1	1	1
* Toboggan Nationals										
Full-time		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Part-time		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

* Toboggan Nationals requires management, staff, and community volunteers to work throughout the week/weekend to make this event successful.

Alpine

Staffing for Alpine has changed over the years due to staff availability.

FY 15 Due to redevelopment of the Snow Bowl more Lift Attendants, Patrollers, and Groomers are required.

Rental Shop

FY 13 Effective in the FY 13 season Snow Bowl management contracted with Ragged Mountain Sports to provide rental staff and maintain gear.

Each year the Snow Bowl uses nearly 30 Volunteer Stewards that help the staff and the public. Volunteers Stewards are required to work 12 hours each week during the ski season. Volunteers help with parking, assisting children, older folks, and anyone looking for direction or help with small things. Volunteers are people that love the Snow Bowl and are eager to help support the staff in making the ski area a wonderful, friendly, family oriented recreational area for all to enjoy.





CAMDEN SNOW BOWL

The Camden Snow Bowl has become a year-round destination for many people that visit the mid-coast region. Where else on the East Coast can you ski on a mountain and view the beautiful scenery of Penobscot Bay all at the same time?

Early origins of the Snow Bowl have people skiing on the mountain around 1936; with a winter carnival and the crowning of a local snow queen. Through the war years of 1942-1945 the Snow Bowl continued to gain in popularity with the local population; and growth and expansion on the mountain ensued in the early 1960s through the mid 1970s.

In 1991 the Ragged Mountain Recreation Area Foundation was formed, with the intention of helping fund improvements at the Snow Bowl. And in 2002 the Snow Bowl received a federal grant for snowmaking improvements. In 2010 the former summit triple chairlift from Shawnee Peak was purchased and placed in storage for the redevelopment project. The redevelopment of the mountain began in March of 2014, but did not get completed until the 2015-2016 ski season.

Throughout the history of the Snow Bowl, the locals have prayed for snow each year. Living along the coast of Maine has made it difficult in keeping a ski area open with the oft times lack of snow during the winter months. This dilemma continues today; even with the advent of snow machines that can make snow as long as temperatures are cool enough. Everyone living along the coast is well aware of the temperature changes during the winter, along with mixtures of rain and snow, which can make it difficult for a ski mountain to survive.

The mountain isn't just used by people that love to ski and snow board. Annually, the Snow Bowl holds Toboggan Fest, which brings tobogganers from near and far for the simple pleasure of being on the mountain with family and friends in the hopes of sliding down the mountain on the toboggan chute that carries them as far as Hosmer Pond - that has hopefully iced over for the popular event.

And during the warmer weather months hikers, bird watchers, and nature lovers, to name a few, are drawn to the area for the vast open spaces and the chance to hike the mountain for a glimpse of what the world looks like from on top of Ragged Mountain to the Atlantic Sea below. The views are majestic, and breathtaking. For those willing to hike the mountain in mid to late summer, they are often rewarded with the privilege of picking wild blueberries as they trek through the wild.

Another recreational activity year round is that of mountain biking. As mountain biking has gained in popularity, Ragged Mountain is enjoyed by mountain bikers for all seasons. The local high school even has a mountain biking team.

The mountain continues to be an economic boon for the entire mid-coast region. Now with the most recent redevelopment of the mountain completed; and with an anticipated average snowfall season - things are looking better for the Snow Bowl during the season of 2016-2017.

Camden Snow Bowl

Physical Address:

20 Barnestown Road - Camden



Even though winter activities on the slope of Ragged Mountain date back to 1936, the first actual "season" was dated sometime in the 1950s. There are nearly 1,000 feet of vertical runs and more than 20 recently expanded runs. The Snow Bowl is the only ski area on the East Coast with ocean views of Penobscot Bay.

The Snow Bowl comprises 290 acres of land; 14 of which are located in the Town of Rockport. In total, the Town of Camden owns about 770 acres open to the public around Town, including Ragged Mountain, which all total comprises about 1.2 square miles. The entire Town of Camden contains just over 17,000 acres or about 26.6 square miles.



CAMDEN SNOW BOWL

The Town of Camden operates the Snow Bowl as an "enterprise fund". What this accounting terminology means essentially is that the Snow Bowl creates its own income to support its operations. GAAP requires local governments to use "enterprise funds" to account for "business-type activities" - similar to activities found in the private sector. These business type activities are primarily funded through user fees and charges.

Below is a partial list of some of the charges that the Snow Bowl assessed during the FY 16 winter season to bring in revenue for its operations:

Lodge Rental

- \$500 Weekend Rental
- \$300 Non-profit Weekend Rental
- \$300 Weekday Rental
- \$100 Weekday Meeting Rental
- \$125 Private Duty Police Fee

Snow Bowl Season Passes

- \$929 Family Resident
 - \$1,229 Family Non-Resident
 - \$379 Adult Resident
 - \$529 Adult Non-Resident
 - \$279 Student, Military, Senior Resident
 - \$399 Student, Military, Senior Non-Resident
- Early Bird Passes at reduced rates are available until October 30th; visit the Snow Bowl website*

Other Activities

Visit the Snow Bowl website at www.camdensnowbowl.com

Ski School Programs

Ages 7 thru 17

Ski and Freestyle (ski & snowboard)

- February Vacation
- 5 Day Winter Vacation Program
- Mid-Winter Program

All prices vary based on age of child

Ski Race Development & Competition Programs

- February Vacation; Speed Camp
- Mid-Winter Program
- 5 Day Winter Program
- Dry Land Pre-Season Training

All prices vary based on age of child

Toboggan Championships

Experimental Division	\$100
4 Person Division	\$120
3 Person Division	\$90
2 Person Division	\$60

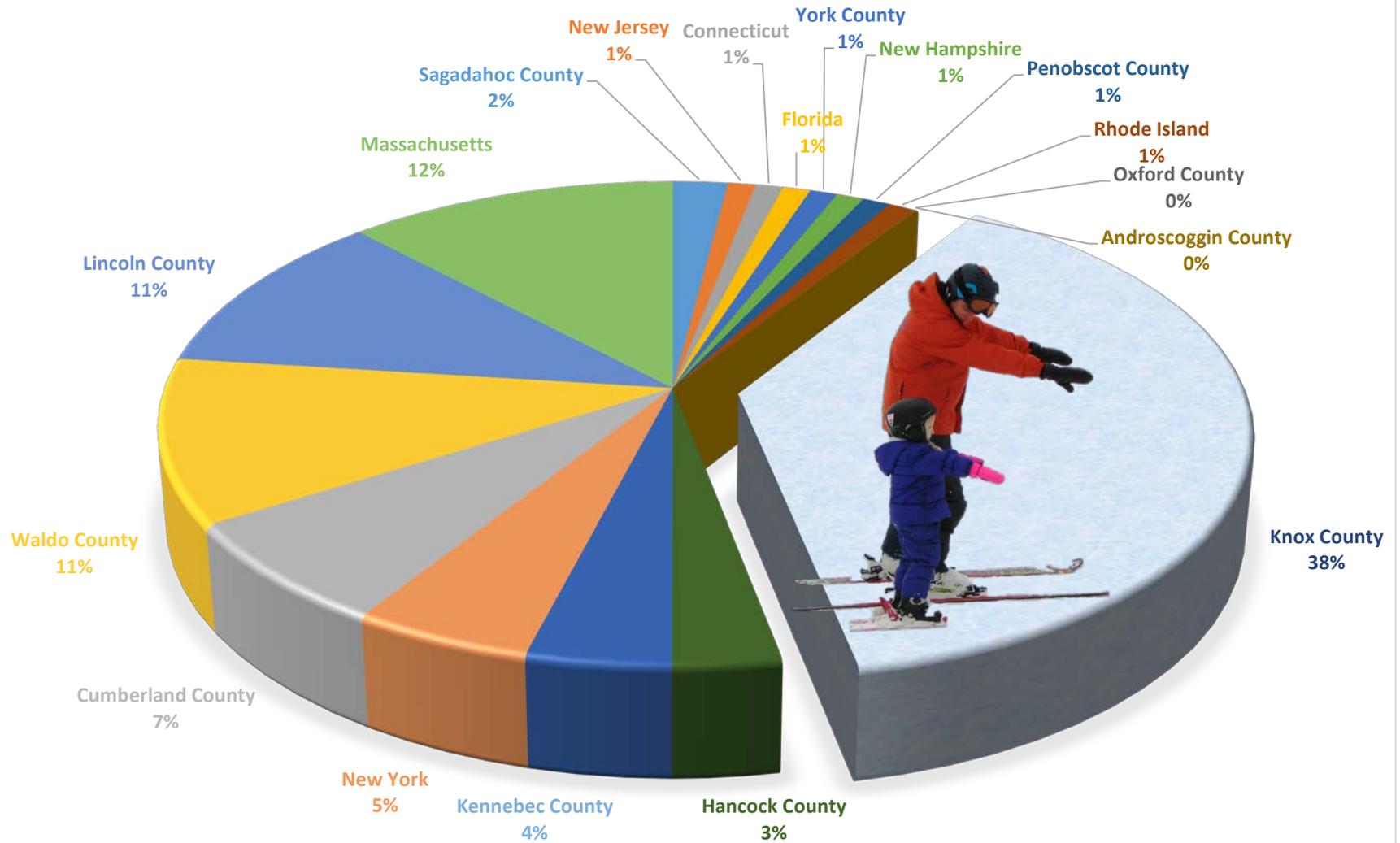
Contact staff at the Snow Bowl for information about fees and special events.



4th Graders from the local schools learn to Ski each year free of charge.

Town of Camden, Maine - Snow Bowl

FY 16 DAY TICKET SALES - BY COUNTY AND STATE



Town of Camden
Knox County - State of Maine

Statistical Information

Town Ownership/Management	1982/1989
Form of Government	Select Board/Town Manager
Number of full-time employees-Snow Bowl	8
Number of seasonal employees-Snow Bowl	91+/-
Snow Bowl Area in Acres	290

	Days of Operation	Total Inches Natural Snow	Shut-down Days (Rain/Wind/Cold)	Total Operating Expenses	Operations Income	Net	
FY 16 est.	42	22	9	\$913,233	\$715,901	(\$197,332)	Expenses Exceeded Revenue
FY 15	58	121.5	2	\$878,037	\$792,615	(\$85,422)	Expenses Exceeded Revenue
FY 14	67	72.6	2	\$761,493	\$774,373	\$12,880	Revenue Exceeded Operations
FY 13	70	57.8	2	\$679,322	\$689,196	\$9,874	Revenue Exceeded Operations
FY 12	68	31.3	1	\$628,943	\$571,774	(\$57,169)	Expenses Exceeded Revenue
FY 11	71	104.5	1	\$698,985	\$740,686	\$41,702	Revenue Exceeded Operations
FY 10	62	38	3.2	\$569,230	\$629,692	\$60,462	Revenue Exceeded Operations
FY 09	68	100	1.5	\$507,187	\$599,938	\$92,751	Revenue Exceeded Operations
FY 08	82	102.5	4	\$557,751	\$574,763	\$17,012	Revenue Exceeded Operations
Averages	65.3	72.24	2.9	\$688,242	\$676,549	(\$11,694)	

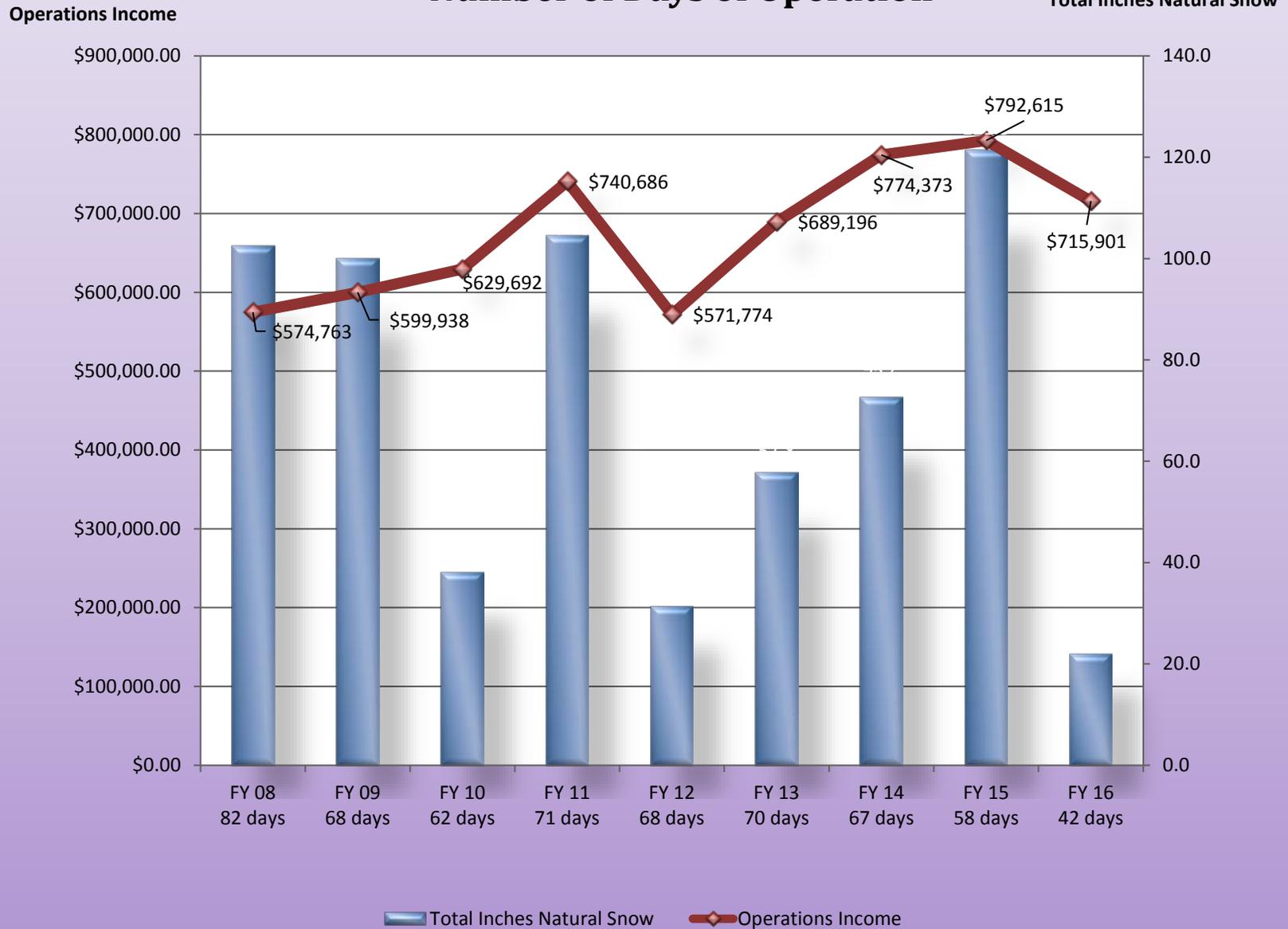
Camden Snow Bowl - Expenses Compared to Natural Snowfall and Number of Days of Operation

Operating Expenses

Total Inches Natural Snow



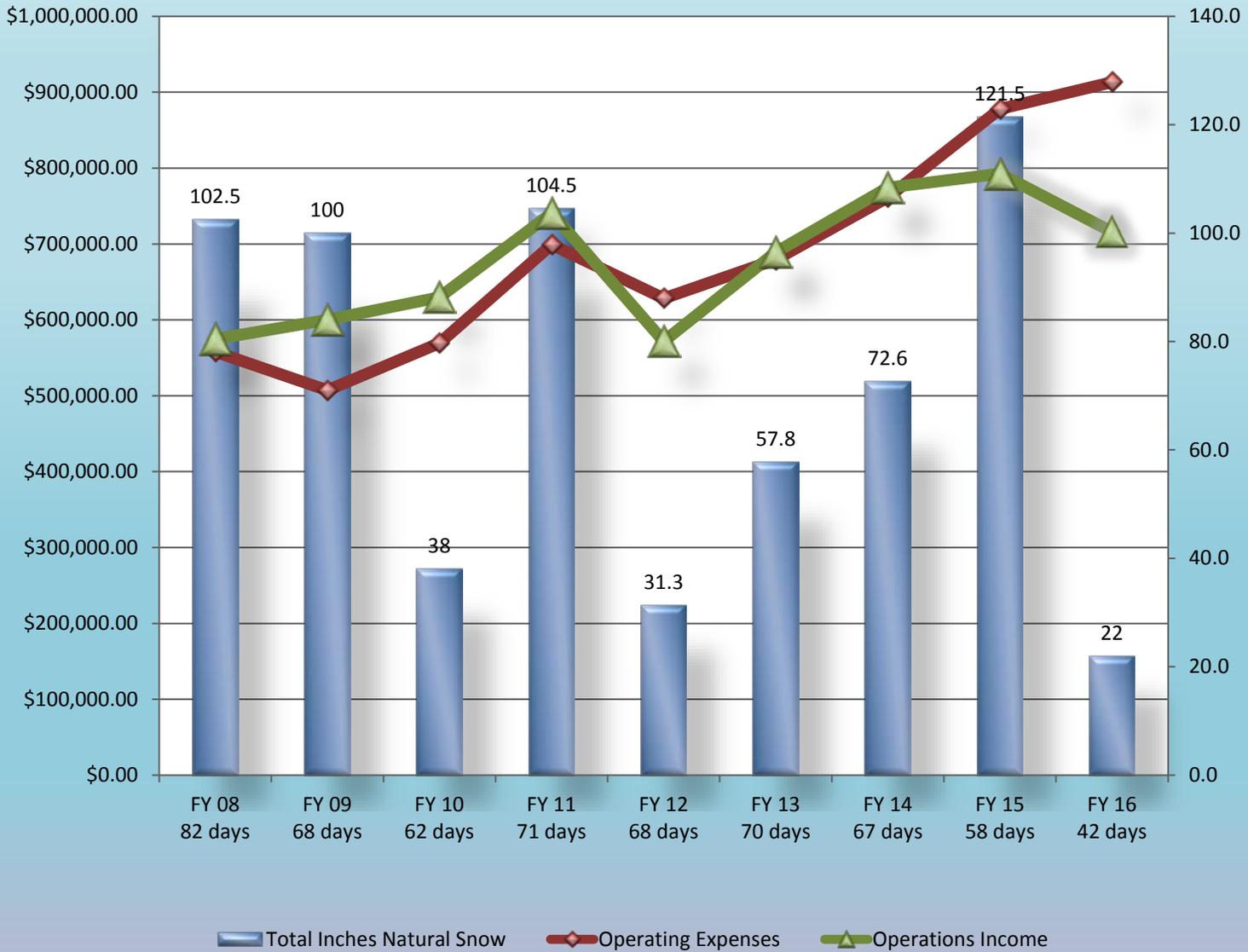
Camden Snow Bowl - Revenue Compared to Natural Snowfall and Number of Days of Operation



Camden Snow Bowl - Expenses and Revenue Compared to Natural Snowfall and Number of Days of Operation

Operating Expenses

Total Inches Natural Snow



Town of Camden, Maine

Incorporation

Megunticook Plantation was incorporated as the Town of Camden on February 17, 1791, while part of the Commonwealth of Massachusetts. Nearly 100 years to the day later Rockport separated from Camden and became its own Town. What remained of the town continued under the name of the Town of Camden under the laws of the State of Maine in the year 1891.

Town Government

The Town operates under the Select Board - Town Manager form of municipal government. Policy making and legislative authority are vested in the five member Select Board, which is elected. The Select Board members are elected to serve staggered three-year terms. The Select Board represents the executive branch of the municipal government, of which the Select Board members are the chief executive officers. The duty of the Select Board is to execute the will of the people, to manage Town affairs, and to provide leadership and oversight on issues of importance to the Town.

Town Charter

By Town Charter the municipality is required to have an annual budget, reviewed by a budget committee, and approved by a majority of the Town's Select Board. However, the Town's Charter is silent as it relates to the review of the Snow Bowl budget. The Snow Bowl was designated as an "enterprise fund" several years ago; therefore there is no requirement that the budget committee review the budget prepared annually for the operations on Ragged Mountain.

Budget Review

Even though a review by the budget committee of the Snow Bowl budget is not required, the Select Board felt it was important to have a smaller group of budget committee members and other citizens representing the community and appointed a "Budget Team" to review the annual Snow Bowl budget proposal in the spring of 2016. The Budget Team, consisting of five members chosen from the established budget committee, along with two alternates, and one Select Board liaison, were charged with the review of the budget proposal.

The directive from the Select Board was to:

- 1) Review the FY 17 Snow Bowl Budget
- 2) Analyze actual and project costs and revenue
- 3) Identify essential expenses (minimum necessary to operate safely and efficiently)
- 4) Consider opportunities for cost containment and revenue growth
- 5) Develop a balanced budget based on an "average" winter (snowfall)
- 6) Identify and consider various scenarios to respond to difficult seasons that prohibit projections
- 7) Recommend the FY 17 Snow Bowl budget to the Select Board
- 8) Bring forward recommendations to the Select Board for consideration

Committee members met with the Town Manager, Finance Director, General Manager/Snow Bowl Director, and Assistant Snow Bowl director during the latter part of May and month of June and reviewed operations (current and past history); expenses, revenues, snowfall data, and a number of other issues dealing with the Snow Bowl. As a result of these meetings the Snow Bowl Team and Town personnel agreed that a budget developed on the premise of an average 65 day ski season was more than likely the best way to develop a budget for the coming year.

With that in mind, and in keeping with the discussions of the "team", **the Snow Bowl budget for FY 17 was developed anticipating an average snowfall for the winter of 2016-2017**, which means about 65 days of operations.

Town of Camden, Maine

Financial Policies

The Town of Camden operates on a July to June fiscal year. The Snow Bowl is a department within the town; Ragged Mountain is owned by the town and operates a ski area as an "Enterprise Fund" for the benefit of the public.

As an Enterprise Fund, revenues gained through the sales of goods and services are used to offset operating costs, with the goal that the Snow Bowl can operate with little or no financial help from the Town.

In a review of past years, when the snowfall is average or better, the Snow Bowl can operate nearly on its own or better. When revenues exceed expenses, the revenues are held in an account for future expenses of the Snow Bowl. In past years the additional funds have been used to purchase large ticket items such as heavy equipment for use at the facility.

In years when expenses exceed income, the Snow Bowl can either "ride it out" for future anticipated increases in revenue, or they can ask the Town for financial support.

As an Enterprise Fund within town government all expenses and revenue for the Snow Bowl are kept separate from regular governmental activities and are not co-mingled. However, management of the Snow Bowl still rests with the select board/ town manager form of government.

The Enterprise Fund - or Snow Bowl Budget includes costs directly related to its operations and ability to generate income.

The current Snow Bowl budget includes:

Direct Costs	Costs directly related to the Enterprise Fund
Employee Benefits	Benefits paid on behalf of personnel

Future budgets may include:

Legal and borrowing costs	Expenses directly related to the Enterprise Fund for debt, bond counsel, or any financial services related to the Fund
Budgeted Surplus	A budgeted surplus when the prior year's operation resulted in little or no retained earnings

As an Enterprise Fund the Town can show the full cost of the services provided by the Snow Bowl, and is able to retain investment income and surplus.

Even though an Enterprise Fund may be self-supporting, it is permissible to subsidize the expenses from the Town's general fund. It is important to note that the Snow Bowl is still a department of the Town and subject to ordinary municipal finance procedures.

Town of Camden, Maine

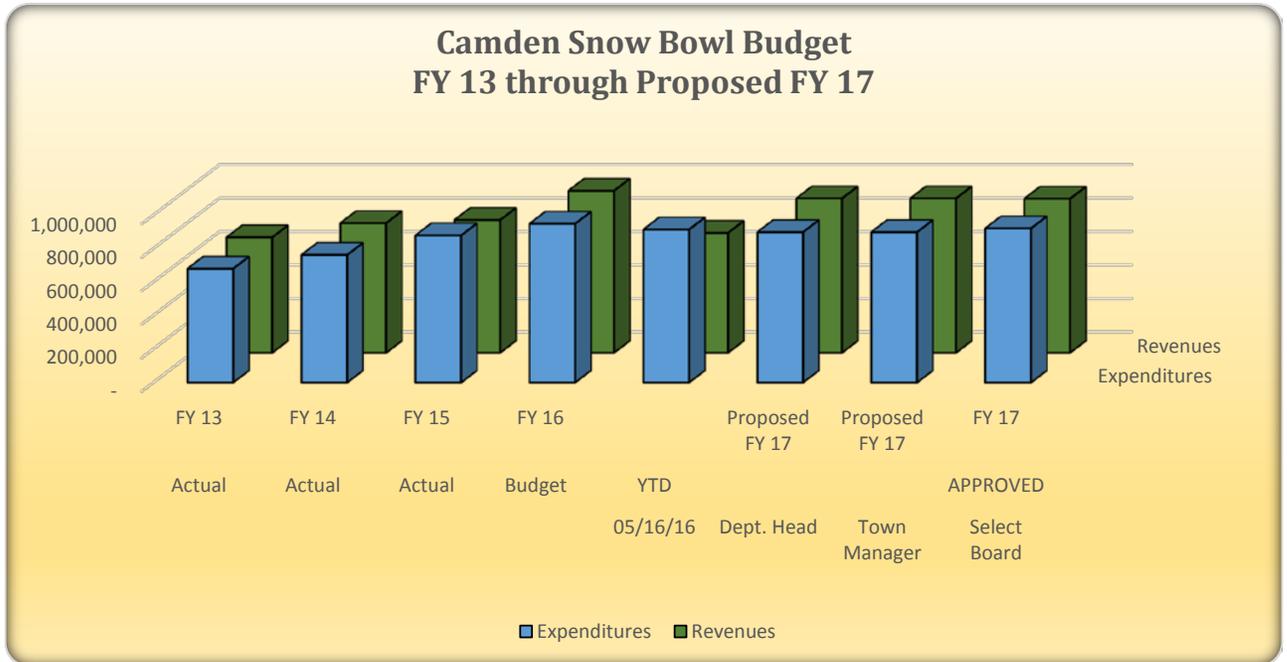
**Camden Snow Bowl
Budget Comparison & Summary**

Department	Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager Proposed FY 17	Select Board PROPOSED FY 17
				Budget FY 16	YTD			
Expenditures	679,322	761,493	878,037	947,464	913,233	897,575 -5.3%	897,565 -5.3%	920,000 -2.9%
Revenues	689,196	774,373	792,615	967,480	715,901	922,000 -4.7%	922,000 -4.7%	920,000 -4.9%
NET SNOW BOWL BUDGET	(9,874)	(12,880)	85,422	(20,016)	197,332	(24,425) 22.0%	(24,435) 22.1%	- -100.0%
<i>Difference from Previous Year</i>		(3,006)	98,302	(105,438)	217,348	(4,409)	(4,419)	20,016
<i>% Difference from Previous Year</i>		30.44%	-763.20%	-123.43%		22.03%	22.08%	-100.00%

Note: The Department Head Proposal and the Town Manager's Proposal represents a reduction in the number of hours the Snow Bowl is open during the week, and limited lift operations .

Budget Team Recommendation

The Budget Team recommendation maintains normal hours of operation during the week and does not limit the lift operations. Additional recommendations by the Budget Team include operational procedures and management decisions related to maintaining the slopes, managing personnel, monitoring weather, potentially increasing ticket prices, and weekly assessments of expenses and revenues in the management and administration of the facility and its operations.



Town of Camden, Maine

**CAMDEN SNOW BOWL
Summary of Expenses and Revenues**

EXPENDITURES SUMMARY											
Department	Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	Proposed FY 17	Proposed FY 17	FY 17	
CAMDEN SNOW BOWL											
70-01 Administration	132,397	179,037	252,031	218,120	219,961	214,420	-1.7%	214,410	-1.7%	214,410	-1.70%
70-05 Lodge	29,792	38,031	42,880	53,552	45,180	54,500	1.8%	54,500	1.8%	54,500	1.77%
70-10 Maintenance Shop	5,236	7,505	9,314	8,200	5,100	-		-		-	
70-15 Alpine	437,350	456,729	488,303	583,441	575,723	585,690	0.4%	585,690	0.4%	608,125	4.23%
70-20 Rental Shop	37,685	24,677	31,362	33,000	30,295	-		-		-	
70-25 Toboggan Chute	18,786	16,437	11,652	5,003	6,186	-		-		-	
70-30 Toboggan Nationals	18,076	39,077	42,495	46,148	30,788	27,240	-41.0%	27,240	-41.0%	27,240	-40.97%
70-35 Capital						15,725		15,725		15,725	
Total Expenses	679,322	761,493	878,037	947,464	913,233	897,575	-5.3%	897,565	-5.3%	920,000	-2.90%
		82,171	116,544	69,427		(49,889)		(49,899)		(27,464)	
		12.10%	15.30%	7.91%		-5.27%		-5.27%		-2.90%	

REVENUES SUMMARY											
Department	Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	Proposed FY 17	Proposed FY 17	FY 17	
CAMDEN SNOW BOWL											
70-01 Administration	21,736	4,094	7,104	46,080	62,002	31,000	-32.7%	31,000	-32.7%	31,000	-32.73%
70-05 Lodge	13,703	19,101	9,666	12,900	13,641	13,500	4.7%	13,500	4.7%	13,500	4.65%
70-10 Maintenance Shop	-	-	-	-	-	-		-		-	
70-15 Alpine	499,841	574,456	609,810	722,500	524,330	772,500	6.9%	772,500	6.9%	770,500	6.64%
70-20 Rental Shop	67,485	77,981	63,917	90,000	38,754	-		-		-	
70-25 Toboggan Chute	15,381	19,051	5,035	6,000	1,485	-		-		-	
70-30 Toboggan Nationals	71,050	79,690	97,083	90,000	75,689	90,000	0.0%	90,000	0.0%	90,000	0.00%
70-35 Capital						15,000		15,000		15,000	
Total Revenues	689,196	774,373	792,615	967,480	715,901	922,000	-4.7%	922,000	-4.7%	920,000	-4.91%
		85,177	18,242	174,865		(45,480)		(45,480)		(47,480)	
		12.36%	2.36%	22.06%		-4.70%		-4.70%		-4.91%	

NET BUDGET	(9,874)	(12,880)	85,422	(20,016)	197,332	(24,425)	22.0%	(24,435)	22.1%	-
<i>Difference from Previous Year</i>		(3,006)	98,302	(105,438)		(4,409)		(4,419)		
<i>% Difference from Previous Year</i>		30.44%	-763.20%	-123.43%		22.03%		22.08%		
	Revenues Exceed Expenses	Revenues Exceed Expenses	Revenues did NOT cover Expenses	Revenues Exceed Expenses	Revenues did NOT cover Expenses	Revenues Exceed Expenses		Revenues Exceed Expenses		

Town of Camden, Maine

SNOW BOWL BUDGET

Select Board's FY 17 Summary Budget Proposal Compared to FY 16 Budget

APPROPRIATIONS Department		01		05		34		31	
		Personnel Services		Employees' Benefits		Supplies		Contractual Services	
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17	FY 16	FY 17
70-01	Administration	69,460	83,470	30,260	35,440	9,100	6,500	99,300	81,000
70-05	Lodge	12,700	10,610	972	940	9,320	16,100	6,860	8,250
70-10	Maintenance Shop					4,500	-		
70-15	Alpine	282,600	303,420	71,591	66,270	59,750	48,500	3,000	31,935
70-20	Rental Shop	-	-	-	-	33,000	-		
70-25	Toboggan Chute	2,000	-	153	-	-	-	-	-
70-30	Toboggan Nationals	15,000	3,000	1,148	240	8,000	2,000	22,000	22,000
70-35	Capital	-	-	-	-				
Total Expenses		381,760	400,500	104,124	102,890	123,670	73,100	131,160	143,185

18,740

(1,234)

(50,570)

12,025

APPROPRIATIONS Department		32		35		35			
		Other Contractual		Capital (under \$50,000)		Capital (over \$50,000)			
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17		
70-01	Administration	10,000	8,000					-	-
70-05	Lodge	23,700	18,600	-					
70-10	Maintenance Shop	3,700	-	-					
70-15	Alpine	166,500	158,000	-					
70-20	Rental Shop	-	-	-					
70-25	Toboggan Chute	1,850	-	1,000	-				
70-30	Toboggan Nationals	-	-	-					
70-35	Capital	-	-	-			15,725		
Total Expenses		205,750	184,600	1,000	-	-	15,725	-	-

4.91%

-1.19%

-40.89%

APPROPRIATIONS Department		TOTALS	
		Budget FY 16	Proposed FY 17
70-01	Administration	218,120	214,410
70-05	Lodge	53,552	54,500
70-10	Maintenance Shop	8,200	-
70-15	Alpine	583,441	608,125
70-20	Rental Shop	33,000	-
70-25	Toboggan Chute	5,003	-
70-30	Toboggan Nationals	46,148	27,240
70-35	Capital	-	15,725
Total Expenses		947,464	920,000

(27,464)

-2.90%

REVENUES Department		TOTALS	
		Budget FY 16	Proposed FY 17
70-01	Administration	46,080	31,000
70-05	Lodge	12,900	13,500
70-10	Maintenance Shop	-	
70-15	Alpine	722,500	770,500
70-20	Rental Shop	90,000	
70-25	Toboggan Chute	6,000	
70-30	Toboggan Nationals	90,000	90,000
70-35	Capital	-	15,000
Total Revenues		967,480	920,000

(47,480)

-4.91%

Select Board's Proposal		
	Budget FY 16	Proposed FY 17
Expenses	947,464	920,000
Revenues	967,480	920,000
Net Budget	(20,016)	-

Town of Camden, Maine

SNOW BOWL BUDGET

Town Manager's FY 17 Summary Budget Proposal Compared to FY 16 Budget

APPROPRIATIONS		01		05		34		31	
Department		Personnel Services		Employees' Benefits		Supplies		Contractual Services	
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17	FY 16	FY 17
70-01	Administration	69,460	83,470	30,260	35,440	9,100	6,500	99,300	81,000
70-05	Lodge	12,700	10,610	972	940	9,320	16,100	6,860	8,250
70-10	Maintenance Shop					4,500	-		
70-15	Alpine	282,600	303,420	71,591	66,270	59,750	48,500	3,000	9,500
70-20	Rental Shop	-	-	-	-	33,000	-		
70-25	Toboggan Chute	2,000	-	153	-	-	-	-	-
70-30	Toboggan Nationals	15,000	3,000	1,148	240	8,000	2,000	22,000	22,000
70-35	Capital	-	-	-	-				
Total Expenses		381,760	400,500	104,124	102,890	123,670	73,100	131,160	120,750

18,740

(1,234)

(50,570)

(10,410)

APPROPRIATIONS		32		35		35			
Department		Other Contractual		Capital (under \$50,000)		Capital (over \$50,000)			
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17		
70-01	Administration	10,000	8,000					-	-
70-05	Lodge	23,700	18,600						
70-10	Maintenance Shop	3,700	-						
70-15	Alpine	166,500	158,000						
70-20	Rental Shop	-	-						
70-25	Toboggan Chute	1,850	-	1,000	-				
70-30	Toboggan Nationals	-	-						
70-35	Capital	-	-				15,725		
Total Expenses		205,750	184,600	1,000	-	-	15,725	-	-

4.91%

-1.18%

-40.89%

APPROPRIATIONS		TOTALS	
Department		Budget	Proposed
		FY 16	FY 17
70-01	Administration	218,120	214,410
70-05	Lodge	53,552	54,500
70-10	Maintenance Shop	8,200	-
70-15	Alpine	583,441	585,690
70-20	Rental Shop	33,000	-
70-25	Toboggan Chute	5,003	-
70-30	Toboggan Nationals	46,148	27,240
70-35	Capital	-	15,725
Total Expenses		947,464	897,565

(49,899)

-5.27%

REVENUES		TOTALS	
Department		Budget	Proposed
		FY 16	FY 17
70-01	Administration	46,080	31,000
70-05	Lodge	12,900	13,500
70-10	Maintenance Shop	-	-
70-15	Alpine	722,500	772,500
70-20	Rental Shop	90,000	-
70-25	Toboggan Chute	6,000	-
70-30	Toboggan Nationals	90,000	90,000
70-35	Capital	-	15,000
Total Revenues		967,480	922,000

(45,480)

-4.70%

Town Manager's Proposal		
	Budget	Proposed
	FY 16	FY 17
Expenses	947,464	897,565
Revenues	967,480	922,000
Net Budget	(20,016)	(24,435)

(4,419)

22%

Town of Camden, Maine

SNOW BOWL BUDGET

Department Head's FY 17 Summary Budget Proposal Compared to FY 16 Budget

APPROPRIATIONS		01		05		34		31	
Department		Personnel Services		Employees' Benefits		Supplies		Contractual Services	
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17	FY 16	FY 17
70-01	Administration	69,460	83,470	30,260	35,450	9,100	6,500	99,300	81,000
70-05	Lodge	12,700	10,610	972	940	9,320	16,100	6,860	8,250
70-10	Maintenance Shop					4,500	-		
70-15	Alpine	282,600	303,420	71,591	66,270	59,750	48,500	3,000	9,500
70-20	Rental Shop	-	-	-	-	33,000	-		
70-25	Toboggan Chute	2,000		153	-	-	-	-	-
70-30	Toboggan Nationals	15,000	3,000	1,148	240	8,000	2,000	22,000	22,000
70-35	Capital	-	-	-	-	-	-		
Total Expenses		381,760	400,500	104,124	102,900	123,670	73,100	131,160	120,750

18,740

(1,224)

(50,570)

(10,410)

APPROPRIATIONS		32		35		35			
Department		Other Contractual		Capital (under \$50,000)		Capital (over \$50,000)			
		FY 16	FY 17	FY 16	FY 17	FY 16	FY 17		
70-01	Administration	10,000	8,000					-	-
70-05	Lodge	23,700	18,600	-	-				
70-10	Maintenance Shop	3,700	-	-	-				
70-15	Alpine	166,500	158,000	-	-				
70-20	Rental Shop	-	-	-	-				
70-25	Toboggan Chute	1,850	-	1,000	-				
70-30	Toboggan Nationals	-	-	-	-				
70-35	Capital	-	-	-	-		15,725		
Total Expenses		205,750	184,600	1,000	-	-	15,725	-	-

4.91%

-1.18%

-40.89%

APPROPRIATIONS		TOTALS	
Department		Budget	Proposed
		FY 16	FY 17
70-01	Administration	218,120	214,420
70-05	Lodge	53,552	54,500
70-10	Maintenance Shop	8,200	-
70-15	Alpine	583,441	585,690
70-20	Rental Shop	33,000	-
70-25	Toboggan Chute	5,003	-
70-30	Toboggan Nationals	46,148	27,240
70-35	Capital	-	15,725
Total Expenses		947,464	897,575

(49,889)

-5.27%

REVENUES		Department		Budget	Proposed
		FY 16	FY 17	FY 16	FY 17
70-01	Administration	46,080	31,000		
70-05	Lodge	12,900	13,500		
70-10	Maintenance Shop	-	-		
70-15	Alpine	722,500	772,500		
70-20	Rental Shop	90,000	-		
70-25	Toboggan Chute	6,000	-		
70-30	Toboggan Nationals	90,000	90,000		
70-35	Capital	-	15,000		
Total Revenues		967,480	922,000		

(45,480)

-4.70%

Department Head's Proposal		
	Budget	Proposed
	FY 16	FY 17
Expenses	947,464	897,575
Revenues	967,480	922,000
Net Budget	(20,016)	(24,425)

(4,409)

22%

Town of Camden, Maine

SNOW BOWL BUDGET PROPOSALS

Departmental Proposal - FY 17

APPROPRIATIONS Categories		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
01	Personnel Services	83,470	10,610	303,420	3,000		400,500
05	Employee's Benefits	35,450	940	66,270	240		102,900
10	Supplies	6,500	16,100	48,500	2,000		73,100
34	Contractual Services	81,000	8,250	9,500	22,000		120,750
32	Other Contractual Services	8,000	18,600	158,000	-		184,600
35	Capital	-	-	-	-	15,725	15,725
		-					-
	Total Expenses	214,420	54,500	585,690	27,240	15,725	897,575

REVENUES		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
	Totals by Department	31,000	13,500	772,500	90,000	15,000	922,000
	Total Revenues	31,000	13,500	772,500	90,000	15,000	922,000

	NET BUDGET	183,420	41,000	(186,810)	(62,760)	725	(24,425)
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Manager's Proposal - FY 17

APPROPRIATIONS Categories		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
01	Personnel Services	83,470	10,610	303,420	3,000		400,500
05	Employee's Benefits	35,440	940	66,270	240		102,890
10	Supplies	6,500	16,100	48,500	2,000		73,100
31	Contractual Services	81,000	8,250	9,500	22,000		120,750
33	Other Contractual Services	8,000	18,600	158,000	-		184,600
35	Capital	-	-	-	-	15,725	15,725
	Total Expenses	214,410	54,500	585,690	27,240	15,725	897,565

0.00%

REVENUES		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
	Totals by Department	31,000	13,500	772,500	90,000	15,000	922,000
	Total Revenues	31,000	13,500	772,500	90,000	15,000	922,000

0.00%

	NET BUDGET	183,410	41,000	(186,810)	(62,760)	725	(24,435)
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Change from Department Heads' Proposal

(10)

Note: Funding for the Maintenance Shop, Rental Shop, and Toboggan Chute have been transferred to the Alpine Budget.

Town of Camden, Maine

Select Board's Proposal - FY 17

APPROPRIATIONS Categories		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
01	Personnel Services	83,470	10,610	303,420	3,000		400,500
05	Employee's Benefits	35,440	940	66,270	240		102,890
10	Supplies	6,500	16,100	48,500	2,000		73,100
31	Contractual Services	81,000	8,250	31,935	22,000		143,185
33	Other Contractual Services	8,000	18,600	158,000	-		184,600
35	Capital	-	-	-	-	15,725	15,725
Total Expenses		214,410	54,500	608,125	27,240	15,725	920,000

2.50%

REVENUES		Departments					TOTALS
		70-01 Administration	70-05 Lodge	70-15 Alpine	70-30 Toboggan Nationals	70-35 Capital Improvements	
	Totals by Department	31,000	13,500	770,500	90,000	15,000	920,000
Total Revenues		31,000	13,500	770,500		15,000	920,000

NET BUDGET		183,410	41,000	(162,375)		725	-
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Change from Department Heads' Proposal

24,425

Note: Funding to the Maintenance Shop, Rental Shop, and Toboggan Chute have been transferred to the Alpine Budget.

Town of Camden Maine

Snow Bowl

01 Administration

05 Lodge

10 Maintenance Shop

15 Alpine

20 Rental Shop

25 Toboggan Chute

30 Toboggan Nationals

Town of Camden, Maine

Fund 3, Department 70-01 - Snow Bowl Administration

Landon Fake, Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

The Administration office of the Snow Bowl includes the General Manager/Director and an Assistant Snow Bowl Director. They manage the personnel required to run the facility, to maintain the grounds, to keep the mountain free from debris and covered in snow during the winter months; and they manage and operate the ski area based on an annual budget approved by the Town.

Mission

The Town along with its Director and supporting staff and mountain personnel endeavor to provide a community based, friendly mountain on which the public has access to winter skiing, family fun winter activities, and gives the region a boon from the economic impact of having a ski area along the glorious coast of Maine.

Staffing

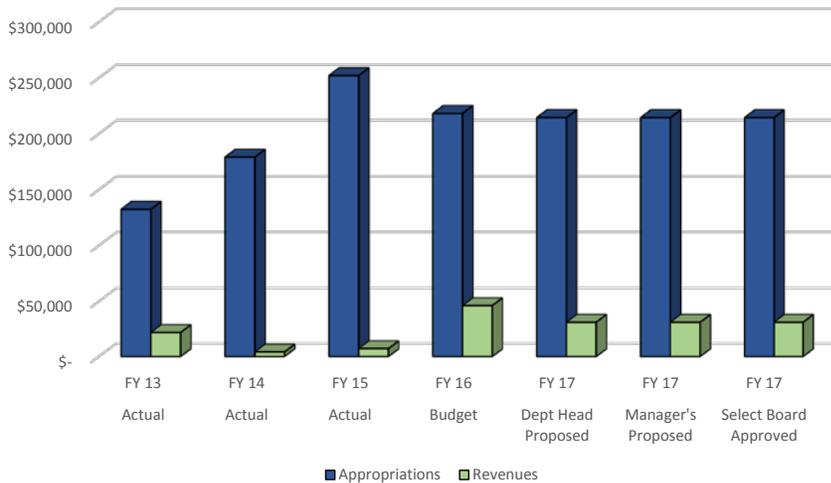
All staffing is for a six month period as the Snow Bowl operates as a seasonal recreation area. The staff includes a General Manager/Director, and Assistant Director, and Administrative Assistant and a Sales & Promotion Director.

SUMMARY

Department 70-01		Actual FY 13	Actual FY 14	Actual FY 15	Budget FY 16	05/16/16 YTD	Department Head		Town Manager		Select Board	
Old Line	New Line						APPROPRIATIONS	Proposed FY 17	Proposed FY 17	Proposed FY 17	Proposed FY 17	PROPOSED FY 17
	01 Personnel Services	54,170	78,621	80,918	69,460	84,477	83,470		83,470		83,470	
	05 Employees' Benefits	18,371	28,651	31,009	30,260	32,133	35,450	17.2%	35,440	17.1%	35,440	17.1%
	34 Supplies	5,324	4,445	31,511	9,100	12,414	6,500	-28.6%	6,500	-28.6%	6,500	-28.6%
	31 Contractual Services	53,120	64,025	103,660	99,300	79,444	81,000	-18.4%	81,000	-18.4%	81,000	-18.4%
	32 Other Contractual Services	1,412	3,295	4,933	10,000	11,494	8,000	-20.0%	8,000	-20.0%	8,000	-20.0%
TOTAL APPROPRIATIONS		132,397	179,037	252,031	218,120	219,961	214,420	-1.7%	214,410	-1.7%	214,410	-1.7%
			46,640	72,994	(33,911)	1,841	(3,700)		(3,710)		(3,710)	
			35.23%	40.77%	-13.46%	Over Budget	-1.70%		-1.70%		-1.70%	

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	Budget FY 16	05/16/16 YTD	Department Head		Town Manager		Select Board	
Old Line	New Line						REVENUE	Proposed FY 17	Proposed FY 17	Proposed FY 17	Proposed FY 17	APPROVED FY 17
	01 Revenue	21,736	4,094	7,104	46,080	62,002	31,000	-32.7%	31,000	-32.7%	31,000	-32.7%
TOTAL REVENUE		21,736	4,094	7,104	46,080	62,002	31,000	-32.7%	31,000	-32.7%	31,000	-32.7%
			(17,642)	3,010	38,976	15,922	(15,080)		(15,080)		(15,080)	
						Exceed Estimate						-32.73%
NET BUDGET		110,661	174,943	244,927	172,040	157,960	183,420	6.6%	183,410	6.6%	183,410	6.6%
			64,282	69,984	(72,887)	Under Budget	11,380		11,370		11,370	
			58.09%	40.00%	-29.76%		6.61%		6.61%		6.61%	

Snow Bowl Administrative Budget



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Town of Camden, Maine

Fund 3, Department 70-01 - Snow Bowl Administration

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-01		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board	
Old Line	New Line	APPROPRIATIONS	FY 13	FY 14	FY 15	FY 16	Proposed FY 17	Proposed FY 17	PROPOSED FY 17	
		01 Personnel Services								
01		01 Full-time Salaries	33,681	61,952	63,242	65,000	67,678	67,310	67,310	67,310 3.6%
05		31 Administrative Assistant (2) <i>20 hours each</i>	20,489	16,669	17,676	4,460	16,799	16,160	16,160	16,160 262.3%
			54,170	78,621	80,918	69,460	84,477	83,470 20.2%	83,470 20.2%	83,470 20.2%
		05 Employees' Benefits								
		01 FICA	5,056	6,017	6,190	5,925	6,472	5,180 -12.6%	5,180 -12.6%	5,180 -12.6%
		02 Medicare						1,220	1,210	1,210
		04 Cell Phone Stipend						360	360	360
		06 MPERS	2,519	5,021	6,258	5,147	5,872	7,930 54.1%	7,930 54.1%	7,930 54.1%
		10 Medical Insurance	10,796	17,613	18,561	19,188	19,788	20,760 8.2%	20,760 8.2%	20,760 8.2%
			18,371	28,651	31,009	30,260	32,133	35,450 17.2%	35,440 17.1%	35,440 17.1%
		34 Supplies								
12	05	06 Clothing/Uniforms	267	111	24,846	2,000	958	500 -75.0%	500 -75.0%	500 -75.0%
15	20	30 Communications	1,850	2,169	2,559	3,000	2,916	3,000 0.0%	3,000 0.0%	3,000 0.0%
		01 37 Office Supplies	2,876	2,165	3,063	4,000	8,540	3,000 -25.0%	3,000 -25.0%	3,000 -25.0%
		04 Advertising	331	-	1,043	100	-			
			5,324	4,445	31,511	9,100	12,414	6,500 -28.6%	6,500 -28.6%	6,500 -28.6%
		31 Contractual Services								
30	24	02 Credit Card Fees	12,235	12,917	14,394	12,000	5,702	7,000 -41.7%	7,000 -41.7%	7,000 -41.7%
12	15	21 Advertising/Marketing	8,786	9,810	36,856	35,500	29,342	25,000 -29.6%	25,000 -29.6%	25,000 -29.6%
		25 Dues & Memberships	2,469	2,528	2,824	3,000	2,961	2,500 -16.7%	2,500 -16.7%	2,500 -16.7%
30	11	32 Printing	1,509	1,509	6,293	6,000	916	1,500 -75.0%	1,500 -75.0%	1,500 -75.0%
12	02	34 Professional Development	1,807	2,389	2,010	2,500	2,071	2,000 -20.0%	2,000 -20.0%	2,000 -20.0%
25	01	45 General Liability Insurance	26,314	34,872	41,283	40,000	38,452	38,000 -5.0%	38,000 -5.0%	38,000 -5.0%
30	01	73 Legal Fees	-	-	-	300	-	-	-	-
		80 Software Licenses & Support						5,000	5,000	5,000
			53,120	64,025	103,660	99,300	79,444	81,000 -18.4%	81,000 -18.4%	81,000 -18.4%
		32 Other Contractual Services								
		35 Computers Repairs & Maintenance	319	1,600	3,590	9,000	11,145	7,000 -22.2%	7,000 -22.2%	7,000 -22.2%
12	01	65 Mileage	1,093	1,695	1,343	1,000	349	1,000 0.0%	1,000 0.0%	1,000 0.0%
			1,412	3,295	4,933	10,000	11,494	8,000	8,000	8,000
		TOTAL APPROPRIATIONS	132,397	179,037	252,031	218,120	219,961	214,420 -1.7%	214,410 -1.7%	206,410 -5.4%
				46,640	72,994	(33,911)	1,841	(3,700)	(3,710)	(11,710)
				35.23%	40.77%	-13.46%	Over Budget	-1.70%	-1.70%	-5.37%

Town of Camden, Maine

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager Proposed FY 17	Select Board PROPOSED FY 17		
Old Line	New Line				REVENUE	Budget FY 16				YTD	
01 REVENUE											
14	14	Miscellaneous	-	-	100	-	30	-	-	-	
17	17	Scholarship	5,686	3,094	7,004	6,080	5,326	6,000	-1.3%	6,000	-1.3%
19	19	Town Matching Funds	15,000	-	-	-	-	-	-	-	-
02-20	20	Sponsorship Revenue	1,050	1,000	-	5,000	-	10,000	100.0%	10,000	100.0%
26	26	Programs/Donations	-	-	-	35,000	56,646	15,000	-57.1%	15,000	-57.1%
			21,736	4,094	7,104	46,080	62,002	31,000	-32.7%	31,000	-32.7%
TOTAL REVENUE			21,736	4,094	7,104	46,080	62,002	31,000	-32.7%	31,000	-32.7%
				(17,642)	3,010	38,976	15,922	(15,080)		(15,080)	
NET BUDGET			110,661	174,943	244,927	172,040	157,960	183,420	6.6%	183,410	6.6%
				64,282	69,984	(72,887)	Under Budget	11,380		11,370	
				58.09%	40.00%	-29.76%		6.61%		6.61%	
										3,370	1.96%

Town of Camden, Maine

Fund 3, Department 70-05 - Lodge

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

The lodge is a place to gather and enjoy the company of fellow skiers during the winter ski, snowboarding, and tobogganing season. The building is also available for rent for activities such as weddings, parties, and other occasions for holding special events.

Mission

The purpose of the lodge is to provide a place where winter event participants can gather to share in the joy of the mountain, to meet new and old friends, and to create a harmonious place for people to gather when they are not on the mountain or outside enjoying the beauty they behold.

Staffing

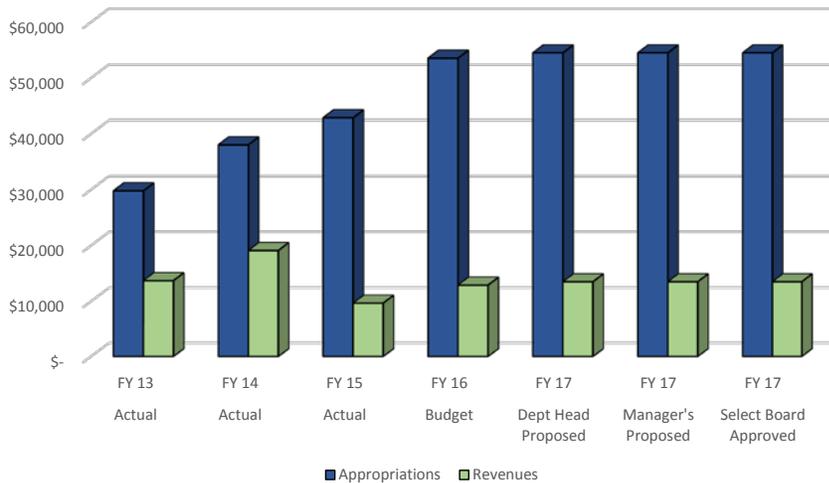
Staffing at the Lodge includes a seasonal custodian. The custodian's services includes tending to the public restrooms at the public landing in Town.

SUMMARY

Department 70-05		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	PROPOSED FY 17
APPROPRIATIONS									
01	Personnel Services	9,869	11,658	13,594	12,700	10,802	10,610 -16.5%	10,610 -16.5%	10,610 -16.5%
05	Employees' Benefits	755	891	1,040	972	826	940 -3.3%	940 -3.3%	940 -3.3%
34	Supplies	9,143	7,899	9,858	9,320	6,396	16,100 72.7%	16,100 72.7%	16,100 72.7%
31	Contractual Services	553	292	246	6,860	596	8,250 20.3%	8,250 20.3%	8,250 20.3%
32	Other Contractual Services	9,472	17,291	18,142	23,700	26,559	18,600 -21.5%	18,600 -21.5%	18,600 -21.5%
37	Capital Outlay	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS		29,792	38,031	42,880	53,552	45,180	54,500 1.8%	54,500 1.8%	54,500 1.8%
			8,239 27.66%	4,849 12.75%	10,672 24.89%	(8,372) Under Budget	948 1.77%	948 1.77%	948 1.77%

Account 92-01		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	PROPOSED FY 17
REVENUE									
01	Revenue	13,703	19,101	9,666	12,900	13,641	13,500 4.7%	13,500 4.7%	13,500 4.7%
TOTAL REVENUE		13,703	19,101	9,666	12,900	13,641	13,500 4.7%	13,500 4.7%	13,500 4.7%
			5,398	(9,435)	3,234	741 Exceed Estimate	600	600	600 4.65%
NET BUDGET		16,089	18,930	33,214	40,652	31,539	41,000 0.9%	41,000 0.9%	41,000 0.9%
			2,841 17.66%	14,284 75.46%	7,438 22.39%	Under Budget	348 0.86%	348 0.86%	348 0.86%

Snow Bowl Lodge Budget



Town of Camden, Maine

Fund 3, Department 70-05 - Lodge

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Note: Maintenance Shop and Lodge budgets are combined.

Department 70-05		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager		Select Board PROPOSED FY 17		
Old Line	New Line				Budget FY 16	YTD FY 16		Proposed FY 17				
01 Personnel Services												
05	55 Part-time Cleaning Staff	9,869	11,658	13,594	12,700	10,802	10,610	-16.5%	10,610	-16.5%	10,610	-16.5%
		9,869	11,658	13,594	12,700	10,802	10,610	-16.5%	10,610	-16.5%	10,610	-16.5%
05 Employees' Benefits												
	01 FICA	755	891	1,040	972	826	660	-32.1%	660	-32.1%	660	-32.1%
	02 Medicare						160		160		160	
	04 Cell Phone Stipend						120		120		120	
		755	891	1,040	972	826	940	-3.3%	940	-3.3%	940	-3.3%
34 Supplies												
15-05	25 Heating Fuel	7,457	7,490	9,385	8,500	5,281	10,000	17.6%	10,000	17.6%	10,000	17.6%
15-25	27 Propane	872	264	318	320	1,115	800	150.0%	800	150.0%	800	150.0%
Maint. Shop	40 Shop Supplies	-	-	-	-	-	2,000		2,000		2,000	
70	45 Vending Machine Products	-	-	-	-	-	-		-		-	
05	56 Building Supplies	-	-	-	-	-	3,000		3,000		3,000	
06	58 Cleaning Supplies	814	145	155	500		300	-40.0%	300	-40.0%	300	-40.0%
		9,143	7,899	9,858	9,320	6,396	16,100	72.7%	16,100	72.7%	16,100	72.7%
31 Contractual Services												
12-38	08 Gift Card Reimbursements	-	-	-	6,160		8,000	29.9%	8,000	29.9%	8,000	29.9%
30-35	54 Security Monitoring	123	246	246	200	246	250	25.0%	250	25.0%	250	25.0%
30-14	68 Cleaning Service	430	46	-	500	350	-		-		-	
		553	292	246	6,860	596	8,250	20.3%	8,250	20.3%	8,250	20.3%
32 Other Contractual Services												
20-30, 32	33 Buildings Repairs & Maintenance	3,631	10,463	11,046	17,000	20,640	8,000	-52.9%	8,000	-52.9%	8,000	-52.9%
20-70	46 Parking Lot Maintenance	-	-	-	-	-	500		500		500	
30-32	52 Rubbish Removal	2,898	3,206	4,025	3,200	2,068	2,100	-34.4%	2,100	-34.4%	2,100	-34.4%
15-01	70 Electricity	2,943	3,622	3,071	3,000	3,851	7,000	133.3%	7,000	133.3%	7,000	133.3%
20-20	38 Equipment Repairs & Maintenance	-	-	-	500		1,000	100.0%	1,000	100.0%	1,000	100.0%
		9,472	17,291	18,142	23,700	26,559	18,600	-21.5%	18,600	-21.5%	18,600	-21.5%
37 Capital Outlay												
		-	-	-	-	-	-		-		-	
TOTAL APPROPRIATIONS		29,792	38,031	42,880	53,552	45,180	54,500	1.8%	54,500	1.8%	54,500	1.8%
			8,239	4,849	10,672	(8,372)	948		948		948	
			27.66%	12.75%	24.89%	Under Budget	1.77%		1.77%		1.77%	

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager		Select Board PROPOSED FY 17		
Old Line	New Line				Budget FY 16	YTD FY 16		Proposed FY 17				
01 REVENUE												
01	Lodge Rental	4,835	10,519	3,435	4,000	3,200	4,000	0.0%	4,000	0.0%	4,000	0.0%
08	Kitchen Lease/Reimbursement	4,202	4,732	2,331	5,000	6,741	5,500	10.0%	5,500	10.0%	5,500	10.0%
02-22	Locker Rentals	4,666	3,850	3,900	3,900	3,700	4,000	2.6%	4,000	2.6%	4,000	2.6%
		13,703	19,101	9,666	12,900	13,641	13,500	4.7%	13,500	4.7%	13,500	4.7%
TOTAL REVENUE		13,703	19,101	9,666	12,900	13,641	13,500	4.7%	13,500	4.7%	13,500	4.7%
			5,398	(9,435)	3,234	741	600		600		600	
						Exceed Estimate					4.65%	
NET BUDGET		16,089	18,930	33,214	40,652	31,539	41,000	0.9%	41,000	0.9%	41,000	0.9%
			2,841	14,284	7,438	Under Budget	348		348		348	
			17.66%	75.46%	22.39%		0.86%		0.86%		0.86%	

Town of Camden, Maine

Fund 3, Department 70-10 - Maintenance Shop

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

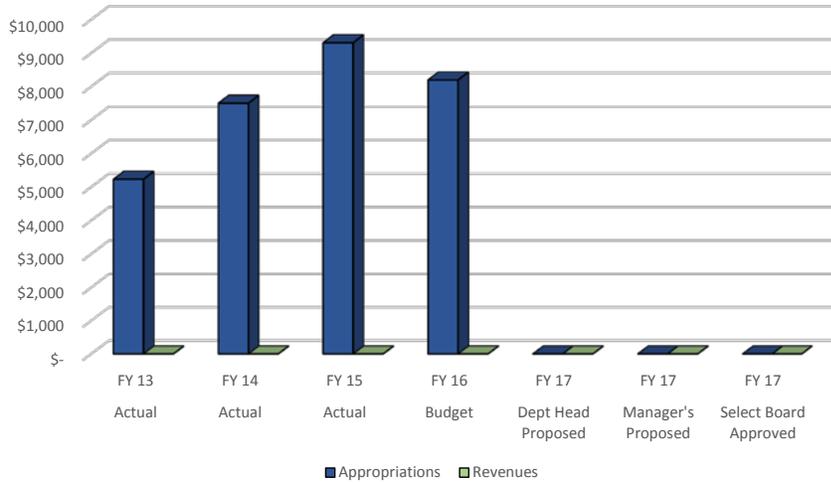
FY 17 All Expenses for the Maintenance Shop have been transferred to the Lodge budget.

SUMMARY

Department 70-10						05/16/16			
Line	New Line	Actual	Actual	Actual	Budget	YTD			
		FY 13	FY 14	FY 15	FY 16	FY 16			
	34	3,222	5,059	5,466	4,500	2,918	-	-	-
	32	2,014	2,446	3,848	3,700	2,182	-	-	-
	37	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS		5,236	7,505	9,314	8,200	5,100	-	-	-
			2,269	1,809	(1,114)	(3,100)			
			43.33%	24.10%	-11.96%	Under Budget			

Account 92-01						05/16/16			
Old Line	New Line	Actual	Actual	Actual	Budget	YTD			
		FY 13	FY 14	FY 15	FY 16	FY 16			
	01	-	-	-	-	-	-	-	-
TOTAL REVENUE		-	-	-	-	-	-	-	-
			-	-	-	-			
							Under Estimate		
NET BUDGET		5,236	7,505	9,314	8,200	5,100	-	-	-
			2,269	1,809	(1,114)	Under Budget			
			43.33%	24.10%	-11.96%				

Snow Bowl Lodge Maintenance Shop



Town of Camden, Maine

Fund 3, Department 70-15 - Alpine

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

Alpine is where most of the activity is logged. Alpine includes all aspects of the winter snow season - skiing, snowboarding, tobogganing. A multitude of activities are held on the mountain during the winter months; much of the public visits frequently to enjoy the beauty we know as "The Snow Bowl".

Mission

It is important to provide the best Alpine skiing, racing, and other events on the mountain in a friendly and safe environment. The Town joins in supporting community pride in its ski area, and the rare ability for skiers and guests to the mountain to view the sea from the mountains that lie so close to our shores.

Staffing

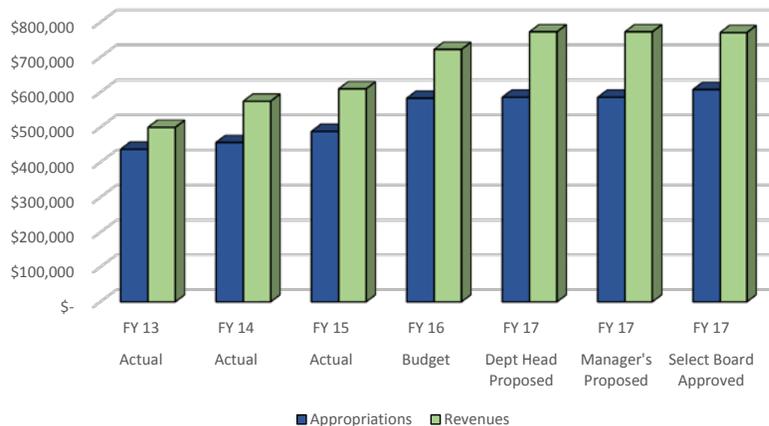
There are five full-time seasonal staff members that work in the Alpine Department. Those positions include the Director and Snow Director at the Ski School; the Director of the Ski Patrol; the Race Director and an Assistant Race Director. In addition, the staff is supported by 33 Ski School Instructors; six paid Patrollers; an Assistant Race Director, and five paid Race Coaches; three seasonal Ticket Sellers; five terrain Park Rangers, two Groomers, 17 Lift Attendants; one Mechanic; and nine Snowmakers. Beginning in FY 17 funding for the Toboggan Chute falls under the Alpine budget; therefore, another seasonal employee will be assigned to manage the toboggan chute rides on weekends and holidays.

SUMMARY

Department 70-15		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17		Proposed FY 17		FY 17	
APPROPRIATIONS												
01	Personnel Services	244,846	248,917	185,213	282,600	272,018	303,420	7.4%	303,420	7.4%	303,420	7.4%
05	Employees' Benefits	54,179	63,883	62,419	71,591	70,513	66,270	-7.4%	66,270	-7.4%	66,270	-7.4%
34	Supplies	41,216	47,988	40,232	59,750	45,295	48,500	-18.8%	48,500	-18.8%	48,500	-18.8%
31	Contractual Services	2,016	4,199	304	3,000	2,013	9,500	216.7%	9,500	216.7%	31,935	964.5%
32	Other Contractual Services	95,093	91,742	200,135	166,500	185,884	158,000	-5.1%	158,000	-5.1%	158,000	-5.1%
37	Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
		437,350	456,729	488,303	583,441	575,723	585,690	0.4%	585,690	0.4%	608,125	4.2%
TOTAL APPROPRIATIONS		437,350	456,729	488,303	583,441	575,723	585,690	0.4%	585,690	0.4%	608,125	4.2%
			19,379	31,574	95,138	(7,718)	2,249		2,249		24,684	
			4.43%	6.91%	19.48%	Under Budget	0.39%		0.39%		4.23%	

Account 92-01		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17		Proposed FY 17		FY 17	
REVENUE												
01	Revenue	499,841	574,456	609,810	722,500	524,330	772,500	6.9%	772,500	6.9%	770,500	6.6%
TOTAL REVENUE		499,841	574,456	609,810	722,500	524,330	772,500	6.9%	772,500	6.9%	770,500	6.6%
			74,615	35,354	112,690	(198,170)	50,000		50,000		48,000	
						Under Estimate					6.64%	
NET BUDGET		(62,491)	(117,727)	(121,507)	(139,059)	51,392	(186,810)	34.3%	(186,810)	34.3%	(162,375)	16.8%
			(55,236)	(3,780)	(17,552)	Over Budget	(47,751)		(47,751)		(23,316)	
			88.39%	3.21%	14.45%		34.34%		34.34%		16.77%	

Snow Bowl Alpine Budget



Town of Camden, Maine

Fund 3, Department 70-15 - Alpine

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-15		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head		Town Manager		Select Board PROPOSED	
Old Line	New Line				APPROPRIATIONS	Budget FY 16	YTD FY 16	Proposed FY 17	Proposed FY 17	Proposed FY 17	Proposed FY 17	FY 17
01 Personnel Services												
01	01 Full-time Salaries	45,272	57,882	(19,181)	70,000	92,723	105,620	50.9%	105,620	50.9%	105,620	50.9%
05	31 Administrative Assistant (20 hrs)						7,800		7,800	#DIV/0!	7,800	
05	55 Part-time Employees	12,536	12,352	56,691	20,000	37,195	20,000	0.0%	20,000	0.0%	20,000	0.0%
40	40 Ski School Wages	54,145	49,921	42,820	52,000	35,785	52,000	0.0%	52,000	0.0%	52,000	0.0%
41	41 Ski Patrol Wages	18,810	15,658	15,299	19,600	12,553	17,000	-13.3%	17,000	-13.3%	17,000	-13.3%
42	42 Ski Race Wages	10,477	5,979	7,362	9,500	7,754	12,000	26.3%	12,000	26.3%	12,000	26.3%
43	43 Ticket Sales Wages	9,430	10,478	6,184	12,000	8,490	10,000	-16.7%	10,000	-16.7%	10,000	-16.7%
44	44 Terrain Park Wages	8,053	11,850	9,366	7,000	6,124	6,000	-14.3%	6,000	-14.3%	6,000	-14.3%
45	45 Groomer Wages	12,447	10,478	12,716	15,500	6,396	12,000	-22.6%	12,000	-22.6%	12,000	-22.6%
46	46 Lift Operators Wages	54,280	53,035	36,595	56,000	38,939	35,000	-37.5%	35,000	-37.5%	35,000	-37.5%
47	47 Snowmaking Wages	19,396	21,284	17,360	21,000	26,058	21,000	0.0%	21,000	0.0%	21,000	0.0%
	48 Toboggan Chute Wages						5,000		5,000		5,000	
	49 Toboggan Nationals Wages						-		-		-	
05 Employees' Benefits		244,846	248,917	185,213	282,600	272,018	303,420	7.4%	303,420	7.4%	303,420	7.4%
01	01 FICA	18,900	19,042	13,135	21,619	20,814	19,260		19,260		19,260	-10.9%
01	02 Medicare	-	-	-	-	-	4,740		4,740		4,740	
05	05 MPERS	3,869	6,260	10,249	9,617	11,759	10,040	4.4%	10,040	4.4%	10,040	4.4%
10	10 Health Insurance	31,410	38,581	39,035	40,355	37,940	32,230	-20.1%	32,230	-20.1%	32,230	-20.1%
34 Supplies		54,179	63,883	62,419	71,591	70,513	66,270	-7.4%	66,270	-7.4%	66,270	-7.4%
	07 Ticket Supplies	3,980	4,565	3,585	9,000	9,477	3,000		3,000		3,000	
<i>Rental Shop</i>	08 Ski Equipment	-	-	-	-	-	15,000		15,000		15,000	
	73 Signs	-	-	-	1,000	-	-		-		-	
<i>Tob. Chute</i>	35 Merchandise	-	-	-	-	-	2,500		2,500		2,500	
01	37 Office Supplies	1,000	697	642	750	2,183	-		-		-	
15	40 Shop Supplies	302	208	1,465	1,000	1,491	-		-		-	
13	42 Safety Equipment/Supplies	578	-	1,639	1,500	1,401	1,500	0.0%	1,500	0.0%	1,500	0.0%
20-74	74 Trail Maintenance Supplies	6,464	10,544	3,248	8,000	7,238	3,000	-62.5%	3,000	-62.5%	3,000	-62.5%
20-75	75 Mountain Building Supplies	1,096	327	630	1,000	1,396	-		-		-	
20-76	76 Terrain Park Supplies	2,227	2,000	229	500	-	500	0.0%	500	0.0%	500	0.0%
71	85 Ski Race Supplies	3,214	5,884	9,482	12,000	11,196	10,000	-16.7%	10,000	-16.7%	10,000	-16.7%
72	86 Ski Patrol Supplies	2,004	2,516	2,700	3,000	637	1,000	-66.7%	1,000	-66.7%	1,000	-66.7%
73	87 Ski School Supplies	1,100	1,009	2,189	2,000	2,121	1,000	-50.0%	1,000	-50.0%	1,000	-50.0%
14	95 Gasoline/Diesel/Oil	19,251	20,238	14,423	20,000	8,155	11,000	-45.0%	11,000	-45.0%	11,000	-45.0%
31 Contractual Services		41,216	47,988	40,232	59,750	45,295	48,500	-18.8%	48,500	-18.8%	48,500	-18.8%
23 Contingency												22,435
12-02	33 Professional Development/Training	2,016	4,199	304	3,000	2,013	1,500	-50.0%	1,500	-50.0%	1,500	-50.0%
	08 Gift Cards Reimbursement						8,000		8,000		8,000	
32 Other Contractual Services		2,016	4,199	304	3,000	2,013	9,500	216.7%	9,500	216.7%	31,935	964.5%
New	33 Building Repairs & Maintenance	-	-	-	-	-	-		-		-	
20-72	38 Equipment Repair & Maintenance	630	34	216	500	24	-		-		-	
New	41 General Repairs & Maintenance	-	-	-	-	-	-		-		-	
20-33	44 Lift Repair & Maintenance	22,121	12,295	13,885	13,000	25,784	10,000	-23.1%	10,000	-23.1%	10,000	-23.1%
<i>Tob. Chute</i>	62 General Maintenance Supplies	-	-	-	-	-	-		-		-	
20-05	64 Vehicles Repair & Maintenance	18,892	27,608	65,973	45,000	30,560	25,000	-44.4%	25,000	-44.4%	25,000	-44.4%
15-01	70 Electricity	4,783	13,380	19,747	25,000	41,389	25,000	0.0%	25,000	0.0%	25,000	0.0%
15-04	72 Snowmaking Electricity	44,629	28,453	59,491	53,000	46,770	55,000	3.8%	55,000	3.8%	55,000	3.8%
<i>Rental Shop</i>	94 Management Fee (Ragged Mtn. Spts)						20,000		20,000		20,000	
20-73	87 Snowmaking Equipment Lease (2)	4,038	9,972	40,823	30,000	41,358	23,000	-23.3%	23,000	-23.3%	23,000	-23.3%
37 Capital Outlay		95,093	91,742	200,135	166,500	185,884	158,000	-5.1%	158,000	-5.1%	158,000	-5.1%
<i>Tob. Chute</i>	56 Toboggan Chute Reserve	-	-	-	-	-	-		-		-	
TOTAL APPROPRIATIONS		437,350	456,729	488,303	583,441	575,723	585,690	0.4%	585,690	0.4%	608,125	4.2%
			19,379	31,574	95,138	(7,718)	2,249		2,249		24,684	
			4.43%	6.91%	19.48%	Under Budget	0.39%		0.39%		4.23%	

Town of Camden, Maine

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager		Select Board PROPOSED		
Old Line	New Line				REVENUE	Budget FY 16		YTD	Proposed FY 17	Proposed FY 17	FY 17	
01 REVENUE												
02	02 Daily Tickets	185,434	222,811	259,679	303,000	170,791	305,000	0.7%	305,000	0.7%	303,000	0.0%
03	03 Season Tickets	180,213	194,197	197,252	243,000	226,134	200,000	-17.7%	200,000	-17.7%	200,000	-17.7%
04	04 Lesson Income	96,384	100,376	92,599	112,000	64,757	112,000	0.0%	112,000	0.0%	112,000	0.0%
05	05 Races & Events Income	17,765	31,348	44,296	47,000	37,527	45,000	-4.3%	45,000	-4.3%	45,000	-4.3%
06	06 Gift Card Purchases	11,090	11,672	14,984	11,000	14,470	14,000	27.3%	14,000	27.3%	14,000	27.3%
New	27 Ski Race Supplies Donation						10,000		10,000		10,000	
07	07 Summer Chair Lift	7,855	13,532	-	5,000	6,795	7,000	40.0%	7,000	40.0%	7,000	40.0%
Tob. Chute	09 Tube Rentals/Rides	-	-	-	-	-	-		-		-	
Tob. Chute	10 Toboggan Rentals/Rides	-	-	-	-	-	6,000		6,000		6,000	
Rental Shop	11 Rental Equipment	-	-	-	-	-	70,000		70,000		70,000	
12	12 Merchandise Sales	1,100	520	1,000	1,500	3,856	3,500	133.3%	3,500	133.3%	3,500	133.3%
		499,841	574,456	609,810	722,500	524,330	772,500	6.9%	772,500	6.9%	770,500	6.6%
TOTAL REVENUE		499,841	574,456	609,810	722,500	524,330	772,500	6.9%	772,500	6.9%	770,500	6.6%
			74,615	35,354	112,690	(198,170)	50,000		50,000		48,000	
						Under Estimate					6.64%	
NET BUDGET		(62,491)	(117,727)	(121,507)	(139,059)	51,392	(186,810)	34.3%	(186,810)	34.3%	(162,375)	16.8%
			(55,236)	(3,780)	(17,552)	Under Budget	(47,751)		(47,751)		(23,316)	
			88.39%	3.21%	14.45%		34.34%		34.34%		16.77%	

Proposed Changes are indicated in **RED**.

Note: Revenues are based on a 60 day Open schedule (including Christmas)

Town of Camden, Maine

Fund 3, Department 70-20 - Rental Shop

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

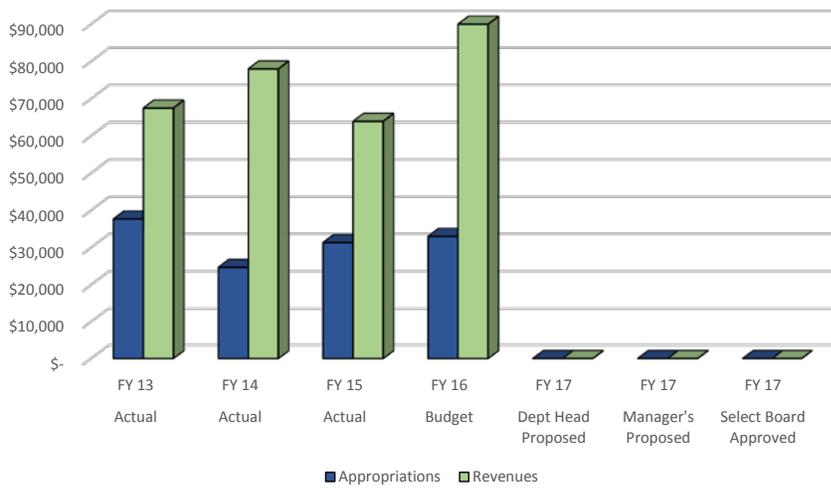
FY 17 All Expenses for the Rental Shop have been transferred to the Alpine budget.

SUMMARY

Department 70-20		Actual FY 13	Actual FY 14	Actual FY 15	Budget FY 16	05/16/16 YTD				
Line	New Line									
APPROPRIATIONS										
	01 Personnel Services	21,513	16,404	-	-	-	-	-	-	-
	05 Employees' Benefits	2,361	2,051	-	-	-	-	-	-	-
	34 Supplies	12,203	5,100	13,715	15,000	17,545	-	-	-	-
	31 Contractual Services	-	-	-	-	-	-	-	-	-
	32 Other Contractual Services	1,608	1,122	17,647	18,000	12,750	-	-	-	-
	37 Capital Outlay	-	-	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS		37,685	24,677	31,362	33,000	30,295	-	-	-	-
			(13,008)	6,685	1,638	(2,705)				
			-34.52%	27.09%	5.22%	Under Budget				

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	Budget FY 16	05/16/16 YTD				
Old Line	New Line									
REVENUE										
	01 Revenue	67,485	77,981	63,917	90,000	38,754	-	-	-	-
TOTAL REVENUE		67,485	77,981	63,917	90,000	38,754	-	-	-	-
			10,496	(14,064)	26,083	(51,246)				
						Under Estimate				
NET BUDGET		(29,800)	(53,304)	(32,555)	(57,000)	(8,459)	-	-	-	-
			(23,504)	20,749	(24,445)	Under Budget				
			78.87%	-38.93%	75.09%					

Snow Bowl Rental Shop Budget



Town of Camden, Maine

Fund 3, Department 70-20 - Rental Shop

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-20						05/16/16				
Old Line	New Line	Actual	Actual	Actual	Budget	YTD				
APPROPRIATIONS		FY 13	FY 14	FY 15	FY 16					
01 Personnel Services										See Apline Budget
01	01 Full-time Salaries	1,410	33	-	-					
05	55 Part-time Employees	20,103	16,371	-	-					
		21,513	16,404	-	-	-				
05 Employees' Benefits										
	01 FICA	1,646	1,255	-	-					
	02 Medicare			-	-					
	06 MPERS	715	796	-	-					
	07 Dental Insurance			-	-					
		2,361	2,051	-	-	-				
34 Supplies										
	08 Ski Equipment	10,743	5,100	13,715	15,000	17,545				
	30 Miscellaneous Equipment	-	-	-	-	-				
70	62 General Maintenance Supplies	1,460	-	-	-	-				
		12,203	5,100	13,715	15,000	17,545				
31 Contractual Services										
30	91 Equipment Rental R & M	-	-	-	-	-				
32 Other Contractual Services										
20-20	38 Equipment Repair & Maintenance	1,608	1,122	17,647	-	-				
	94 Management Fee	-	-	-	18,000	12,750				
		1,608	1,122	17,647	18,000	12,750				
37 Capital Outlay										
		-	-	-	-	-				
TOTAL APPROPRIATIONS		37,685	24,677	31,362	33,000	30,295				
			(13,008)	6,685	1,638	(2,705)				
			-34.52%	27.09%	5.22%	Under Budget				

Account 92-01						05/16/16	Department Head	Town Manager	Select Board
Old Line	New Line	Actual	Actual	Actual	Budget	YTD	Proposed FY 17	Proposed FY 17	APPROVED
REVENUE		FY 13	FY 14	FY 15	FY 16				FY 17
01 REVENUE									
11	11 Rental Equipment	67,485	77,981	63,917	90,000	38,754			
		67,485	77,981	63,917	90,000	38,754			
TOTAL REVENUE		67,485	77,981	63,917	90,000	38,754			
			10,496	(14,064)	26,083	(51,246)			
					Under Estimate				
NET BUDGET		(29,800)	(53,304)	(32,555)	(57,000)	(8,459)			
			(23,504)	20,749	(24,445)	Under Budget			
			78.87%	-38.93%	75.09%				

Town of Camden, Maine

Fund 3, Department 70-25 - Toboggan Chute

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

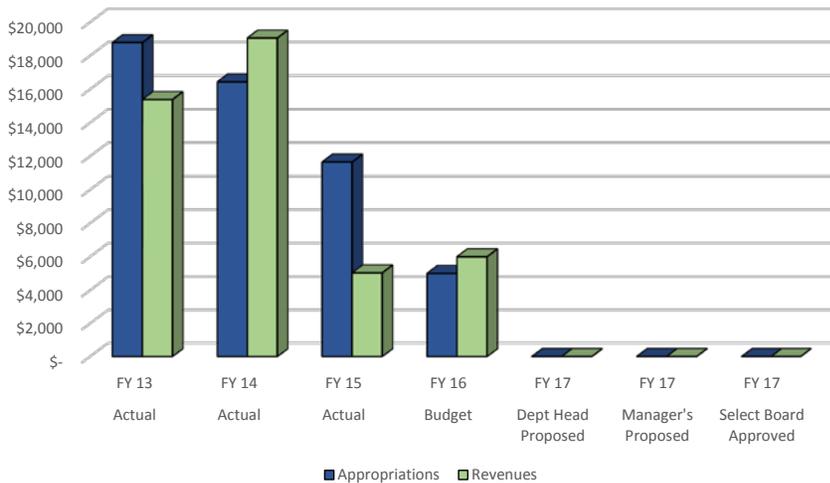
FY 17 All Expenses for the Toboggan Chute have been transferred to the Alpine budget.

SUMMARY

Department 70-25						05/16/16		
Line	New Line	Actual	Actual	Actual	Budget	YTD		
APPROPRIATIONS		FY 13	FY 14	FY 15	FY 16	FY 16		
	01 Personnel Services	13,562	10,099	10,773	2,000	5,223	See Alpine Budget	
	05 Employees' Benefits	1,038	773	879	153	455	-	-
	34 Supplies	3,186	4,565	-	-	509	-	-
	31 Contractual Services	-	-	-	-	-	-	-
	32 Other Contractual Services	-	-	-	1,850	-	-	-
	37 Capital Outlay	1,000	1,000	-	1,000	-	-	-
TOTAL APPROPRIATIONS		18,786	16,437	11,652	5,003	6,186	-	-
			(2,349)	(4,785)	(6,649)	1,183		
						Over Budget		

Account 92-01						05/16/16		
Old Line	New Line	Actual	Actual	Actual	Budget	YTD		
REVENUE		FY 13	FY 14	FY 15	FY 16	FY 16		
	15 Toboggan Fest	15,381	19,051	5,035	6,000	1,485	-	-
TOTAL REVENUE		15,381	19,051	5,035	6,000	1,485	-	-
			3,670	(14,016)	965	(4,515)		
						Under Estimate		
NET BUDGET		3,405	(2,614)	6,617	(997)	4,701	-	-
			(6,019)	9,231	(7,614)	Over Budget		

Snow Bowl Toboggan Chute Budget



Town of Camden, Maine

Fund 3, Department 70-25 - Toboggan Chute

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-25		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16				
Old Line	New Line				APPROPRIATIONS	Budget FY 16	YTD		
01 Personnel Services							See Alpine Budget		
01	01 Full-time Salaries								
05	55 Part-time Wages	13,562	10,099	10,773	2,000	5,223			
		13,562	10,099	10,773	2,000	5,223	-	-	-
05 Employees' Benefits									
	01 FICA	1,038	773	879	153	455			
	02 Medicare								
		1,038	773	879	153	455	-	-	-
34 Supplies									
20-78	62 General Maintenance Supplies	3,186	4,565	-	-	509			
		3,186	4,565	-	-	509	-	-	-
31 Contractual Services									
		-	-	-	-	-	-	-	-
32 Other Contractual Services									
20-20	38 Equipment Repair & Maintenance				1,850	-			
	86 Sales and Use Tax				-				
		-	-	-	1,850	-	-	-	-
36 Capital Outlay									
44-46	46 Toboggan Chute Reserve	1,000	1,000	-	1,000	-			
		1,000	1,000	-	1,000	-	-	-	-
TOTAL APPROPRIATIONS		18,786	16,437	11,652	5,003	6,186	-	-	-
			(2,349)	(4,785)	(6,649)	1,183			
									Over Budget

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager Proposed FY 17	Select Board APPROVED FY 17
Old Line	New Line				REVENUE	Budget FY 16			
01 REVENUE									
	09 Tube Rentals/Rides	10,991	12,021	-	-	-			
	10 Toboggan Rentals/Rides	4,390	7,030	5,035	6,000	1,485			
		15,381	19,051	5,035	6,000	1,485	-	-	-
TOTAL REVENUE		15,381	19,051	5,035	6,000	1,485	-	-	-
			3,670	(14,016)	965	(4,515)			
									Under Estimate
NET BUDGET		3,405	(2,614)	6,617	(997)	4,701	-	-	-
			(6,019)	9,231	(7,614)				Under Budget

Town of Camden, Maine

Fund 3, Department 70-30 - Toboggan Nationals

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

Toboggan Nationals is a weekend event that is the major fundraiser for the Snow Bowl. The Snow Bowl relies on many volunteers from the community to help pull this event off.

Mission

The mission of having the Toboggan Nationals is to bring a much loved winter sport to the region; to promote outdoor activities; to raise money to help support the Snow Bowl and all its activities; and to bring people from around the State, Country, and the World to mid-coast Maine, which helps promote and have a positive impact on the region's economy.

Staffing

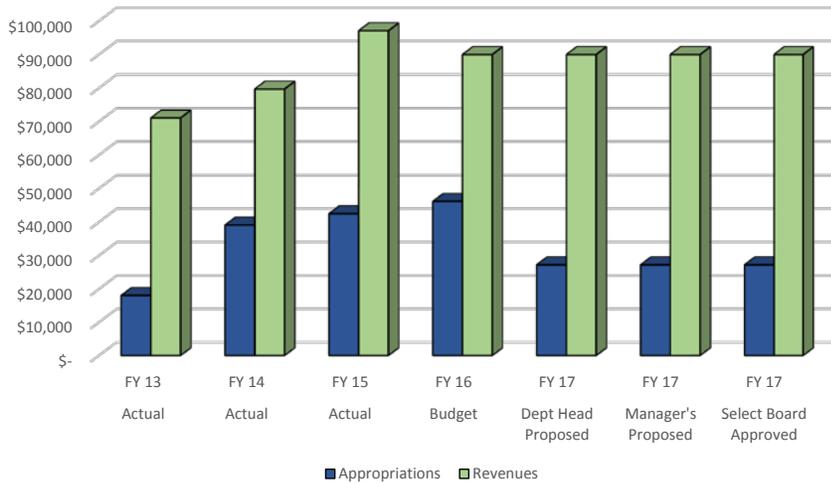
All full-time, part-time, and seasonal staff are called upon for the weekend long event. The event also utilizes the help and support from community volunteers to make the Toboggan Nationals a success every year.

SUMMARY

Department 70-30		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17		Proposed FY 17		FY 17	
APPROPRIATIONS												
01	Personnel Services	-	-	-	15,000	-	3,000	-80.0%	3,000	-80.0%	3,000	-80.0%
05	Employees' Benefits	-	-	-	1,148	-	240	-79.1%	240	-79.1%	240	-79.1%
34	Supplies	-	-	-	8,000	15,605	2,000	-75.0%	2,000	-75.0%	2,000	-75.0%
31	Contractual Services	18,076	39,077	42,495	22,000	15,184	22,000	0.0%	22,000	0.0%	22,000	0.0%
32	Other Contractual Services	-	-	-	-	-	-		-		-	
35	Capital Outlay	-	-	-	-	-	-		-		-	
		18,076	39,077	42,495	46,148	30,788	27,240	-41.0%	27,240	-41.0%	27,240	-41.0%
TOTAL APPROPRIATIONS		18,076	39,077	42,495	46,148	30,788	27,240	-41.0%	27,240	-41.0%	27,240	-41.0%
			21,001	3,418	3,653	(15,360)	(18,908)		(18,908)		(18,908)	
						Under Budget	(18,908)	-40.97%	(18,908)	-40.97%	(18,908)	-40.97%

Account 92-01		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head		Town Manager		Select Board PROPOSED	
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17		Proposed FY 17		FY 17	
REVENUE												
01	Revenue	71,050	79,690	97,083	90,000	75,689	90,000	0.0%	90,000	0.0%	90,000	0.0%
TOTAL REVENUE		71,050	79,690	97,083	90,000	75,689	90,000	0.0%	90,000	0.0%	90,000	0.0%
			8,640	17,393	(7,083)	(14,311)	-		-		-	
					Under Estimate						0.00%	
NET BUDGET		(52,974)	(40,613)	(54,588)	(43,852)	(44,901)	(62,760)	43.1%	(62,760)	43.1%	(62,760)	43.1%
			12,361	(13,975)	10,736	Under Budget	(18,908)		(18,908)		(18,908)	
							(18,908)	43.12%	(18,908)	43.12%	(18,908)	43.12%

Snow Bowl Toboggan Nationals Budget



Town of Camden, Maine

Fund 3, Department 70-30 - Toboggan Nationals

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-30		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager Proposed FY 17	Select Board PROPOSED FY 17
Old Line	New Line				APPROPRIATIONS	Budget FY 16			
	01 Personnel Services								
05	55 Part-time Wages				15,000	-	3,000 -80.0%	3,000 -80.0%	3,000 -80.0%
					15,000	-	3,000 -80.0%	3,000 -80.0%	3,000 -80.0%
	05 Employees' Benefits								
	01 FICA				1,148	-	190 -83.4%	190 -83.4%	190 -83.4%
	02 Medicare						50	50	50
					1,148	-	240 -79.1%	240 -79.1%	240 -79.1%
	34 Supplies								
40	35 Merchandise				2,000	3,052	2,000 0.0%	2,000 0.0%	2,000 0.0%
76	41 Special Event Supplies				6,000	12,553		-	
					8,000	15,605	2,000 -75.0%	2,000 -75.0%	2,000 -75.0%
	31 Contractual Services								
43	69 Parking				4,000	297	4,000 0.0%	4,000 0.0%	4,000
7025-1223	71 Fundraising	18,076	39,077	42,495	-	-	-	-	-
39	76 Marketing Services				10,000	8,196	7,000 -30.0%	7,000 -30.0%	7,000
42	78 Miscellaneous (Winterfest)				4,000	-	4,000 0.0%	4,000 0.0%	4,000
41	91 Equipment Rental				4,000	6,690	7,000 75.0%	7,000 75.0%	7,000
		18,076	39,077	42,495	22,000	15,184	22,000 0.0%	22,000 0.0%	22,000 0.0%
	32 Other Contractual Services								
	35 Capital Outlay								
	TOTAL APPROPRIATIONS	18,076	39,077	42,495	46,148	30,788	27,240 -41.0%	27,240 -41.0%	27,240 -41.0%
			21,001	3,418	3,653	(15,360)	(18,908)	(18,908)	(18,908)
			116.18%	8.75%		Under Budget	-40.97%	-40.97%	-40.97%

Account 92-01		Actual FY 13	Actual FY 14	Actual FY 15	05/16/16		Department Head Proposed FY 17	Town Manager Proposed FY 17	Select Board PROPOSED FY 17
Old Line	New Line				REVENUE	Budget FY 16			
	15 Toboggan Fest	71,050	79,690	97,083	90,000	75,689	90,000 0.0%	90,000 0.0%	90,000
		71,050	79,690	97,083	90,000	75,689	90,000 0.0%	90,000 0.0%	90,000 0.0%
	TOTAL REVENUE	71,050	79,690	97,083	90,000	75,689	90,000 0.0%	90,000 0.0%	90,000 0.0%
			8,640	17,393	(7,083)	(14,311)	-	-	-
									0.00%
	NET BUDGET	(52,974)	(40,613)	(54,588)	(43,852)	(44,901)	(62,760) 43.1%	(62,760) 43.1%	(62,760) 43.1%
			12,361	(13,975)	10,736	Under Budget	(18,908)	(18,908)	(18,908)
							43.12%	43.12%	43.12%

Town of Camden Maine

Snow Bowl

Capital Improvements

Capital Improvement Plan

The purpose of the **CIP** is to systematically identify, plan, schedule, finance, track and monitor capital infrastructure and assets to ensure cost-effectiveness as well as conformance to policies. The policies require the Town to operate and maintain its infrastructure and assets in a manner that protects the public investment and ensures achievement of their maximum useful life.

Capital Infrastructure items cost more than **\$50,000** and have a useful (depreciable life) of five years or more. Generally, Capital Infrastructure is any expenditure for physical improvements, including costs for: acquisition of existing buildings, land, or interests in land; construction of new buildings or other structures, including additions and major alterations; construction of streets, highway, sidewalks, parking lots, or utilities; acquisition of fixed equipment; landscaping; and similar expenditures. It may mean any change, alteration, rearrangement or addition to existing facilities. It is also new construction, acquisition or improvements to sites, parking lots, buildings, or service systems.

A **Capital Asset** has a value of more than **\$5,000**, either individually, or collectively, and has an estimated useful life of more than one year. Capital Assets may include, but are not limited to computer equipment, office furniture, fiber optics, fleet vehicles, public works vehicles and machinery, and emergency response vehicles, to name a few.

Town of Camden, Maine

Fund 3, Department 70-35 - Capital Improvements

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department Outline

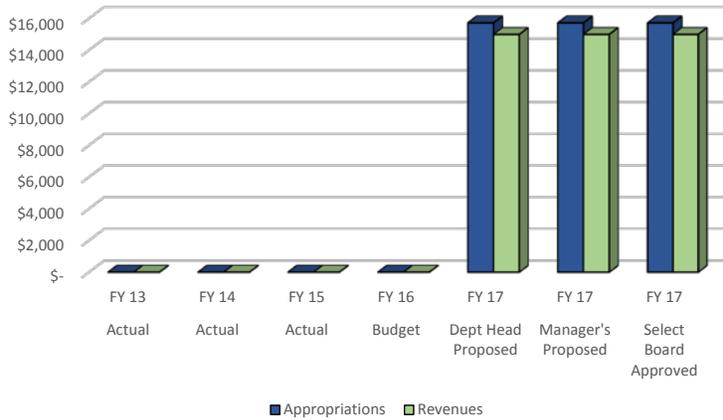
The Capital Improvement Budget is for items costing more than \$50,000 with a useful life expectancy of five (5) years or more.

SUMMARY

Department 70-35		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	PROPOSED FY 17
	35 Capital Outlay	-	-	-	-	-	15,725	15,725 0.0%	15,725 0.0%
TOTAL APPROPRIATIONS		-	-	-	-	-	15,725	15,725	15,725
									15,725

Department 70-35		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Old Line	New Line	FY 13	FY 14	FY 15	FY 16	FY 16	Proposed FY 17	Proposed FY 17	PROPOSED FY 17
	01 Revenue	-	-	-	-	-	15,000	15,000	15,000
TOTAL REVENUE		-	-	-	-	-	15,000	15,000	15,000
NET BUDGET		-	-	-	-	-	725	725	725
									-

Capital Improvements



Town of Camden, Maine

Fund 3, Department 70-35 - Capital Improvements

Landon Fake, General Manager/Snow Bowl Director
Beth Ward, Assistant Snow Bowl Director

Department 70-35		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Old Line	New Line	FY 13	FY 14	FY 15	FY 16		Proposed FY 17	Proposed FY 17	PROPOSED FY 17
APPROPRIATIONS									
	36 Capital Outlay								
	20 Used Compressor						15,725	15,725	15,725
	(5 year lease/purchase)	-	-	-	-	-	15,725	15,725	15,725
TOTAL APPROPRIATIONS		-	-	-	-	-	15,725	15,725	15,725
									15,725

Department 92-01		Actual	Actual	Actual	Budget	05/16/16 YTD	Department Head	Town Manager	Select Board
Old Line	New Line	FY 13	FY 14	FY 15	FY 16		Proposed FY 17	Proposed FY 17	APPROVED FY 17
REVENUE									
	New								
	28 Foundation Donation						15,000	15,000	15,000
		-	-	-	-	-	15,000	15,000	15,000
TOTAL REVENUE		-	-	-	-	-	15,000	15,000	15,000
									15,000
NET BUDGET		-	-	-	-	-	725	725	725
									725



Town of Camden

Glossary

Town of Camden, Maine

GLOSSARY

ACCOUNTING SYSTEM:

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of City government.

ACCRUAL BASIS:

The basis of accounting under which transactions are recognized when they occur, regardless of timing of related cash receipts and disbursements.

ADOPTED BUDGET:

Refers to the budget amounts as originally approved by the City Council applicable to a single fiscal year.

APPROPRIATION:

An authorization granted by the City Council that permits officials to incur obligations against and to make expenditures of city's resources.

ASSESSED VALUATION:

The total value of all real and personal property in the City that is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

BOND:

A written promise to pay a specified sum of money (called principal or face value) at a specified future date, plus periodic interest paid at a specified percentage of the principal (interest rate). In the budget document these payments are identified as "Long-Term Debt".

BUDGET:

The financial plan for the operations of the City for the year.

CAPITAL BUDGET:

The capital budget includes projects that exceed \$5,000 and may be budgeted, leased, mortgaged, or bonded for a period of three to five years or more. The capital budget is separate from the annual City budget, but may be included in the annual budget for informational purposes and as a means of tracking the long term project expenses.

CAPITAL ITEMS:

A category of account codes that identify major expenditures of public funds beyond maintenance and operating costs. Items may include vehicles, computer equipment, office furniture, and the acquisition or construction of a needed physical facility or improvements to land and/or buildings. Capital items have a value of \$500 or more and have a useful economic lifetime of more than one year.

CARRY-OVER FUNDS:

Carry-over funds are the result of unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected, and increased revenues over estimated amounts. These funds are brought forward from the preceding fiscal year reserves. Appropriated carry-over funds are known as unreserved fund balance.

CASH MANAGEMENT:

Management of cash flows in such a way that interest and penalties paid are minimized and interest earned is maximized. Checks received are deposited in a timely manner, and bills are paid no later than the due date unless discounts can be obtained by paying early. Future cash needs are determined, and cash on hand invested in interest-bearing secure accounts.

Town of Camden, Maine

GLOSSARY

COMPARATIVE DATA:

Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

CONTRACTUAL SERVICES:

A category of account codes which reflects services provided by contract (either written or verbal); subcontracts, advertising, printing, mileage reimbursement, training costs, and other services.

COST:

The amount of money or value exchanged for property or services.

COUNTY TAX:

The annual county tax assessment levied annually by Knox County. The State of Maine Revenue Service provides annual municipal assessments from which the County calculates its tax rate. Taxes are payable on September 1 of each year; interest on unpaid taxes commences sixty days after the due date at a rate established annually by the state of Maine Revenue Service.

DEBT:

An obligation resulting from the borrowing of money.

DEBT SERVICE:

The accounting for payments of principal and interest on long-term debt.

DEFICIT:

- (1) The excess of the liabilities of a fund over its assets.
- (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENTAL BUDGET:

The financial plan for the operations of an individual department within the municipal government for the year.

DESIGNATED FUND BALANCE:

Funds approved and set aside for a specific defined purpose by the Select Board, from the City's overall fund balance.

EFFECTIVENESS:

Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

EMPLOYEE BENEFITS:

Employee benefit expenditures in the budget are the City's share of employees' fringe benefits, including FICA, health insurance, life insurance, retirement, deferred compensation, unemployment, disability insurance, and workers' compensation.

ENCUMBRANCE:

A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds usually are reserved or encumbered once a contracted obligation has been signed for an item, but prior to the cash payment actually being dispersed. Funds are often encumbered from one year to another, based on an anticipated expense.

ENTERPRISE FUND:

Funds that provide for services to the public for a fee that makes the entity mostly or all self-supporting.

EXPENDITURE:

Payment in cash for current operating expenses, debt, and capital outlays.

EXPENSES:

Charges incurred, whether paid or unpaid, for operations, maintenance, interest and other charges which are presumed to benefit the current fiscal year.

Town of Camden, Maine

GLOSSARY

FAIR LABOR STANDARDS ACT (FLSA):

The FLSA sets minimum wage, overtime pay, recordkeeping, and youth employment standards for employment subject to its provisions. Non-exempt, covered employees must be paid at least the minimum wage and not less than one and one-half times their regular rates of pay for overtime hours worked.

Section 7(k)

FLSA Section 7(k) states that employees engaged in fire protection or law enforcement may be paid overtime on a "work period" basis. The "work period" may be from 7 consecutive days to 28 consecutive days in length. For work periods of at least 7 but less than 28 days, overtime pay is required when the number of hours worked exceeds the number of hours that bears the same relationship to 212 (fire) or 171 (police) as the number of days in the work period bears to 28. As an example, fire protection personnel are due overtime under such a plan after 106 hours worked during a 14-day work period, while law enforcement personnel must receive overtime after 86 hours worked during a 14-day work period.

FEES:

A general term used for any charges levied by the City associated with providing a service permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

FISCAL POLICY:

The City government's policies with respect to taxes, spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR:

In the City of Rockland, the twelve months beginning July 1 and ending the following June 30.

FUND:

A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE:

The excess of a fund's assets over its liabilities and reserves. The excess balance is often referred to as "surplus". A negative fund balance is sometimes called a "deficit".

FUND BALANCE, THE - See "The New Fund Balance"

GENERAL FUND:

Accounts for the general operations of the City. This fund accounts for all financial transactions and resources not required to be accounted for in an enterprise fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Government accounting and financial reporting is guided by what are referred to as "generally accepted accounting principles" (GAAP) applicable to governmental units. These standards were formulated through the voluntary action of several professional groups and are evaluated and updated by the Government Accounting Standards Board (GASB).

GOAL:

A long-range desirable development attained by time-phased objectives designed to implement a strategy.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA):

An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Town of Camden, Maine

GLOSSARY

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB):

The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

GOVERNMENTAL FUNDS:

Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

INTERGOVERNMENTAL REVENUES:

Revenue from other governments primarily Federal and State grants, but also payments from other local governments.

INVESTMENT:

Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY:

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date, not including encumbrances.

LINE ITEM:

A specific expenditure category within a departmental budget, i.e. rent, travel, telephone, postage, printing, or office supplies. Defined by an appropriation number.

MPERS: Maine Public Employees Retirement System

OTHER

A category of account codes which includes items such as alarm/security monitoring, street lights, public agency funding, government and school assessments, and miscellaneous grants.

OVERLAY:

That amount of expenditure budgeted which has the affect of increasing the property tax levy, not to exceed 5% of the actual property tax levy, in order to cover potential property valuation adjustments necessary, which would have the affect of reducing property tax collections.

PERSONNEL SERVICES: A category of account codes which identifies various classification of wages, salaries, and overtime expenses.

Town of Camden, Maine

GLOSSARY

POSITION:

Placement of position within City government, describing duties and responsibilities to be performed by a person on a full-time, part-time, seasonal, temporary, or stipend basis. For the purpose of the City's budget, the following definitions are used solely in describing the status and funding of positions:

Full-time Employee: Appointment of a budgeted position to work a standard work week of no less than 40 hours on a continuing and indefinite basis. All benefits apply in conformity with the established personnel policy. (Rockland considers a full-time hourly clerical employee to work 37.5 hours per week.)

Part-time Employee: Appointment of a budgeted position to work less than a standard work week on a continuing basis. Part-time employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

Temporary Employee: Appointment to work a standard work week, or less, on a regular basis but for a definite limited period of time, usually not to exceed six (6) months. Temporary employees are paid for hours worked and overtime is paid where applicable, but they receive no other benefits except those mandated by federal and state laws.

Seasonal Employee: Appointment to a temporary position on a seasonal basis. The employee is terminated at the end of the applicable season, and such employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

On-Call Employee: Appointment to work on an intermittent and as-needed basis. Employees who are on call do not have a regular schedule but work as available and as needed. Such employees are paid only for hours worked or by annual stipend, and are not eligible for any other benefits except those mandated by federal and state laws.

Contracted Individual: Retained under a contract between the City and the individual. Such individual receives payments as negotiated by contract, and has no claim to benefits, except as specifically negotiated.

Student Employee: Appointment of school student during their enrollment in school, including summer employment. Students will be paid as determined by the City Manager. Student employees are not eligible for benefits other than those mandated by federal and state laws.

PROPOSED BUDGET:

The recommended City budget submitted by the City Manager to the City Council.

RESERVE:

An account that has been established either through appropriation, donation, excess surplus, or other for a specified purpose.

RETAINED EARNINGS:

Profits realized at the end of the year after paying all expenses. Retained Earnings are either reserved for a specific purpose or retained for future use to either offset expenses, purchase equipment, or other reasons for the benefits of the Enterprise Fund.

REVENUE:

Funds which the government receives as income. It includes such items as fees from specific services, property taxes, grants and interest income.

Town of Camden, Maine

GLOSSARY

SALARIES AND WAGES:

FLSA Exempt Employees are paid a salary based on the work week; FLSA Non-Exempt Employees are paid hourly wages, subject to wages and overtime provisions of FLSA.

SUPPLIES:

Supplies includes supplies of all types, which are consumed or deteriorated through use or which lose their identity through fabrication or incorporation into different or more complex units or substances.

TAX ANTICIPATION NOTES (TAN):

Notes issued in anticipation of taxes which are retired usually from taxes and other revenues collected.

TAX INCREMENTAL FINANCING DISTRICT (TIF):

Financing mechanism used to finance certain public improvements throughout a certain area defined within the City. Expenditures from these projects are recouped in future years via an incremental tax levied upon the districts "captured assessed value" at the inception of the TIF agreement.

TAXES:

Levied by the City based on assessed values of real estate and personal property for the purpose of financing public services performed for the common benefit of its citizenry.

THE NEW FUND BALANCE:

GASB 54 is effective for financial statements for periods beginning after June 15, 2010. Fund accounts will be reported in the following classifications:

- *Restricted* - amounts constrained by external parties, constitutional provision, or enabling legislation
- *Committed* - amounts constrained by a government using its highest level of decision-making authority
- *Assigned* - amounts a government intends to use for a particular purpose
- *Unassigned* - amounts that are not constrained at all will be reported in the general fund.

The new standards clarify the definitions of individual governmental fund types. It interprets certain terms within the definition of special revenue fund types, while further clarifying the debt service and capital projects fund type definitions.

UNENCUMBERED BALANCE:

The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determine the maximum amount available for appropriation in the next year's budget.

UNAPPROPRIATED FUND BALANCE:

Fund balance at the close of a fiscal year that is not included in the annual budget.

UNASSIGNED FUND BALANCE (UFB) formerly Undesignated Fund Balance:

Funds not earmarked for any specific purpose and used at the discretion of the City Council, equal to at least 8% (by City policy) of the total annual budget comprising the proposed operating budget to be voted on at Public Meeting, the County assessment, the school assessment, the annual TIF payment, and the estimated Overlay.

To: Select Board, Town of Camden

From: T.C. Bland, Chairman Snow Bowl FY17 Budget Team

CC: Town Manager Patricia Finnigan, Snow Bowl General Manager Landon Fake, Assistant Snow Bowl Manager Beth Ward, Finance Director Virginia Lindsay

CC: Team Members Paul Cavalli, Dennis McGuirk, Dave Nazaroff, Brian Robinson, Chris Morong (non-voting alternate), Pete Orne (non-voting alternate)

Date: June 12, 2016

Report of Camden Snow Bowl FY17 Budget Team

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Executive Summary

As the FY17 Budget Team for the Camden Snow Bowl, we did have some success in achieving our goals in the short time we had to work, and did have an impact on the amount of revenue we can reasonably expect to earn by recommending a ticket price increase. We also recommended to maintain current hours of operation and to operate the double chairlift during the week, as we felt cutting service offerings would have a negative impact on revenue without providing tremendous cost savings. We had no direct impact on controlling expenses. The dynamics of committee work prevented us from achieving all of our duties. There is a lot of risk involved with operating a ski mountain on the coast of Maine and understanding the risk factors, although crucially important to the operation of the Snow Bowl, are beyond the scope of this committee. This report contains a synopsis of the topics we discussed and documents some of the strategies we used, both collectively and individually. As of the writing of this report, we do not have a final budget from Management that illustrates the budget that was approved in a 4 to 1 vote on Thursday July 7. To achieve the financial results in the proposed FY17 budget, Management must be very active in the day to day operations, must strive to increase revenue and strive to understand in detail the factors that drive expenses at the redeveloped facility. At the end of this report we've included recommendations that we have for Management, and the recommendations that we have for the Select Board.

Risk Factors

There is a lot of risk involved with operating a ski mountain on the coast of Maine. Weather is a risk to successful operations that Management cannot control. There are many other risk factors that Management can have a substantial influence over by making changes in staffing, snowmaking, grooming, ticket & lesson prices, hours of operation, safety programs, vendor management, etc. Many of these factors have an influence on the financial results and must be considered in the development of a budget and the operation of the Snow Bowl. The Budget Team discussed some of these risks throughout our budget process.

Assumptions in Budget

The assumptions used in the development of the FY17 Budget have a lot to do with why the Budget is different than historical results. Management has projected increases in revenue beyond historical levels. With a shortened FY15 season due to the delay in redevelopment and a paltry FY16 due to very warm poorly timed weather events, Management believes that FY17 can be very different and will result in higher revenue. The specifics of these assumptions must be reviewed in detail to understand how the revenue levels will be obtained.

Duties & Summary of Process

The following are the duties assigned to the FY17 Snow Bowl Budget Team:

Work with the Snow Bowl staff, Finance Director and Town Manager to

- 1) Review the FY17 Snow Bowl budget
- 2) Analyze actual and projected costs and revenues
- 3) Identify essential expenses (the minimum necessary to operate a community ski area safely and efficiently)
- 4) Consider opportunities for cost containment and revenue growth
- 5) Develop a balanced budget based on an average winter that breaks even
- 6) Identify and consider various scenarios such as how to respond to a difficult season if revenues and expenditures are not expected to meet projections.
- 7) Recommend the FY17 Snow Bowl budget to the Select Board
- 8) Bring forward any other recommendations the Budget Team thinks the Select Board should consider.

Methods Employed, Observations, & Findings

After creation of the Budget Team on May 10, we first met on May 25th for the first of what turned out to be six meetings. A tremendous amount of time and effort was devoted by committee members both in and outside of the meetings due to our support of the Snow Bowl. We spent the first two meetings primarily involved in subjective discussions, which was important to share ideas and knowledge, but didn't afford us the opportunity to complete all of our duties. We were not presented an FY17 budget to review until one day prior to our third meeting on June 8th. At that meeting we learned that the budget was based on a reducing services in weekday hours of operation from 10 hours per day to 8 and eliminating double chairlift service operations during the week. In our subsequent meetings we discussed revenue projections and what levels of ticket sales would be necessary at various price points to achieve the budgeted revenues. We also discussed how much revenue might be lost and how customer satisfaction would be impacted. We felt the reduction of services could have an adverse effect on net income. On the expense side, we did not get to the line-by-line analysis that was suggested by some on the committee. That effort will be necessary and tough decisions will need to be made before the Snow Bowl will operate with balanced actual results, unless Management is able to find ways to deliver on the revenue projections.

We employed professional skepticism when reviewing the budget and the assumptions that it is based upon. Professional skepticism is defined in accounting and auditing standards as an attitude that includes a questioning mind being alert to conditions which may indicate possible misstatement due to error, and a critical assessment of audit evidence. This involves taking a position of neutrality – don't accept statements without testing and understanding the relevant facts.

We reviewed the Snow Bowl Statistics from 2008-2016 that was provided by Management. This document was essential in that it provided several units of measure that helped with analysis of historical results and the FY17 Budget.

We reviewed the FY17 budget in comparison to actual results from eight prior years. A long view provides a better perspective of expected results. We agreed that FY15, the year of redevelopment, resulted in a late opening. We agreed that FY16 weather had an impact on days of operation, daily ticket sales, lesson income and rental income. We determined that an average of FY14 and FY15 provided a reasonable view of what a statistically normal season would look like.

We “normalized” FY15 and FY16 results by calculating and estimating dollar values attributed to changes from a typical year due to the late opening in FY15 due to redevelopment delays and the abnormally warm and rainy winter of FY16.

We challenged the assumptions in the revenue and expense FY17 budget. Due to time constraints, the dynamics of committee work, and the lack of meaningful answers provided to our questions we were unable to have much success analyzing the expenses as presented.

We challenged the statements made in the April 26, 2016 Select Board Workshop packet and found several to be unsupported by actual financial results or facts that we could substantiate. We also found that many of the comparisons were FY16 Actual verses FY16 Budget as opposed to historical actual results – although these calculations may have been accurate, they did not fully explain the actual underlying reasons for the operating loss that was suffered in FY16.

The FY17 Budget prepared by Management includes a significant increase for Daily Ticket sales and lessons. With the initial budget, Management indicated that there would be no need to change ticket prices. We determined that the \$305,000 of daily ticket sales was attained by selling 15,250 day tickets at the current average revenue per ticket of \$20. We found that level of activity a far stretch from normal levels of less than 12,000. We also found this inconsistent with the statement in the Select Board workshop memo that states that 10,000 tickets would be necessary for a successful season. This spread of over 3,250 day tickets represents a \$65,000 difference in day ticket revenue. We recommended a lower amount or revenue or a higher average ticket price.

FY16 included sponsorship and grant revenue in the amount of \$56,646 which came from supporting organizations. Without this item, the loss from FY16 would have been in excess of \$250,000. The FY17 Budget includes \$50,000 of donations and grants.

We questioned the impact that complimentary passes, both daily and season passes have to revenue. We determined that in FY16 325 Season Passes were issued, which far exceeds historical levels and also exceeds the number of people that have been identified as employees, Ski Patrol, Mountain Stewards and Coaches. We also determined that in FY16, there were 533 complimentary daily passes provided. We concluded that these practices need to be reviewed, at the very least clouded analysis of revenue and expenses, and likely have a large impact on net income.

We identified that there are 4 key revenue producing events during the season.

- December school vacation (Christmas break)

- Martin Luther King Weekend

- Toboggan Nationals

- February school vacation

Year-to-date financial performance and statistic reports generated during and after these benchmark dates should be reviewed by Management and the Select Board to keep a pulse on the activities. Metrics should be developed to compare these benchmarks to overall budget expectations.

We believe December school vacation week can make a significant contribution to revenue and have asked Management to gain an understanding of the costs involved in making snow

early with the goal of opening for Christmas. A cost/benefit analysis will need to be performed to determine if it's worth the extra efforts to open primarily with man-made snow.

The Snow Bowl has never been allocated or reported its share of Worker's Compensation insurance.

Some of the unresolved questions and issues that remain on the expense side include the following:

1. FY15 Alpine Salaries are substantially understated. Full time salaries show *income* of \$19,000. Part-time employee line may be slightly inflated due to full-time error. This needs to need to be examined and explained.
2. FY16 Alpine Salaries need to be examined and explained –We know that physically there was a shift from Fitzy to others that were part time. We should have experienced savings in benefits by making this shift, but this doesn't appear to have occurred. Also, we would have incurred additional labor costs for all of the seasonal employees if 20 more days of operations occurred. Groomer wages were lower in FY16 than FY15 - this is inconsistent with the workshop memo.
3. FY15 and FY16 Electricity and Snowmaking Electricity lines need be examined and explained and compared to FY17 budget.
 - a. Electricity - There will be additional costs that should be added to FY15 actual to allow for operation of the double chair. There are additional costs that would be added to FY16 to account for the 20 additional days of operations; however it already appears overstated in comparison to history and FY17 budget. Perhaps FY17 budget is too low.
 - b. Snowmaking Electricity was actually less in FY16 than FY15 - this is inconsistent with the workshop memo.

We believe that with additional efforts, information and analysis we could learn much more about the fixed and variable costs associated with operations. We could also determine which costs were essential to operations and which costs were not as critical, and which costs should be eliminated.

Exhibits

These two exhibits were created by TC Bland and were provided to the committee for review. These exhibits seek to illustrate what an "average" winter looks like based on historical performance.

Exhibit A – Budget Analysis Worksheet (attached)

This spreadsheet shows a clear illustration on just two pages of the actual results from four years in a format comparable to the preliminary FY17 budget. The alternative FY17 revenue budget based on calculations that I believe are representative of historical actual results while factoring in changes based on the discussions we had in our meetings. I did not provide an alternative expense budget due to time constraints and unanswered

questions. This illustrates a revenue budget of just over \$800,000, net of donations. Again, the expense budget comes from Management, but I believe understates expenses related to electricity and other categories. More analysis is needed in my opinion.

Exhibit B – Financial Results Analysis – Normalized Results (attached)

This spreadsheet illustrates calculations of “normalized” revenue and expense based on FY15 and FY16. These dollar amounts are estimates, but were derived from using the actual results as detailed in the FY17 budget document and adjusting them based on the statistics document that we were provided. On the revenue side, I again came up with totals of about \$800,000. On the expense side, I have some questions that I have asked above and noted on the spreadsheet, but I’m reasonably confident that “normal” expenses will be in the \$920,000 to \$950,000 range based on Management’s representations.

Recommendations for Management

Get very involved in the management of the finances of the Snow Bowl operations, both on the revenue and expense side. To achieve the financial results in the proposed FY17 budget, Management must be very active in the day to day operations, must strive to increase revenue and strive to understand in detail the factors that drive expenses at the redeveloped facility.

Continue to actively manage to all 4 key benchmark dates.

Get open for Christmas week!

Maximize snowmaking by using additive.

We recommend substantially reducing the overall costs and/or finding alternative sources of revenue to reduce the risk of another loss from operations.

We recommend developing a thorough understanding of the electricity costs associated with all segments of operation, including each lift, the snowmaking water pumps, snowmaking compressors, and alpine lighting. There is a need to understand how much it really would cost to make snow in November and understand seasonal arrangements and peak demand charges, etc. This information would help you and others perform a cost/benefit analysis of various components of the alpine operation.

We recommend reducing the number of Complimentary Season Passes that are granted. In FY16 the number was 325, which far exceeds historical levels and also exceeds the number of people that have been identified as employees, Ski Patrol, Mountain Stewards and Coaches. We also recommend reducing or eliminating the practice of complimentary daily passes.

We recognize the importance of the fourth grade ski program with area schools and see this as a historically strong program that builds future customers and strengthens the ties with the school and community. We recommend looking for alternative funding sources for this program to offset costs of offering the program.

The Ambassador program seems to provide an essential service to the overall operations at a fair cost. We determined that the forgone revenue – Complimentary Season Passes – was worth about \$10,000. Other costs for appear to be minimal. Many of the services that the Ambassadors provide might otherwise go undone, need to be staffed, or outsourced – likely at a higher cost.

During discussions we felt an increase in day ticket prices might be well advised. One point of caution – increasing prices and cutting back weekday operations could result in adverse effects to revenue by driving customers away.

Management has communicated that the current arrangement with the rental shop operator may not be sustainable and may need to be renegotiated which would likely result in increased costs and/or reduced revenues to the Snow Bowl in order to maintain essential function to the alpine operation, which overall is a revenue source. Negotiate for a win/win with this long term Alpine partner.

Recommendations for Select Board

Employ professional skepticism when reviewing the budget and the assumptions that it is based upon. Professional skepticism is defined in accounting and auditing standards as an attitude that includes a questioning mind being alert to conditions which may indicate possible misstatement due to error, and a critical assessment of audit evidence. This involves taking a position of neutrality – don't accept statements without testing and understanding the relevant facts. As an example: Management included \$305,000 day ticket revenue in the first draft of the FY17 budget. We determined from using the historical revenue and statistics that daily ticket revenue averages about \$20 per ticket. We calculated that 15,250 day tickets would need to be sold to achieve this total revenue. The historical statistics show that day ticket sales have never reached 12,000. We didn't believe the \$305,000 was a reasonable budget for day tickets and recommended a lower projection.

We recommend substantially reducing the overall costs and/or finding alternative sources of revenue to reduce the risk of another loss from operations.

We identified that there are 4 key revenue producing events during the season.

- December school vacation (Christmas break)

- Martin Luther King Weekend

- Toboggan Nationals

- February school vacation

You should receive and review year-to-date financial performance and statistic reports generated at these benchmark dates to keep a pulse on the activities. Metrics should be developed to compare these benchmarks to overall budget expectations.

We believe that the recent increase in costs needs more attention. We did not deeply analyze the costs due to the time constraints of the budget process. We believe that with additional efforts, information and analysis we could learn much more about the fixed and variable costs associated with operations. We could also determine which costs were essential to operations, which costs were not as critical, and which costs should be eliminated.

The labor allocation between the Parks and Recreation in the General Fund Budget and the Snow Bowl Enterprise Fund should be revisited next year. There is a 50/50 split in the FY17 budget and recent prior year actuals – 6 months of labor costs (salaries, payroll taxes, and benefits) for all full and part time employees are allocated to the Snow Bowl. Several years ago 7 months was allocated to the General Fund, with 5 months to the Snow Bowl. For the years included in our analysis, it appears to be consistently a 50/50 split and therefore no increases in the labor costs can be attributed to this change.

The Snow Bowl has never been allocated or reported its share of Worker’s Compensation insurance. We recommend reviewing this situation with Management.

A new lodge will bring with it new costs for staffing, maintenance, electricity costs and heating and ventilation costs. The new costs will be in addition to the same types of costs already paid for the existing lodge since the existing lodge will remain. We recommend exploring new sources of revenue to support these new lodge costs as it does not appear that current sources of revenue are sufficient to bear any additional costs.

**Camden Snow Bowl
Budget Analysis Worksheet**

Revenue	New Code	line	2012/2013	2013/2014	2014/2015	2015/2016	2015/2016	2013/2014	Old Code	line	Management	Alternate	Comments
			Actual	Actual	Actual	Actual YTD	Budget	Average			2016/2017 Budget	2016/2017 Budget	
Miscellaneous	70-01	14	-	-	100	30	-	50	70-01	14	-	-	
Scholarship	70-01	17	5,686	3,094	7,004	5,326	6,080	5,049	70-01	17	6,000	6,000	
Town Matching	70-01	19	15,000	-	-	-	-	-	70-01	19	-	-	
Sponsorship	70-01	20	1,050	1,000	-	-	5,000	-	70-01	20	10,000	-	double counted race donation?
Grants	70-01	26	-	-	-	56,646	35,000	-	70-01	26	15,000	-	double counted for compressor?
Total Administration			21,736	4,094	7,104	62,002	46,080	5,099			31,000	6,000	
Lodge Rental	70-05	01	4,835	10,519	3,435	3,200	4,000	6,977	70-05	01	5,000	5,000	
Kitchen Lease	70-05	08	4,202	4,732	2,331	6,741	5,000	3,532	70-05	08	5,000	5,000	
Locker Rentals	70-05	22	4,666	3,850	3,900	3,700	3,900	3,875	70-05	22	3,500	3,500	
Total Lodge			13,703	19,101	9,666	13,641	12,900	14,384			13,500	13,500	
Daily Tickets	70-15	02	185,434	222,811	259,679	170,791	303,000	241,245	70-15	02	305,000	264,000	12,000 tickets @ 10% price increase
Season Tickets	70-15	03	180,213	194,197	197,252	226,134	243,000	195,725	70-15	03	200,000	200,000	
Lesson Income	70-15	04	96,384	100,376	92,599	64,757	112,000	96,488	70-15	04	112,000	100,000	
Race Income	70-15	05	17,765	31,348	44,296	37,527	47,000	37,822	70-15	05	45,000	40,000	
Ski Race Donation	70-15	05a	-	-	-	-	-	-			10,000	-	
Gift Card Purchases	70-15	06	11,090	11,672	14,984	14,470	11,000	13,328	70-15	06	14,000	14,000	
Summer Chairlift	70-15	07	7,855	13,532	-	6,795	5,000	6,766	70-15	07	7,000	7,000	
Tube Rentals	70-15	09	10,991	12,021	-	-	-	-	70-25	09	-	-	
Toboggan Rentals	70-15	10	4,390	7,030	5,035	1,485	6,000	6,033	70-25	10	6,000	6,000	
Rental Equipment	70-15	11	67,485	77,981	63,917	38,754	90,000	70,949	70-20	11	70,000	70,000	
Merchandise Sales	70-15	12	1,100	520	1,000	3,856	1,500	760	70-15	12	3,500	2,500	
Total Alpine			582,707	671,488	678,762	564,569	818,500	669,115			772,500	703,500	
Toboggan Fest	70-30	15	71,050	79,690	97,083	75,689	90,000	88,387	70-30	15	90,000	85,000	
Capital Donation	70-35		-	-	-	-	-	-			15,000	15,000	
Total Revenues			\$ 689,196	\$ 774,373	\$ 792,615	\$ 715,901	\$ 967,480	\$ 776,984			\$ 922,000	\$ 823,000	
Less Town Matching	70-01	19	(15,000)	-	-	-	-	-			-	-	
Less Sponsorship	70-01	20	(1,050)	(1,000)	-	-	(5,000)	(500)			(10,000)	-	
Less Grants	70-01	26	-	-	-	(56,646)	(35,000)	-			(15,000)	-	
Less Donations	70-15	05a	-	-	-	-	-	-			(10,000)	-	
Less Capital Donator	70-35		-	-	-	-	-	-			(15,000)	(15,000)	
Revenue From Operations			\$ 673,146	\$ 773,373	\$ 792,615	\$ 659,255	\$ 927,480	\$ 776,484			\$ 872,000	\$ 808,000	

Camden Snow Bowl Budget Analysis Worksheet

Expenses		2012/2013	2013/2014	2014/2015	2015/2016	2015/2016	2013/2014	Management	Management	Comments
		Actual	Actual	Actual	Actual YTD	Budget	Average	2016/2017	2016/2017	
								Budget	Budget	
Administration	70-01	132,397	179,037	252,031	219,961	218,120	215,534	214,410	214,410	
Lodge	70-05	29,792	38,031	42,880	45,180	53,552	40,456	54,500	54,500	
Maintenance Shop	70-05	5,236	7,505	9,314	5,100	8,200	8,410	-	-	combined w/ Lodge in F&17
Alpine	70-15	437,350	456,729	488,303	575,723	583,441	472,516	600,690	600,690	
Rental Shop	70-30	37,685	24,677	31,362	30,295	33,000	28,020	-	-	combined with Alpine in FY17
Toboggan Chute	70-15	18,786	16,437	11,652	6,186	5,003	14,045	-	-	combined with Alpine in FY17
Capital	70-35							15,725	15,725	
Toboggan Nationals	70-30	18,076	39,077	42,495	30,788	46,148	40,786	27,240	27,240	
Total Expenses		\$ 679,322	\$ 761,493	\$ 878,037	\$ 913,233	\$ 947,464	\$ 819,765	\$ 912,565	\$ 912,565	
Profit/Loss		\$9,874	\$12,880	(\$85,422)	(\$197,332)	\$20,016	(\$42,782)	\$9,435	(\$89,565)	
Less Town Matching	70-01 19	(15,000)	-	-	-	-	-	-	-	
Less Sponsorship	70-01 20	(1,050)	(1,000)	-	-	(5,000)	(500)	(10,000)	-	
Less Grants	70-01 26	-	-	-	(56,646)	(35,000)	-	(15,000)	-	
Less Donations	70-15 05a	-	-	-	-	-	-	(10,000)	-	
Less Capital Donator	70-35	-	-	-	-	-	-	(15,000)	(15,000)	
Addback Capital Outlay								15,725	15,725	
Profit/Loss From Operations		(\$6,176)	\$11,880	(\$85,422)	(\$253,978)	(\$19,984)	(\$43,282)	(\$24,840)	(\$88,840)	

5 Year Average of Revenue**

	Revenue	Expenses	Profit/Loss
2011/2012 to 2015/2016	\$707,684	\$769,023	(\$61,339)
2010/2011 to 2014/2015	\$709,582	\$716,974	(\$7,393)
2009/2010 to 2013/2014	\$677,097	\$ 649,124	\$27,973
2008/2009 to 2012/2013	\$642,165	\$ 596,399	\$45,765

Note that historical columns from FY09 to FY12 are hidden for printing purposes
Columns D thru G can be unhidden.

5 Year Average From Operations

	Revenue	Expenses	Profit/Loss
2011/2012 to 2015/2016	\$692,755	\$769,023	(\$76,268)
2010/2011 to 2014/2015	\$705,782	\$716,974	(\$11,193)
2009/2010 to 2013/2014	\$669,147	\$649,124	\$20,023
2008/2009 to 2012/2013	\$629,215	\$596,399	\$32,815

Per day ticket & season pass average revenue

Day tickets Sold		8,679	11,895	11,738	8,497	11,817	15,250	12,000
Average revenue per day ticket	\$	21.37	\$ 18.73	\$ 22.12	\$ 20.10	\$ 20.42	\$ 20.00	\$ 22.00
Season Passes Sold		1,039	932	1,060	1,267	996		
Average revenue per season pass	\$	173.45	\$ 208.37	\$ 186.09	\$ 178.48	\$ 196.51		

Camden Snow Bowl

Financial Results Analysis - Normalized Results

	FY15	FY15 comments	FY16	FY16 comments
Actual Revenue	792,615		715,901	YTD
Day Ticket Sales		pretty typical year	65,000	Sell 3,250 additional tickets at \$20 average each
Day Ticket Sale growth		reasonable growth could be added and defined here		
Season Ticket Sales	3,000	pretty typical year - extra sales due to redevelopment excitement offset by some refunds	(20,000)	Sell fewer tickets FY16 was a year after a huge snow year - so we saw increased actual sales
Other Ticket Sales	6,000	impact to revenue for fewer complimentary tickets - 30 additional season passes at average revenue of \$200 - these might be day tickets too	15,000	impact to revenue for fewer complimentary tickets - 75 additional season passes at average revenue of \$200 - these might be day tickets too
Lesson Income	3,000	more lessons if not delayed by late opening	30,000	due to 20 more days of operation
Equipment Rental	5,000	more rentals if not delayed by late opening	30,000	due to 20 more days of operation
Lodge rentals	5,000	lodge was closed due to redevelopment	-	
Toboggan Rentals	-		5,000	due to ice on the pond
Toboggan Nationals	(7,000)	normalize to historical average	15,000	normalize to historical average
Non-recurring grant			(56,646)	one time event?
"Normal" Revenue	<u>807,615</u>		<u>799,255</u>	
Actual Expenses	878,037		913,233	YTD
Full Time Alpine Salaries	120,000	FY15 shows labor income of 19,000		need to illustrate change from Fitzy to part time shift
Part Time Salaries	(25,000)	appears inflated need to investigate		need to illustrate change from Fitzy to part time shift
Ski School Wages	3,000	more lessons if not delayed by late opening	10,000	due to 20 more days of operation
Ski Patrol Wages	2,000	more patrol days if not delayed by late opening	5,000	due to 20 more days of operation
Groomer Wages			6,000	due to 20 more days of operation
Lift Operator Wages		double not operated, some extra on triple?	20,000	due to 20 more days of operation
Snowmaking Labor			(7,000)	
Vehicle Repair & Maint	(20,000)	remove groomer hydraulic failure costs		
Lift Electricity		Double not operated		due to 20 more days of operation
Snowmaking Electricity	(5,000)	appears inflated over normal years	5,000	appears less than normal years.
"Normal" Expenses	<u>953,037</u>		<u>952,233</u>	
"Normal" Profit/(Loss)	<u>(145,422)</u>		<u>(152,978)</u>	

July 11, 2016

To: Town of Camden Select Board
From: Chris Morong
Subject: 2016/2017 Snow Bowl Budget Committee – A Different Perspective

Let me start off by saying that my family represents 4 generations of skiers at the Snow Bowl. I learned to ski on the old rope tow at 5 years old, and have witnessed first-hand the many changes over the years. I am an ardent supporter of the Snow Bowl and will continue to be, in hopes that another 4 generations of my family will continue to ski at the Snow Bowl.

The Budget Team was charged with bringing an independent view of the Snow Bowl finances. The purpose of the Budget Team was to work with the staff to review the FY17 Snow Bowl budget, analyze costs and revenues, consider opportunities for cost containment and revenue growth, recommend a budget to the Select Board, and bring forward any other recommendations the Budget Team thinks the Select Board should consider. Our duties as adopted by the Select Board on May 10, 2016 were as follows:

Work with the Snow Bowl staff, Finance Director and Town Manager to:

- 1) Review the FY17 Snow Bowl budget
- 2) Analyze actual and projected costs and revenues
- 3) Identify essential expenses (the minimum necessary to operate a community ski area safely and efficiently)
- 4) Consider opportunities for cost containment and revenue growth
- 5) Develop a balanced budget based on an average winter that breaks even
- 6) Identify and consider various scenarios such as how to respond to a difficult season if revenues and expenditures are not expected to meet projections.
- 7) Recommend the FY17 Snow Bowl budget to the Select Board
- 8) Bring forward any other recommendations the Budget Team thinks the Select Board should consider.

The following outlines my concerns that were brought up to the Budget Committee on more than one occasion:

Free Individual and Family Season Passes

During the 2015/2016 ski season, 325 season passes (individual and family) were provided to employees, ski patrol, coaches, and mountain stewards. **These free season passes represented 20% of the total number of season passes and represented significant lost revenue.** The value of these season passes were \$89,000 as determined by Management.

My recommendation was to provide individual (not family) season passes to the Ski Patrol and Full Time Employees only. Part Time Employees, Race Coaches and Mountain Stewards should pay for their individual and/or family passes. **Mountain Stewards and Race Coaches are considered volunteers. It is important to note that a volunteer is “a person who performs a service willingly and without pay”. If we are paying them with free individual/family passes, then they are not truly volunteers.** I have confirmed with the Penobscot Bay YMCA that they do not provide free memberships to any of their volunteer coaches and it was my recommendation that these free passes be kept to an absolute minimum.

Management’s recommendation is to charge family member’s \$50.00 per season ticket which represents \$7,500.00. This means we are still giving away \$81,500 of season tickets.
(\$89,000 - \$7,500 = \$81,500)

The taxpayers and voters from the Town of Camden were very generous in supporting the Snow Bowl at the last Town Meeting, but I don't think they would support \$81,500 in free season tickets. The argument you will hear is that if we don't provide these free passes, then we won't get the volunteers. My response would be to actively recruit volunteers who are willing to assist without remunerations. It may not be easy, but if The Penobscot Bay YMCA can do it, so can The Camden Snow Bowl.

Budgets Created with Inaccurate Historical Data

It was stated and confirmed at the July 7th Budget Committee Meeting that the proposed FY17 Budget was created by starting with the FY16 Budget.

The FY16 Budget was created in part by reviewing and analyzing historical data. The data used for FY13, FY14, and FY15 were not year-end figures, (most likely they were from the beginning of April instead of June 30th) and as a result, revenues were overstated and expenses were understated, resulting in a flawed budget for FY16. **Since the FY17 Budget was created using the FY16 budget as a starting point, then the FY17 budget is flawed as well.**

In FY13, Revenue was overstated \$8,565 and Expenses were understated by \$39,558 \$48,123

In FY14, Revenue was overstated \$819 and Expenses were understated by \$48,425 \$49,244

In FY15, Revenue was understated \$166 and Expenses were understated by \$4,913 \$4,747

Although these inaccuracies were repeatedly brought to the attention of Management and The Budget Committee, both verbally and in memo form, these inaccuracies, for whatever reason, were ignored and were not taken into consideration for the FY17 Budget.

The initial proposed FY17 Budget had expenditures totaling \$912,575. Included in these expenditures was \$15,000 for Toboggan Nationals Labor. Management indicated that this represented Snow Bowl employees preparing for the Nationals the week prior to the event. I asked if this amount was removed from the Alpine budget, because if it wasn't, then \$15,000 was in the budget twice. The response was no, it had not been removed, and yes, it was budgeted twice in error. This means the initial proposed expenditure budget should have been \$897,575, not \$912,575.

Please consider the following:

*\$15,000 for Toboggan Nationals Labor divided by an average wage of \$15.00 per hour = 1,000 hours
1,000 hours means that 25 employees spent 40 hours each preparing for the Toboggan Nationals. **Is this logical and does it make sense?***

Failure to Analyze Actual and Projected Costs and Revenues

Expenses:

The Budget Committee did not meet my expectations. It was my understanding the Committee would review the various departments at the Snow Bowl and budget line items within those departments. This exercise did not happen.

The one (and most important) area I tried to bring up for discussion was Labor costs (excluding Benefits). Labor costs have steadily increased year after year. For example, Alpine Labor increased \$86,805 from FY15 to FY16 and the initial FY17 budget for All Labor Costs at \$432,500 is \$47,740 more than was budgeted last year. The following illustrates how Total Labor Costs have steadily increased over the years:

FY13 Actual - \$347,235 FY 14 Actual - \$374,094 FY15 Actual - \$290,498 FY16 Actual - \$385,270

FY16 Budget - \$384,760 Initial FY17 Proposed Budget - \$432,500

When asked why the initial FY17 Budget called for an increase of \$47,740 over the FY16 Budget, Management’s response was “I didn’t budget properly in FY16”.

Snow Bowl Statistics from 2008 – 2016 indicate that there were 8 Full Time Employees and 91 Seasonal Employees in 2016. Management informed the committee that the 91 Seasonal Employees equaled 37 Full Time Equivalents. In a memo to the Budget Committee I recommended that we reduce the number of employees by 2 Full Time Equivalents. For whatever reason, the Budget Committee chose not to discuss labor costs (or any other expenses for that matter) in any detail other than to accept Management’s statement that if he couldn’t have what he budgeted for then he would be forced to close the Snow Bowl on Weekdays and eliminate the 4th Grade Ski Program. **Management’s statement is the easy way out and is not indicative of prudent management of the Snow Bowl.**

It is interesting to note at the Select Board Workshop where the FY16 Snow Bowl season was discussed, the question was asked – **“What were the financial impacts/results of the weather and shorter season?”**

The response was: *We had higher operating costs for snowmaking, electricity, and snow making and grooming personnel due to trying to overcome the lack of natural snow. The primary reason for the operating loss was on the revenue side rather than expenditures.*

Let me address this statement with actual figures provided by the Town Office:

	FY15	FY16	Difference
Snowmaking Electricity	\$59,743	\$46,730	-\$13,013
Other Electricity	\$25,878	\$40,916	+\$15,038
Snowmaking Labor	\$17,360	\$26,058	+\$8,698
Grooming Labor	\$12,716	\$6,396	-\$6,320
Totals	\$115,697	\$120,100	+\$4,403

These operating costs only account for an increase of \$4,403 from FY15 to FY16. **The numbers do not confirm or validate the response given.**

Revenues

Daily Ticket Prices/Revenues were discussed and a revised pricing scheme was provided after it was pointed out to Management that in order to obtain \$305,000 in daily ticket sales with an average ticket price of \$20.00 then 15,250 daily tickets would need to be sold in FY17...an amount that would clearly not be obtainable. In a separate meeting with Management, I requested an analysis be completed to determine the amount of revenue The Snow Bowl would receive based on 12,200 tickets sold, at the revised pricing scheme provided by Management, and based on the same mix/percentage of ticket sales as FY16. This was not completed by Management, so I took it upon myself to complete the analysis. **The results were that the revised Ticket Prices would result in daily ticket revenue of \$272,082.31.....not the \$305,000 budgeted. A deficit of \$32,917.69.**

This deficit caused the committee to vote and approve a reduced revenue budget of \$890,000 at the June 22nd meeting. (\$922,000 - \$32,000) which in turn meant that in order to have a balanced budget, expenditures would need to be \$890,000 as well.

The Budget Committee then reversed course at the July 7th meeting and approved projected Revenue for FY17 of \$920,00, which in turn meant that expenditures would be \$920,000.....**\$22,425 more than the initial proposed FY17 Budget.**

$$\$912,575 - \$15,000 \text{ (Toboggan Nationals Labor Error)} = \$897,575 + \$22,425 = \$920,000$$

This is not realistic based on historical data:

The Best Revenue Year was FY15 at \$793,091 (The First Year after Re-Development)

The Average Revenue for FY14 and FY15 was \$776,816

The 5 Year Average Revenue for FY12 to FY16 was \$776,151

In order to achieve daily ticket revenues of \$305,000 with 12,200 tickets sold, ticket prices will need to increase 17.5% across all ticket categories.

Consideration should be given to a potential drop in ticket sales due to a price increase. On the surface, a price increase may seem like an easy fix, but it may not be the prudent thing to do at this time. **We cannot and should not place the entire burden of balancing a budget solely on the backs of the skiing public while not attempting to control expenses.**

We should be budgeting for an average year, instead of budgeting for a “best year” without any history to back up a “best year” scenario. Specifically, one of our duties was to

Develop a balanced budget based on an average winter that breaks even

It was stated by Management at one of the first Budget Committee Meetings, that FY14 was an example of an “average” winter.

Revenues were \$773,565

Expenses were \$770,906

Profit was \$2,659

To put the proposed revenue number into perspective, \$920,000 of revenue based on a 60-day ski season means that **the Snow Bowl on average must generate \$15,333 for each and every day of the 60-day ski season.** If season ticket sales of \$200,000 are subtracted from \$920,000, that means \$720,000 must come from all other sources of revenue (Daily Tickets, Lesson Income, Race Income etc) **or on average \$12,000 per day for each and every day of the 60-day ski season.**

As a Select Board, you must ask yourselves....Are these revenue projections reasonable and obtainable?

It is important to remember that the Snow Bowl is much different than a typical municipal department such as Public Works. Most municipal budgets are created by looking at expenditures, keeping them reasonable, and then taxing our businesses and property owners. It appears, that the initial proposed budget for the Snow Bowl was created by looking at what Management wanted to spend and then making the revenue line items fit the expenditures. The exact opposite should take place.....determine what revenues are reasonable and obtainable based on historical data and future actions to enhance revenue and then work to make the expenditures fit the revenue. This process may result in a budget deficit, and that would be acceptable provided expenditures are scrutinized, minimized, and the Town approves the potential deficit in advance.

Donations/Grants/Sponsorships/Town Funds

Donations, Grants and Sponsorships should be committed and received by December 1st, if not, then documentation needs to be provided proving the funds exist and a date of when they will be given to the Snow Bowl.

To illustrate this point, I once again refer to the notes from the Select Board Workshop.

To broaden our revenue base, we sell sponsorships. However even sponsorship revenues were down largely due to the weather. Companies felt they would not get full value since there would be fewer people skiing due to the weather.

The FY16 Sponsorship Budget was \$5,000 and the amount received was \$0.00. Why weren't Sponsorships committed and received prior to December 1st? You may receive an answer stating the we did receive sponsorships, but the money received was applied to reducing expenses. I don't believe this practice would be considered adhering to GAAP – Generally Accepted Accounting Principles. To take this one step further, it was further acknowledged by Management at one of the Committee's first meetings that electrical work and work for the new logo design was paid for by bartering for season tickets. **These practices do not provide for accurate accounting of revenues and expenditures and should cease immediately.**

When preparing and reviewing a budget, the budget should be looked at in terms of Revenue from Operations (backing out donations, grants, and sponsorships) as these funds may not always be available. Revenue from Operations are illustrated below:

	FY13	FY14	FY15	FY16
<i>Revenue</i>	\$665,634	\$772,564	\$793,091	\$640,325
<i>Expenses</i>	\$700,829	\$770,906	\$879,051	\$916,942
Operating Profit/Loss	(\$35,195)	\$1,658	(\$85,960)	(\$276,617)

*The Budget for FY16 called for a Profit of \$20,016, however the **Operating Loss was (\$19,984).***

*The Initial Budget Proposed by Management for FY17 calls for a Profit of \$9,425, however, the **Operating Loss is (\$35,575).***

Cost Cutting Options and Triggers

The Budget Committee did spend some time discussing what would happen if certain budget targets were not met and if The Snow Bowl was not able to operate during the prime Christmas Vacation Week.

Two of the options included the following:

Shut down during the week and operate weekends only.

Shut down Wednesday and Thursday and operate Friday, Saturday and Sunday.

If we are not open during Christmas Break due to weather, and we decide to shut down during the week, and we refund season pass holders a portion of what they paid, what's going to happen if it starts to snow mid-January through the end of February. I asked this question at the last meeting and the response was "well, we would re-open".

Let's think about this for a minute. If we close weekdays, we should offer season pass holders at least ½ of their money back (\$100,000). After those refunds, and it starts snowing, are we going to ask those pass holders to pay up again? What about our employees? If we layoff many of our employees, how can we just "re-open". Many of these employees may not be able to come back if they find other jobs. What will happen to next year's season pass sales if we shut down weekdays this year?

If Management and the Select Board implement these triggers, then you must be prepared to suffer the consequences of your actions. These triggers are not realistic or logical, and if implemented, you might as well close the doors to the Snow Bowl for good.

We need to be consistent with operating hours. A business with inconsistent hours and operations is doomed for failure. The Snow Bowl is weather dependent and it's simply a risk of doing business that we must accept, just as our season ticket holders do when they purchase their tickets prior to opening day.

Summary

As you can see, mistakes made in the budgeting process have not been addressed and the committee failed to properly analyze actual and projected costs and revenues. I would encourage the Select Board to ask the Committee, "Can you please describe one-line item within any department that you discussed and recommended a reduction?" ***The honest answer will be "No we can't".***

In summary, in order for a reasonable, logical, and common sense budget to be put in place, my recommendations are as follows in order of priority:

Labor Costs need to be reduced by 2 FTE's at a minimum

Free season passes need to be limited to **individual** Ski Patrol and Full Time Employees only.

All Donations/Grants/Sponsorships need to be documented and verified if not received in full by December 1st. Otherwise, adjustments to the budget need to be made to account for any amounts not received by December 1st.

A price increase may be needed, but should be a last resort and should be small amount (not 17.5%) given the sentiments of many of the taxpayers and skiers in Camden.

These recommendations will not be easy, but are necessary in order for the Snow Bowl to work its way back to fiscal health. While Labor is the single most controllable cost, it is not the sole solution. Other expenses still need to be reviewed, analyzed, and cut where it makes sense. As a point of interest, when Management was asked what cuts he had made, one response was that he was not going to replace some of the night skiing bulbs that had burned out. **Failure to replace and/or repair night skiing lights is a huge liability and risk to the Town of Camden.**

While it is hoped that the Snow Bowl will break even or sometimes even make a profit, **the Snow Bowl should be viewed as a Cost Center to the Town.** We must keep in mind that the Snow Bowl is not Sunday River or Sugarloaf. While our trails have been widened, our snowmaking capabilities have expanded, and we've replaced the Big T with a Triple Chair, we are still the same small mountain on the coast of Maine that is susceptible to warm weather and rain.

Once a final budget is approved by the Select Board, only one-half of the job will be complete. The other half is for the General Manager, Town, Manager and Select Board to manage the budget with common sense and good management skills.

In closing, I recommend the Select Board not make a decision regarding the budget at the July 12th meeting. There is a lot to digest and think about, and it would be a disservice to the taxpayers and voters who have supported the Snow Bowl to make a quick decision considering the Snow Bowl budget that will not go into effect until fall. We have already gone past the original 6/30/16 deadline and a few more weeks will be beneficial to all those concerned. Once you have had the opportunity to spend the appropriate amount of time reviewing the budget and asking questions, I will accept and respect whatever the Select Board decides.

Thank you for your time and consideration of this memo.

Chris

LEASE AGREEMENT FOR PARKING LOT

This Lease Agreement is made by and between First Church of Christ, Scientist, owner of a parcel of land at One Central Street, Camden, Maine, with its principal offices in Camden, Maine, hereinafter referred to as "Lessor", and the Town of Camden, a municipality located in Knox County, State of Maine, hereinafter referred to as "Lessee".

In consideration of mutual covenants and agreements contained herein, the parties agree as follows:

(1) The Lessor grants a Lease to the Lessee of the Church Parking Lot of the Lessor located at One Central Street, Camden, Maine, subject to the terms and conditions of this Agreement; that property is further identified as a portion of Tax Map 4, Lot 67 and Tax Map 4, Lot 69A, and being a part of the premises described in deeds recorded in the Knox County Registry Book 149, Page 77 and Book 288, Page 207. The leased premises shall include the entire existing Parking Lot for the First Church of Christ, Scientist, (hereinafter referred to as the "Parking Lot") which serves that Church at One Central Street, Camden, Maine. The area of the leased premises is set forth in a portion of the Camden Tax Maps attached to this Lease as Schedule A.

(2) The term of this Lease shall be for a period of four (4) years commencing on July 1, 2016, and terminating on June 30, 2020 together with the option to renew this Lease for an additional period of one year, in the event that no written Notice of Termination by the Lessor or the Lessee has been sent to the other party within thirty (30) days of the expiration of the original four-year term of this Lease. In the event that no written Notice of Termination is delivered from one party to the other party, then a renewal of this Lease shall be automatically effective.

(3) The rental for this Lease during each year of the term of the Lease shall be an amount equal to the real estate taxes paid to the Town of Camden during that year in consequence of the Town's real property tax assessment attributable to the Lessor's Parking Lot. Under no circumstances shall the rental for any year of the term of this Lease, or for the one-year renewal term, if elected, exceed the amount of real estate property tax actually paid by the Lessor to the Town of Camden for Parking Lot for that year. As additional consideration, the Lessee agrees to maintain the Parking Lot in a reasonably clean and neat condition throughout the term of this Lease. The Lessee shall also reimburse the Lessor for the expense of snow removal incurred by the Lessor in connection with the Parking Lot, as set forth below.

(4) The Lessee agrees to keep the Parking Lot in a clean and presentable condition throughout the term of this Lease and the Lessee shall not permit any garbage or refuse to be deposited on the leased premises.

(A) The Lessee shall be responsible for winter clean-up, including reasonable efforts to preserve plant life adjacent to the Parking Lot. In the event that

snowplowing, sanding, salting, or other winter maintenance activities damage or destroy the Lessor's trees or shrubs adjacent to the Parking Lot, then the Lessee shall rehabilitate or replace any damaged trees or shrubs and shall replace any destroyed trees or shrubs adjacent to the Parking Lot.

(5) During the term of this Lease, the Lessee agrees to be responsible for general maintenance of the Parking Lot, specifically including filling potholes and filling any other cracks in the asphalt surface.

(6) During the term of this Lease, the Lessor shall be responsible for arranging for snowplowing of the Parking Lot so that the Parking Lot can be used by members of the public and members of the First Church of Christ, Scientist. The Lessee shall reimburse the Lessor for all costs of snowplowing incurred by the Lessor during the winter months. The Lessee shall pay all such costs for snowplowing within thirty (30) days of the date of receipt of a written invoice from the Lessor which sets forth the date of the snowplowing and the amount paid by the Lessor for snowplowing. The Lessee shall be responsible for sanding the Parking Lot in circumstances in which sanding is necessary as a result of weather conditions.

(7) The Lessor and the Lessee agree that five (5) parking spaces in the leased Parking Lot shall be permanently marked and reserved for use by Church members at all times, and those five (5) parking spaces shall not be used by the Lessee or members of the public.

(A) Within a reasonable period of time after the effective date of this lease (and no later than September 1, 2016); the Lessee shall repaint the parking spaces of the Parking Lot so that each parking space has standard dimensions, with each parking space having a dimension of 8½' wide by 17' deep. In addition the parking adjacent to the Lessor's church building shall permit one rectangular space (with the dimensions of 8' wide by 17' deep) parallel to that building (rather than angled) and located just outside the child care entrance.

(B) A member of the First Church of Christ Scientist, assigned by the Lessor's executive board, shall be present to supervise the painting of the parking lines. Lessee shall give reasonable notice to the Lessor so that the Lessor's representative can be present for purposes of supervising the painting of the parking lines.

(8) The Lessor and the Lessee further agree that the Parking Lot shall be reserved exclusively for use by members of the First Church of Christ, Scientist on Sunday mornings from 8:00 a.m. to 1:00 p.m., on Wednesday evenings from 6:00 p.m. to 10:00 p.m., and at such other times as deemed necessary by the Executive Board of the First Church of Christ, Scientist for the purposes of that Church. The parties anticipate that the Parking Lot shall be used exclusively for Church purposes on at least five (5) occasions during the year for public lectures, business meetings, and other functions of the First Church of Christ, Scientist. In the event that the Executive Board does require the use of the Parking Lot

exclusively for Church purposes during the term of the Lease, the Lessor shall be responsible for posting the Parking Lot on those occasions so that the public has notice that parking in that lot is not allowed.

(9) The Lessee shall comply with all Federal, State, and Local Ordinances and Regulations concerning the parking of vehicles in the leased Parking Lot.

(10) The Parking Lot shall be used for the parking of vehicles as designated by the Camden Select Board of the Town of Camden, including the parking of vehicles by members of the public, and for the periods of time as designated by the Camden Select Board.

(11) Without prejudice to any available defenses of municipal immunity and without waiving such defenses, the Lessee shall indemnify and hold harmless the Lessor against liability resulting from any injury or damage occurring on the leased Parking Lot which arises out of the parking of vehicles pursuant to this Lease, which results from the negligence or omissions of the Lessee, its agents, officials and employees. To the extent that the Parking Lot can be added to the Lessee's liability and property damage insurance policy for coverage purposes, the Lessee agrees to add the Parking Lot as an area covered by the Lessee's existing insurance policy, and to name the Lessor as an additional insured under the policy. The Lessor will be informed by the Lessee prior to the inception of this Lease of the availability of insurance coverage through the Lessee's existing insurance policy.

(12) Upon termination or expiration of this Agreement, the use of the leased area for the parking of vehicles by the Lessee and members of the public shall cease immediately.

(13) In the event that the Lessor reserves the exclusive use of the Parking Lot for any periods of time for special Church events, as described above, the Lessor agrees to provide the Lessee with not less than 24-hour written notice of the dates of exclusive use of the Parking Lot by the Lessor.

(14) Any notice from one party to the other under this Lease shall be in writing and shall be deemed to be given when given personally, or if mailed, with postage paid, addressed to the respective addresses set forth below:

Executive Board
First Church of Christ, Scientist
P.O. Box 562
One Central Street
Camden, Maine 04843

Town Manager
Town of Camden
P.O. Box 1207
29 Elm Street
Camden, Maine 04843

Lessor and Lessee may change said addresses by mailing notice of the change to the other party at least ten (10) days prior to the effective date of the change.

(15) Except as otherwise provided in this Lease, the Parking Lot is to be used only as a Parking Lot or an area for parking vehicles on such terms and conditions as the Lessee shall deem proper, provided, however, that the Lessee shall not permit the leased premises to be used by the general public for overnight parking. Such signs as the Lessor and the Lessee may deem necessary or advisable shall be installed on the leased Parking Lot by the Lessee, with the exception of signs concerning parking spaces reserved for exclusive use of the Lessor, which shall be the responsibility of the Lessor. The Lessee and the Lessor shall agree upon the wording of all signs placed in the Parking Lot by the Lessee concerning the public use of the Parking Lot. All signs placed in the Parking Lot shall comply with the sign provisions of the Camden Zoning Ordinance.

(16) It is expressly agreed between the Lessor and the Lessee that this Lease, upon execution and delivery, shall supersede and terminate any existing Lease Agreement or arrangement between the Lessor and the Lessee.

This Agreement includes the entire Lease Agreement between the parties, and this Agreement shall not be modified or amended except with a written document signed by both parties.

Lessor:

First Church of Christ,
Scientist

By: _____

Its _____

Witness

Lessee:

Town of Camden

By: _____

Patricia Finnigan
Camden Town Manager

Witness

**Committee/Board Membership
Expirations 6/30/16**

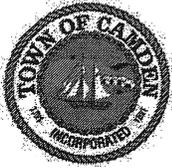
MEMBERS	MBRS. WHOSE TERMS EXPIRING	MEMBERS WHO WISH TO CONTINUE	MBRS. DROPPING OFF	CITIZEN(S) INTERESTED TO SERVE	# OF REG. MBRSHPS AVAILABLE	# OF ALT. MBRSHPS AVAILABLE
BUDGET NOMINATING						
Steve Melchiskey (RM) (17)	NONE	NONE	NONE	Brian Lamb	0	2 (2017)
Rick Rector (RM) (17)						
Rick Thackeray (RM) (17)						
CONSERVATION COMMISSION						
Robin Kern (18)	Tom Hopps	Vicki Doudera				
Roger Rittmaster (18)	Vicki Doudera	Douglas N Johnson	Tom Hopps	Brian Lamb	3 (2019)	NONE
Kristen Lindquist (17)	Douglas N. Johnson			Seth Meyer		
Alison McKellar (17)				Wayne Ruesswick		
Douglas N. Johnson (16)				Bridget Conway		
Tom Hopps (16)						
Vicki Doudera (16)						
CAMDEN-ROCKPORT PATHWAYS						
Robert Davis (RM) (18)		Richard Stetson				
Geoff Scott (RM) (17)	NONE	Anita Brosius-Scott	NONE	Brian Lamb	2 (2019)	3 (2017)
Mac Thomas (RM) (17)		Jane Self				
Anita Brosius-Scott (RM) (16)		Wyatt McConnell				
Richard Stetson (RM) (16)						
Janes Self (ALT) (16)						
Wyatt McConnell (ALT) (16)						
Vacancy (ALT) (16)						
CEMETERY ASSOCIATION						
Parker Laite, Jr. (19)	Isa Babb	Isa Babb	NONE	NONE	2 (2019)	NONE
Jeff Weymouth (18)	Jeff Sukeforth	Jeff Sukeforth				
Kristine Lerner (17)						
Bob Oxton (17)						
Patricia Ayers (17)						
Jeff Sukeforth (16)						
Isa Babb (16)						
COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE						
Meg Quijano (RM) (18)						
Paul Cavalli (RM) (18)	Deb Dodge	Jeff Senders	Deb Dodge	Brian Lamb	2 (2019)	2 (2017)
John Arnold (RM) (18)	Ellis Cohn		Ellis Cohn	Martin Cates		
Jamie Weymouth (RM) (18)	Steve Matteo					
Robin McIntosh (RM) (17)	Jeff Senders					
Deb Dodge (RM) (16)						
Ellis Cohn (RM) (16)						
Steve Matteo (ALT) (16)						
Jeff Senders (ALT) (16)						
ENERGY COMMITTEE						
Anita Brosius-Scott (RM) (16)	ALL	Anita Brosius-Scott				
Marina Schaffler (RM) (16)		Marina Schaffler	Marc Ratner	NONE	2 (2019)	2 (2017)
Marc Ratner (RM) (16)	When the Cmte was formed	Dana Strout			3 (2018)	
Dana Strout (RM) (16)	the SB did not assign terms	Brian Robinson			2 (2017)	
Brian Robinson (RM) (16)	Do you want to this year?	Ken Gross				
Ken Gross (RM) (16)		Peter Kalajian				
Peter Kalajian (RM) (16)	Sugg: 7 reg (staggered)	Peter Galloway				
Peter Galloway (RM) (16)	2 alts ???	Sarah Holland				
Sarah Holland (RM) (16)						

RM: regular member
ALT: alternate member

**Committee/Board Membership
Expirations 6/30/16**

MEMBERS	MBRS. WHOSE TERMS EXPIRING	MEMBERS WHO WISH TO CONTINUE	MBRS. DROPPING OFF	CITIZEN(S) INTERESTED TO SERVE	# OF REG. MBRSHPS AVAILABLE	# OF ALT. MBRSHPS AVAILABLE
HARBOR COMMITTEE						
William Welte (RM) (18)	Richard Stetson	Richard Stetson				
Gene McKeever (RM) (17)	Ben Ellison	Ben Ellison	NONE	Brian Lamb	2 (2019)	2 (2017)
Raymond Williamson (RM) (17)	Drew Lyman	Drew Lyman		Vincent Jones		
Richard Stetson (RM) (16)	Stephen Gold	Stephen Gold				
Ben Ellison (RM) (16)						
Drew Lyman (ALT) (16)						
Stephen Gold (ALT) (16)						
HISTORIC RESOURCES CMTE						
Judith McGuirk (RM) (18)						
Susan Neves (RM) (18)	Meg Barclay	Patricia Skaling	Meg Barclay	NONE	2 (2019)	3 (2017)
Elinor Klivans (RM) (17)	Patricia Skaling	Kristin Mikkelsen				
Meg Barclay (RM) (16)	Kristin Mikkelsen	Beedy Parker				
Patricia Skaling (RM) (16)	Beedy Parker					
Kristin Mikkelsen (ALT) (16)						
Beedy Parker (ALT) (16)						
Vacancy (ALT) (16)						
MEGUNTICOOK DAMS						
Richard Stetson (RM) (16)	Richard Stetson (RM) (16)	Richard Stetson (RM) (16)				
Paul Leeper (RM) (16)	Paul Leeper (RM) (16)	Paul Leeper (RM) (16)	NONE	NONE	2 (2017)	1 (2017)
Tom Hedstrom (ALT) (16)	Tom Hedstrom (ALT) (16)	Tom Hedstrom (ALT) (16)				
OPERA HOUSE COMMITTEE						
Elizabeth O'Connor (RM) (18)						
Nora Eldredge (RM) (18)	Matt Brown	Matt Brown	NONE	Bridget Conway	2 (2019)	2 (2017)
Kate Bates (RM) (17)				Suzanne Dunabent White		
Vacancy (RM) (16)						
Vacancy (RM) (16)						
Matt Brown (ALT) (16)						
Vacancy (ALT) (16)						
PARKS & RECREATION COMMITTEE						
Raymond Andresen (RM) (18)						
David Olivas (RM) (17)	Brian Robinson	Brian Robinson	Maureen Gordon	Brian Lamb	2 (2019)	2 (2017)
Casey Heard (RM) (17)	Maureen Gordon		Emily McDevitt			
Brian Robinson (RM) (16)	Jessie Tobias		Jessie Tobias ?			
Emily McDevitt (RM) (16)	Emily McDevitt					
Maureen Gordon (ALT) (16)						
Jessie Tobias (ALT) (16)						
PLANNING BOARD						
James Elliott (RM) (20)						
John Scholz (RM) (19)	Richard Bernhard	Jeff Senders				
Richard Householder (RM) (19)	Jeff Senders	Mark Siegenthaler	NONE	Wm Gregg Imus	1 (2019)	2 (2017)
Lowrie Sargent (RM) (18)	Mark Siegenthaler	Richard Bernhard				
Richard Bernhard (RM) (16)						
Jeff Senders (ALT) (16)						
Mark Siegenthaler (ALT) (16)						

RM: regular member
ALT: alternate member



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Brian Lamb DATE: 1/8/16

STREET ADDRESS: 135 East Fork HOME PHONE: 236-1154

MAILING ADDRESS: _____ WORK PHONE: 230-9772

FAX # _____ E-mail: Brian_lamb1@yahoo.com

I am interested in serving on the

- Assessment Review
- Budget Committee/Budget Nominating
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- CR Pathways Committee
- Energy Committee
- Harbor Committee
- Historic Resources Committee
- MCSWC Board of Directors
- Megunticook Dams Committee
- MSAD School Board of Directors
- Opera House Committee
- Parks & Recreation
- Planning Board
- Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

Emergency RN, works in Augusta, live in Camden
x 10 years + went to high school here - Class
of '79. Former selectman in Liberty, Me.

Signature: [Signature] Date 1/8/16

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956



TOWN OF CAMDEN
TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: MARTIN CATES DATE: 6-16-16

STREET ADDRESS: 8 PLEASANT RIDGE HOME PHONE: _____

MAILING ADDRESS: _____ WORK PHONE: 207-596-3380

FAX # _____ E-mail: MARTIN@CATESRE.COM

I am interested in serving on the

- | | |
|------------------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Assessment Review | <input type="checkbox"/> Historic Resources Committee |
| <input type="checkbox"/> Budget Committee/Budget Nominating | <input type="checkbox"/> MCSWC Board of Directors |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Megunticook Dams Committee |
| <input checked="" type="checkbox"/> Community Economic Development Com | <input type="checkbox"/> MSAD School Board of Directors |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Opera House Committee |
| <input type="checkbox"/> CR Pathways Committee | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Energy Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Harbor Committee | <input type="checkbox"/> Zoning Board of Appeals |

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

Signature: *Martin Cates* Date 6-16-16

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TOWN OF CAMDEN
TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Seth Meyer DATE: 6/28/2016
 STREET ADDRESS: 276 Mountain St Camden, ME HOME PHONE: (971) 409-6206
 MAILING ADDRESS: Same WORK PHONE: (207)236-9400
 FAX # _____ E-mail: seth@midcoastrec.org

I am interested in serving on the

- | | |
|-------------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Assessment Review | <input type="checkbox"/> Historic Resources |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Housing Committee |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Opera House Committee |
| <input type="checkbox"/> Community Economic Development Com | <input type="checkbox"/> Parks & Recreation Committee |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Camden-Rockport Pathways |
| <input type="checkbox"/> Harbor Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> School Board Member | <input type="checkbox"/> Other |

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I am employed as the Director of Tennis at the Midcoast Recreation Center in Rockport, a nonprofit.

I have been a Camden resident for two years and I am looking to give back to my community. I have learned about the CCC through discussions with Roger Rittmaster.

Per those conversations I believe the CCC would be a good fit. I am interested in becoming involved with environment based initiatives and appreciate your consideration.

Signature: Seth Meyer Date 6/28/2016

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TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Wayne Ruesswick DATE: 6/8/16
STREET ADDRESS: 103 Washington St. HOME PHONE: 603-765-9277
MAILING ADDRESS: same WORK PHONE: same
FAX # E-mail: pfwayne@hotmail.com

I am interested in serving on the

- Assessment Review
Budget Committee/Budget Nominating
Cemetery Committee
Community Economic Development Com
Conservation Commission
CR Pathways Committee
Energy Committee
Harbor Committee
Historic Resources Committee
MCSWC Board of Directors
Megunticook Dams Committee
MSAD School Board of Directors
Opera House Committee
Parks & Recreation
Planning Board
Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I have lived in the Camden area for about five years. We recently purchased a home on Washington St. I am an active outdoors person and would like to give my time to my new hometown.

Signature: Wayne Ruesswick Date 6/8/16

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TOWN OF CAMDEN
TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Bridget Conway DATE: 6-15-2016
STREET ADDRESS: 91 Bayview St. HOME PHONE: 975-3539
MAILING ADDRESS: 9 WORK PHONE:
FAX # E-mail: bridget.roh@gmail.com

I am interested in serving on the

- Assessment Review
Budget Committee/Budget Nominating
Cemetery Committee
Community Economic Development Com
Conservation Commission
CR Pathways Committee
Energy Committee
Harbor Committee
Historic Resources Committee
MCSWC Board of Directors
Megunticook Dams Committee
MSAD School Board of Directors
Opera House Committee
Parks & Recreation
Planning Board
Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I have lived in Camden/Rcpt. for 24 years now, long over-due to contribute.

Signature: Bridget Conway

Date: June 15, 2016

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: LEAMON R. SCOTT DATE: 6/17/14

STREET ADDRESS: 34 PEARL ST., Camden HOME PHONE: 770-546-0476 ^{cell}

MAILING ADDRESS: SAME WORK PHONE: ---

FAX # --- E-mail: LRSCOTT73@gmail.com

I am interested in serving on the Downtown Network Board

- Assessment Review
- Budget Committee/Budget Nominating
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- CR Pathways Committee
- Energy Committee
- Harbor Committee
- Historic Resources Committee
- MCSWC Board of Directors
- Megunticook Dams Committee
- MSAD School Board of Directors
- Opera House Committee
- Parks & Recreation
- Planning Board
- Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I Am A new Resident of Camden having moved here in July 2013. From Rome, GA. I Retired From the GA. DEPT. OF Community AFFAIRS where I worked with local Elected and appointed officials in the area of Community & Economic Development. Downtown Development is an area that I Am interested in and have done prjgs with in my job and as a volunteer.

Signature: [Signature] Date 6/17/14

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TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Vincent R. Jones DATE: 4/15/16

STREET ADDRESS: _____ HOME PHONE: 954-609-4067

MAILING ADDRESS: 79 Mechanic St Camden WORK PHONE: _____

FAX # _____ E-mail: Vincentr.jones@aol.com

I am interested in serving on the

- Assessment Review
- Budget Committee/Budget Nominating
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- CR Pathways Committee
- Energy Committee
- Harbor Committee
- Historic Resources Committee
- MCSWC Board of Directors
- Megunticook Dams Committee
- MSAD School Board of Directors
- Opera House Committee
- Parks & Recreation
- Planning Board
- Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I would like to give back to the town, what this town has given me. I have over 25 years in the Marine industry & feel that I would be An ~~Asset~~ Asset to the committee.

Signature:

Date 4/15/16

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Bridget Conway DATE: 6-15-2016
STREET ADDRESS: 91 Bayview St. HOME PHONE: 975-3539
MAILING ADDRESS: 91 WORK PHONE: \$
FAX # _____ E-mail: bridgetroth@gmail.com

I am interested in serving on the

- Assessment Review
- Budget Committee/Budget Nominating
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- CR Pathways Committee
- Energy Committee
- Harbor Committee
- Historic Resources Committee
- MCSWC Board of Directors
- Megunticook Dams Committee
- MSAD School Board of Directors
- Opera House Committee
- Parks & Recreation
- Planning Board
- Zoning Board of Appeals

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I have lived in Camden/Rtpt. for 24 years now,
long over-due to contribute.

Signature: Bridget Conway

Date June 15, 2016

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Suzanne Dunavent-White DATE: 7-11-16

STREET ADDRESS: 17 Hoffses Dr. HOME PHONE: 236-0191

MAILING ADDRESS: Camden WORK PHONE: cell 975-1692

FAX # _____ E-mail: sdwhite.me@hotmail.com

I am interested in serving on the

- Assessment Review
- Budget Committee
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- Harbor Committee
- School Board Member
- Historic Resources
- Housing Committee
- Opera House Committee
- Parks & Recreation Committee
- Camden-Rockport Pathways
- Zoning Board of Appeals
- MCSWC Board of Directors

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I am currently co-chair of Youth Arts and have a great interest in bringing arts experiences and education to this community. I am als a dancer and would like to increase the presence of dancers and performers at the Opera House.

Signature: Suzanne Dunavent-White Date 7-11-16

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956



TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: WM. GREGG IMUS DATE: 7/24/2015

STREET ADDRESS: 21 MOUNTAIN ST. HOME PHONE: 207-236-3039

MAILING ADDRESS: SAME WORK PHONE: 207-230-9264

FAX # _____ E-mail: greggimus@msn.com

I am interested in serving on the

- Assessment Review
- Budget Committee
- Cemetery Committee
- Community Economic Development Com
- Conservation Commission
- Harbor Committee
- School Board Member
- Historic Resources
- Housing Committee
- Opera House Committee
- Parks & Recreation Committee
- Camden-Rockport Pathways
- Zoning Board of Appeals
- Other PLANNING BOARD

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

I HAVE BEEN A CUSTOM HOME BUILDER; DESIGNER FOR OVER 35 YEARS. MY WIFE PENNIE; I PURCHASED OUR HOME IN CAMDEN IN 2006. WE MOVED HERE BECAUSE OF THE CHARM OF THE COMMUNITY AND THE FRIENDLYNESS OF THE PEOPLE. I WOULD BE HONORED TO BE CONSIDERED FOR YOUR ALTERNATE POSITION ON THE PLANNING BOARD.

Signature: [Handwritten Signature] Date: 7-24-2015

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956

PLEASE CONTACT ME IF YOU HAVE ANY QUESTIONS. 207-230-9264 (CELL)

Select Board Liaisons and Committees

John French

1. Mid-Coast Solid Waste Board (member)
2. Megunticook Dams
3. Personnel Committee
4. Snow Bowl Budget Committee

Jim Heard

1. Parks & Recreation
2. Energy Committee

Leonard Lookner

1. Harbor
2. Mid-Coast Solid Waste Board (member)
3. Middle School Building Committee
4. Rte 1 North
5. Zoning Board of Appeals

Marc Ratner

1. Community & Economic Development Committee (CEDAC)
2. Conservation
3. Energy (alternate)
4. Opera House

Don White

1. Cemetery
2. Downtown Network Board
3. Historic Resources
4. Pathways
5. Ragged Mountain Recreation Area (new)
6. Rte 1 North
7. Tannery Work Group

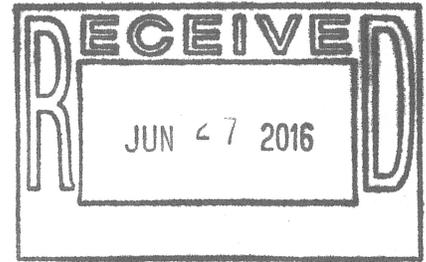
Select Board (as a whole)

- Planning Board (rotate attendance at meetings)
- Budget Committee



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Stephan Bunker, President, Maine Municipal Association
Date: June 23, 2016
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2016-2018 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on **August 5, 2016** to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations
FROM: Stephen W. Gove, MMA Executive Director
DATE: July 5, 2016
SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 12, 2016 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2017 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Friday, July 1, by 4:30 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “*Write-in Candidates*” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 12. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Stephan Bunker.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Friday, August 12, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 5, at the Bangor Cross Insurance Center**. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2017.

If you have any questions on the Election Process, please contact Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 12, 2016

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Linda Cohen, Councilor, City of South Portland

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

James Gardner, Jr., Town Manager, Town of Easton

Christine Landes, Town Manager, Town of Bethel

Mary Sabins, Town Manager, Town of Vassalboro

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____ **Signature:** _____

Position: _____

OR Signed by a Majority of Municipal Officers **Current # of Municipal Officers:** _____

Print Names: _____ **Signatures:** _____

Return To:

MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: tchavarie@memun.org

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2017**

**MMA VICE PRESIDENT
(1-Year Term)**

LINDA COHEN, COUNCILOR, CITY OF SOUTH PORTLAND

Professional & Municipal Experience:

- City of South Portland, Maine – City Council (December 2012 – present; Mayor 2014-2015)
- City of Portland, Maine – City Clerk (June 2001 – January 2011)
- City of South Portland, Maine – City Clerk (January 1989 – June 2001)
- Cross Country Mortgage, Mortgage Loan Originator (PT) (January 2016 – present)
- Bangor Savings Bank, Assistant Vice President (December 2014 – January 2016)
- Learning Works, Director of Development (January 2013 – December 2014)
- PMAC Lending Services, Mortgage Loan Originator (PT) (August 2011 – December 2014)
- City of Auburn, Consultant/City Clerk Hiring Committee (October 2011 – July 2012)

Education:

- University of Southern Maine – BS, Business Administration
- Southern Maine Vocational Technical Institute, Associate Degree, Law Enforcement
- Master Municipal Clerk – International Institute of Municipal Clerks
- Certified Clerk of Maine – Maine Town & City Clerks Association
- Maine Notary Public
- Maine Dedimus Justice
- Licensed Maine Mortgage Loan Originator

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (April 2013 – present)
Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2013 – present)
- Member, Maine Municipal Association Workers Compensation Board of Trustees, (2013 – present)
- Member, MMA Nominating Committee (2013)
- Member or Alternate, Maine Municipal Association Legislative Policy Committee (1989 – 2011)
- Member, Maine Town & City Clerks Association (Served as President two terms and as Chair of the Legislative Policy Committee) (January 1989 – present)
- Member, New England Association of City & Town Clerks (Former President; served on Budget Committee, Legislative Committee, Two New England Conference Planning Committees) (1989 – 2015)

Awards and Certifications:

- Maine Town & City Clerks Association, Ethelyn Stuart Marthia Award – 2011
- Maine Legislative Sentiment – 1999 and 2011
- Maine Town & City Clerks Association, Maine Clerk of the Year – 1999
- Maine Town & City Clerks Association, Lorraine Fleury Award - 1995

MMA EXECUTIVE COMMITTEE MEMBERS
(Three 3-Year Terms)

JAMES GARDNER, JR, TOWN MANAGER, TOWN OF EASTON

Professional & Municipal Experience:

- Town of Easton, Maine, Manager (2011 – present)
- Town of Ashland, Maine, Manager (2005 – 2010)
- Town of Washburn, Maine, Manager (1999 – 2005)
- City of Presque Isle, Maine – Code Enforcement Officer (1994 – 1999)
- Department of Defense, Loring Airforce Base, Civil Service (1983 – 1994)

Education:

- Ricker College, Small Business Administration – one year
- Unity College, Business Law, one year
- Northern Maine Technical College, Business Administration, two years
- Department of Defense, Non-Commission Officer Primary Leadership graduate
- Certified State of Maine Code Enforcement Officer
- Certified State of Maine Local Plumbing Inspector
- Certified State of Maine CDBG Grant
- Writer/Administrator/Technician
- HUD Certification in Community Development Housing Rehabilitation and Construction

Other Experience, Committees and Affiliations:

- President, Aroostook Managers Association
- Member, Executive Board of Directors, Northern Maine Development Commission
- Member, Maine Community Development Association
- Member, Maine Town, City & County Management Association
- Member, Maine Town & City Clerks Association

Awards and Certifications:

- Department of Defense, Civilian of the Year Award
- Loring Airforce Base, Superior Performance Award

CHRISTINE LANDES, TOWN MANAGER, TOWN OF BETHEL

Professional & Municipal Experience:

- Town of Bethel, Maine – Town Manager (November 2014 – present)
- City of Brewer, Maine – Deputy City Clerk (December 2012 – May 2014)
- Town of Veazie, Maine – Deputy Town Clerk (September 2012 – December 2012)
- Orange Park, Florida – Clay County Deputy Tax Collector/Clerk (July 2010 – September 2012)
- Town of Warren, Maine – Town Clerk (August 1998 – June 2010)
- The Waldoboro Bank, Rockland Maine – Branch Manager (September 1990 – August 1998)

Education:

- Southern New Hampshire University – Enrolled in MPA/Public Administration Program
- University of Southern Maine/Muskie School Policy, Planning and Management (Fall 2015)
- University of Maine at Augusta, BA Public Administration, Cum Laude Graduate (2015)
- Florida State College, Jacksonville – Associate of Arts (2012)
- Thomas College Waterville, Maine – Banking Course

Other Experience, Committees and Affiliations:

- Member, Oxford County Emergency Communications Governing Board
- Member, International City Management Association
- Member, Maine Town, City & County Management Association
- Member, Alder River Grange in East Bethel
- Ex-Officio Member, Mahoosuc Pathways Board of Directors
- Manager, Bethel Regional Airport

MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO

Professional & Municipal Experience:

- Town of Vassalboro, Maine – Town Manager/Treasurer/Tax Collector (June 2008 – present)
- Town of Chelsea, Maine – Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- Maine School Administrative District #40, Warren, Maine – Facilities Director/Food Service Director (March 2005 – June 2006)
- Town of Windsor, Maine – Town Manager/Treasurer/Tax Collector/General Assistance Administrator (April 2001 – March 2005)
- Town of Hope, Maine – Town Administrator/Treasurer/General Assistance Administrator (July 1997 – April 2001)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2014 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 – present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 – present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees, (2014 – present)
- Member, Appointed by MMA Executive Committee to serve on MMEHT Selection Committee (2015-2016)
- Member, Maine Town, City & County Municipal Management Association
- Member of Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government
- City of Augusta, Maine – Internship with City Manager (September 2000 – December 2000)
- Town of Union, Maine – Certified Town Clerk/Tax Collector/Occasional Acting Town Manager (May 1988 – June 1997)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services.

Education:

- BS in Business Administration with Management Major from University of Maine at Augusta.

Awards and Certifications:

- Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)