

TO: Camden Select Board
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for October 26, 2010
Washington Street Conference Room
DATE: October 22, 2010

1. **Public Input on non-agenda items.**
2. **Approval of Board Minutes from September 7, September 21, and October 5, 2010**
3. **Review of the Efficiency Maine State Energy Program Grant Agreement for improvements to Seabright Hydroelectric Facility.** As I reported briefly at the last meeting, the Town has been successful in our re-application for grant funds to assist with the repairs/upgrade of the Seabright Hydro facility. As you will recall, the Town's September 2009 application for a Community Demonstration Project grant and our November 2009 application for a \$224,000 Large Energy Efficiency and Conservation Project grant were not funded, in spite of our best efforts to follow-up with the application rating process. The Town revisited its approach to making the facility operational and the Board approved roughly \$25,000 for repairs to one turbine. When the opportunity recently presented itself for another round of Community Demonstration Project grant funding, the Town, with the assistance of Energy Committee members, applied for the maximum grant amount of \$50,000, using the previously approved \$25,000 as the local project match. This application has been successful. You can see from the enclosed email correspondence that our application ranked 4th in the top ten applications which have been awarded funding. Now for the paperwork!

Since the Energy Committee first studied the benefits of Seabright Hydroelectric Facility ownership in 2006-2007 and subsequently issued a report recommendation to the voters to acquire the facility, the Board, Town staff, and Energy Committee members have devoted a fair amount of time identifying needed repairs and improvements to the facility. This effort was due partly to the aging needs of the mechanical equipment and due partly to the continuing support town-owned hydroelectric power has received from the Energy Committee and the Board, along with the cost-benefit analysis of continued hydroelectric production. We are currently working on converting our outline of the work needed on the facility and the cost estimates to be included in the enclosed draft Efficiency Maine Trust State Energy Program Grant Agreement.

Action required: *A motion to accept the Efficiency Maine Demonstration Project Grant in the amount of \$50,000, under the provisions of grant criteria as outlined in the draft Agreement, for improvements to Seabright Hydro.*

4. **Consideration of request for supplemental tree maintenance funds.** Please see the enclosed memo from Bart Wood, Tree Warden, relative to the need for additional tree maintenance funding. Currently, your only source for additional town funding would be the Contingency Fund which has an uncommitted balance of approximately \$70,000.

Action required: *A motion to designate up to \$_____ from Contingency towards tree maintenance.*

5. **Consideration of submittal of an application for a Recreational Trails Program Grant.**
John Anders has asked to make a presentation on behalf of the New England Mountain Bike Association.
6. **Consideration of appointments to the proposed Ragged Mountain Wind Workgroup.**
Enclosed for your review are the memo from the Energy Committee and their recommended Workgroup directive. I have not had a formal response from either the Town of Hope or the Town of Rockport but, as I understand it both Select Boards have discussed participation in the Workgroup but have not made any appointments.
7. **Report from Kathy Giurtino regarding the Governor's Challenge and the efforts of the Energy Committee.** Please see the enclosed memo from Ms. Giurtino.
8. **Consideration of appointments to town committees:** Enclosed for review are Committee interest forms for the following openings.
 - a. **Alternate membership for the Opera House**
 - b. **Regular member for the Cemetery Association**
9. **Consideration of the following renewal victualer and lodging license applications:**
These applications have been reviewed and approved by the Codes Officer and the Fire Department have completed Life Safety inspections.
 - a. **Camden Windward House at 6 High Street for a victualer and lodging license**
 - b. **High Tide Inn at 505 Belfast Road for lodging license**

Action required: *A motion to approve the renewal Licenses a & b.*
10. **Consideration of the following license agreements:**
 - a. **Report on proposed agreement with Christina's Way**
 - b. **Harbor Dogs Renewal agreement.** Enclosed for consideration is a draft license agreement for a three year term.

Action required: *A motion to renew the Public Landing lease with Harbor Dogs for a term of ___years at an annual cost beginning at ____.*
11. **Public Hearing regarding the adoption of Appendixes A, B, C of the General Assistance Ordinance for 2010-2011.** Enclosed for consideration are the annual updates to the town General Assistance Ordinance, as prepared by the Maine Municipal Association.

Action required: *A motion to adopt the 2010-2011 Appendixes A, B, and C of the General Assistance Ordinance.*
12. **Committee Reports**
13. **Managers Report.** Please see the enclosed correspondence relative to the following items.
 - a. **Review of Assessor's Agent work schedule**
 - b. **Report on extended office hour activity for the Finance Office**
 - c. **Overview of proposed FY 11 Knox County Budget**

14. Executive Session

a. Personnel 1 MRSA Section 405(6)A

AS ASSESSORS

1. **Consideration of abatements to correct billing errors.** Please see the enclosed memo and supporting materials from Assessor's Agent, Wes Robinson. Both proposed abatements will be offset with the following supplemental billing. This will correct an error in billing assessment to new owners.

Action required: *A motion to approve the abatements as listed for Tristo Emery and Mark Miller.*

2. **Approval of FY11 Tax Commitment supplemental.** Please see the enclosed memo and supporting materials from Assessor's Agent, Wes Robinson.

Action required: *A motion to approve the supplemental commitments for a total of \$2,075.73.*