

TO: Camden Select Board & Board of Assessors
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for January 4, 2011
Washington Street Conference Room
DATE: December 30, 2010

SELECT BOARD

1. **Public input on non-agenda items.**
2. **Discussion with Planning Board regarding adopting an attendance policy for the Planning Board.** Please see the enclosed memo from Chris MacLean, Planning Board Chair for an outline of the discussion.
3. **Approval of Friday night, February 11, 2011, reception at US National Toboggan Championships sponsored by Point Lookout Retreat and Conference Center.** In the enclosed memo from Jeff Kuller the proposal for a Friday night reception at Toboggan Nationals is outlined. Point Lookout Retreat & Conference Center is offering to host the event. The proposal does include alcohol and Point Lookout has an off-site catering and liquor license. Since Friday is being developed as a more active day, the Police Department and Camden First Aid have added Friday to their standby schedules. The addition of this event to the weekend program is recommended by the Toboggan committee.

Action required: *A motion to approve the Friday night Toboggan Weekend reception hosted by Point Lookout at the Camden Snow Bowl, with Point Lookout providing the insurance, catering and liquor licensing.*

4. **Consideration of request from Scott Reynolds for a Hawkers & Peddlers permit to peddle seafood in the parking lot of Don Foshay's Discount Tire & Party Fundamentals.** Enclosed is Mr. Reynolds request along with necessary property owners' approvals.

Action required: *A motion to approve a peddling permit for Scott Reynolds at 97 Elm Street.*

5. **Acceptance of resignation from Bennett Bricker from the Energy Committee.** Enclosed is Mr. Bricker's letter of resignation.
6. **Discussion of FY12 Budget Goals and approval of the FY12 COLA for non-union employees.** I am currently working with Department Heads on the development of the FY12 Budget proposal. It is always helpful if the Board provides some guidance on their overall goal for this year's budget

It has also been helpful for the Board to approve a COLA at this time so that payroll calculations can be built into the budget proposal.

Action required: a motion to set an overall budget goal and to approve a 7/1/11 COLA of ____% for non-union employees.

7. **Approval of a new Taxicab Business License for Camden Limousine at 401 Molyneaux Road.** A background check has been completed and the application has been signed off by the Police Chief.

Action required: *A motion to approve the Taxicab Business License for Camden Limousine.*

8. **Committee Reports**
9. **Manager's Report**

- a. **Semi-annual Department Reports.** Enclosed for the Board's review are several Department semi-annual reports. I anticipate that we will provide reports from the balance of the departments for your next meeting.

BOARD OF ASSESSORS

Please see the detail applications and cover memo and recommendations from Wes Robinson on the following.

1. **Consideration of real estate and personal property tax abatements for multiple properties for the property tax year 2010-2011:**
 - b. **Application of Mr. C. Edward Libby for real estate taxes on Start Road in the amount of \$765.09**
 - c. **Application of Mr. Owen Dorr for real estate taxes at 17 Powder Mill Road in the amount of \$130.66.**
 - d. **Application of Bennett T. Scheuer Learning Center, LLC for real estate taxes at 1 Free Start in the amount of \$5,751.69.**
 - e. **Application of FCMIC Finance Corporation for personal property tax in the amount of \$87.56.**
 - f. **Application of Mr. Lary Steven for personal property tax in the amount of \$666.76.**
2. **Approval of a Supplemental Tax Warrant to Ms. Linda Cloutier at 10 Clay Brook Road in the amount of \$122.58.**