



Town of Camden
Select Board Meeting
August 6, 2013 – 6:30 PM
Washington Street Conference Room

Select Board meetings are broadcast live on Time Warner Channel 22
Select Board meetings are web streamed at www.townhallstreams.com

1. Call to Order

2. Communications, Presentations, and Recognitions

- Dennis Simmons, North East Mobile Health Services - Update
- CEDAC Recommendation Regarding Use of Tax Increment Finance funds

3. Citizen Comments (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes

4. Approval of Select Board Minutes dated July 16, 2013

5. Select Board Member Reports

6. Town Manager Report

7. Public Hearings regarding the following:

- A. Adoption of Appendices A-E of the General Assistance Ordinance for 2013-2014
- B. Amendment to the Town Charter Article VI Section 14 (e) to change the terms of Planning Board Members from 5 years to 3 years.

8. New Business

- A. Appointment to the MSAD #28 School Board to Fill a Vacancy until June 2014.
- B. Approval of applications for Assembly Permits
 - Maine Windjammer Association for an Assembly Permit for Saturday, August 17, 2013 from 6:00 p.m. to 11:00 p.m. for awards ceremony and dinner/dance at Wayfarer Marine for the Penobscot Bay Rendezvous Regatta
 - Five Town Communities That Care for Saturday, September 7, 2013 from 11:00 am to 5:00 pm for the 4th Annual Harvest Hoot at the Camden Snow Bowl.
- C. Bid Awards
 - Public landing Restroom Roof Replacement Project
 - Thomas Street Sewer Extension Reconstruction Project
- D. Authorize Issuance of the FY14 Tax Anticipation Note
- E. Ballot to elect Maine Municipal Association Executive Committee Officers: Vice President and 3 Directors

9. Select Board Closing Comments

Adjourn

Memorandum

July 31, 2013

To: Pat Finnigan, Camden Town Manager
From: Deb Dodge, Chair, CEDAC
Cc: Brian Hodges, Camden Development Director
Subject: TIF recommendation

Camden has 2 Tax Increment Financing (TIF) Districts and Development programs that were approved at a special town meeting held on 02/23/2010. They were subsequently approved by the Maine Dept of Economic & Community Development (DECD) on 03/26/2010. When the TIFs were formed, the content included CEDAC making recommendations to the Select Board on how the TIF revenues would be expended. The first year's TIF revenues were determined and \$30,000 of these revenues were included in the FY 12/13 town budget with the understanding that they be used to implement recommendations contained in the Camden Downtown Master Plan.

CEDAC has had many discussions with the Camden Downtown Network Board to review potential projects for this initial \$30,000 budget allocation. TIF revenues can only be spent on projects contained in the TIF Development Program as approved by DECD. In addition, we made a point to look at opportunities that have been realized as a result of our Downtown Master Plan and associated grant applications. In particular, we were recently selected for a nearly \$500,000 Maine Dept of Transportation grant that will require a local match of approximately \$123,000. We understand that if a community can commit to having its match secured, the timeline for receipt of grant funds may be expedited.

Therefore, CEDAC recommends that the initial \$30,000 TIF allocation be used toward repairing the downtown dam. Not only is this one of the projects listed in the Downtown TIF Development program, it is also an iconic asset that enhances the appeal of Camden. Business owners have commented on how visitors will often ask where they can see the waterfall. However, the current condition of the dam does not always allow for the waterfall to occur. The TIF funds would be used to repair the wall and allow for an even and consistent flow of water thus creating the waterfall. Other projects considered were downtown wi-fi but this was not contained in the TIF as approved and submitted. In addition, Opera House projects were seriously considered but CEDAC believes it is premature to allocate our limited funds before the needs assessment and priority setting take place. We also recommend that future TIF revenues be allocated towards the local match for the Maine DOT downtown grant.

Recommended action: motion to authorize the current \$30,000 TIF allocation be used towards repairing the downtown dam and future TIF revenues up to \$122,829 be dedicated towards the local match for the Maine DOT downtown grant.

**GENERAL ASSISTANCE ORDINANCE
APPENDICES A
2013-2014**

The Municipality of _____ adopts the MMA Model Ordinance GA Appendices A for the period of July 1, 2013 — June 30, 2014. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)

Appendix B

Effective: 10/01/13 to 09/30/14

Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. Through October 1, 2013, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	46.51	200
2	85.35	367
3	122.33	526
4	155.35	668
5	184.42	793
6	221.40	952
7	244.65	1,052
8	279.53	1,202

Note: For each additional person add \$150 per month.

GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. *(See Instruction Memo for further guidance.)*

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		82	353	106	455
1		82	353	107	460
2		93	401	130	558
3		120	514	166	714
4		124	535	181	777
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		95	408	117	505
1		97	418	121	520
2		114	491	144	620
3		135	579	181	779
4		206	887	263	1,129
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		105	451	124	533
1		117	503	140	602
2		145	622	180	775
3		197	845	240	1,031
4		197	845	241	1,035
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		83	359	106	454
1		94	404	123	527
2		123	529	159	682
3		159	685	200	862
4		159	682	212	911

Non-Metropolitan FMR Areas

<u>Knox County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		128	552	150	647
1		128	552	150	643
2		150	645	186	798
3		197	846	240	1,032
4		209	899	252	1,083
<u>Lincoln County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		119	513	132	568
1		124	535	145	622
2		159	684	195	837
3		200	862	244	1,048
4		207	889	260	1,118
<u>Oxford County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		89	382	114	490
1		101	434	120	516
2		113	487	153	657
3		161	693	209	900
4		216	928	274	1,179
<u>Piscataquis County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		96	413	111	479
1		103	441	125	539
2		123	527	154	663
3		157	675	196	844
4		157	675	205	881
<u>Somerset County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		94	405	122	523
1		94	405	126	542
2		107	459	151	650
3		164	703	209	899
4		164	703	209	899

Non-Metropolitan FMR Areas

<u>Waldo County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		116	497	128	552
1		119	510	136	583
2		139	597	162	698
3		174	749	217	935
4		176	758	230	987

<u>Washington County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		93	402	108	463
1		95	410	118	507
2		108	465	141	607
3		134	575	182	782
4		163	703	222	954

Metropolitan FMR Areas

<u>Bangor HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		100	432	123	527
1		113	487	142	610
2		145	625	181	778
3		183	789	227	975
4		210	904	263	1,133

<u>Penobscot County HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		99	424	114	491
1		99	424	114	491
2		100	429	131	565
3		136	587	172	741
4		155	668	214	919

<u>Lewiston/Auburn MSA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		89	381	111	476
1		103	445	132	566
2		139	597	174	750
3		178	766	221	952
4		180	774	233	1,003

Appendix C
Effective: 10/01/13-10/01/14

Metropolitan FMR Areas

<u>Portland HMFA</u>					
		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	142	611	154	666	
1	166	715	183	788	
2	214	922	238	1023	
3	271	1165	300	1292	
4	274	1180	318	1367	
<u>York/Kittery/S. Berwick HMFA</u>					
		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	170	729	182	784	
1	170	729	182	784	
2	191	823	221	949	
3	289	1241	318	1368	
4	300	1289	343	1473	
<u>Cumberland County HMFA</u>					
		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	111	479	124	534	
1	131	563	148	636	
2	167	720	119	821	
3	228	982	259	1115	
4	271	1167	308	1326	
<u>Sagadahoc County HMFA</u>					
		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	140	603	153	658	
1	140	603	153	658	
2	155	667	179	768	
3	186	798	228	976	
4	271	1167	314	1351	
<u>York County HMFA</u>					
		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	126	541	139	596	
1	126	541	147	633	
2	156	672	188	810	
3	216	928	259	1,114	
4	216	928	266	1,143	

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water:*** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$82.50
5	\$21.00	\$90.00
6	\$22.70	\$97.50

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water:*** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$16.30	\$70.00
2	\$18.60	\$80.00
3	\$21.00	\$90.00
4	\$23.30	\$100.00
5	\$25.60	\$110.00
6	\$27.90	\$120.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Proposed Charter Amendment: Planning Board Member Terms

Amend Article VI Section 13 (e) of the Camden Town Charter to read as follows:

e. The Planning Board shall consist of five (5) members appointed by the Select Board. Each Planning Board member shall serve for a term of ~~three (3) five (5)~~ years. The initial Planning Board created by this Charter shall serve staggered terms, so that planning continuity is provided.

Purpose: The purpose of this amendment is to bring Planning Board terms in line with other Town Board and Committees terms by making them 3 year terms.

Note : To consider a Charter Amendment, the Select Board must order a public hearing. The hearing must be advertised at least 7 days prior to the hearing. Within 7 days after the public hearing, the municipal officers shall file with the municipal clerk a report containing the final draft of the proposed amendment and a written opinion by an attorney certifying that the proposed amendment does not contain any provision prohibited by the general laws, the United States Constitution or the Constitution of Maine.

-----Original Message-----

From: David Berez [mailto:dberez@me.com]

Sent: Wednesday, July 24, 2013 5:11 PM

To: Patricia Finnigan

Subject: Letter of Interest

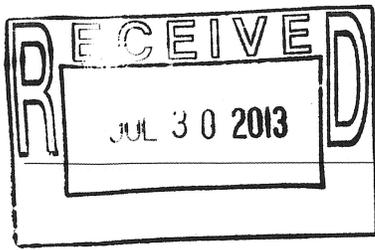
Dear Pat,

My name is David Berez and I am a resident of Camden and I'm expressing my interest in joining the CSD School Board.

I am a father of four, one in the Elementary school, one in Middle school, two in the High School and my wife and I have lived in town for twenty plus years. I am a self employed filmmaker by trade and my company Post Office Editorial is located downtown. Since our kids have been in school I've been peripherally involved in school activities, fundraisers and the like, but not much deeper than that. My interest in the school board is completely apolitical and I come with no preconceptions. I suspect if I am appointed it will be a year of listening and learning. If you have any questions or would like to learn more about me, I'd be happy to speak with you or others.

Thanks Pat.

David



LYNDA PETRINI CHILTON

21 Lily Pond Drive, Camden, Maine 04843
207.230.0002 | lyndachilton@roadrunner.com

Patricia A. Finnigan
Town Manager
29 Elm St - PO Box 1207
Camden, ME 04843

Dear Ms. Finnigan,

I am writing today to express my continued interest in the open seat on the MSAD 28 school board representing Camden. Although I did not make it through the seating process for the opening earlier this year, I would like to offer myself once again as Camden community member interested in serving our school system.

I live at 21 Lily Pond Drive in Camden with my husband, Thad, my father, Bill Petrini and my son, John. My daughter, Alexandra (CHRHS 08) has now graduated college and Madeline (CHRHS 2011) will return to college this fall as a Junior. We have lived in the Camden/Rockport area for over 15 years having moved here from Northern Virginia. Our goal in moving to Maine was to find a community to raise our children in that had great schools, lots of culture, and opportunities for outdoor adventure. Camden fit our criteria perfectly.

I am a graphic designer and I have worked full time, for Down East Enterprise for the last five years, primarily as a book designer and I also work on advertising and marketing for *Down East*. I have attached my resume for details regarding my professional background.

Over the years, I have sat on several area boards of directors including Peopleplace Cooperative Preschool, Youth Arts and the Camden Civic Theatre. I also teach religious education for the middle school at Our Lady of Good Hope in Camden and spent several years and the High School Youth Minister leading the very active youth group. I have also been very active in fundraising and support for local sports teams as my daughters played on area basketball, softball and field hockey teams, both lettering in varsity field hockey. And my son John, who will be 8th grade at CRMS this fall, has played on the Five Town Football team since it was founded several years ago, the Y League basketball and CRMS basketball, area baseball, and area lacrosse.

I am ready to put my energies into working on the School Board. I believe I can offer a very balanced view as all of my kids have been very involved in the arts, such as vocal and theatrical performances with the area schools and community organizations and in sports as I mentioned above. Also, my kids have benefited from the strong academic programs offered at our schools and have taken advantage of the travel opportunities such as the Japan Exchange program, the French trip and the Italy trip.

I look forward to talking with you about joining the MSAD 28 school board. I think our local school system is great, but there are areas that could be improved and we will face more and more challenges in the future.

Thanks for your consideration,

Lynda Chilton

LYNDA PETRINI CHILTON

21 Lily Pond Drive, Camden, Maine 04843
207.230.0002
lyndachilton@roadrunner.com

Senior Graphic Designer
DOWN EAST ENTERPRISE
Camden, Maine
207.594.9544
April 2008–Current

As the Senior Graphic Designer for DOWN EAST ENTERPRISE, I have designed over 80 books ranging from children's titles to history, fiction, photography, art, and non fiction. I have recently redesigned *Shooting Sportsman* magazine. I also handled the marketing collateral direct response and web advertising for books and *Down East* magazine, *Shooting Sportsman Magazine* and *Fly Rod & Reel Magazine* including catalogs, media kits and sales materials. I designed web sites for internal businesses at *Down East* as well as sites for advertising clients such as the Harraseeket Inn, and Carlton Real Estate. I provided speculative advertising design and branding for potential advertisers.

Marketing Director
**CAMDEN, ROCKPORT,
LINCOLNVILLE CHAMBER OF
COMMERCE**
Camden, Maine
207.236.4404
August 2007–March 2008

As Marketing Director for the CAMDEN ROCKPORT LINCOLNVILLE CHAMBER OF COMMERCE, I was responsible for writing press releases and communicating with press outlets across the state and country. I managed and updated the Chamber website. I managed, designed and produced the regional travel and advertising guide called the *Jewel of the Maine Coast*. I also handled selling ads and listings to businesses and organizations and the RFQ and budgeting process. I provided marketing consulting for member businesses. I wrote, designed and produced the monthly Chamber newsletter and created branding and promotional materials for Chamber sponsored events.

Vice President, Creative
**CHILTON
CREATIVE**
Camden, Maine
207.230.0001
August 1996–June 2007

CHILTON CREATIVE was established in August of 1996 with the goal of creating a quality-driven, direct marketing, advertising and design firm that is successful in all media including television, mail print, multimedia and internet advertising. Services include concept development, creative direction, art direction, print production, script writing & development, editing supervision, copy writing, project management, web & multimedia design and editorial design including books, magazines and newsletters.

Clients: Intuit Corporation, Hearst Corporation, National Geographic Society, Rodale Inc. *Wired, Popular Mechanics, O, The Oprah Magazine, House Beautiful, Veranda, Town & Country, Esquire, Smart Money, Inc Magazine, Down East* magazine, *Smithsonian Magazine Playboy, Guideposts, Sports Afield, Maine Boats, Homes, and Harbors, Practical Sailor, Travel + Leisure, Food & Wine, MIT Press, University Press of New England, Harvard University Press, International Marine and Ragged Mountain Press, McGraw Hill, Down East Books, Street & Smith Sports Group, North American Affinity Clubs Inc., American Express Publishing, National Wildlife Federation, Camden National Bank, Kessler Group.*

Creative Director
Marketing Services
Customer Communications
Educational Division

As creative director for TIME LIFE INC., I was responsible for managing and directing creative staff, as well as supervising independent contractors, and developing direct response advertising for print, mail and television for Time-Life Books, Video, Music and Interactive divisions. My areas of responsibility were as follows:

TIME LIFE INC.
Alexandria, Virginia

March 1987–August 1996

- As a senior manager in the creative department, I handled the supervision, training and reviews of in-house graphic designers, copywriters, and production artists. I was responsible for hiring and supervising advertising agencies, design firms and copywriters including managing agency searches, scheduling and budgets.
- While developing direct response campaigns and commercials, I designed projects, directed photo shoots, cast talent, developed and maintained schedules and budgets and handled all other management and production aspects of the creative process. This included developing concepts, writing scripts, drawing storyboards, designing graphics, supervising editing and audio mixes.
- I supervised market research and coordinated new product design and development.
- Managed and directed creative for the Customer Communications Division of TIME LIFE INC. Including all bill enclosure, multi-product, sweepstakes packages, and reinstate efforts. Established and managed annual budget as well as developed marketing strategies for product cross- and up-sell offers.
- Managed and directed creative for the TIME LIFE Education Division including catalogs, print campaigns, and teacher guides. Developed budgets and managed resource allocation strategies.

Art Director

EARLE PALMER BROWN
Bethesda, Maryland
October 1994–August 1996

Designed and directed creative for image and point-of-purchase advertising ,promotion, collateral, magazines, newsletters and premiums. Assisted in new business acquisition efforts.

Clients: USAir, Sheraton Hotels, Roy Rogers Restaurant. Freddie Mac, Bob’s Big Boy Restaurants. The Washington Ballet, Amtrak Air Bus Industrie of North America Inc., Strathmore Hall Arts Center, The Brick Institute, AFMC, Geico. AARP.

Design Specialist

MARRIOTT CO.
Bethesda, Maryland

February 1984–April 1986

Designed and managed hotel and resort collateral including brochures, in-room promotions, restaurant promotion and meeting planner guides. Planned and executed location photo shoots including hiring photographers, model casting and interface with hotel marketing departments. Instrumental in developing branding for hotels and resorts.

Designer

Design product packaging, point-of-purchase materials, marketing presentations, training and seminar materials. collateral and corporate identity projects.

MOBIL OIL CO.

Fairfax, Virginia

April 1983–January 1984

Organizations, Awards, Training and Internships

- I have served on the Board of Directors for Youth Arts, The Camden Civic Theatre and Peopleplace Cooperative Pre-School. I was the Publicity Director for the Camden Civic Theatre. I am currently the Middle School Youth Minister for Our Lady of Good Hope Church in Camden.
- Maine Literary Award, 2010, 2011; Lupine Award, 2010, 2011, Independent Publishers Book Award 2008; 2011, Moonbeam Award 2011; Bookbuilders Award for Cover Design, 2003; Maxi Award for Outstanding Achievement in Direct Marketing, 1995; John Caples International Award finalist, 1991, 1993 and 1994 for direct mail creative; Axel Anderson Award, 1993; Time Life Inc. Award for Excellence, 1994.
- I have taken several management and leadership development courses including Interpersonal Management Skills High-Impact Communication Skills and The People Side of Total Quality Management.
- I was a summer Intern at National Geographic Society, 1977, 1978, 1979, 1980. Worked on design and marketing projects for the Books Division, Special Publications Division, *World Magazine for Kids* and the Promotions Department.
- From May, 1981–February 1983, I studied language and art in Italy, traveled in Europe and worked as a freelance graphic designer.

CARNEGIE MELLON UNIVERSITY

Pittsburgh, Pennsylvania

BRA, Graphic Design 1981

Dale Landrith
75 Melvin Heights Rd.
Camden, Maine 04843
207 236-2660
dalelandrith@zwi.net

December 26, 2012

Pat Finnigan
Town Manager
Camden, Maine

Pat Finnigan & Select Board Members:

I would like to be considered for the vacant MSAD 28 School Board position. My family and I have benefitted greatly from the Town of Camden and the schools. Being retired (age 66) I have the time that I can give back to the community.

I am a college graduate with two years of post graduate studies and my wife is also a college graduate. Our two children were schooled in Camden/Rockport and were outstanding students and both are also college graduates. We currently have two grandchildren in the school system with a third that lives in the district and will be enrolled in two years. I have a vested interest in helping our schools to continue to provide a high quality educational experience for its students.

Prior to retirement I owned and managed a major Mid-Coast business for twenty years that employed as many as 100 people. I have experience in managing a significant budget as well as maintaining good interpersonal relationships with those that worked within the business.

I have attended many school board meetings over the past few years and am familiar with some of the processes and people. As a member of the school board I am sure there would be much to learn, but I have the aptitude to pick that up very quickly. My interest in this position is not sudden, nor superficial, as I have run for election to a school board position in the recent past.

Please consider my request and if any additional information is needed, do not hesitate to contact me using the information above.

Sincerely:

Dale E. Landrith Sr.

Good Afternoon,

I just read about the vacancy on the MSAD 28 School Board and I am writing to express my interest in the opening.

I am a resident of Camden and my son will be a junior at CHRHS. I have been involved in volunteer activities for a variety of school events and sports over the years and believe we have one of the finest school districts in the state. I have great respect for the administration, educators, and the many parents who take an active role in participating in the continued success of our schools.

I would like to serve to make a positive impact on the future of MSAD 28 and participate in the continued success of MSAD 28.

Thank you,

Sharyn Pohlman
207-706-6412

TOWN OF CAMDEN ASSEMBLY PERMIT FORM

The undersigned applicant hereby requests approval pursuant to the Town of Camden Assembly Ordinance (Camden Code, Chapter VIII, Part I-A-2) to hold an outdoor public assembly.

Applicant Name: Wayfarer Marine Corporation

Mailing Address: 59 Sea Street, Camden, ME 04843

Telephone #: 236-4378 **License Fee:** \$25.00

Estimated number of participants: 500

Event Date: Saturday, August 17, 2013

Event Start Time: 6:00 pm **Event End Time:** 11:00 pm

Assembly / Event Description: Dinner / dance for

Penobscot Bay Rendezvous regatta participants and guests

License Fee Schedule:	
<u>Attendees</u>	<u>Fee</u>
400 – 1000	\$ 25.00
1001 – 2000	\$ 75.00
More than 2000	\$ 150.00

Describe your plans to accommodate the following public health and safety issues (please add additional pages of explanation, if necessary)

a) Are adequate supplies of potable water available and reasonably spaced through the area? (please explain):

Yes, provided by caterer

b) Are adequate toilet facilities available? (please explain):

Yes, Wayfarer has adequate facilities located in the customer lounge as well as in the new marina area

c) Is the area to be used adequately equipped with containers for disposal of solid waste and garbage, and have provisions been made for the removal and disposal of such wastes and garbage? (please explain):

Yes, Wayfarer Marine contracts with Wayne Heal for trash and garbage removal. Adequate dumpsters are available and positioned around the boat yard

d) Are adequate first aid facilities provided? (please explain):

Camden Fire and Police Departments have been notified

- e) Are there adequate parking facilities available in the area in which the event is to be held? (please explain):
Yes, Wayfarer Marine parking located in upper/lower Bean Yards as well as employee parking area.
- f) How will the safe and orderly flow of traffic on public ways be facilitated? (please explain):
Traffic will proceed to Wayfarer on normal route. Traffic not expected to be an issue as regatta participants will arrive by boat
- g) Please make any additional determination reasonably necessary for the municipal officers to find that the applicant shall continue to comply with the standards set forth above for issuance of the license as of the date of the event:
Dock crew as well as pertinent Wayfarer employees will be on duty. Event planning began at beginning of 2013 and Wayfarer and Penobscot Bay Rendezvous are confident that all details have been addressed and event will run smoothly. A request for private duty police officer has been submitted as well.

(Please note that the Selectmen may require a surety bond to ensure compliance with the standards and conditions of this license.)

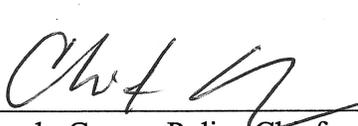
Applicant's Signature: 

Applicant's Printed Name: Susan Howland

Date Signed: July 30, 2013

Approved:


 Steve Wilson, Code Enforcement Officer
 Date of CEO Approval 7/30/13

 8/2/13
 Randy Gagne, Police Chief
 Date of Police Chief Approval

CAMDEN SELECT BOARD

Date of Select Board Approval: _____

TOWN OF CAMDEN ASSEMBLY PERMIT FORM

The undersigned applicant hereby requests approval pursuant to the Town of Camden Assembly Ordinance (Camden Code, Chapter VIII, Part I-A-2) to hold an outdoor public assembly.

Applicant Name: Five Town Communities That Care

Mailing Address: P.O. Box 1135
Rockport, ME 04856

Telephone #: 236-9800

License Fee: 25.00

Estimated number of participants: 500

Event Date: 9/7/13

Event Start Time: 11:00 Event End Time: 4:00

Assembly / Event Description: Snow Bowl:

4 small acts on deck, childrens games,
bounce house, dunk tank, food vendors.

License Fee Schedule:	
Attendees	Fee
400 - 1000	\$ 25.00
1001 - 2000	\$ 75.00
More than 2000	\$ 150.00

Describe your plans to accommodate the following public health and safety issues (please add additional pages of explanation, if necessary)

a) Are adequate supplies of potable water available and reasonably spaced through the area? (please explain): The Snow Bowl has water & the food vendors will have water available.

b) Are adequate toilet facilities available? (please explain): 5 port o potties: 4 regular & 1 handicapped.

c) Is the area to be used adequately equipped with containers for disposal of solid waste and garbage, and have provisions been made for the removal and disposal of such wastes and garbage? (please explain): Snow bowl supplies trash cans.

over, please . . .

Northeast Mobile

d) Are adequate first aid facilities provided? (please explain): Camden first aid will have 2 EMTs & a vehicle on site.

e) Are there adequate parking facilities available in the area in which the event is to be held? (please explain): Yes. The snow bowl has a large parking lot.

f) How will the safe and orderly flow of traffic on public ways be facilitated? (please explain): NA

g) Please make any additional determination reasonably necessary for the municipal officers to find that the applicant shall continue to comply with the standards set forth above for issuance of the license as of the date of the event:

(Please note that the Selectmen may require a surety bond to ensure compliance with the standards and conditions of this license.)

Applicant's Signature: [Signature]

Applicant's Printed Name: J-ALEX OWRE

Date Signed: 7/26/13

Approved:

[Signature]
Steve Wilson, Code Enforcement Officer

[Signature] 8/2/13
Randy Gagne, Police Chief

Date of CEO Approval 8/2/13

Date of Police Chief Approval _____

CAMDEN SELECT BOARD

Date of Select Board Approval: _____

Bids Results for Public Landing Public Restroom Roof replacement were opened on Wednesday, July 31, 2013. Present for the bid opening were: Town Manager's Administrative Assistant Janice Esancy, Treasurer Marlene Libby, and Peter Horch of Horch Roofing.

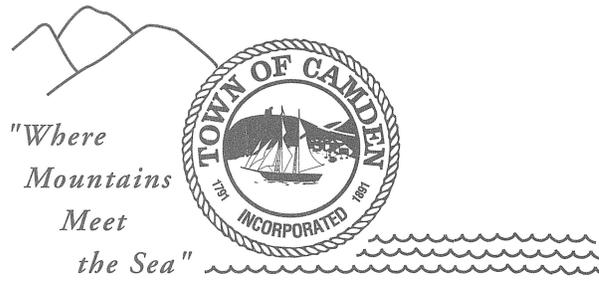
	BID PRICE
Horch Roofing 2414 Camden Road Warren, Maine 04864	\$2,000.00
Coastal Copper & Slate, Inc. 18 Halls Lane Rockland, Maine 04841	\$3,495.00

Bid price includes removal and recycling all layers of shingles, installation of new architectural asphalt shingles, installation of 8" aluminum drip edge, installation of water and ice shield on first 3 feet on eaves and around all obstructions, installation of synthetic underlayment on entire roof deck; installation of new ridge vent, installation of ridge cap shingles. A 2 year workmanship warranty from Horch Roofing and a 20 year labor and material warranty from manufacturer. Horch Roofing can start the project any week day between now and October 15 and estimated can be completed in 6 hours.

Bids Results for Public Landing Public Restroom Roof replacement were opened on Thursday, August 1, 2013. Present for the bid opening were: Town Manager Patricia Finnigan, Town Manager's Administrative Assistant Janice Esancy, Wastewater Superintendent Ross Parker, and Frank Ferraiolo.

	BID PRICE
George C. Hall & Sons, Inc. PO Box 506 Rockland, Maine 04841	\$199,700.00
Ferraiolo Construction Co., Inc. 279 Main Street, Suite 1 Rockland, Maine 04841	\$227,777.00
Farley & Son, Inc. 310 Commercial Street Rockland, Maine 04841	\$238,200.00
Jake Barbour, Inc. PO Box 1178 Rockland, Maine 0841	\$247,500.00

Office of:
Town Manager
Tax Assessor
Tax Collector
Town Clerk
Treasurer
Code Officer
Finance Director
Harbor Clerk



Town Office
P.O. Box 1207
29 Elm Street
Camden, Maine 04843
Phone (207)236-3353
Fax (207)236-7956
<http://www.camdenmaine.gov>

July 18, 2013

To: Town of Camden Select Board
From: Carol Sue Greenleaf, Finance Director

RE: TAN Borrowing

Please find attached documents related to TAN (Tax Anticipation Note) borrowing for the fiscal year ending June 30, 2014. This note will be issued by the Camden National Bank with a limit of \$1,500,000.00 to mature on June 30, 2014. The interest rate is 0.87% (the rate last year was 1.18%). A total of \$1,517.60 was spent on TAN interest in FY 2013.

I have found it necessary to borrow money just prior to the tax due dates. I monitor cash balances daily, borrow only what will be needed in the short term and pay the note off in full as soon as funds allow.

Thank you



July 17, 2013

Patricia Finnigan, Town Manager
Town of Camden
PO Box 1207
Camden, Maine 04843-1207

Dear Mrs. Finnigan:

I would like to thank you for the opportunity to provide you with this proposal for municipal financing for the Town of Camden in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00). Camden National Bank (the "Bank") is pleased to offer this proposal with the following conditions:

- 1) ISSUER: Town of Camden
- 2) ISSUE DATE: The note will be issued on or about August 15, 2013.
- 3) DENOMINATION OF NOTES: One note in the amount of \$1,500,000.00 will be issued on an as needed basis.
- 4) MATURITY DATE: The note will mature on June 30, 2014.
- 5) INTEREST RATE: The interest rate will be 0.87% computed on the basis of actual days elapsed over a 360-day year.
- 6) REPAYMENT TERMS: All outstanding principal and interest will be due and payable on the maturity date.
- 7) PREPAYMENT PROVISION: The note may be prepaid at any time without penalty.
- 8) LEGAL OPINION: This proposal is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Town of Camden. The opinion must include a statement that the note represents a valid and binding obligation of the issuer and further that the note is a "bank qualified and designated tax exempt obligation" for the purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The issuer's counsel will be responsible for preparing the required loan documents and filing the necessary forms with the Internal Revenue Service. **(Proposed loan documents should be obtained from the Town's bond counsel.)**



Town of Camden
Page 2
July 17, 2013

9) ADDITIONAL PROVISION: It is a condition of this proposal that none of the proceeds shall be used or invested in any manner such as to result in the loss of exemption from Federal Income taxation of interest earned on this obligation. If this condition is violated by the issuer, the actions of any of its officers, agents, or employees, said issuer shall be liable to any holder of this obligation for all income tax liability incurred by said holder as a result of said condition broken, and in addition, all obligations under this Note shall become immediately due and payable at the option of the holder. All acts, conditions and formalities essential to the validity of said obligation have been performed and complied with as required by law, and the total indebtedness of the issuer is within the legal debt limit prescribed by law.

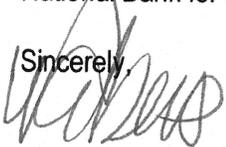
10) CONFIRMATIONS: The Town of Camden must confirm in writing that the Town of Camden will comply with all of the Tax Reform Act of 1986, as amended, including all provisions relating to arbitrage and rebate.

11) SUBMISSION OF FINANCIAL STATEMENTS: The Town of Camden will provide the Bank with year-end audited financials within one hundred twenty (120) days of the Town's fiscal year-end. Such statements are to be prepared by an independent certified public accountant.

This proposal shall expire if it is not accepted in writing by July 24, 2013 and the bid may be withdrawn if any adverse information relating to the issuer's affairs is discovered prior to closing.

Should you have any questions regarding this proposal or require additional information, please contact me at 230-2170 or by email at vroberts@camdennational.com. Thank you for considering Camden National Bank for the town's financial needs. Your municipality is very important to us.

Sincerely,

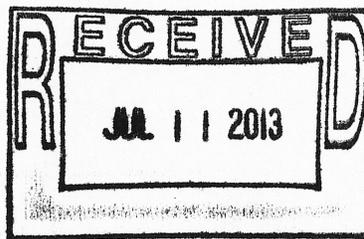


Vera Rand Roberts
Senior Vice President



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Peter Nielsen, MMA President
Town Manager, Town of Oakland

DATE: July 8, 2013

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 16, 2013 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2014 to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was July 8. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “*Write-in Candidates*” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association 12:00 p.m. on Friday, August 16. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under my direction as President of the Association.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Friday, August 16, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held **Wednesday, October 2, at 1:45 p.m., at the Augusta Civic Center**. Newly elected Executive Committee members will be introduced at the MMA Annual Business Meeting and officially take office on January 1, 2014.

If you have any questions on the Election Process, please contact Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of Vice President and Executive Committee Members
Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 16, 2013

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Marston Lovell, Councilor, City of Saco

DIRECTORS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

James Chaousis, Town Manager, Town of Boothbay

Linda Cohen, Councilor, City of South Portland

Mary Sabins, Town Manager, Town of Vassalboro

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____ **Signature:** _____

Position: _____

OR Signed by a Majority of Municipal Officers **Current # of Municipal Officers:** _____

Print Names:

Signatures:

Return To:

MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358 or 626-5947
Email: tchavarie@memun.org

**MAINE MUNICIPAL ASSOCIATION
EXECUTIVE COMMITTEE**

**BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2014**

MMA VICE PRESIDENT (1-Year Term)

MARSTON LOVELL

- City of Saco, Councilor (2007 – present)
- City of Saco, Deputy Mayor, elected by the council (January 2009 – 2011)
- Council member, Saco RSU Withdrawal Committee (July 2012 - present)
- Council member, Saco Traffic Safety Committee (2007 – present)
- Council member, Saco Sesquicentennial Celebration Committee (2012)
- Vice President, Maine Municipal Association (April 2013 – present)
- Member, Maine Municipal Association Executive Committee (2011 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (2011 – present)
- Member, MMA Property & Casualty Pool Board of Directors (2011 – present)
- Member, MMA Strategic & Finance Committee (2011-2012); Chair (Jan – March 2013)
- Maine Municipal Association, Legislative Policy Committee, Member (2008 – present)
- Manufacturers Analytics, computer and communications systems services, Owner and Operations Manager (1987 – present)
- Biddeford-Saco-Old Orchard Beach Transit Company, committee (board) Member (2008 – 2012)
- Member, Board of Directors, Biddeford-Saco Area Economic Development Corporation (2012 - present)
- Southern Maine Regional Planning Commission, Municipal Representative (2007 – present)
- Dyer Library Association, private, non-profit library and museum complex, board of trustees, Member (2001-2006), Treasurer (2002 – 2005)
- Accountant, three National Manufacturing Corporations, progressively more responsible positions resulting in Divisional Controller for two of those corporations (1978 – 1988)
- BSBA in Accounting, BA in Liberal Arts, University of Southern Maine (1975 –1978)
- Town of Sanford, Representative Town Meeting, member, (1970 – 1971)
- Maine Medical Center, Research Department, research assistant, internationally recognized published research (1970 – 1974)
- Children’s Hospital Medical Center of Boston, Anesthesia Department, chief laboratory technician (1967 – 1968)
- Peter Bent Brigham Hospital, Research Department, research technician, (1966 – 1967)
- Military Service, as a reservist, progressively more responsible positions including four engineer troop commands, six staff positions four of which were construction related, military construction experience Viet Nam, Germany, New England, 2 Achievement Medals, 4 Commendation Medals, Meritorious Service Medal (1963 – 1970, 1977 – 1994).

(over)

MMA EXECUTIVE COMMITTEE MEMBERS (Three 3-Year Terms)

JAMES D. CHAOUSIS

- Town Manager, Town of Boothbay (November 2010 – present)
- Town Manager, Town of Livermore Falls (April 2009 – November 2010)
- Board of Directors, Maine Town & City Management Association (2011 – present)
- Board of Directors, Lincoln County Regional Planning Commission (2012 –present)
- Board of Directors, Boothbay Harbor Region Chamber of Commerce (2012 –present)
- Board of Directors, Midcoast Economic Development District (2011 – present)
- Board of Directors, Androscoggin Valley Council of Government (2009 – 2010)
- Jay/Livermore/Livermore Falls School Consolidation Committee (2010)
- BAS with minor in Public Administration, University of Maine
- Marine Corps, Gulf War Veteran (six years)

LINDA COHEN

- Councilor, City of South Portland (2012 – present)
- City Clerk, City of Portland (2001 – 2011)
- City Clerk, City of South Portland (1989 – 2001)
- Member, Maine Municipal Association Executive Committee (April 2013 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (April 2013 – present)
- Member, MMA Property & Casualty Pool Board of Directors (April 2013 – present)
- Member, MMA Legislative Policy Committee (Portland and Westbrook representative) (2001 – 2011)
- MTCCA Affiliate Representative to MMA Legislative Policy Committee (1990's – 2011)
- South Portland Civic Service Commission (2009 – 2012)
- South Portland Lions Club (2011 – present)
- South Portland/Cape Elizabeth Chamber (2010 – present)
- Director of Development, LearningWorks, Portland, Maine (present)
- Licensed Loan Officer at Cumberland County Mortgage, South Portland (present)
- Licensed Realtor at The Maine Real Estate Network, South Portland (present)

MARY SABINS

- Town Manager, Town of Vassalboro (June 2008 – present)
- Town Manager, Town of Chelsea (2006 – 2007)
- Food Services and Facilities Director, School Administrative District 40, Waldoboro, Maine (2005 – 2006)
- 1st Town Manager, Town of Windsor (2001 – 2005)
- Town Administrator, Town of Hope (1997 – 2001)
- Town Clerk and Tax Collector, Town of Union (1988 – 1997)
- BA in Business Management, University of Maine at Augusta (2001)
- Board of Directors for the Kennebec Valley Council of Government (2008 – 2009)
- Maine Municipal Leadership Award by Maine Resource Recovery Association
- East Union Pioneer Grange Community Service Award