



**Town of Camden  
Select Board Meeting  
December 17, 2013 – 6:30 PM  
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22  
Select Board meetings are web streamed at [www.townhallstreams.com/locations/camden-me](http://www.townhallstreams.com/locations/camden-me)

**1. Call to Order**

**2. Communications, Presentations, and Recognitions**

- A. Communication from the Town of Isleboro requesting that the Camden Select Board urge the Army Corps of Engineers to conduct a Comprehensive Environmental Statement (EIS) regarding the proposed dredging of Searsport Harbor

**3. Citizen Comments** (for items *not* on the agenda)

This time is set aside for members of the public to comment on any town-related issue that *is not* on the agenda. We ask that people keep comments within 3 minutes

**4. Approval of Select Board Minutes dated December 3, 2013**

**5. Select Board Member Reports**

**6. Town Manager Report**

**7. New Business**

- A. Consideration of applications to fill Committee vacancies:

- a) Budget Committee - Brett Lerner
- b) Historic Resources – Susan Neves

- B. Consideration of 2014 Commercial Fishermen’s Float Permit Applications (Harbor Ordinance Article V Section 2)

- C. Consideration of the 2014 Daysailer Licenses (Harbor Ordinance Article V Section 3)

- D. Public Hearings regarding the following Liquor Licenses:

- a) Application of Pura Vida, d/b/a Comida Latin Kitchen at 31 Elm Street for a Class I Restaurant Malt, Spirituous, and Vinous Liquor License
- b) North Winds Inc., d/b/a The Waterfront Restaurant at 48 Bay View Street for a Class I Restaurant Malt, Spirituous, and Vinous Liquor License

- E. Consideration of the following victualer licenses:

- a) Maine Stay Inn at 22 High Street
- b) Comida Latin Kitchen at 31 Elm Street
- c) Mike’s Catering at Camden Snow Bowl at 20 Barnestown Road
- d) Seabright at 7 Public Landing

- F. Establish the 2014 Select Board Meeting schedule

**8. Business Postponed from the December 3, 2013 Meeting**

- A. Approval of adding a Storm Policy to the Personnel Policy

**Adjourn**

*Executive Session:*

Consideration of Poverty Tax Abatement ( Title 36 M.R.S.A. §841)

Town Manager's Performance Evaluation (*Title 1 M.R.S.A. §405 sub sections 6.A )*

**TOWN OF ISLESBORO**

P.O. Box 76 • 150 Main Road • Islesboro, Maine 04848  
(207) 734-2253 • Fax (207) 734-8394

November 26, 2013

Town of Camden  
29 Elm Street  
Camden, ME 04843-1207

Dear Ms. Finnigan:

This is a follow-up to my letter of November 12, 2013 requesting that your governing body join with other Towns in the Penobscot Bay region in requesting the U.S. Army Corps of Engineers to conduct a comprehensive Environmental Impact Statement (E.I.S.) to review all aspects of their proposed dredging of Searsport Harbor, including their plans to dispose of one million cubic yards of dredge into water sites located from Belfast to Rockland.

Both Lobster Council "C" and "D", representing several thousand members, have recently and unanimously called upon the Army Corps for such a review. The City of Belfast voted on November 19<sup>th</sup> to request an E.I. S., as have previously the Town Boards of Selectmen for Islesboro, North Haven, and Searsport. Recently thirty State legislators made a similar appeal.

I want to strongly emphasize that at this point the common basis for our appeals to the Corps is to enable a fully informed and open review of the proposal before a decision to proceed is made. No public entity at this point is expressing either opposition or support for the project.

I hope that you will bring this matter to your governing body. I will be happy to supply background information, maps, and copies of correspondence to the Corps, and I will be happy to attend any appropriate meetings for questions. And please do call me at my home 734 6452 at any time.

Thank you for your consideration.

Sincerely,

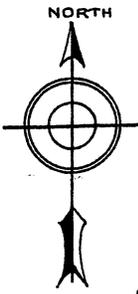


Archibald L. Gillies  
Chair, Islesboro Board of Selectmen

*I'm enclosing a map showing the proximity to Camden harbor.*



# MAP OF ISLESBORO MAINE



U.S. 1  
TO BELFAST 12 MILES

TO CAMDEN 6 MILES

LINCOLNVILLE BEACH

ISLESBORO FERRY



## *If Once You Have Slept On An Island*

If once you have slept on an island  
You'll never be quite the same:  
You may look as you looked the day before  
And go by the same old name.

You may bustle about in street and shop:  
You may sit at home and sew,  
But you'll see blue water and wheeling gulls  
Wherever your feet may go.

You may chat with the neighbors of this and that  
And close to your fire keep,  
But you'll hear ship whistle and lighthouse bell  
And tides beat through your sleep.

Oh, you won't know why, and you can't say how  
Such change upon you come,  
But once you have slept on an island  
You'll never be quite the same!

Rachel Field

This poem reprinted with the permission of the publishers, Appleton-Century and Co., Inc. from "The St. Nicholas Magazine" copyright 1920 by Century Co.



**Proposed  
Dredge  
Area**

**Proposed  
Disposal  
Area**

# Searsport Dredging

**Potential  
Disposal  
Area**



**Town of Camden  
Select Board Meeting  
December 3, 2013 – 6:30 PM  
Washington Street Conference Room**

**PRESENT:** Chairperson Martin Cates, John French, Jr., Leonard Lookner, Donald White, and Town Manager Finnigan. Also present were members of the press and public.

**ABSENT:** James Heard

**1. Call to Order**

The meeting was called to order at 6:30pm.

**2. Citizen Comments**

Jean Angelo–Gallace spoke in opposition to the fireworks during Christmas By the Sea weekend. He also spoke about the wording on the stop sign on Main Street as well as an environmental issue in Searsport.

**Board Comments**

Donald White told the group that the PAWS Annual Auction was coming up and talked about Christmas By the Sea starting on the 6th.

Leonard Lookner spoke about a letter that had been received by the Board from Sandy Welte in October concerning a recent right-of-way transaction. Chairperson Cates informed the group that the Town Attorney had responded to the letter. Cates also passed along regrets from James Heard for missing the meeting.

**3. Communications, Presentations, and Recognitions**

- A. Recognition of Officer Dan Brown on his promotion to Sergeant Police Chief Randy Gagne recognized Officer Dan Brown on his promotion to Sergeant. Gagne also introduced three of the department's newest officers, Wes Butler, Tim Davis, and Jeff Boudreau. The Board congratulated and welcomed all the officers to their new posts. Town Manager Finnigan added her congratulations to all the officers, saying we are fortunate to have such breadth and leadership among our police force.
- B. Report of the Parks & Recreation Committee Ray Andresen, Chair of Parks and Recreation, reported that the committee was finishing up an ambitious and successful year. He outlined the goals of the committee as contained in their 2013 Operating Plan and said that the committee had been engaged in the following activities: reviewing chapters 5, 6, and 15 of the Comprehensive Plan, supporting the Ragged Mountain Redevelopment Committee, participating in the selection of a new director, and revising the strategic plan of the Parks and Rec Committee. He said that they are also compiling a list of needs for all of Camden's parks, and that they try to visit each of the 25 parks at least once a year. Andresen added that signage has become a priority for the committee and told the Board that a new initiative is underway to establish and promote local senior programs and activities.

Lastly, Andresen outlined several improvements are being considered for Shirttail Point Park in order to make it more accessible and to improve its appearance. He showed the Board a diagram of the committee's plans for the park. He also noted that there is currently one opening on the committee.

Leonard Lookner suggested that a list be put together of the benefactors who have given parklands to Camden over the years.

C. Report of the Camden-Rockport Pathways Committee

Geoff Scott, Chair of Pathways, outlined recent activities of the committee as follows: working on the Tannery section of the Riverwalk (50-75 volunteer hours donated); assisting in the Comp Plan process; updating the sidewalk inventory; supporting the RALA and ACE efforts; working with the Midcoast Transit Committee; and preparing RTP's for Seabright Park and for an area along the river near the Middle School.

D. Report of the Conservation Commission

Doug Johnson reported on the activities and goals of the Conservation Commission. He said they had once again completed Project Canopy and were updating the Natural Land Inventory. The Commission had also recertified Camden for the Tree City USA project. Other activities of the Commission include: working with Parks and Rec on Shirttail; supporting a new nature series program; providing support for the Riverwalk; working with Coastal Mountains Land Trust; helping to update the Comp Plan; and collaborating with other boards to look at what lands may need protection. Johnson noted that the Commission also needs one additional member at this time.

E. Vacancy on the Community and Economic Development Committee

The Town Manager noted that there is a vacancy on CEDAC because a recent addition to the committee, Dyke Messler, had resigned. John French pointed out that the number of CEDAC members had been increased to accommodate two new members instead of one. Chairperson Cates clarified that CEDAC expects this slot to be treated as an available opening.

F. Communication from the Town of Islesboro requesting that the Camden Select Board urge the Army Corps of Engineers to conduct a Comprehensive Environmental Statement (EIS) regarding the proposed dredging of Searsport Harbor.

*Donald White made a motion to table this item until December 17 meeting due to the fact that James Heard was not able to be present. John French seconded the motion and it was unanimously approved.*

**4. Approval of Select Board Minutes dated November 12, 2013**

*Donald White made a motion to accept the minutes of the November 12th meeting as presented. John French seconded the motion and it was unanimously approved.*

## **5. Select Board Member Reports**

Donald White reported that the Camden Library Board of Trustees had elected officers for 2014 with John Fitzgerald to serve as the President. White also reported that the Planning Board had two meetings scheduled, one being the final public hearing on Fox Hill on December 12th.

## **6. Town Manager Report**

Pat Finnigan thanked the Chairs of the three committees who had given reports for their leadership and for the time they give to the Town of Camden through their work. She noted that the reports help to facilitate an important dialogue with the Select Board and help make the community aware of how active the committees are. Finnigan added that we are fortunate to have engaged citizens willing to share expertise and energy in this way.

## **7. New Business**

### **A. Authorize the Town Manager to submit a Small Harbor Improvement Program (SHIP) grant application**

Finnigan told the group that the Small Harbor Improvement Program (SHIP) provides matching grants for harbor improvements such as those proposed in the recently completed Public Landing Plan. Projects that would be eligible to be included in a SHIP grant would be:

1) Installing a fishermen's hoist at the Public Landing, and (2) widening the boardwalk along the Harbor. Finnigan explained that the required local match for the SHIP program is 50%, so if Camden is awarded the grant, the Town would be responsible for \$66,800.

There was some discussion on how wide the boardwalk would be and when construction would take place. Finnigan said that construction would be planned so as to minimize any impact on summer travelers. It was clarified that the local match would come from the harbor reserve fund.

*Leonard Lookner made a motion to authorize the Town Manager to submit a Small Harbor Improvement Program grant application to install a fishermen's hoist with extension and widen the boardwalk, with \$66,840 as the Town's required 50% match. Donald White seconded the motion. It was passed by a unanimous vote of 4-0.*

### **B. Request to Use Village Green**

The Town Manager told the Board that a church group represented by Keith McCurdy of Camden had requested to use the Village Green on December 8 for two hours for a "Rosary Rally" (prayers). She said that the group would have two signs, that they expected about 20 people, and the event would be open to the public.

Discussion on this item focused around a past policy that disallowed religious or political use of the Village Green. Some members of the Board expressed concern about setting a precedent by

granting this request. It was noted that first amendment rights would cover religious expression in any case.

*Donald White made a motion to grant permission for Keith McCurdy to use the Village Green on December 8 from 12:30 to 2:30 p.m. Martin Cates seconded the motion. The motion failed by a vote of 2-2, (French and Lookner opposed).*

### **C. Public Hearing - Amendment to the Personnel Policy: Storm Policy**

Martin Cates opened a public hearing.

Pat Finnigan offered background on the Town's Storm Policy, explaining that due to the fact that we live in Maine, it occasionally becomes necessary in severe storm events to close the Town Offices in order to ensure safety of employees and others. Finnigan said the policy currently being recommended by the Town's Personnel Committee was intended to address situations when she determines the Town Office should close and non-public safety employees should not report to or stay at work.

The policy has a long history, she said. In the spring of 2011, the Personnel Board had considered establishing a storm policy to address severe weather situations. Then on November 20th of this year, the Personnel Board had revisited the issue and had recommended a policy which had been unanimously approved by the committee. The committee spelled out its Storm Policy recommendation as follows: essential employees (police, fire, wastewater, Snow Bowl) would be required to work during storms, and non-essential employees (all others) would be asked to stay home if the Town Office is closed. Non-essential employees would be paid if the Town Office was closed due to severe weather.

Finnigan noted that this is standard industry practice and that public safety personnel (essential employees) understand when they take a job of this nature that they would be on duty even during storms. The Town Manager noted that it is understood that citizens rely on the services provided by the Town Government and the office will close due to storms only in exceptional circumstances when the safety of the employees and the public is at stake.

John French expressed the opinion that non-essential personnel who are asked to stay home due to weather should not get paid since the essential personnel must be on duty to get paid. The Board decided to address this further when all five Board members could be on hand to discuss it.

*Donald White made a motion to table the Personnel Board's Storm Policy recommendation until all members of the Select Board could be present. Martin Cates seconded this motion. The motion passed by a vote of 3-1, (French opposed).*

### **Adjourn**

*Leonard Lookner made a motion to adjourn as Select Board and reconvene as Wastewater Commissioners. Donald White seconded the motion which was unanimously approved, and the Board adjourned.*

### **Convene as the Camden Wastewater Commissioners**

**Approval of the Certificate of Commitment for Sewer User Charges (as required by Title 30-A; M.R.S.A. §3406) for the period of July 19, 2013 to October 22, 2013.**

*John French made a motion to approve the Certificate of Commitment of Sewer User Rates and collect quarterly, seasonal, and final bills for the period from July 19, 2013 through October 22, 2013 in the amount of \$252,649.11. The motion was seconded by Donald White. It was unanimously approved.*

**Adjourn**

*Donald White made a motion to adjourn as Wastewater Commissioners. Leonard Lookner seconded the motion. It was unanimously approved.*

**Reconvene as the Select Board for an Executive Session: Town Manager's Performance Evaluation (Title 1 M.R.S.A. §405 sub sections 6.A)**

*Leonard Lookner made a motion to reconvene as Select Board for an Executive Session to discuss the Town Manager's performance in accordance with Title 1 M.R.S.A. §405 sub sections 6.A. John French seconded the motion. It passed unanimously and the Board went into Executive Session.*

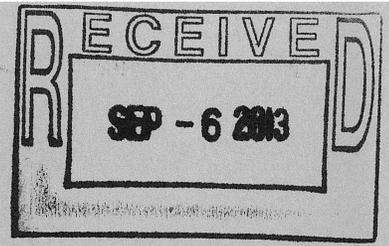
Respectfully submitted,

---

Karen Brace  
Recording Secretary



TOWN OF CAMDEN  
TOWN COMMITTEE/BOARD INTEREST FORM



Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Brett Lerner DATE: 9/4/2013

STREET ADDRESS: 6 Alabama Ave HOME PHONE: 236-3576

MAILING ADDRESS: 6 Alabama Ave WORK PHONE: 218-2778

FAX # 312-453-3622 E-mail: brett.lerner@bankofamerica.com

I am interested in serving on the

- |   |   |
|---|---|
| <input type="checkbox"/> Assessment Review                  | <input type="checkbox"/> Historic Resources           |
| <input checked="" type="checkbox"/> Budget Committee        | <input type="checkbox"/> Housing Committee            |
| <input type="checkbox"/> Cemetery Committee                 | <input type="checkbox"/> Opera House Committee        |
| <input type="checkbox"/> Community Economic Development Com | <input type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Conservation Commission            | <input type="checkbox"/> Camden-Rockport Pathways     |
| <input type="checkbox"/> Harbor Committee                   | <input type="checkbox"/> Zoning Board of Appeals      |
| <input type="checkbox"/> School Board Member                | <input type="checkbox"/> Other                        |

Please tell us about yourself and why you would like to serve on the committee(s) you've listed above.

\_\_\_\_\_

I have been a resident of Camden for nearly 20 years and would appreciate the opportunity to

\_\_\_\_\_

give back to the town. My understanding of finance and the budget process is broad

\_\_\_\_\_

and includes my professional experience as a banker and formally a CFO, and education at both

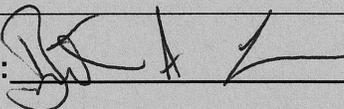
\_\_\_\_\_

the graduate and undergraduate levels. Members of our family have served on the Cemetery

\_\_\_\_\_

Committee and found the experience enjoyable and felt they provided a service to the town.

\_\_\_\_\_

Signature:  Date 9-4-2013

You are invited to attend the Camden Select Board meeting when they are considering committee appointments and make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353 or fax: 236-7956

TOWN OF CAMDEN

TOWN COMMITTEE/BOARD INTEREST FORM

Please fill out this form if you wish to be considered for membership on a Town committee/board:

NAME: Susan Neves DATE: June 28, 2013  
STREET ADDRESS: 12 Chestnut Hill HOME PHONE: 207-236-8693  
MAILING ADDRESS: Camden, ME 04843 <sup>cell</sup> WORK PHONE: (617) 372-6724  
FAX # \_\_\_\_\_ E-mail: eleutherio@swi.net

I am interested in serving on the Historic Resources Committee

On the following lines, please tell us about yourself and why you would like to serve on the committee(s) you've listed above. If you need more space, please use the back of this sheet.

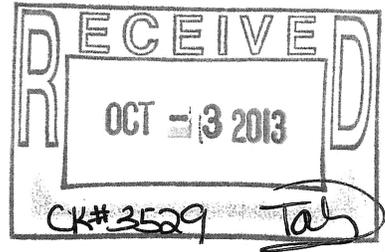
I am a retired social worker who worked  
with frail elderly and their families in Washington D.C.  
(before moving to Camden 25 years ago) + then at the Methodist  
Conference Home in Rockland + at Pen-Bay. Including  
summers in the area, I have come here for 36 years  
+ have a strong interest in serving our community  
+ protecting its unique history, physical appearance,  
and character. This committee would give me this  
opportunity.

Your Signature: Susan Neves Date: June 28, 2013

(You will be notified when the Camden Select Board will be making appointments to the committee in which you are interested in order that you may be present at the meeting to make a brief presentation to the Select Board. Although your presence at a Select Board meeting is not required, the Board does enjoy meeting the citizens who wish to serve the Town. If you have any questions, please call Janice Esancy at the Camden Town Office at 236-3353.

2014 SEASON  
COMMERCIAL FISHERMAN'S  
DOCK APPLICATION SUMMARY

	<u>APPLICANT</u>	<u>RESIDENCE</u>	<u>PRIMARY INCOME</u>	<u>BOAT NAME</u>	<u>HARBOR COMMITTEE APPROVAL DATE</u>	<u>SELECT BOARD APPROVAL DATE</u>
1	ARTHUR ANDREWS 156 WASHINGTON ST CAMDEN, ME 04843 236-2312	CAMDEN	YES	WHISTLER	12/5/2013	
2	BARNEY APPLETON 342 HOPE RD LINCOLNVILLE, ME 04849 691-0306	LINCOLNVILLE	YES	SAMANTHA KATE	12/5/2013	
3	DAVID EMERY 8 EMERY WAY CAMDEN, ME 04843 691-5199	CAMDEN	YES	LATE NITE	12/5/2013	
4	ROBERT OGIER 16 HOFFSES DR CAMDEN, ME 04843 236-4213/230-4716	CAMDEN	NO	JANICE RUTH	12/5/2013	
5	ADAM C. SCOTT 269 CRABTREE RD HOPE, ME 04847 785-6625/837-9908	HOPE	YES	MARGELLA	12/5/2013	
6	BRAD SCOTT P.O. BOX 236 LINCOLNVILLE, ME 04849 763-3066/557-0326	LINCOLNVILLE	YES	UNI	12/5/2013	
7	GARY TALBOT 20 SPRING ST CAMDEN, ME 04843 236-6158/837-2815	CAMDEN	NO	CANNED HEAT	12/5/2013	
8	AMY THOMPSON P.O. BOX 286 ROCKPORT, ME 04856 593-2120/542-0910	LINCOLNVILLE	NO	LOST CLAWS	12/5/2013	
9	ART TIBBETTS PO BOX 247 CAMDEN, ME 04843 236-0955/841-0171	CAMDEN	NO	TIN CAN/EQUALIZER	12/5/2013	
10	TOBY WINCKLHOFFER 468 HOPE RD LINCOLNVILLE, ME 04849 763-2856/691-0062	LINCOLNVILLE	YES	GLADYS WINCK	12/5/2013	



Application Fee 25.00  
Cash/Check# 3529  
Permit # issued \_\_\_\_\_

12/22/03

**COMMERCIAL FISHERMAN'S FLOAT APPLICATION  
2014 SEASON**

(Please print clearly)

Name: Artur Andrus  
Mailing Address: 156 Washville ST  
Legal residence: Camden ME  
Home phone: 207 236 2312  
Emergency phone: 557 4612  
Boat name: Whister  
Boat length (TVL\*): 30

1. Type of fishing license? Lobster
2. Maine State fishing license # 1327
3. How many traps will you fish? 500
4. Is this your primary source of income? Yes
5. What are your buoy colors? Red + White
6. How many seasons have you operated from the town dock? 48

Signature Artur Andrus Date 10/2/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

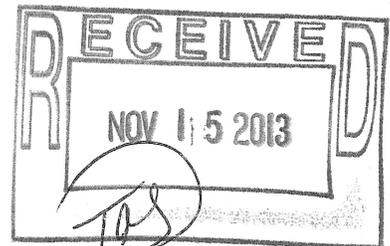
Harbormaster's comments attached NO PROBLEMS  
Signature: [Signature]

Harbor Committee comments attached \_\_\_\_\_

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 11/15/13  
Cash/Check# 25.00  
Permit # issued \_\_\_\_\_

12/22/03

### COMMERCIAL FISHERMAN'S FLOAT APPLICATION 2014 SEASON

(Please print clearly)

Name: Sam (Barney) APPLETON  
Mailing Address: 342 Lopez Rd Lincolnville  
Legal residence: me  
Home phone: 601-0306  
Emergency phone: 236-3747  
Boat name: Samantha Kate  
Boat length (TVL\*): 34

1. Type of fishing license? LOBSTER
2. Maine State fishing license # 3737
3. How many traps will you fish? 2
4. Is this your primary source of income? yes
5. What are your buoy colors? white orange black stripe
6. How many seasons have you operated from the town dock? 19 or 20

Signature [Signature] Date 11.15.13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

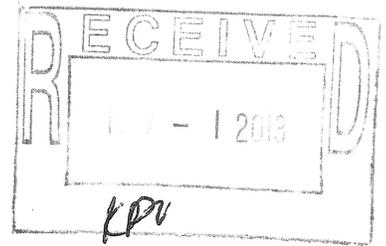
Harbormaster's comments attached no problems  
Signature: [Signature]

Harbor Committee comments attached Approved Gentry

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 25.00  
Cash/Check# 851  
Permit # issued \_\_\_\_\_

12/22/03

### COMMERCIAL FISHERMAN'S FLOAT APPLICATION 2014 SEASON

(Please print clearly)

Name: David Emery  
Mailing Address: 8 Emery Way  
Legal residence: Camden  
Home phone: 691-5799  
Emergency phone: same  
Boat name: Late Nite  
Boat length (TVL\*): 28'

1. Type of fishing license? Lobster
2. Maine State fishing license # 2643
3. How many traps will you fish? 20
4. Is this your primary source of income? yes
5. What are your buoy colors? Red Green
6. How many seasons have you operated from the town dock? 30

Signature David Emery Date 11/1/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

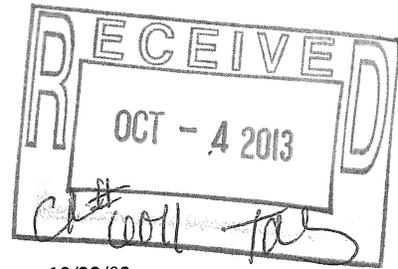
Harbormaster's comments attached no problems  
Signature: [Signature]

Harbor Committee comments attached Approved Dan May

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



12/22/03

Application Fee 25.00  
Cash/Check# 0011  
Permit # issued \_\_\_\_\_

### COMMERCIAL FISHERMAN'S FLOAT APPLICATION 2014 SEASON

(Please print clearly)

Name: Robert Ogier  
Mailing Address: 16 Hoffses DR.  
Legal residence: Camden  
Home phone: 236-4213  
Emergency phone: Same  
Boat name: Janice Ruth  
Boat length (TVL\*): 19'

1. Type of fishing license? Lob.
2. Maine State fishing license # 8032
3. How many traps will you fish? Ap. 50
4. Is this your primary source of income? N
5. What are your buoy colors? Bl and white
6. How many seasons have you operated from the town dock? 20+

Signature Robert Ogier Date 10/4/13

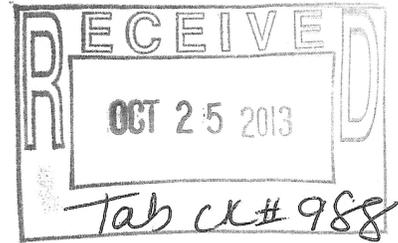
**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

Harbormaster's comments attached no problems  
Signature: \_\_\_\_\_

Harbor Committee comments attached Approved Ben M...

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 25.00  
Cash/Check# 988  
Permit # issued \_\_\_\_\_

12/22/03

**COMMERCIAL FISHERMAN'S FLOAT APPLICATION  
2014 SEASON**

(Please print clearly)

Name: ADAM SCOTT  
Mailing Address: 269 CRABTREE RD HOPE ME 04847  
Legal residence: SAME  
Home phone: 785-6625  
Emergency phone: 837-9908  
Boat name: MARBELLA  
Boat length (TVL\*): 32'

1. Type of fishing license? LOBSTER & COCHIN
2. Maine State fishing license # 1357
3. How many traps will you fish? 800
4. Is this your primary source of income? YES
5. What are your buoy colors? BLUE/YELLOW
6. How many seasons have you operated from the town dock? 20

Signature [Signature] Date 10/23/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

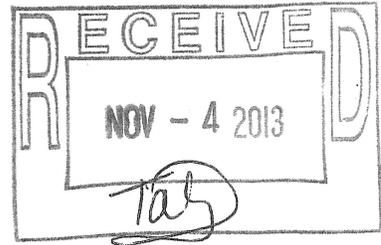
Harbormaster's comments attached no problems  
Signature: [Signature]

Harbor Committee comments attached Approved [Signature]

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 25.00  
Cash/Check# 12666  
Permit # issued \_\_\_\_\_

12/22/03

**COMMERCIAL FISHERMAN'S FLOAT APPLICATION  
2014 SEASON**

(Please print clearly) Bradford Scott  
Name: \_\_\_\_\_  
Mailing Address: Po Box 236 Lincolnville ME 04875  
Legal residence: \_\_\_\_\_  
Home phone: \_\_\_\_\_  
Emergency phone: 557-0326  
Boat name: UNI  
Boat length (TVL\*): 34'

1. Type of fishing license? Lib
2. Maine State fishing license # 8433
3. How many traps will you fish? 800
4. Is this your primary source of income?
5. What are your buoy colors? Orange Green
6. How many seasons have you operated from the town dock? 100

Signature [Signature] Date 11/1/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

Harbormaster's comments attached \_\_\_\_\_  
Signature: \_\_\_\_\_

Harbor Committee comments attached \_\_\_\_\_

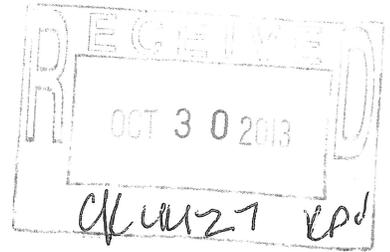
Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.

Application Fee   
Cash/Check# 4427  
Permit # issued \_\_\_\_\_

12/22/03



### COMMERCIAL FISHERMAN'S FLOAT APPLICATION 2014 SEASON

(Please print clearly)

Name: GARY TALBOT  
Mailing Address: 20 SPRING ST. CAMDEN, ME 04843  
Legal residence: (SAME AS BEFORE)  
Home phone: 207-236-6158  
Emergency phone: 207-837-2815  
Boat name: CANNED HEAT  
Boat length (TVL\*): 20'

1. Type of fishing license? LOBSTER / CRAB CLASS I
2. Maine State fishing license # 1987
3. How many traps will you fish? 200
4. Is this your primary source of income? NO
5. What are your buoy colors? WHITE / YELLOW
6. How many seasons have you operated from the town dock? 14

Signature Gary Talbot Date 10/30/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

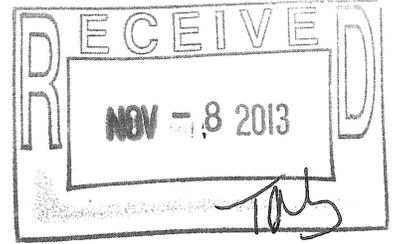
Harbormaster's comments attached NO PROBLEMS  
Signature: [Signature]

Harbor Committee comments attached APPROVED Gene McNeil

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 25.00  
Cash/Check# CASH  
Permit # issued \_\_\_\_\_

12/22/03

**COMMERCIAL FISHERMAN'S FLOAT APPLICATION  
2014 SEASON**

(Please print clearly)

Name: Amy Thompson  
Mailing Address: PO Box 286 Rockport ME 04856  
Legal residence: Lincolnville  
Home phone: 593 2120  
Emergency phone: 542 0910  
Boat name: Lost Claws  
Boat length (TVL\*): 30ft

1. Type of fishing license? Lobster
2. Maine State fishing license # 5809
3. How many traps will you fish? 200
4. Is this your primary source of income? No
5. What are your buoy colors? B1/or
6. How many seasons have you operated from the town dock? 20

Signature [Signature] Date 11/8/13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

Harbormaster's comments attached no problem  
Signature: [Signature]

Harbor Committee comments attached Approved [Signature]

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee 25.00  
Cash/Check# 11/14/13  
Permit # issued 5107

**COMMERCIAL FISHERMAN'S FLOAT APPLICATION  
2014 SEASON**

(Please print clearly)

Name: Art Tibbells  
Mailing Address: Box 297 Camden  
Legal residence: Camden  
Home phone: 236 0955  
Emergency phone: 841 0171  
Boat name: TW CAN Fausliza  
Boat length (TVL\*): 22 ft 76 ft

- 1. Type of fishing license? Lobster
- 2. Maine State fishing license # 1706
- 3. How many traps will you fish? up to 600 TAGS
- 4. Is this your primary source of income? NO
- 5. What are your buoy colors? ORANGE
- 6. How many seasons have you operated from the town dock? 25 plus

Signature [Signature] Date 11/2/13

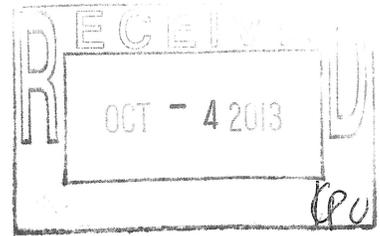
**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

Harbormaster's comments attached NO Problem  
Signature: [Signature]

Harbor Committee comments attached Approved G. M. [Signature]

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.



Application Fee pc  
Cash/Check# cash  
Permit # issued \_\_\_\_\_

12/22/03

### COMMERCIAL FISHERMAN'S FLOAT APPLICATION 2014 SEASON

(Please print clearly)

Name: Toby Winckhofer  
Mailing Address: 468 Hope Rd  
Legal residence: Lincolnton  
Home phone: 763-2850  
Emergency phone: 691-0062 691-1400  
Boat name: Gladys Winck  
Boat length (TVL\*): 31

1. Type of fishing license? Lobster
2. Maine State fishing license # 7062
3. How many traps will you fish? 800
4. Is this your primary source of income? yes
5. What are your buoy colors? White / Black
6. How many seasons have you operated from the town dock? 12

Signature Toby Winckhofer Date 10-4-13

**RETURN TO THE TOWN OFFICE WITH APPLICATION FEE OF \$25.00  
BY NOVEMBER 15, 2013 FOR THE 2014 SEASON.**

Harbormaster's comments attached No Problems  
Signature: [Signature]

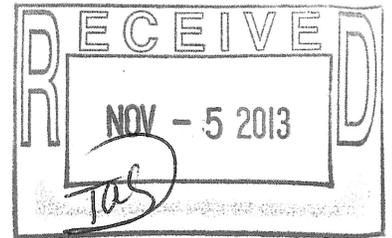
Harbor Committee comments attached Approved [Signature]

Select Board Members Signatures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date Approved \_\_\_\_\_

\*TOTAL VESSEL LENGTH (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, and outboard motors in normal operating position, swim platforms or any other extensions from the hull.

2014 SEASON  
DAYSAILER APPLICATIONS  
SUMMARY

<u>APPLICANT</u>	<u>BOAT NAME</u>	<u>HARBOR COMMITTEE</u>	<u>SELECT BOARD</u>	<u>OPERATOR'S LIC.</u>	<u>INSPECTION</u>	<u>INSURANCE</u>
<u>12/5/2013</u>		<u>APPROVAL DATE</u>	<u>APPROVAL DATE</u>	<u>EXP. DATE</u>	<u>EXP. DATE</u>	<u>EXP. DATE</u>
<b>CAPT. AARON LINCOLN</b>	<b>OLAD</b>	<b>12/12/2013</b>		<b>12/18/2014</b>	<b>6/7/2016</b>	<b>3/25/2014</b>
<b>FULLY FOUND, INC.</b>						
PO BOX 432	SAIL/AUX. SCHOONER					
CAMDEN, ME 04843	(LOA)55'					
236-2323/542-9463(H)	(TVL) 57'					
info@maineschooners.com	# PASSENGERS/22					
<b>CAPT. AARON LINCOLN (NEW APPLICATION)</b>	<b>CUTTER OWL</b>	<b>12/12/2013</b>		<b>12/18/2014</b>	<b>N/A</b>	
<b>FULLY FOUND, INC.</b>						
PO BOX 432	SAIL/AUX. SCHOONER					
CAMDEN, ME 04843	(LOA)34'					
236-2323/542-9463(H)	(TVL)38'					
info@maineschooners.com	#PASSENGERS/6					
<b>JACK &amp; BARBARA MOORE</b>	<b>SURPRISE</b>	<b>12/12/2013</b>		<b>3/16/2014</b>	<b>5/15/2017</b>	<b>5/2/2014</b>
PO BOX H	SCHOONER					
CAMDEN, ME 04843	(LOA)44'					
236-4687	(TVL) 57'					
surprise@midcoast.com	# PASSANGERS/18					
<b>CAPT. SEAN O'CONNOR</b>	<b>LAZY JACK II</b>	<b>12/12/2013</b>		<b>9/14/2014</b>	<b>10/5/2014</b>	<b>1/9/2014</b>
PO BOX 896	GAFF RIG SCHOONER					
CAMDEN, ME 04843	(LOA)47'					
230-0602/975-1977(H)	(TVL)58'					
lazyjack@midcoast.com	# PASSANGERS/21					
<b>CAPT. GARTH WELLS/ALEC BRAINERD</b>	<b>LIVELY LADY</b>	<b>12/12/2013</b>		<b>1/24/2016</b>	<b>6/19/2014</b>	<b>10/30/2014</b>
<b>CAMDEN HARBOR CRUISES</b>						
PO BOX 1315	MOTOR VESSEL					
CAMDEN, ME 04843	(LOA) 35'					
236-6672	(TVL) 36'					
	#PASSANGERS/35					
<b>CAPT. GARTH WELLS/ALEC BRAINERD</b>	<b>BETSELMA</b>	<b>12/12/2013</b>		<b>1/24/2016</b>	<b>6/22/2015</b>	<b>10/30/2014</b>
<b>CAMDEN HARBOR CRUISES</b>						
PO BOX 1315	POWER					
CAMDEN, ME 04843	(LOA)31'					
236-6672	(TVL) 31'					
	#PASSANGERS/26					



\$100.00 APPL. FEE 100.00 PD  
CASH/CHECK# 32128

PERMIT# ISSUED \_\_\_\_\_

## APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

### FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): Aaron Lincoln / Fully Found, Inc.  
Name of vessel: Schooner OLAD  
Business address: P.O. Box 432 Camden, ME 04843  
Business phone: 207-236-2323  
Home address of applicant: 24 Rawson Ave. Camden, ME 04843  
Home phone: 207-542-9463

Vessel: Length: (TVL\*): 57' Width 12'6"  
Length (Overall): 55' Draft: 7'  
Type: Sail / Auxillary Schooner Age: 87  
Aux. power: 80 hp Maximum # of passengers: 22

Describe type of activity applied for: 2 Hour day sail & custom Charters  
We Tour maine's rocky Coastline, shores & islands in  
Penobscot Bay. We talk about Local History & SeamanShip

How many seasons have you operated from the Camden public landing? 9

Describe effect on parking and traffic: We ask people to park in the "All Day" town  
Parking lots when they call us or look us up on the internet. Most of our  
traffic comes to us on foot from rental homes or overnight  
Accomedations. We have one parking Permit for an employee.

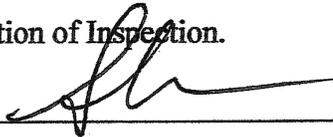
Describe need for public utilities: We have a phone line & electrical  
outlet down at the ticket table. The Electrical outlet  
is for a credit card machine & iPad.

Describe ticket table arrangements: We have a 34" x 32" Portable table. We have a  
24" x 36" portable day sign and a sun umbrella.

CONTINUED ON BACK SIDE

**Attach:**

- 1. Specific arrival and departure schedule preferred with dates and times.
- 2. Proof of U.S. Coast Guard ocean operator license.
- 3. Vessel Certification of Inspection.

Signature of applicant(S) 

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments: I would like to see how Float handles the revised schedule of summer 2013 with all vessels

Harbor Committee Recommendations: Running !!! Before adding another new vessel  
UNANIMOUS APPROVAL 

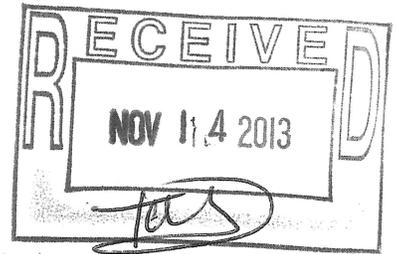
Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.



\$100.00 APPL. FEE 11/14/13 PD  
CASH/CHECK# 3369

New Applicant  
For 2014

PERMIT# ISSUED \_\_\_\_\_

### APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

#### FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): Aaron Lincoln, Fully Fount  
Name of vessel: Cutter Owl  
Business address: PO Box 432 Camden ME 04843  
Business phone: 207-236-2323  
Home address of applicant: 24 Rawson Ave. Camden, ME 04843  
Home phone: 207-542-9463

Vessel: Length: (TVL\*): 38' Width 9.5'  
Length (Overall): 38' Draft: 6'  
Type: Sail Boat Alden design cutter Age: 72  
Aux. power: Sail Maximum # of passengers: 6  
28 HP Volvo

Describe type of activity applied for: Six Passenger Sailing Charters  
We provide custom charters for smaller groups. We offer something  
that no other daysail boats offer, and it has been very successful  
over at Harbor Head Marina. We will also be offering longer trips than any other  
How many seasons have you operated from the Camden public landing? 9 that offers

Describe effect on parking and traffic: The Boat will primarily run private  
charters with a small number of guests so it will not have a  
large effect on parking or traffic, one to two cars  
maximum and we encourage them to use the all day lot.

Describe need for public utilities: We will not need any extra utilities  
we will be using the same utilities as old already uses

Describe ticket table arrangements: Owl will be using the already existing  
Old ticket table and not require more space

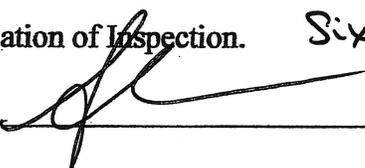
CONTINUED ON BACK SIDE

**Attach:**

       1. Specific arrival and departure schedule preferred with dates and times.

  ✓   2. Proof of U.S. Coast Guard ocean operator license.

  N/A   3. Vessel Certification of Inspection. *Six pack vessel is not required to have COI*

Signature of applicant(S) 

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments:

Harbor Committee Recommendations:

*Approved by a vote  
4 in favor 1 against.*



Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.



\$100.00 APPL. FEE  PD  
CASH/CHECK# 7553

MR

PERMIT# ISSUED \_\_\_\_\_

# APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

## FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): JACK AND BARBARA MOORE  
Name of vessel: SURPRISE  
Business address: PO BOX H - CAMDEN, ME 04843  
Business phone: 236-4687  
Home address of applicant: 17 HARDEN AVE - CAMDEN  
Home phone: 236-4687

Vessel: Length: (TVL\*): 57' Width 12'  
Length (Overall): 44' Draft: 7'  
Type: SCHOONER Age: 95 YRS  
Aux. power: DIESEL Maximum # of passengers: 18

Describe type of activity applied for: PICK UP AND DISCHARGE  
OF PASSENGERS AND PLACEMENT OF A TICKET TABLE  
ON THE PUBLIC LANDING.

How many seasons have you operated from the Camden public landing? 30

Describe effect on parking and traffic: MINIMAL. A LARGE PERCENTAGE  
OF PASSENGERS WALK FROM LOCAL LODGINGS. PASSENGERS ARE  
ADVISED OF LONGER TERM OPTIONS SUCH AS THE  
FIREHOUSE LOT AND KNOX MILL LOT.

Describe need for public utilities: ONE PHONE LINE AND ONE  
ELECTRICAL OUTLET, BOTH OF WHICH ARE ALREADY  
IN PLACE.

Describe ticket table arrangements: ONE CARD TABLE, ONE UMBRELLA  
AND A SMALL SIGN.

CONTINUED ON BACK SIDE

**Attach:**

- 1. Specific arrival and departure schedule preferred with dates and times.
- 2. Proof of U.S. Coast Guard ocean operator license.
- 3. Vessel Certification of Inspection.

Signature of applicant(S)

*Barbara Moore*

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments:

*APPLICANT KNOWS THE DRILL BY NOW!*

Harbor Committee Recommendations:

*UNANIMOUS APPROVAL*

*Lecky*

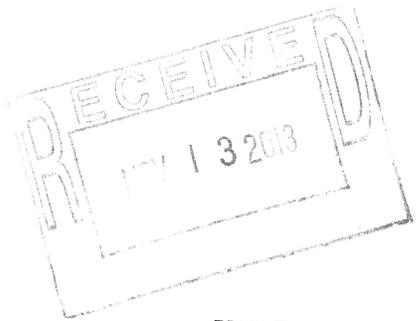
Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.



\$100.00 APPL. FEE \_\_\_\_\_ PD  
CASH/CHECK# \_\_\_\_\_

PERMIT# ISSUED \_\_\_\_\_

# APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

## FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): SEAN O'CONNOR  
Name of vessel: LAZY JACK II  
Business address: P.O. BOX 896 CAMDEN ME 04843 / Public Landing  
Business phone: 207 230 0602  
Home address of applicant: 67 West Meadow Rd. Rockland ME 04841  
Home phone: 207 975 1977

Vessel: Length: (TVL\*): 58' Width 12'-9"  
Length (Overall): 47' Draft: 5'  
Type: Schooner Age: 10  
Aux. power: yes Maximum # of passengers: 21

Describe type of activity applied for: 2 hr. Daysail/charter  
Emphasizing the history of the AREA maritime and  
wildlife in the bay and surroundings

How many seasons have you operated from the Camden public landing? 16

Describe effect on parking and traffic: The need for 1 perm. +  
The effect is minimal

Describe need for public utilities: The occasional use of the  
restrooms

Describe ticket table arrangements: 2x6 x 2x6 CARD Table displaying  
brochures pictures and departure times

CONTINUED ON BACK SIDE

**Attach:**

- 1. Specific arrival and departure schedule preferred with dates and times.
- 2. Proof of U.S. Coast Guard ocean operator license.
- 3. Vessel Certification of Inspection.

Signature of applicant(S) Sean O'Connor

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments:

*PAY CLOSE ATTENTION TO SCHEDULE.*

Harbor Committee Recommendations:

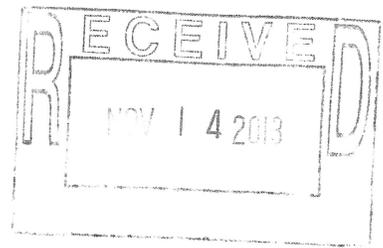
*UNANIMOUS APPROVAL* *Burke*

Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 11/13/13

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.



\$100.00 APPL. FEE  PD  
CASH/CHECK# 615

PERMIT# ISSUED \_\_\_\_\_

## APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

### FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): CAMDEN HARBOR CRUISES / Alec Brannard  
Name of vessel: Lively Lady  
Business address: PO Box 1315, CAMDEN  
Business phone: 236-6672  
Home address of applicant: 416 Main St. Rockport  
Home phone: 207-542-0372

Vessel: Length (TVL\*): 35.8 Width 12.0  
Length (Overall): 35.0 Draft: 3.5  
Type: LOBSTER Age: Built 1971  
Aux. power: 200 Maximum # of passengers: 35

Describe type of activity applied for: 1-2 HOUR HARBOR TOURS .  
BIRDWATCHING, LOBSTERING, CHARTERS

How many seasons have you operated from the Camden public landing? 1

Describe effect on parking and traffic: \_\_\_\_\_  
\_\_\_\_\_

Describe need for public utilities: Electric @ ticket table  
\_\_\_\_\_  
\_\_\_\_\_

Describe ticket table arrangements: Continue w IS per 2013 Set-up

CONTINUED ON BACK SIDE

**Attach:**

- \_\_\_\_\_ 1. Specific arrival and departure schedule preferred with dates and times.
- \_\_\_\_\_ 2. Proof of U.S. Coast Guard ocean operator license.
- \_\_\_\_\_ 3. Vessel Certification of Inspection.

Signature of applicant(S) *Alu B...*

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments:

*Stays to schedule*

Harbor Committee Recommendations:

*UN ANIMOUSLY APPROVED*

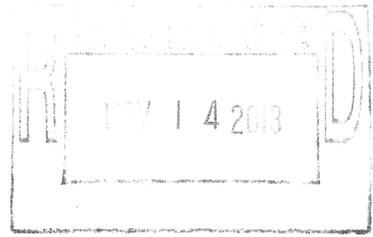
Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.



\$100.00 APPL. FEE  PD  
CASH/CHECK# 6116

PERMIT# ISSUED \_\_\_\_\_

## APPLICATION FOR COMMERCIAL PASSENGER VESSEL 2014 SEASON

### FLOAT PERMIT CAMDEN PUBLIC LANDING

Name of applicant(s): CAMDEN HARBOR CRUISES / ALC Bramerd  
Name of vessel: Betselma  
Business address: PO Box 1315 CAMDEN  
Business phone: 236-6672  
Home address of applicant: 410 Main St. Rockport  
Home phone: 542-0372

Vessel: Length: (TVL\*): 30.5 Width 10.9  
Length (Overall): 30.5 Draft: 4.3  
Type: LOBSTER Age: Built 1945  
Aux. power: 150 Hp Maximum # of passengers: 26

Describe type of activity applied for: 1-2 Hour Harbor Tours

How many seasons have you operated from the Camden public landing? 1

Describe effect on parking and traffic: Same as 2013

Describe need for public utilities: Electric @ ticket booth

Describe ticket table arrangements: Same as 2013

CONTINUED ON BACK SIDE

**Attach:**

- \_\_\_\_\_ 1. Specific arrival and departure schedule preferred with dates and times.
- \_\_\_\_\_ 2. Proof of U.S. Coast Guard ocean operator license.
- \_\_\_\_\_ 3. Vessel Certification of Inspection.

Signature of applicant(S) 

**Return to the Town office with application fee of \$100.00 by November 15, 2013 for the 2014 season.**

Harbormaster's Comments: *This vessel ALWAYS worked well in the past*

Harbor Committee Recommendations:

*Approved Gwendy*

Town Manager Comments:

Selectmen's Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\*Total Vessel Length (TVL): The extreme length of vessel measured to include any and all extensions or overhangs from the hull's stem or stern, such as bowsprits, boomkins, rudder posts, booms, davits, outboard motors in normal operating position, swim platforms or any other extensions from the hull.

December 2, 2013

**To:** Chief Randy Gagne  
Camden Police Department

**From:** Janice L. Esancy  
Administrative Assistant to the Town Manager

The following establishment: Comida Latin Restaurant at 31 Elm Street has submitted an application for a renewal Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since December 2012 regarding this establishment? \_\_\_\_\_  
Yes  No. If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return this form to the Town Manager's Office. Thank you.

  
\_\_\_\_\_  
Chief Randy Gagne  
Camden Police Department

12/03/13  
\_\_\_\_\_  
Date

**Department of Public Safety  
Division**

**Liquor Licensing & Inspection**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<u>BUREAU USE ONLY</u>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** 01/28/14

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

<input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV)	<input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)
<input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A)	<input type="checkbox"/> HOTEL (Class I,II,III,IV)
<input type="checkbox"/> CLASS A LOUNGE (Class X)	<input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I)
<input type="checkbox"/> CLUB (Class V)	<input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)
<input type="checkbox"/> TAVERN (Class IV)	<input type="checkbox"/> OTHER: _____

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

<b>1. APPLICANT(S)</b> –(Sole Proprietor, Corporation, Limited Liability Co., etc.) DOB:	<b>2. Business Name (D/B/A)</b> Comida Latin Kitchen
Pura Vida, Inc. DOB:	31 Elm St.
DOB:	<b>Location (Street Address)</b> Camden, ME 04843
<b>Address</b> 15 Holmes St.	<b>City/Town</b> <b>State</b> <b>Zip Code</b>
	<b>Mailing Address</b> 15 Holmes St.
<b>City/Town</b> <b>State</b> <b>Zip Code</b> Rockland, ME 04841	<b>City/Town</b> <b>State</b> <b>Zip Code</b> Rockland, ME 04841
<b>Telephone Number</b> <b>Fax Number</b> (207) 230-7367	<b>Business Telephone Number</b> <b>Fax Number</b> (207) 230-7367
<b>Federal I.D. #</b> 30-0756656	<b>Seller Certificate #</b> 1160239

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 157,863 LIQUOR \$ 52,700.05
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire, If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: \_\_\_\_\_
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: 15 Holmes St. Rockland, ME 04841
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Lisa Laurita Spanglet	11/01/77	New York
Thomas Sigler	08/08/81	Maryland

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Rockland, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_  
Offense: \_\_\_\_\_ Location: \_\_\_\_\_  
Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner:  
Francis Knight 204 Belfast Rd, Lincolnville ME 04849

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)

Full service restaurant

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.1 mi Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Rockland, ME on November 14, 2013

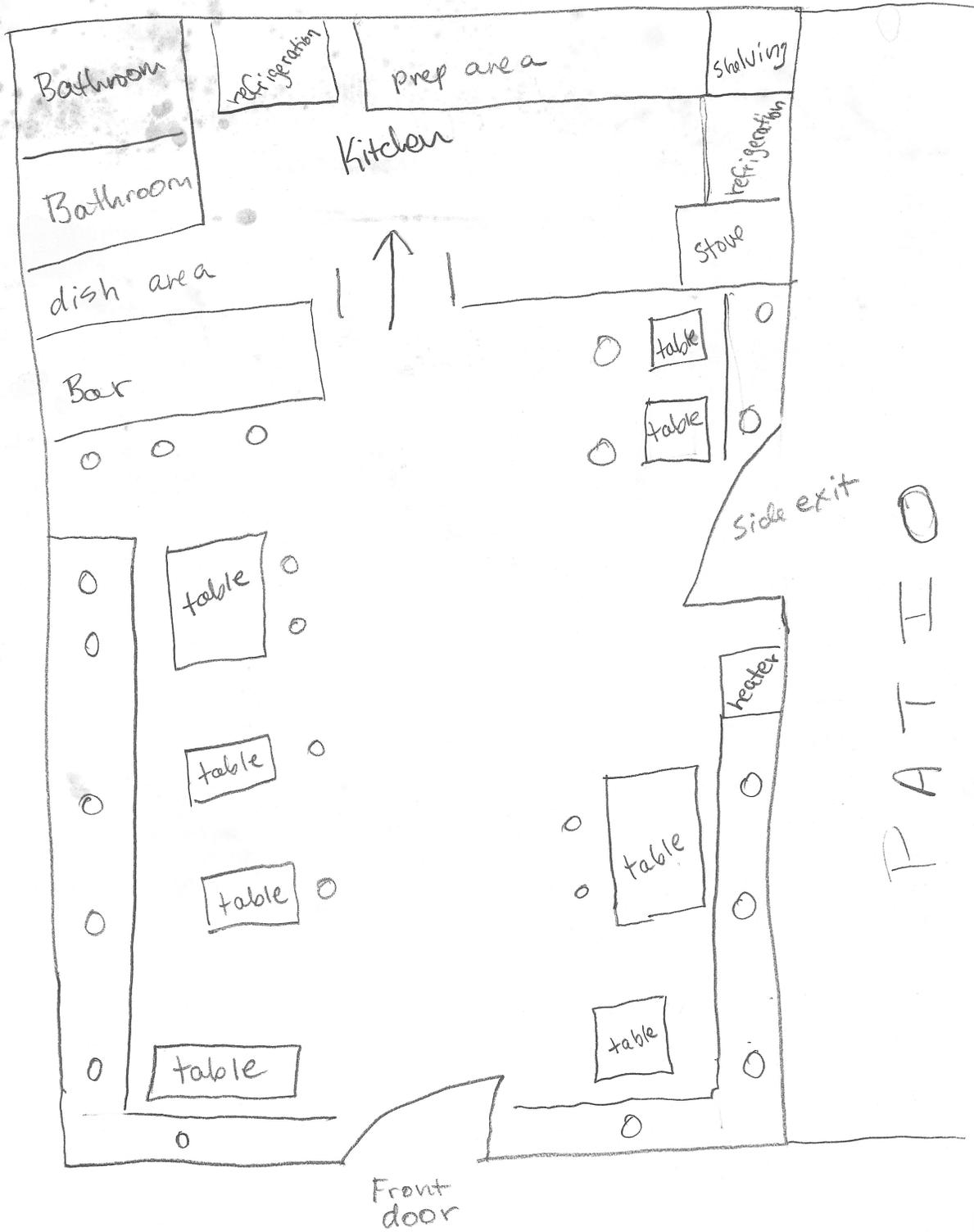
Town/City, State

Date

Lisa Laurita Spanglet Please sign in blue ink  
Signature of Applicant or Corporate Officer(s)

Tom  
Signature of Applicant or Corporate Officer(s)

PREMISE DIAGRAM



STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:       Municipal Officers       County Commissioners      of the  
 City     Town     Plantation     Unincorporated Place    of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
  - A. The bureau shall prepare and supply application forms. [1993, c. 730, §27(amd).]
  - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
  - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
  - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
  - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control. [1987, c.45, Pt.A§4(new).]
  - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
  - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
  - E. A violation of any provision of this Title; and [1989, c. 592, §3 (amd).]
  - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal the bureau may consider all licensure requirements and findings referred to in subsection 2.
  - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE  
**Liquor Licensing & Inspection Unit**  
 164 State House Station  
 Augusta, Maine 04333-0164  
 Tel: (207) 624-7220 Fax: (207) 287-3424

**SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS**

1. Exact Corporate Name: Pura Vida, Inc.  
 Business D/B/A Name: Comida Latin Kitchen
2. Date of Incorporation: December 2012
3. State in which you are incorporated: Maine
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:  
 \_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
Lisa Laurita-Spanglet	15 Holmes St. Rockland ME	11/1/77	50	president
Thomas Sigler	Same as above	8/8/81	50	vice-president
	24 Trinity St. Rockland, ME			

6. What is the amount of authorized stock? N/A Outstanding Stock? N/A
7. Is any principal officer of the corporation a law enforcement official? ( ) YES (  ) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? ( ) YES (  ) NO.

9. If yes, please complete the following: Name: \_\_\_\_\_  
 Date of Conviction: \_\_\_\_\_ Offense: \_\_\_\_\_  
 Location: \_\_\_\_\_ Disposition: \_\_\_\_\_  
 Dated at: \_\_\_\_\_ City/Town On: \_\_\_\_\_ Date

Lisa Laurita-Spanglet Date: 11/14/13  
 Signature of Duly Authorized Officer  
Lisa Laurita-Spanglet  
 Print Name of Duly Authorized Officer

December 2, 2013

**To:** Chief Randy Gagne  
Camden Police Department

**From:** Janice L. Esancy  
Administrative Assistant to the Town Manager

The following establishment: Waterfront Restaurant at 48 Bay View Street has submitted an application for a renewal Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since December 2012 regarding this establishment? \_\_\_\_\_  
Yes  No. If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return this form to the Town Manager's Office. Thank you.

*Chief Randy Gagne*

Chief Randy Gagne  
Camden Police Department

Date

*12/3/13*

**Department of Public Safety  
Division**



**Liquor Licensing & Inspection**

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<b>BUREAU USE ONLY</b>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** 1-20-2014

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)       |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A)           | <input type="checkbox"/> HOTEL (Class I,II,III,IV)          |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)                  | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V)                            | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)      |
| <input type="checkbox"/> TAVERN (Class IV)                         | <input type="checkbox"/> OTHER: _____                       |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

<b>1. APPLICANT(S)</b> –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Samuel C. Appleton</u> DOB: <u>10-27-42</u>	<b>2. Business Name (D/B/A)</b> <u>North Winds Inc d/b/a</u>
DOB:	<u>The Water-front Restaurant</u>
DOB:	<b>Location (Street Address)</b> <u>48 Bayview St.</u>
<b>Address</b> <u>324 South St.</u>	<b>City/Town</b> <u>Camden</u> <b>State</b> <u>Maine</u> <b>Zip Code</b> <u>04843</u>
<u>Rockport</u> <u>Maine</u> <u>04856</u>	<b>Mailing Address</b> <u>PO Box 816</u>
<b>City/Town</b> <u>Rockport</u> <b>State</b> <u>Maine</u> <b>Zip Code</b> <u>04856</u>	<b>City/Town</b> <u>Camden</u> <b>State</b> <u>Maine</u> <b>Zip Code</b> <u>04843</u>
<b>Telephone Number</b> <u>236-3243</u> <b>Fax Number</b>	<b>Business Telephone Number</b> <u>236-3747</u> <b>Fax Number</b> <u>236-3815</u>
<b>Federal I.D. #</b> <u>01-0347955</u>	<b>Seller Certificate #</b> <u>168152</u>

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 1,980,210 LIQUOR \$ 697,937
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: Ellen Best
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_  
Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: 48 Bayview St. Camden, Maine
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Samuel C. Appleton	10-27-1942	Berlin, NH

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_  
Appleton Family LLC PO Box 816 Camden, ME 04843

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) \_\_\_\_\_

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1300 ft. Which of the above is nearest? Church

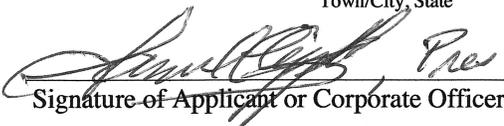
20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Camden, Maine on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Date

  
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:           ف Municipal Officers           ف County Commissioners           of the

ف City   ف Town   ف Plantation   ف Unincorporated Place   of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]

C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]

E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

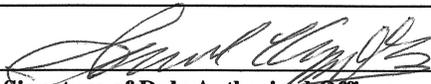
STATE OF MAINE  
Liquor Licensing & Inspection Unit  
164 State House Station  
Augusta, Maine 04333-0164  
Tel: (207) 624-7220 Fax: (207) 287-3424

**SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS**

1. Exact Corporate Name: North Winds Inc  
Business D/B/A Name: The Waterfront Restaurant
2. Date of Incorporation: April 1977
3. State in which you are incorporated: Maine
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
Samuel C. Appleton	17 Harbor Rd. Camden	10.27.42	100%	Pres. /Treas.

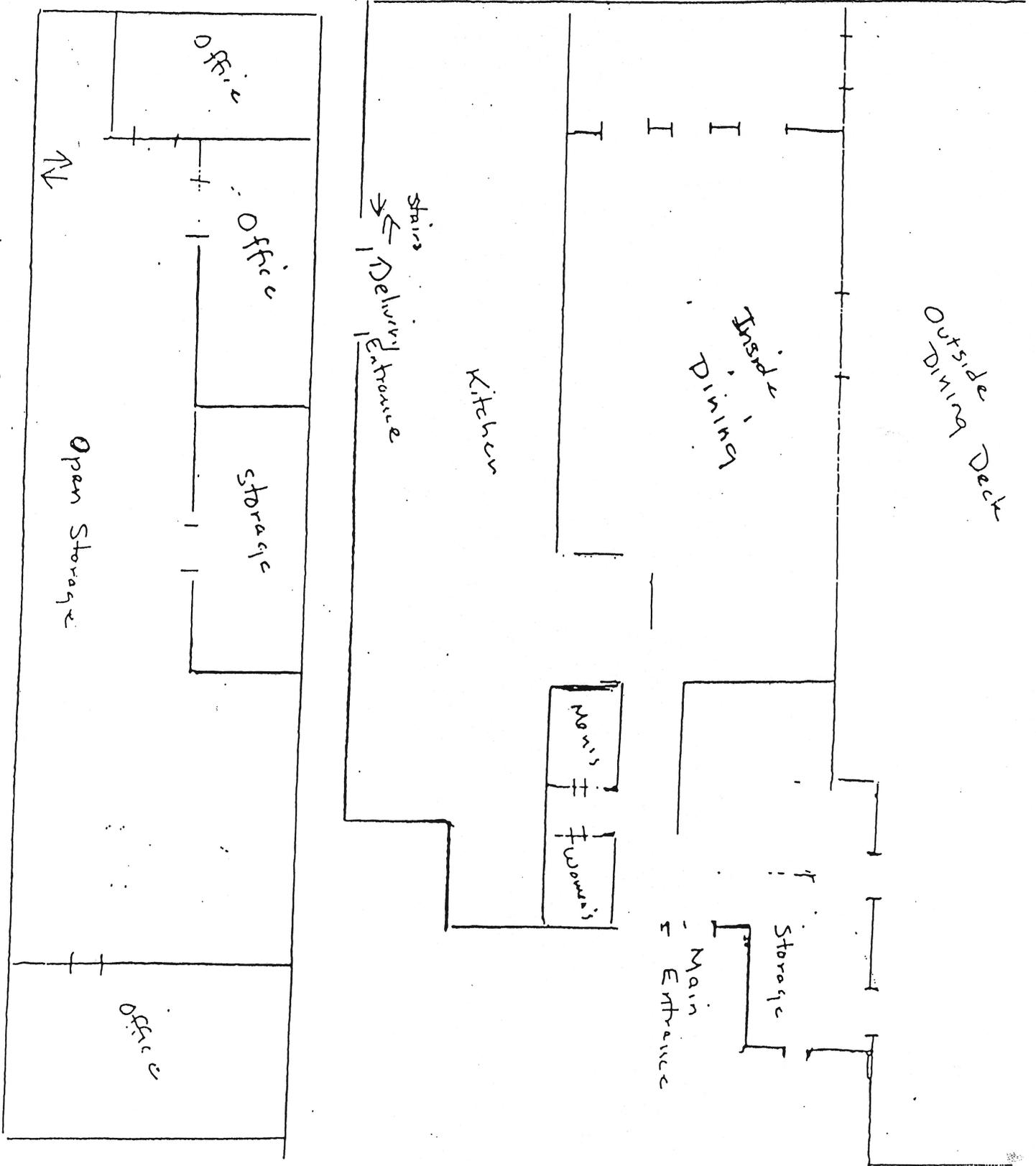
6. What is the amount of authorized stock? \$100,000 Outstanding Stock? \_\_\_\_\_
7. Is any principal officer of the corporation a law enforcement official? ( ) YES (x) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? ( ) YES (x) NO.
9. If yes, please complete the following: Name: \_\_\_\_\_  
Date of Conviction: \_\_\_\_\_ Offense: \_\_\_\_\_  
Location: \_\_\_\_\_ Disposition: \_\_\_\_\_  
Dated at: \_\_\_\_\_ On: \_\_\_\_\_  
City/Town Date

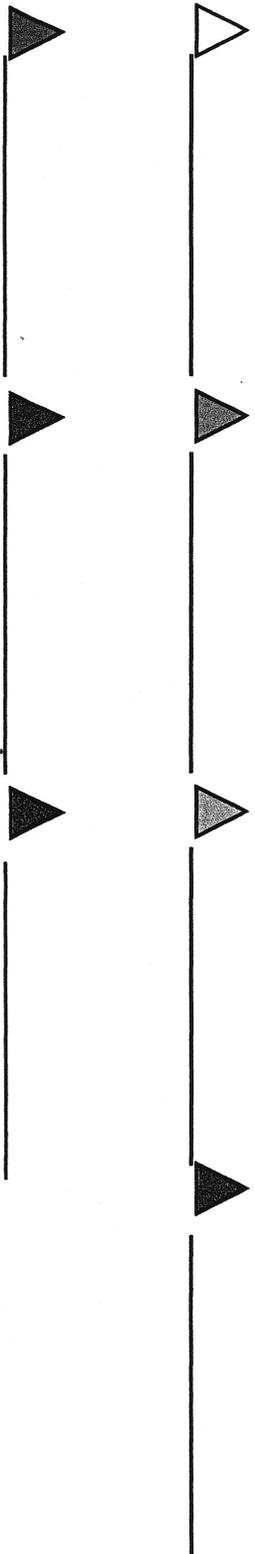
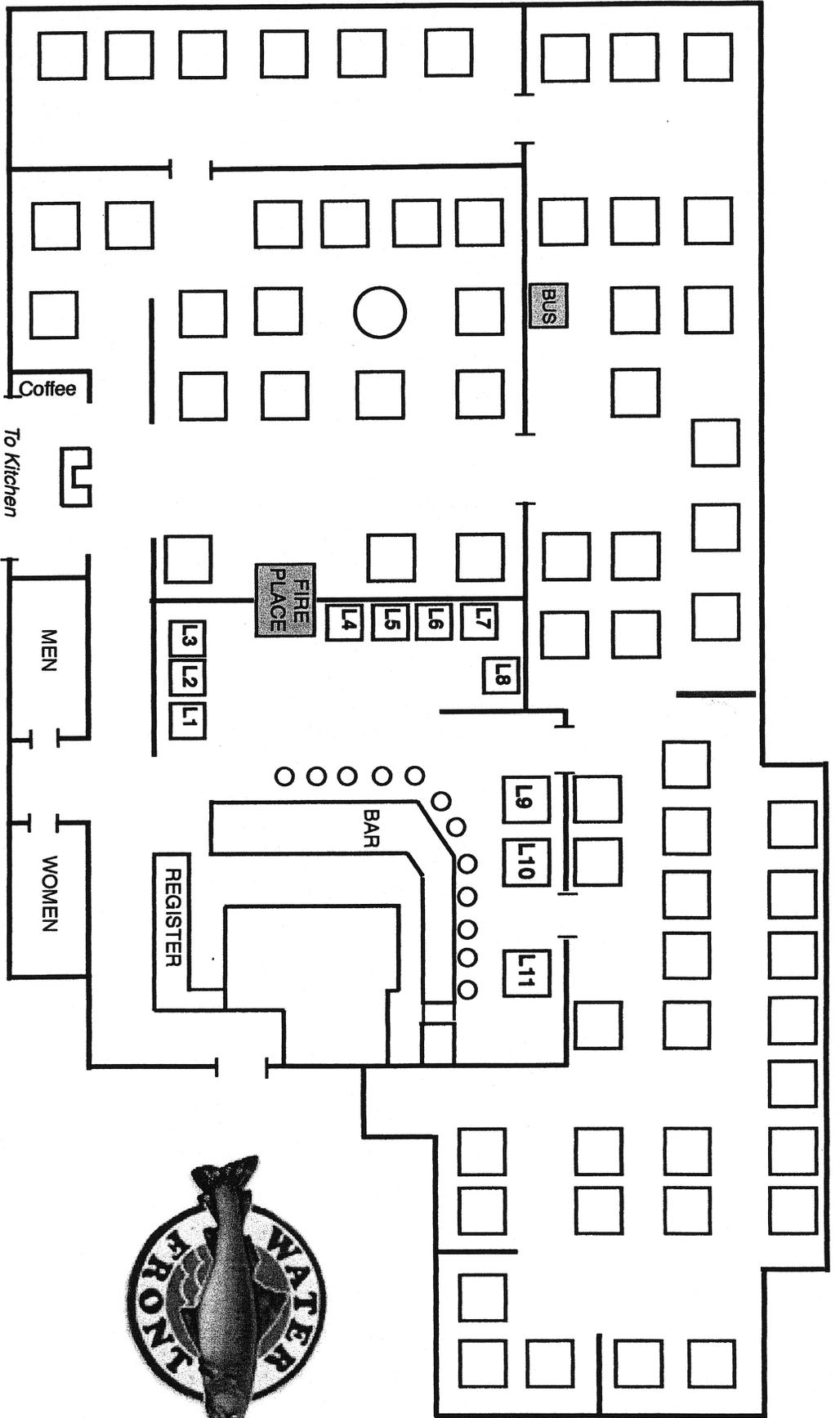
  
Signature of Duly Authorized Officer

Date: 11/13/13

Samuel C. Appleton  
Print Name of Duly Authorized Officer

PREMISE DIAGRAM





FOR TOWN OFFICE USE

\$20 Fee Paid on: 11/13 New Application: \_\_\_\_\_ Renewal Application:  Present License Exp. Date: 1-31-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 1-31-15

TOWN OF CAMDEN  
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: CLAUDIO LATANZA,  
(Please list all applicants, if more than one) \_\_\_\_\_

Date(s) of Birth of all applicants: 06/26/1948 \_\_\_\_\_

Business Name: MAINB STAY INN

Business Location: 22 HIGH ST.

Business Mailing Address: INNKEEPER@CAMDENMAINBSTAY.COM

Telephone Number: 236 9636

Describe briefly the food and drink services offered: BREAKFAST

- 1) On premise-meals served? Yes  No \_\_\_\_\_ Seating capacity? 18
- 2) Take-out service? Yes \_\_\_\_\_ No  Fast food? Yes \_\_\_\_\_ No   
Sit Down? Yes  No \_\_\_\_\_
- 3) Number of parking spaces provided:  
a) On-site 9 c) Leased off-site NA  
b) Owned off-site NA d) NA; Lawful nonconforming use NA ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?  
Yes \_\_\_\_\_ No  If yes, please explain: \_\_\_\_\_
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes \_\_\_\_\_ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 05/01/2014  
**(Please attach a copy to this application, this certificate is issued from the State not the town)**
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?  
Yes  No \_\_\_\_\_
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?  
Yes  No \_\_\_\_\_

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes  No \_\_\_\_\_
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes \_\_\_\_\_ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes \_\_\_\_\_ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes \_\_\_\_\_ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes \_\_\_\_\_ No
- 14) Are you an illegal alien? Yes \_\_\_\_\_ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes \_\_\_\_\_ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes \_\_\_\_\_ No

**The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.**

  
 \_\_\_\_\_  
 Signature of Camden Fire Department Inspector

11-12-13  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature of Applicant

11/12/13  
 \_\_\_\_\_  
 Date

**Please return the completed application to the Town Manager's Office on or before: December 2<sup>nd</sup> along with the appropriate license application fee (fee scheduled explained at the top of Page 1).**

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)  
 \*\*\*\*\*

Approved by the Camden Select Board on \_\_\_\_\_, 2013.

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone V 2) Tax Map 126 Lot 634 3) Lot Size 1.2ACU

4) Planning Board or Zoning Board approved restrictions or conditions: \_\_\_\_\_  
\_\_\_\_\_

5) Fire Chief's Annual Inspection (new and renewal applications) \_\_\_\_\_

Date of Fire Chief's Inspection: \_\_\_\_\_

6) Code Officer's Annual Inspection (new and renewal applications) 12/12/13 

Code Officer's inspection of establishment (new applications) \_\_\_\_\_

Date of Code Officer's Inspection (if applicable): \_\_\_\_\_

# LODGING LICENSE CERTIFICATE

Municipality of Camden, Maine

Date May 22, 2013

**To all whom these presents may concern:**

Know Ye, that Maine Stay Inn which is located at 22 High Street has been duly licensed as a Lodging Establishment at 22 High Street in the municipality of Camden by the licensing board of said municipality and has paid to the municipal treasurer the fee of \$20.00.

Janice Esancy  
Authorized Signature of Town Representative

Expiration Date: **May 31, 2014**  
Number of Rooms: **8**

The license may be revoked by the Board if in its opinion there is sufficient cause according to the municipality's ordinance(s).

# VICTUALER'S LICENSE CERTIFICATE

Municipality of Camden, Maine

Date February 6, 2013

**To all whom these presents may concern:**

Know Ye, that Maine Stay Inn which is located at 22 High Street has been duly licensed as a Victualer at 22 High Street in the municipality of Camden by the licensing board of said municipality and has paid to the municipal treasurer the fee of \$20.00.

Janice Esancy  
Authorized Signature of Town Representative

Expiration Date: **January 31, 2014**  
Number of Seats: **18**

The license may be revoked by the Board if in its opinion there is sufficient cause according to the municipality's ordinance(s).

## State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 2264**

**BED AND BREAKFAST 6 ROOMS OR MORE**

8 Rooms

MAINE STAY INN  
22 HIGH ST  
CAMDEN ME 04843

EXPIRES: 05/01/2014

FEE: \$150.00

MAINE STAY LLC  
MAINE STAY INN  
22 HIGH ST  
CAMDEN ME 04843

Mary C. Mayhew  
COMMISSIONER

01432

FOR TOWN OFFICE USE

\$20 Fee Paid on: 12-2-13 New Application: \_\_\_\_\_ Renewal Application:  Present License Exp. Date: 1-31-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 1-31-15

TOWN OF CAMDEN  
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: Lisa Laurita Spangjet / 11/1/77  
(Please list all applicants, if more than one) Thomas Sigler / 08/08/81

Date(s) of Birth of all applicants: \_\_\_\_\_

Business Name: Comida Latin Kitchen

Business Location: 31 Elm St. Camden, ME 04843

Business Mailing Address: 15 Holmes St.  
Rockland, ME 04841

Telephone Number: (207) 230-7367

Describe briefly the food and drink services offered: Full service restaurant serving Latin fusion food, wine, beer, & cocktails.

1) On premise-meals served? Yes  No \_\_\_\_\_ Seating capacity? 24 inside & 26

2) Take-out service? Yes  No \_\_\_\_\_ Fast food? Yes \_\_\_\_\_ No   
Sit Down? Yes  No \_\_\_\_\_

3) Number of parking spaces provided:  
a) On-site \_\_\_\_\_ c) Leased off-site \_\_\_\_\_  
b) Owned off-site \_\_\_\_\_ d) NA; Lawful nonconforming use 7 ("grandparented")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?  
Yes \_\_\_\_\_ No  If yes, please explain: \_\_\_\_\_

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes \_\_\_\_\_ No

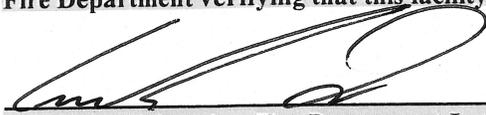
6) Date of expiration of current State of Maine Human Services Eating License: 1-2-15  
(Please attach a copy to this application, this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?  
Yes  No \_\_\_\_\_

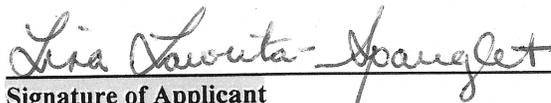
8) Has adequate provision been made for the storage and disposal of waste and garbage?  
Yes  No \_\_\_\_\_

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes  No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes  No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes  No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes  No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes  No
- 14) Are you an illegal alien? Yes  No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes  No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes  No

**The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.**

  
 \_\_\_\_\_  
 Signature of Camden Fire Department Inspector

11-27-13  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature of Applicant

11/15/13  
 \_\_\_\_\_  
 Date

**Please return the completed application to the Town Manager's Office on or before: 12-2-13 along with the appropriate license application fee (fee scheduled explained at the top of Page 1.**

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)  
 \*\*\*\*\*

Approved by the Camden Select Board on \_\_\_\_\_, 201\_\_\_\_\_.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone B-1 2) Tax Map 120 Lot 5 3) Lot Size .23 AC

4) Planning Board or Zoning Board approved restrictions or conditions: \_\_\_\_\_  
\_\_\_\_\_

5) Fire Chief's Annual Inspection (new and renewal applications) \_\_\_\_\_

Date of Fire Chief's Inspection: \_\_\_\_\_

6) Code Officer's Annual Inspection (new and renewal applications) 12/12/13 *Stephen J. Walsh*

Code Officer's inspection of establishment (new applications) \_\_\_\_\_

Date of Code Officer's Inspection (if applicable): \_\_\_\_\_

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 2274**

**EATING PLACE 0-29 SEATS**

26 Seats (in)

COMIDA  
31 ELM ST  
CAMDEN ME 04843-1910

ATTN TOM SIGLER  
PURA CIDA IN  
COMIDA  
15 HOMES ST  
ROCKLAND ME 04841

EXPIRES: 01/02/2015

FEE: \$160.00

Mary C. Mayhew  
COMMISSIONER

08625

NON-TRANSFERABLE

FOR TOWN OFFICE USE

11/21/13 JLE

\$20 Fee Paid on \_\_\_\_\_ New Application: \_\_\_\_\_ Renewal Application:

Present License Exp. Date: 12-31-13

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 12-31-14

TOWN OF CAMDEN  
VICTUALERS LICENSE APPLICATION FORM

Applicant's Name: Miles Catering

Business Name: DBA French and Brown

Business Location: Camden Snow Bowl

Business Mailing Address: P.O. Box 170  
Camden Maine 04843

Telephone Number: (207) 236-3361

Describe briefly the food and drink services offered: Burgers, salads, sandwiches  
pizza, soda, coffee

1) On-premises meals served? Yes  No  Seating capacity 100

2) Take-out service? Yes  No  Fast Food? Yes  No   
Sit Down? Yes  No

3) Number of parking spaces provided:  
a) On-site 150 c) Leased off-site \_\_\_\_\_  
b) Owned off-site \_\_\_\_\_ d) NA; Lawful nonconforming use \_\_\_\_\_  
("grandfathered")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?  
Yes  No  If Yes, please explain: \_\_\_\_\_

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit-down; sit-down to fast food, etc.) Yes  No   
If Yes, please explain: \_\_\_\_\_

6) Date of expiration of current State of Maine Human Services Eating License: 1-04-2014  
**(Please attach a copy to this application; this certificate is issued from the State not the town)**

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?  
Yes  No

8) Has adequate provision been made for the storage and disposal of waste and garbage?  
Yes  No

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes  No \_\_\_\_\_
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes \_\_\_\_\_ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes \_\_\_\_\_ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes \_\_\_\_\_ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes \_\_\_\_\_ No
- 14) Are you an illegal alien? Yes \_\_\_\_\_ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes \_\_\_\_\_ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes \_\_\_\_\_ No

**The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.**

\_\_\_\_\_  
Signature of Camden Fire Department Inspector

11 December 2013  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

10-29-13  
\_\_\_\_\_  
Date

**Please return the completed application to the Town Manager's Office on or before: \_\_\_\_\_ along with the \$20.00 license fee.**

(Questions #9 - #15 pertain to Victualers Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

\*\*\*\*\*

Approved by the Camden Select Board on \_\_\_\_\_, 2013.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FOR CODE ENFORCEMENT OFFICE USE ONLY

1) Zone RR 2) Tax Map 227 Lot 64 3) Lot Size 78 AC

4) Planning Board or Zoning Board approved restrictions or conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) Fire Chief's inspection of establishment (new applications) \_\_\_\_\_  
Date of Fire Chief's Inspection (if applicable) \_\_\_\_\_

6) Code Officer's review of application (renewal applications) 12/12/13 *[Signature]*

Code Officer's inspection of establishment (new applications) \_\_\_\_\_

Date of Code Officer's Inspection (if applicable) \_\_\_\_\_

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 2232**  
**EATING PLACE >75 SEATS**  
100 Seats (in)

MIKES CATERING  
HOSMER POND RD  
CAMDEN ME 04843

EXPIRES: 01/04/2014

FEE: \$220.00

MIKES CATERING  
MIKES CATERING  
1818 OLD AUGUSTA RD  
WALDOBORO ME 04572

Mary C. Mayhew  
COMMISSIONER

00494

NON-TRANSFERABLE

FOR TOWN OFFICE USE

\$20 Fee Paid on: 12-2-13 New Application: \_\_\_\_\_ Renewal Application:  Present License Exp. Date: 1-31-14

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 1-31-14

TOWN OF CAMDEN  
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: Brian C. Hill  
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 10/26/1965

Business Name: Seabright

Business Location: 7 Public Landing Camden, ME 04843

Business Mailing Address: same as above

Telephone Number: 230-1414

Describe briefly the food and drink services offered: pizza, salads, beer, wine, limited cocktail

- 1) On premise-meals served? Yes  No \_\_\_\_\_ Seating capacity? 37
- 2) Take-out service? Yes \_\_\_\_\_ No \_\_\_\_\_ Fast food? Yes \_\_\_\_\_ No   
Sit Down? Yes  No \_\_\_\_\_
- 3) Number of parking spaces provided:  
a) On-site \_\_\_\_\_ c) Leased off-site 10  
b) Owned off-site \_\_\_\_\_ d) NA; Lawful nonconforming use 6 ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?  
Yes \_\_\_\_\_ No  If yes, please explain: \_\_\_\_\_
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes \_\_\_\_\_ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 2/14/14  
(Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?  
Yes  No \_\_\_\_\_
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?  
Yes  No \_\_\_\_\_



FOR CODE ENFORCEMENT OFFICE USE ONLY

- 1) Zone B-1 2) Tax Map 120 Lot 297 3) Lot Size .05 AC
- 4) Planning Board or Zoning Board approved restrictions or conditions: \_\_\_\_\_  
\_\_\_\_\_
- 5) Fire Chief's Annual Inspection (new and renewal applications) \_\_\_\_\_  
Date of Fire Chief's Inspection: \_\_\_\_\_
- 6) Code Officer's Annual Inspection (new and renewal applications) 12/12/13 *[Signature]*  
Code Officer's inspection of establishment (new applications) \_\_\_\_\_  
Date of Code Officer's Inspection (if applicable): \_\_\_\_\_

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 20280**

**EATING PLACE 30-75 SEATS**

37 Seats (in)

**EXPIRES: 02/14/2014**

**FEE: \$185.00**

SEABRIGHT  
7 PUBLIC LANDING  
CAMDEN ME 04843

ATTN JIM HAINES  
LITTLE OVERHEAD LLC

SEABRIGHT  
7 PUBLIC LANDING  
CAMDEN ME 04843

Mary C. Mayhew  
COMMISSIONER

NON-TRANSFERABLE

# 2014

## CAMDEN SELECT BOARD SCHEDULE OF MEETINGS

JANUARY						
S	M	T	W	T	F	S
			X	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	X	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	X	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	X	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	X	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
		1	2	3	X	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	X	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	X	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	X	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	X	X	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	X	26	27
28	29	30	31			

= Select Board Meetings

June Town Meeting = June 10 & 11

**X = Holidays (Town Offices Closed)**

January 1	New Year's Day	September 1	Labor Day
January 20	Martin Luther King Jr. Day	October 13	Columbus Day
February 17	President's Day	November 11	Veterans Day
April 21	Patriots Day	November 27	Thanksgiving Day
May 26	Memorial Day	November 28	Thanksgiving Friday
July 4	Independence Day	December 25	Christmas Day

Town of Camden,  
Maine  
CLOSING POLICY

PURPOSE

It is the purpose of this policy to define the procedure and explain the various options available to employees when conditions warrant the closure of various town buildings/facilities. This policy defines the responsibilities of the Town Manager and the employees regarding work schedule and pay in the event of building closure. This policy also defines essential and non-essential employees.

POLICY

The Town of Camden values the safety of its employees. The Town manager or designee may enact this Policy.

For purposes of this policy **essential employees** shall be defined as all employees who are scheduled to work in the public works department, police department, fire department, waste water department, or the Camden Snow Bowl and **Non-essential employees** shall be defined as all other staff.

All employees are expected to report to work unless they are notified by their department head that they are not required to report. **Essential employees** are required to report to work even though the town offices may be closed per the direction of the Town Manager. **Non-essential employees** are not required to report to work when the Town Manager closes all non-essential operation.

Any essential or non-essential employee, who has previously arranged for vacation, sick, comp, etc., time off on the closure day will be charged for time off for the entire scheduled work shift regardless of how many hours other employees actually work.

Non-compliance with this policy may result in disciplinary action.

**A. ESSENTIAL EMPLOYEES ONLY:**

1. Essential employees shall be required to report to designated work sites for their entire shift.
2. Essential employees who do not report to work on closure days and did not make prior scheduling arrangements with their supervisor will not be paid for their shift.

**B. NON-ESSENTIAL EMPLOYEES ONLY:**

1. Non-essential employees are expected to work as scheduled unless directed to do otherwise by the Town Manager. Those who are unable or unwilling to travel may use comp time or vacation for the day.
2. If Non-essential employees are notified by their department head prior to the start of their work day they are not required to report to work they *will be paid their scheduled time for that day.*
3. Non-essential employees who arrive at the beginning of their scheduled shift will be paid for the entire shift should they be sent home by the Town Manager prior to the end of their shift because of an event under this policy.

PROCEDURE

1. When there is a closure the Town Manager will contact department heads as soon as practical. Department Heads will then contact their employees early enough to stop them from coming to work using their internal telephone tree system.
2. If employees have any question about a closure, and have not been notified before leaving for work they are encouraged to contact their department head.

Town of Camden  
**Personnel Board Minutes**

November 20, 2013

**Members Present:** Chair Steve Melchiskey, Joy Brown, Rick Rector, Dave Miramant, and Marlene Libby (Employee Representative). Also present, Town Manager Pat Finnigan and Select Board Liaison Martin Cates and Attorney Kristin Collins.

The meeting was called to order at 7:30 a.m.

**1. Approval of Minutes of October 21, 2013**

Joy Brown recommended accepting minutes as written. Dave Miramant seconded. **(All in agreement.)**

**2. Approval of Minutes of July 5, 2011**

Rick Rector recommended accepting minutes as written. Dave Miramant seconded. **(All in agreement.)**

**3. Status of Issues Previously discussed and recommended by the Personnel Board:**

**A. Public Works Employees Overtime/Compensatory Time**

This agenda item was for informational purposes only as the Personnel Board had discussed at a prior meeting and recommended a new policy on behalf of the employees that it affected and the Select Board held a public hearing to approve the change on January 22, 2013. Joy Brown asked Kristin Collins if this policy is in compliance with the Fair Labor Law. Kristin said yes, but she would confirm this.

**B. Storm Closing Policy:**

The Board discussed the two policies that they had considered previously: one dated March 9, 2011 and one dated May 25, 2011. The difference between the two policies was that the May draft would have allowed essential employees to receive a compensatory time if the Town Office was closed and the non-essential employees did not have to work. The Town Manger recommended the March 9, 2011 draft which pays non-essential employees if the Town Office is closed due to a storm and they cannot work through no fault of their own. She also noted that it is generally accepted practice not to pay public safety employees extra time due to a storm closure. They are "essential" employees and are hired with this understanding. The Personnel Board voted to recommend the March 9, 2011 policy to the Select Board. ***Rick Rector made a motion to accept and recommend to the Select Board the 3/9/11 "Snow Closing Policy". Dave Miramant seconded motion. Passed 5-0-0.***

Manager Smith reported the Personnel Board has recommended this new position be established and that it be designated a pay grade 13 exempt position. She agrees with the recommendation of the position but does not feel it should be a salaried exempt position. She recommends that the position remain hourly, with the payment of overtime, at a pay grade more in line with other comparable departments.

She further commented that the current Firefighter positions are a Labor Grade 7 and for example the following town positions are at the same grade: Parking Ticket Officer, Assessing/Code Administrative Assistant, Public Works Truck Driver II, Snow Bowl / Parks & Recreation Administrative Assistant, Tax Collector, Town Clerk, and Wastewater Filter Press Operator.

If you were to approve placing this new classification as a Pay grade 13 you would be putting them at a higher pay grade than: Public Works Mechanic, Public Works Assistant Mechanic, Assistant Opera House Manager, Public Safety Administrative Assistant, Wastewater Plant Operator, Wastewater Assistant Mechanic, Accountant, Public Works Foreman, Town Manager's Administrative Assistant, Wastewater Mechanic, Wastewater Senior Treatment Plant Operator, and the Harbormaster. A labor grade 13 is more comparable to the Opera House Manager position.

Board member French said he supported the position itself, but felt the pay grade should be closer to pay grade 9.

*John French made a motion to send this back to the Personnel board for a different labor grade and not as an exempt position on the town Pay Plan. Deborah Dodge seconded this motion. The motion passed on a 4-1-0 vote. (Grove opposed)*

**b. Adoption of a Closing Policy Appendix to the Town Personnel Regulations.**

Manager Smith reported on occasion we have had to close the town office due to snow storms. This year was a little unusual because of the amount of snow we closed more than normal. We rarely close the office because of snow but on occasion have closed early. On February 1<sup>st</sup> the Select Board adopted an interim storm closing policy pending a recommendation from the Personnel Board. Subsequently the Personnel Board has recommended a Closing Policy for the Board's consideration which states that non-essential employees if notified by Town Manager or Department Head not to report to work will be paid for the day and not have to use their vacation or comp time. This policy does not include any compensatory day for essential employees for a snow storm because they are "Essential" employees and it is their job to report to work they work in public safety.

Chairperson Grove asked to hear from any opponents. There were none.

Chairperson Grove asked to hear from any proponents. There were none.

Chairperson Grove closed the public portion of the hearing, Board discussion ensued.

Board member French stated he does not agree with this because it is not fair to the essential employees. He suggests sending this back to Personnel Board for reconsideration.

*John French made a motion to not approve the Closing Policy Appendix suggested by the Personnel Board and to send it back to them for reconsideration. Martin Cates seconded this motion. The motion passed on a 5-0-0 vote.*

**c. Application of Breda LLC, d/b/a Camden Harbour Inn and Natalie's at 83 Bay View Street for a Class I Hotel Malt, Spirituous, and Vinous Liquor License.**

The liquor license application has been reviewed by the Police Chief and has no incidents on record over the past year.

Chairperson Grove asked to hear from any opponents. There were none.

Chairperson Grove asked to hear from any proponents. There were none.

Chairperson Grove closed the public portion of the hearing, no Board discussion ensued.

*John French made a motion to approve the application for a liquor license for Camden Harbour Inn & Natalie's at 83 Bay View Street. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.*

**d. Application of BDB, LLC d/b/a Chichi Chef at 34 Hosmer Pond Road for a Class I Malt, Spirituous, and Vinous Liquor License.** The liquor license application has been reviewed by the Police Chief and shows no incidents on record over the past year.

Chairperson Grove asked to hear from any opponents. There were none.

Chairperson Grove asked to hear from any proponents. There were none.

Chairperson Grove closed the public portion of the hearing, no Board discussion ensued.

*John French made a motion to approve a liquor license for Chichi Chef at 34 Hosmer Pond Road. Martin Cates seconded this motion. The motion passed on a 4-0-1 vote. (Laidlaw abstained)*

**e. Breda LLC, d/b/a Camden Harbour Inn 83 Bay View Street for a Class I Hotel Mini Bar.** The liquor license application has been reviewed by the Police Chief and has no incidents on record over the past year.

Chairperson Grove asked to hear from any opponents. There were none.

Chairperson Grove asked to hear from any proponents. There were none.

Chairperson Grove closed the public portion of the hearing, no Board discussion ensued.

**TO:** Camden Select Board  
**FROM:** Roberta Smith, Town Manager  
**RE:** Agenda Notes for April 5, 2011  
Washington Street Conference Room  
**DATE:** March 31, 2011

1. Public input on non-agenda items
2. Approval of Select Board Meeting Minutes from March 1, March 15, and March 23, 2011.
3. **Public hearing on proposed amendment to the Camden Subdivision Ordinance: Amend Article 9, Inspections and Enforcement, Section 4, to add the following sentence: require at least 75% of subdivision lots have been issued certificates of compliance.** Please refer to the enclosed memo from Steve Wilson for detail. The Planning board has re-recommended this article by a vote of 6-0.

**Action required:** *A motion to include this question on the June Annual Town Meeting Warrant.*

4. **Public hearing on proposed changes by the Parking, Traffic, & Transportation Committee regarding raising parking violation fees in the Parking Ordinance (Part IV of the Camden Police Ordinance).** The proposed changes were discussed at the last Board meeting; the detail is again enclosed for your review.

**Action required:** *A motion to approve/not approve the proposed changes to the Parking Ordinance relative to parking violation fees.*

5. **Discussion regarding Gateway 1 with Don White.** Camden's two representative to the Gateway 1 Steering Committee, Don White and Anita Brosius-Scott, have prepared the enclosed Gateway 1 Report to the Select Board. Enclosed for discussion is also a proposed Resolution relative to the Gateway 1 program.
6. **Consideration of the following recommendations from the Personnel Board:** Please see the enclosed Personnel Board Meeting Minutes of March 9<sup>th</sup> regarding the following two issues.
  - a. **Creation of a career Assistant Fire Chief position.** Chief Farley has requested that the town establish a career Assistant Fire Chief position as outlined in the enclosed memo. For background a copy of the town's Pay Plan and a comparison of firefighter wages is also enclosed. The Personnel Board has recommended this new position be established and that it be designated a pay grade 13 exempt position. I agree with the recommendation of the position but do not feel it should be a salaried exempt position. I recommend that the position remain hourly, with the payment of overtime, at a pay grade more in line with other comparable departments.

**Action required:** *A motion to create a career Assistant Fire Chief position and to designate it as an exempt/non-exempt position at Labor Grade \_\_\_\_ on the town Pay Plan.*

- b. **Adoption of a Closing Policy Appendix to the Town Personnel Regulations.** On February 1<sup>st</sup> the Select Board adopted an interim storm closing policy pending a recommendation from the Personnel Board. There have never been storm closing provisions within the Town Personnel Policy. Subsequently the Personnel Board and has recommended a Closing Policy for the Board's consideration. Enclosed for reference are the following: 1) an excerpt from the 2/1/11 Select Board minutes, 2) two draft policy (A and B) suggestions as submitted by the employees to the Personnel Board, 3) a Closing Policy as recommended by the Personnel board 3/9/11, and 4) a copy of the Personnel Board minutes of 3/9/11.

**Action required:** *A motion to adopt \_\_\_\_\_ as a Closing Policy Appendix to the Town Personnel Regulations effective \_\_\_\_\_.*

Board member Laidlaw stated he agrees with Anita's concerns however on the other hand these parking fees are also on the low side.

Board member French stated these increases might keep employees and employers off the street to allow for visitors to find a parking spot.

*John French made a motion to approve the proposed changes to the Parking Ordinance relative to parking violation fees. Martin Cates seconded this motion. The motion passed on a 4-0-0 vote.*

5. **Discussion regarding Gateway 1 with Don White.** Don White presented a Gateway 1 Report to the Select Board. He also discussed with the Board a proposed Resolution relative to the Gateway 1 program. The resolution states that the town wishes to continue working collaboratively with other communities along the corridor to finalize work on transportation and land-use, including a corridor-wide transit study.

*John French made a motion to support the resolution presented and forward it to legislature for consideration. Martin Cates seconded this motion. The motion passed on a 4-0-0 vote.*

6. **Consideration of the following recommendations from the Personnel Board:** Town Attorney Kelly raised the question about whether or not there was a need for public hearings for such matters. Town Attorney William Kelly asked for time to meet with the personnel board and/or Town Manager and to review the Town Charter and Personnel Policy in more depth to clarify the requests and the procedure for enacting these items. He did not have time to look into these items because he did not know about them until this afternoon.

The Board discussed with the Fire Chief the rationale of creating a new position. Questions were raised about the added responsibilities and the duties that would be added and the rationale of increasing from pay grade 7 to 13.

Fire Chief Farley stated by creating this new position we would be adding more responsibilities in order to provide some stability and create supervisory and management duties. When he is not available someone has to be available to manage 40 part-time personnel. This position has more responsibility than managing 10 full time personnel. Part of the reason for creating this position was created to help share the management responsibilities of the Fire Department.

Select Board member Cates stated he attended the Personnel Board meeting where this was discussed he recalls the discussion was more on the level of pay then what the job description (Ellsworth) entailed. After further Board discussion, it was felt they needed more clarification before they could vote on this. It is not their intent to submarine this but without more clarification not comfortable taking action.

*John French made a motion to table both creation of a new career Assistant Fire Chief Position and the adoption of a storm closing policy index for the Personnel Policy until they receive clarification from the Town Attorney what the next proper steps should be. Martin Cates seconded this motion. The motion passed on a 4-0-0 vote.*

Town of Camden, Maine

CLOSING POLICY

PURPOSE

It is the purpose of this policy to define the procedure and explain the various options available to employees when conditions warrant the closure of various town buildings/facilities. This policy defines the responsibilities of the Town Manager and the employees regarding work schedule and pay in the event of building closure. This policy also defines essential and non-essential employees.

POLICY

The Town of Camden values the safety of its employees. The Town manager or designee may enact this Policy.

For purposes of this policy **essential employees** shall be defined as all employees who are scheduled to work in the public works department, police department, fire department, waste water department, or the Camden Snow Bowl and **Non-essential employees** shall be defined as all other staff.

All employees are expected to report to work unless they are notified by their department head that they are not required to report. **Essential employees** are required to report to work even though the town offices may be closed per the direction of the Town Manager. **Non-essential employees** are not required to report to work when the Town Manager closes all non-essential operations.

Any essential or non-essential employee, who has previously arranged for vacation, sick, comp, etc., time off on the closure day will be charged for time off for the entire scheduled work shift regardless of how many hours other employees actually work.

Non-compliance with this policy may result in disciplinary action.

**A. ESSENTIAL EMPLOYEES ONLY:**

1. Essential employees shall be required to report to designated work sites for their entire shift.
2. Essential employees who do not report to work on closure days and did not make prior scheduling arrangements with their supervisor will not be paid for their shift.

**B. NON-ESSENTIAL EMPLOYEES ONLY:**

1. Non-essential employees are expected to work as scheduled unless directed to do otherwise by the Town Manager. Those who are unable or unwilling to travel may use comp time or vacation for the day.
2. If Non-essential employees are notified by their department head prior to the start of their work day they are not required to report to work they *will be paid their scheduled time for that day.*
3. Non-essential employees who arrive at the beginning of their scheduled shift will be paid for the entire shift should they be sent home by the Town Manager prior to the end of their shift because of an event under this policy.

PROCEDURE

1. When there is a closure the Town Manager will contact department heads as soon as practical. Department Heads will then contact their employees early enough to stop them from coming to work using their internal telephone tree system.
2. If employees have any question about a closure, and have not been notified before leaving for work they are encouraged to contact their department head.

Personnel Board recommendation  
March 9, 2011

**WINTER STORM POLICY A**

**PURPOSE**

It is the purpose of this policy to define the procedure and explain the various options available to employees when weather conditions warrant the closure of various town buildings/facilities. This policy defines the responsibilities of the Town Manager and the employees regarding work schedule and pay in the event of building closure. This policy also defines essential and non-essential employees.

**POLICY**

The Town of Camden values the safety of its employees. The Town manager or designee may close and enact this Storm Policy.

For purposes of this policy **essential employees** shall be defined as all employees who are scheduled to work in the public works department, police department, fire department, waste water department, or the Camden Snow Bowl and **Non-essential employees** shall be defined as all other staff.

All employees are expected to report to work unless they are notified by their department head that they are not required to report. **Essential employees** are required to report to work even though the town offices may be closed per the direction of the Town Manager. **Non-essential employees** are not required to report to work when the Town Manager closes all non-essential operations.

Any essential or non-essential employee, who has previously arranged for vacation, sick, comp, etc., time off on the storm day will be charged for time off for the entire scheduled work shift regardless of how many hours other employees actually work.

Non-compliance with this policy may result in disciplinary action.

**A. ESSENTIAL EMPLOYEES ONLY:**

1. Essential employees shall be required to report to designated work sites for their entire shift.
2. Essential employees who do not report to work on storm days and did not make prior scheduling arrangements with their supervisor will not be paid for their shift.
3. Essential employees will be given a complementary day off if the Town Manager closes all non-essential operations.

**B. NON-ESSENTIAL EMPLOYEES ONLY:**

1. Non-essential employees are expected to work during storm days unless directed to do otherwise by the Town Manager. Those who are unable or unwilling to travel may use comp time or vacation for the day.
2. If Non-essential employees are notified by their department head prior to the start of their work day they are not required to report to work and they will be paid their scheduled time for that day.
3. Non-essential employees who arrive at the beginning of their scheduled shift will be paid for the entire shift should they be sent home by the Town Manager prior to the end of their shift because of severe weather.

**STORM POLICY PROCEDURE**

1. When there is a storm closure the Town Manager will contact department heads as soon as practical. Department Heads will then contact their employees early enough to stop them from coming to work using their internal telephone tree system.
2. If employees have any question about a storm closure, and have not been notified before leaving for work they are encouraged to contact their department head.

**STORM POLICY B**

**PURPOSE**

It is the purpose of this policy to define the procedure and explain the various options available to employees when weather conditions warrant the closure of various town buildings/facilities. This policy defines the responsibilities of the Town Manager and the employees regarding work schedule and pay in the event of building closure. This policy also defines essential and non-essential employees.

**POLICY**

The Town of Camden values the safety of its employees. The Town manager or designee may close and enact this Storm Policy.

For purposes of this policy **Essential employees** shall be defined as all employees who are scheduled to work in the public works department, police department, fire department, waste water department, or the Camden Snow Bowl and **Non-essential employees** shall be defined as all other staff.

All employees are expected to report to work unless they are notified by their department head that they are not required to report. **Essential employees** are required to report to work even though the town offices may be closed per the direction of the Town Manager. **Non-essential employees** are not required to report to work when the Town Manager closes all non-essential operations.

Any essential or non-essential employee, who has previously arranged for vacation, sick, comp, etc., time off on the storm day will be charged for time off for the entire scheduled work shift regardless of how many hours other employees actually work.

Non-compliance with this policy may result in disciplinary action.

**A. ESSENTIAL EMPLOYEES ONLY:**

1. Essential employees shall be required to report to designated work sites for their entire shift.
2. Essential employees who do not report to work on storm days and did not make prior scheduling arrangements with their supervisor will not be paid for their shift.

**B. NON-ESSENTIAL EMPLOYEES ONLY:**

1. Non-essential employees are expected to work during storm days unless directed to do otherwise by the Town Manager. Those who are unable or unwilling to travel may use comp time or vacation for the day.
2. Non-essential employees will be notified by the Town Manager or their department head prior to the start of their work day if they are not required to report to work. In this situation employees have the choice of using a vacation day, comp time, taking an unpaid day off, or making up the missed time within one month.
3. Non-essential employees who arrive at the beginning of their scheduled shift will be paid for the entire shift should they be sent home by the Town Manager prior to the end of their shift because of severe weather.

**STORM POLICY PROCEDURE**

1. When there is a storm closure the Town Manager will contact department heads as soon as practical. Department Heads will then contact their employees early enough to stop them from coming to work using their internal telephone tree system.
2. If employees have any question about a storm closure, and have not been notified before leaving for work they are encouraged to contact their department head.

Chairperson Grove closed the public portion of the hearing, no Board discussion followed.

*Morgan Laidlaw made a motion to approve application as listed above. Martin Cates seconded this motion. The motion passed on a 5-0-0 vote.*

9. **Committee Reports.** There were none.

#### 10. Manager's Report

- a. Manager Smith reported in the Board's packets was a copy of a letter from Camden Affordable Housing Organization relative to the ordinance provision that the Planning Board has been discussing to require at least 75% of subdivision lots to have certificates of compliance issued prior to a town meeting vote to accept the road(s) in subdivisions
- b. Manager Smith reported she has a draft unfinished storm policy that she is going to put before the Personnel Board soon. Given that we have another significant storm coming tomorrow she wanted the consensus of the Board in terms of the impact on the office if we close for the day. It raises questions whether the day should be paid or unpaid and if it is paid how does that impact the rest of the employees. She has not put the definitions in yet regarding what defines essential- and non-essential employees. It needs another section on the provisions for essential employees. However what it says is non-essential employees are not required to report to work when the Town Manager closes all non-essential Town operations. If that happens employees will be given the following options: use vacation or comp time if available or choose no pay for the workday. The other section says that non-essential employees who arrive at the beginning of their scheduled workday and work a minimum of four hours will be paid for the entire workday should they be sent home prior to the end of their scheduled workday because of severe weather.

It's unusual that we close the office at all or go home early but the more likely scenario is that if the storm worsens we will close up a little bit early to give employees a chance to get home before dark.

Board member French stated the policy makes sense and it is fair to everyone. He asked if the Board wanted to vote to adopt it.

Manager Smith stated it really needs to go before the Personnel Board and it is really not finished. It needs to be defined.

Board member French stated he thinks the Board should make this a temporary measure until the Town Manager refines the policy that if the Town Manager chooses to close the town office it will be a non-paid day unless employees use vacation or comp time if available.

*John French made a motion to approve this draft policy and make this a temporary measure until the Town Manager refines the policy that if the Town Manager*

*chooses to close the office it will be a non-paid day unless employees use vacation or comp time if available. Morgan Laidlaw seconded the motion. The motion passed on a 5-0-0 vote.*

The Board discussed with the Town Manager how comp time is accumulated and used. Manager Smith stated it is defined in the Personnel Policy that if you don't take overtime in the same pay period it is accrued as comp time that needs to be used within a certain time it does not accumulate and build up. There are different policies for salaried employees, Camden Snow Bowl and Harbor personnel.

Manager Smith reported she has a personnel item for executive session.

*Morgan Laidlaw made a motion to amend the agenda to add Executive Session: Personnel matter 1 MRSA Section 405(6 )A. John French seconded this motion. The motion passed on a 5-0-0 vote.*

The Board came out of executive session at 8:35 pm.

*John French made a motion to adjourn at 8:36 pm. Morgan Laidlaw seconded this motion. The motion passed on a 5-0-0 vote.*

**Respectfully submitted,**

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Janice L. Esancy  
Recording Secretary (Transcribed from tape)