

Cash/Check# \_\_\_\_\_  
\$15.00 Fee per sign, # signs \_\_\_\_\_  
Total Fee \$ \_\_\_\_\_



Permit # \_\_\_\_\_  
Issued \_\_\_\_ - \_\_\_\_ - \_\_\_\_

## TOWN OF CAMDEN APPLICATION FOR SIGN PERMIT

Property Owner: \_\_\_\_\_ Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Applicant: \_\_\_\_\_ Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Email address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Location: \_\_\_\_\_ Map: \_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_

Total number of businesses currently on property: \_\_\_\_\_, in same building: \_\_\_\_\_

Does this business have an approved Use Permit:  Yes,  No,  Application pending

### Type and Qty of existing Approved signs

Total Existing Signs on Property for all businesses: \_\_\_\_\_,  
Type: \_\_\_\_ Free Standing, \_\_\_\_ On Building, \_\_\_\_ Projecting, \_\_\_\_ Canopy, \_\_\_\_ Consolidated,  
\_\_\_\_ Sandwich Board(s): size(s) \_\_\_\_ x \_\_\_\_\_, \_\_\_\_ 2' x 4' Illuminated Open Sign (permitted).

Current signs owned by applicant: \_\_\_\_\_,  
Type: \_\_\_\_ Free Standing, \_\_\_\_ On Building, \_\_\_\_ Projecting, \_\_\_\_ Canopy, \_\_\_\_ Consolidated,  
\_\_\_\_ Sandwich Board(s): size(s) \_\_\_\_ x \_\_\_\_\_, \_\_\_\_ 2' x 4' Illuminated Open Sign (permitted).

### Type quantity and size of signs being applied for in the following Zone(s):

#### All Zones

1- \_\_\_\_' x \_\_\_\_' Illuminated Open Sign, per below (maximum of 2 sq. ft. total)

Businesses are allowed to display one (1) internally illuminated "Open" sign with a maximum size of two (2) square feet in a window visible from the street with a permit from the Code Officer. Any permitted "Open" sign shall not advertise or contain a logo of any product or company. The intensity of light from any illuminated sign visible from the exterior of the business shall remain constant in color, location, and brightness.

#### **Industrial (I)**

Qty: 1, \_\_\_\_' x \_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

- **Businesses** are allowed to display one on-premise sign identifying the business, with a maximum area of 30 square feet.

#### **Rural 1 (RU-1), Rural 2 (RU-2), Rural Recreation (RR), Village Extension (VE), Traditional Village (V), and Coastal Residential (CR)**

Qty: \_\_\_\_\_, \_\_\_\_' x \_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

Qty: \_\_\_\_\_, \_\_\_\_' x \_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

- **Business:** (2) on-premise signs pertaining to a *permitted use* conducted on the premises, with a maximum *combined* area of 16 square feet.
- **Approved subdivisions:** may be allowed 1 freestanding sign designating the name of the subdivision with a maximum height of 9 feet measured from the ground to top of the highest support or top of sign, with a maximum sign area of 16 square feet.

**Downtown Business (B-1), Highway Business (B-2), Business Transition (B-3),  
Neighborhood Service Districts (B-4) Harbor Business (B-H), River Business (B-R),  
Transitional Harbor Business (B-TH), Transitional River Business (B-TR),**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

**Third sign available if the A-Frame Blackboard Sign option is not wanted:**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

**A business situated on its own**, individual lot may have no more than three signs in any combination of the following approved types:

- Freestanding signs: one sign with a maximum height of 9 feet measured from the ground to top of the highest support or top of sign, with a maximum sign area of 16 square feet.
- On-building signs: one sign identifying the name of the business conducted on the premises and limited additional information which explains the nature of the business or profession. *See Appendix A for options*
- Canopy signs and projecting signs: one sign with a maximum sign area of 12 square feet, *except that such signs that overhang a public right-of-way shall have a maximum sign area of six square feet and a minimum vertical clearance of 10 feet.*

**Businesses that share a building**, each may have no more than **two** on-building, canopy, or projecting signs except for below,

**Additional Sign for Businesses fronting on second thoroughfare**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

- One additional sign shall be permitted if the building fronts upon more than one thoroughfare (including the harbor), said additional sign to front on said thoroughfare or waterfront.

**Consolidated Sign for Businesses Sharing an Entrance**

\_\_\_\_\_ ' x \_\_\_\_\_ ' Sign (attach design), Location : \_\_\_\_\_

**Linear footage of building frontage** \_\_\_\_\_ = \_\_\_\_\_ **allowed ft<sup>2</sup> sign area** (max 100 ft<sup>2</sup>, except in B-3 = 16 ft<sup>2</sup>)

- building may accommodate a single consolidated sign, no greater than the square footage equivalent to the linear footage of the building fronting on the thoroughfare or waterfront, with a maximum sign area of 100 ft<sup>2</sup>, except in the B-3 where the max sign area shall be 16 ft<sup>2</sup>.
- Street level businesses that share a building may have an individual free standing sign, provided that the business has a separate street level entrance.
- A consolidated sign may take the form of a ladder sign.

**Freestanding or A-frame Blackboard Sign**

1 freestanding or A-frame **blackboard sign up to 17" x 28"**, Location: \_\_\_\_\_  
on private property in the Downtown Business (B-1), Transitional Harbor Business (B-TH), and Transitional River Business (B-TR).

1 freestanding or A-frame **blackboard sign up to 24" x 36"**, Location: \_\_\_\_\_  
on private property in the Highway Business (B-2), Business Transition (B-3), and Neighborhood Service (B-4).

*Note: In determining whether to issue a permit for above sign the CEO shall consider pedestrian and vehicle safety.*

**In addition to signs otherwise permitted, two signs not to exceed two square feet each in sign area, designating an entrance or exit to a parking lot, shall be allowed.**

**Home Occupations**

**On Building V & VE zones:**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

One on-building sign is allowed for a home occupation in the Traditional Village (V) and Village Extension (VE) zoning districts, with a maximum sign area of **six ft<sup>2</sup>**.

**Free Standing Speed Limit 35 + MPH, V & VE zones :**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

One free standing sign is allowed for a home occupation in the Traditional Village (V) and Village Extension (VE) zoning districts, where the speed limit is 35 MPH or greater, with a **maximum sign area of 6 ft<sup>2</sup>**.

**On Building RU-1, RU-2, & CR zones:**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

**Free Standing RU-1, RU-2, & CR zones:**

Qty: \_\_\_\_\_, \_\_\_\_\_' x \_\_\_\_\_' Sign (attach design), Location : \_\_\_\_\_

One on-building and one free standing sign is allowed for a home occupation in the Rural 1 (RU-1), Rural 2 (RU-2), and Coastal Residential (CR) Zoning Districts, with a **maximum combined** sign area of **16 ft<sup>2</sup>**.

Properties with more than one home occupation shall be required to place all information on the one sign.

**Tradesman Shop permitted as Special Exception in RU-2 Zone Only**

**On Building: 1, \_\_\_\_\_' x \_\_\_\_\_' Sign** (attach design), **Location :** \_\_\_\_\_

**Free Standing: 1, \_\_\_\_\_' x \_\_\_\_\_' Sign** (attach design), **Location :** \_\_\_\_\_

One on-building and one free standing sign is allowed for a Tradesman Shop permitted as a Special Exception in the Rural 2 (RU-2) with a **maximum combined** sign area of **16 ft<sup>2</sup>**.

Signs for Tradesman shops in B-1, B-2, B-3, B-4, B-H, B-R, B-TH, B-TR zones are permitted on previous page, as a business use

**Nonconforming signs in existence prior to November 4, 1992**

**Current Sign Size:**

\_\_\_\_\_ x \_\_\_\_\_ Sign = \_\_\_\_\_ ft<sup>2</sup> (attach design), **Location :** \_\_\_\_\_

Proposed replacement sign may be replaced by new signs that comply with the terms of this Section or that are not larger than 75% of the existing sign area.

**Replacement Sign Size:**

\_\_\_\_\_ x \_\_\_\_\_ Sign = \_\_\_\_\_ ft<sup>2</sup> (attach design), **Location :** \_\_\_\_\_

**A nonconforming sign which is discontinued for a period of 24 consecutive months, may not be resumed.**

I certify that all information contained in this application is true and accurate; I understand that providing misinformation will be grounds for revocation of this permit and will be considered a violation of the provisions of the Ordinance.

\_\_\_\_\_  
Signature of Applicant Date

**Approved;** \_\_\_\_\_  
Code Enforcement Officer Date

**Denied:** \_\_\_\_\_  
Code Enforcement Officer Date

**Reason:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Appendix A: On Building Sign Options**

16'' maximum letters, 1 row, with name of business, etc

12'' maximum height letters row 1, Name of Business  
6'' maximum height letters row 2, additional information

**1/2 the linear frontage of building = total square feet of sign (50 s.f. max.)**  
Ex: linear frontage= 60' = 30 s.f. of sign, Which allows a 5' x 6', 3' x 10',  
2' x 10' containing the name & logo of the business