



**Town of Camden
Select Board Meeting
September 9, 2014 – 6:30 PM
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22

Select Board meetings are web streamed at www.townhallstreams.com/locations/camden-me

- 1. Call to Order**
- 2. Communications, Presentations, and Recognitions**
- 3. Citizen Comments** (for items *not* on the agenda)
This time is set aside for members of the public to comment on any town-related issue that is not on the agenda. We ask that people keep comments within 3 minutes
- 4. Approval of Select Board Minutes dated September 2, 2014**
- 5. Select Board Member Reports**
- 6. Town Manager Report**
- 7. New Business**
 - A. Approval of the November 4, 2014 Special Town Meeting Warrant
 - B. Acceptance of FY15 State Local Road Assistance Funds in the Amount of \$54,140
 - C. Request from Five Town Communities That Care to hold the third annual Dance Walk for October 11th.
 - D. Consideration of request from Chamber of Commerce to use the Village Green to provide visitor information to the passengers of cruise ships visiting Camden on Tuesday, October 7th and Thursday, October 9th from 8:00 am to 5:00 pm.
 - E. Consideration of request from Camden Public Library to close Atlantic Avenue from 2:00 pm October 3rd until 5:00 pm October 5th for the Camden Public Library Harbor Arts and Books Fair.
- 8. Select Board Closing Comments**

Adjourn

TOWN OF CAMDEN
WARRANT FOR SPECIAL TOWN MEETING
Tuesday, November 4, 2014

County of Knox

To: Randy Gagne, Constable of the Town of Camden, Maine

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Camden, required by law to vote in town affairs, to meet at the Public Safety Building located on Washington Street in said Town on Tuesday, November 4, 2013 at 8:00 a.m. in the forenoon to 8:00 p.m. in the afternoon to vote on Articles 1 through 3 at which time the meeting will adjourn.

ARTICLE 1

To elect a Moderator to preside at said meeting.

ARTICLE 2

Shall the Town vote to amend the Zoning Ordinance of the Town of Camden, Article VI Section 2(2)(c) to allow inns which abut High St and which are located within 500 feet of a zone where restaurants are an allowed use, to be granted a Special Exception to serve meals to overnight guests only, provided they meet the standards of a Low Impact Use as determined by the Zoning Board of Appeals.

The full text of the proposed amendment is below. The proposed changes are underlined and in bold. The Zoning Ordinance and additional information is available in the Town Office and on the Town web site.

Article VI Section 2(2)(c).

(c) An inn located on a lot that is less than two acres in the Traditional Village District, shall not add sleeping rooms offered for rent beyond those legally existing as of the date of enactment of this ordinance, nor shall it be used more intensely with respect to functions, services, or similar activities otherwise allowed in inns beyond those being routinely and legally offered as of the date of enactment of this ordinance, **except an Inn abutting High St and within 500' of a zone where restaurants are an allowed use may be granted a Special Exception to be allowed to serve meals to overnight guests only, subject to meeting the standards of a Low Impact Use as determined by the Zoning Board of Appeals.**

Information Note: The proposed amendment would allow inns which currently are allowed to serve breakfast to their guests, to serve dinner to their overnight guests provided the inn: (1) is located within 500 feet of a zone where restaurants are an allowed use; (2) applies for a Special Exception to serve meals to overnight guests only; (3) meets the standards of a "low impact use;" and (4) receives approval by the Zoning Board of Appeals.

ARTICLE 3

ADVISORY VOTE

Do you support using the Tannery property for commercial/business uses described in the Guiding Principles approved by the Town Meeting, or do you support using the Tannery property for park/open space?

Please vote for one:

- Commercial/business
- Park/open Space

Information Note: Since June 2008, the Town Meeting has voted to authorize the Select Board to sell the Tannery property – except the land dedicated to the Riverwalk, to a business which would provide year-round, good-paying jobs. The voters also established “Guiding Principles” which are the criteria for the types of businesses that are acceptable to be located on the Tannery site. Recently the Town had an opportunity to sell the property to a private business, but some people in the community proposed that a park or open space was a better use of the Tannery property. The purpose of this Advisory Question is for voters to let the Select Board know if they think the Town should continue to market the property and sell it to a suitable business that will create year-round jobs, or should the property be turned into a park.

Information regarding the Tannery site, including a copy of the “Apollo Tannery Site Re-development Workgroup Report” which contains the “Guiding Principles” are available at the Town Office and on the Town’s web site.

The Select Board gives notice that the Registrar of Voters will be in session at the Camden Town Office for the purpose of accepting and correcting the voting list during regular business hours Monday through Friday 8:00 a.m. – 3:30 p.m. and at the Special Town Meeting on Tuesday November 4, 2014, from 8:00 a.m. to 8:00 p.m.

You must be a Camden registered voter to vote in any election.

Given under our hands this 9th day of September 2014.

CAMDEN SELECT BOARD

Martin Cates, Chairperson

Donald White, Vice-Chairperson

John R. French, Jr.

James Heard

Leonard Lookner

A true attest copy: _____
Katrina Oakes, Town Clerk

RETURN

I certify that I have notified the Voters of Camden of the time and place of the Town of Camden Special Town Meeting to be held Tuesday, November 4, 2014 by posting an attested copy of the Warrant at the Camden Public Safety Building, Camden Town Office, Camden Public Library, and the Camden Post Office on _____, 2014.

Randy Gagne, Constable

MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROADS ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2014-2015 (FY15)
MUNICIPALITY of 13020 Camden

To be eligible to receive FY-15 LRAP (URIP) funds, each Municipality must **certify that the funds are used in a manner consistent with chapter 19 in Title 23. Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, "RURAL funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C." URBAN funds must be used for maintenance or improvement to public roads. Effective July 1, 2008 municipalities must provide information on what improvements were done with the FY14 (July 1, 2013 to June 30, 2014) LRAP funds received by the municipality. See back side of form.**

It is estimated that the Municipality of **Camden**, will receive **one payment (1) of 54140** for the fiscal year beginning July 1, 2014, by December 1, 2014.

The Urban funds total **\$ 5,341** for this fiscal year

The Rural funds total **\$ 48,799** for this fiscal year

Notification will be made in the event of any change.

Beginning in 2014, municipalities receive 9% of MaineDOT's portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT's budget.

We, the undersigned municipal officers or designee (i.e. Town/City Manager) of the municipality of **Camden** do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2014-2015 will be used only for uses as stated above. *We also certify that the previous year's funds were spent on the projects listed on the back of this form.*

Signed _____ Date ___/___/___ Signed _____ Date ___/___/___

Signed _____ Date ___/___/___ Signed _____ Date ___/___/___

Municipality E-mail Address _____

Please print below the name, title, and phone of the person to contact for the information on this form.

Name: _____ Title: _____ Tel: _____

If your address has changed in the last 3 months (and you have NOT signed up for electronic fund transfer (EFT), we **must have the new address for you to receive your funds.**

Address: _____

Town: _____ State: _____ Zip Code: _____

Prior to August 1, 2014, (see cover letter) please return this completed form (BOTH SIDES) by US mail or scanned PDF/email to:

Sandra J. Noonan
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3265, or sandra.noonan@maine.gov

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

Please make a copy for your records.

Over please

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Over please



**Five Town CTC
Board of Directors**

Officers

Chair: Richard Strong
Secretary: Lisa Ettinger
Treasurer: Peter Russell

Directors

Ken Gardiner
Lynn Johnson
Adam Kohlstrom
Elaine Nutter

Staff

Dalene Dutton-Exec. Dir.
Alex Owre-Dev. Dir.
Mariah Smith-Cty. Coord.

Sandy Thomas
Sheryl Whittier

219 Meadow Street
P.O. Box 1135
Rockport, ME 04856
www.fivetownctc.org
(207) 236-9800
info@fivetownctc.org

The mission of Five Town Communities That Care is to promote healthy youth development and to prevent problem adolescent behaviors such as substance abuse, suicide, violence, delinquency, school drop-out, and teen pregnancy. We also seek to foster increased collaboration and cooperation in communities in order to best serve the needs of their youth.

**Together...Promoting
Healthy Youth.**

September 2, 2014

Patricia Finnigan
Town Manager
Town of Camden
PO Box 1207
29 Elm Street
Camden, ME 04843

Dear Patricia,

Five Town Communities That Care would like to hold our third-annual Dance Walk (new name pending) event in Camden on October 11th. We hope to secure the town's approval for this event.

The Dance Walk would entail participants gathering at Laite Park and proceeding to dance down Bayview Street and on to the Public Library Amphitheatre/Harbor Park. We would then host a dance party on site, with food made available for participants. The library has enthusiastically agreed to partner with us on this community event.

Details are still in the sketch phase, but we have already gotten approval from Chief Gagne at Camden PD to go ahead. They would provide a police escort as they have done in past years. The event would run 5-9:00pm. We would hope to engage the downtown businesses to stay open until the dancers pass by. We expect 100-200 people to participate this year.

This event is a community awareness/fundraiser for Five Town CTC. Proceeds will go to further our community's collective efforts to prevent adolescent substance abuse, violence, delinquency, school dropout, teen pregnancy, and suicide.

Please advise if you require additional information. Thank you for your consideration.

Sincerely,

Alex Owre
Development Director
Five Town Communities That Care

TOWN OF CAMDEN VILLAGE GREEN
APPLICATION FOR PERMISSION TO USE

The purpose of this application form is to aid in the application and review process. However, it is not designed to cover every possible circumstance. The Select Board may require additional information in order to approve an application.

Application Date 9/5/14 (application must be filed at least 15 days prior to the event)

Name of Entity requesting permission Pen Bay Regional Chamber
Contact Person Alicia Bagnall Connection with the event Director of Events
Address PO Box 919, Camden
Phone 596-0376 Email alicia@penbaychamber.com

Event Date 10/7/14 Event Time and Duration 8am - 5pm (ish)
Event Purpose Cruise Ship welcome

The purpose of the requesting entity for-profit non-profit political other _____

Expected number of participants 700-900 Will the event be open to the general public? Yes No
If not, who are the expected participants? _____

NOTE: non-participating members of the public may not be excluded from the Green

Will there be entertainment or a speaker? Yes No. If so, describe _____
NOTE: amplification of music or sound is prohibited

Will food or beverages be served? Yes No. If so describe _____
NOTE: food and/or beverages may not be sold or used as a form of advertising

Please describe any other activities taking place during the event _____

Will there be supplemental illumination or other electrical equipment? Yes No
If so, describe items and power source _____
NOTE: permission must be obtained from the Town Manager to use public power sources

Will there be signage used? Yes No. If so, describe form and content Chamber Banner

What provisions will be made to handle litter or refuse resulting from the event?

What provisions will be made to handle proper sanitation for the event?

What, if any, liability insurance will the requesting entity be carrying for the event?

Are there any structures, tents, booths, tables or other large objects planned as part of the event? Yes No.
If so, describe the size, material, location, use, the method (if any) by which they are fixed in place, and how long they will be in place before and after the event. Draw your plan on the attached map.
NOTE: public walkways and seating may not be obstructed

Complete Letter of Agreement on Reverse of Application

The Select Board grants permission for the above named Entity to hold the above named Event on the Town of Camden Village Green on the above named Date.

Select Board Chair _____ Date _____
Printed Name _____
Entity Representative _____ Date _____
Printed Name _____

TOWN of CAMDEN VILLAGE GREEN
LETTER of AGREEMENT

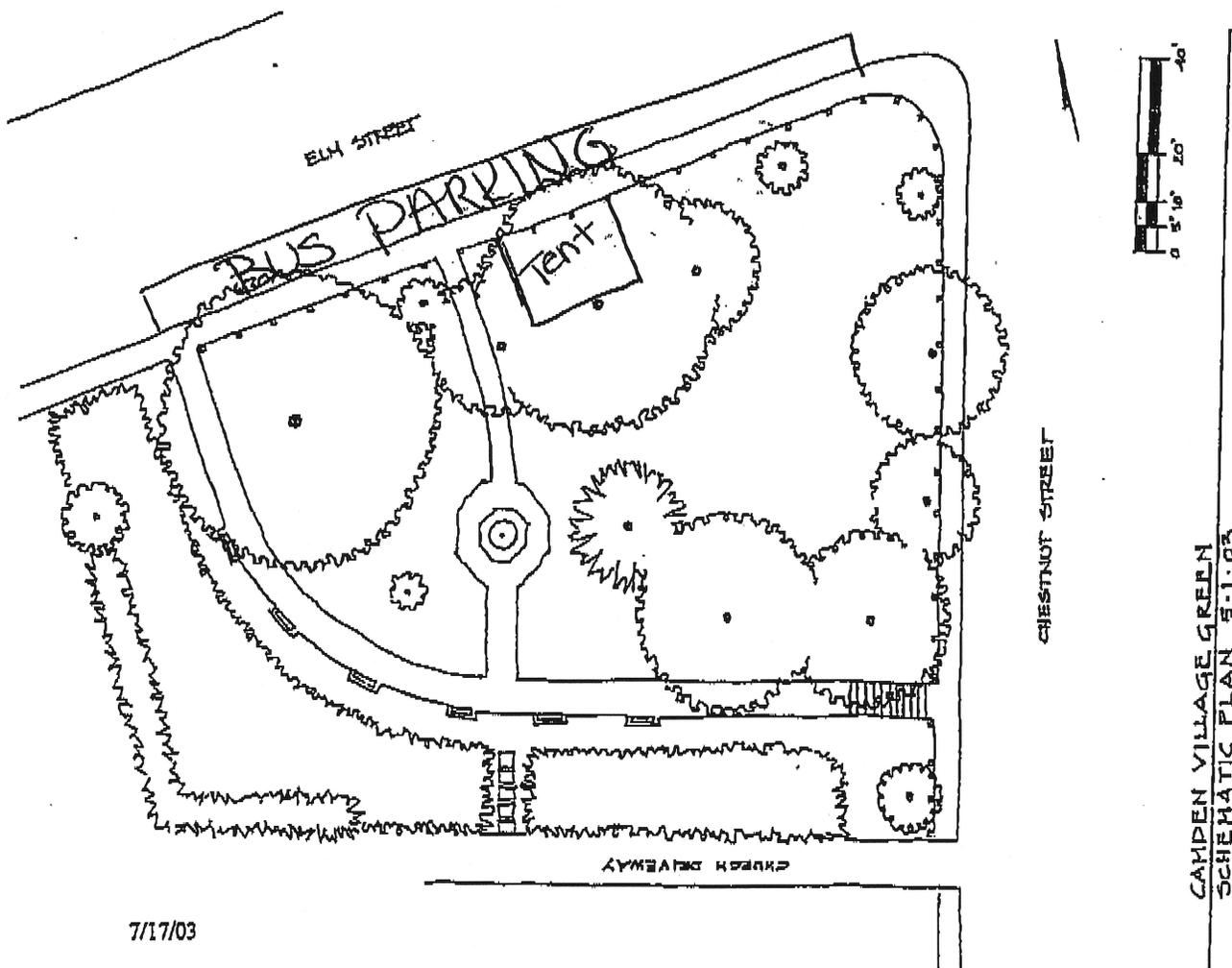
(This letter must be signed by the requesting entity for a complete application)

The undersigned, as organizer of an event to be held on 10/7/14 (insert date) on the Town of Camden Village Green, agrees to be responsible for assuring:

- I. That the Village Green remains open to the public at all times during the event.
- II. That no commercial activity (money changing hands or promotion of business) takes place during the event.
- III. That the Town is reimbursed for the cost of repairing damage to the grounds or plantings, or the cost of cleanup (as required by #6 of the Village Green Policy) due to the event.
- IV. That all other requirements of the attached Village Green Policy are honored.

These requirements are in compliance with the restrictions in the deed that conveyed this property as a gift to the Town in 1927.

Signed Alicia Bagnato Date 9/5/14
Printed Name Alicia Bagnato



7/17/03

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Phone 596-0816 Email Alicia@penbaychamber.com

Event Date 10/9/14 Event Time and Duration 8am - 5pm
Event Purpose Cruise Ship Welcome
The purpose of the requesting entity for-profit non-profit political other

Expected number of participants 200 Will the event be open to the general public? Yes No
If not, who are the expected participants?

NOTE: non-participating members of the public may not be excluded from the Green

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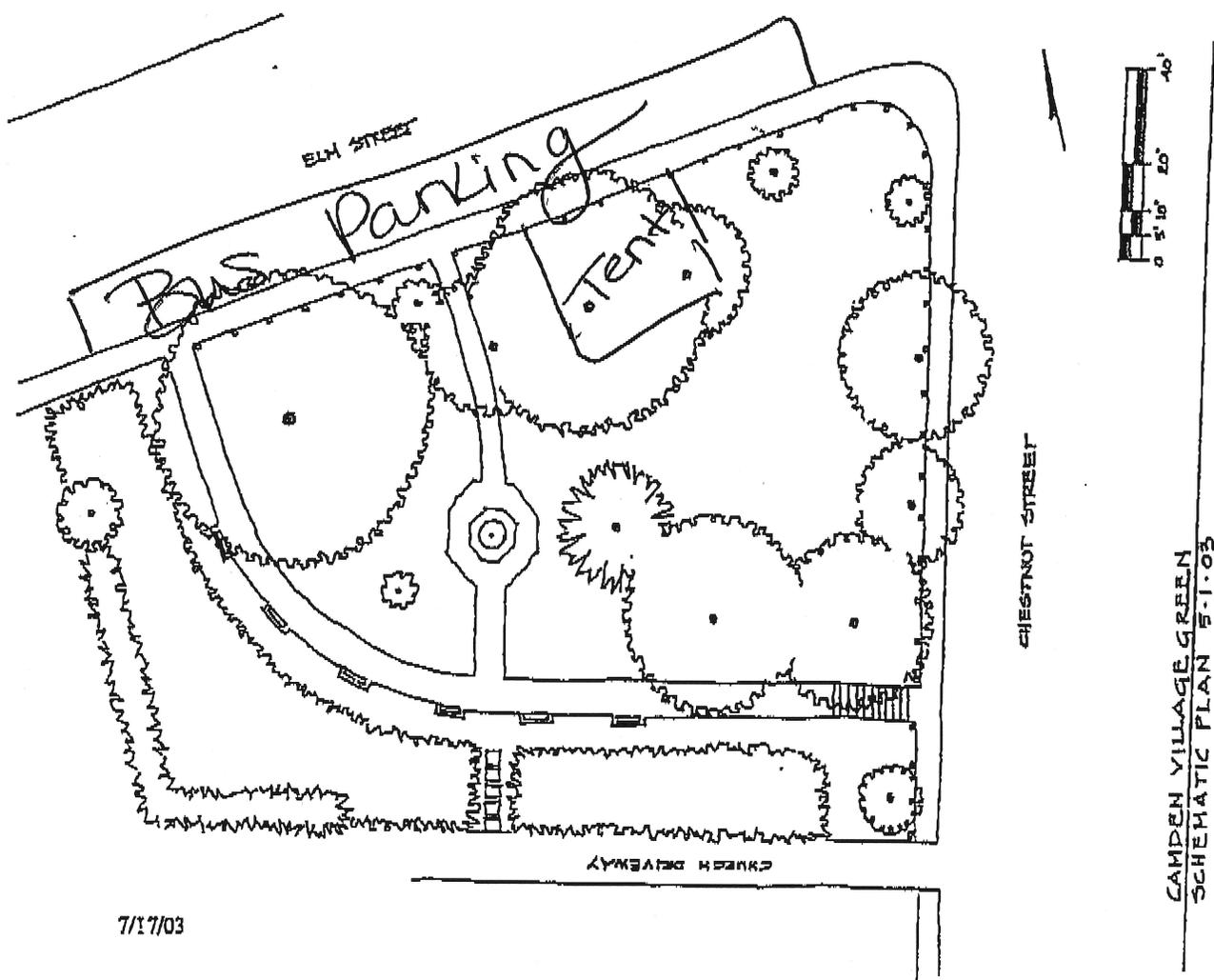
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Signed Alicia Bagnall Date 9/5/14
Printed Name Alicia Bagnall



7/17/03

Janice Esancy

From: David P Jackson [dpjackson@roadrunner.com]
Sent: Friday, September 05, 2014 12:57 PM
To: Janice Esancy
Cc: Ken Gross; Nikki Maounis
Subject: Winterfest street closing

Hi Janice,

Would you please arrange to have Atlantic Avenue closed from 2:00 PM October 3, 2014 to 5:00 PM October 5, 2014 for the Camden Public Library Harbor Arts and Books Fair. We have taken that event over from the Chamber of Commerce.

Thanks,
Dave

David P. Jackson
Camden Public Library
Parks Director
55 Main Street
Camden, ME 04843
tel.207-236-3440
cell phone 207-542-5801
FAX 207-236-6673
e-mail: dpjackson@roadrunner.com