

**TO: Camden Select Board**  
**FROM: Roberta Smith, Town Manager**  
**RE: Agenda Notes for May 4, 2010**  
**Washington Street Conference Room**  
**DATE: April 28, 2010**

- 1. Public input on non-agenda items.**
- 2. Approval of Board minutes from April 20, 2010**
- 3. Review of the proposed Tannery marketing materials with Alan Hinsey of KWRED.** Please see the enclosed outline prepared by Alan for marketing the Tannery site.

**Action required:** *A motion to approve the proposed Tannery marketing materials.*

- 4. Alan Hinsey, Executive Director of KWRED**
  - a. Update on KWRED activities**
  - b. Assessment of economic development district boundaries**
  - c. Discussion of priority economic development initiatives or special projects**

**Action required:** *Discussion only – no action required.*

- 5. Consideration of request of Pop Tech Conference to use the Village Green on Wednesday, October 20, 2010 through Sunday, October 24, 2010 for technology demonstrations in addition to an ice cream social scheduled for Friday, October 22, 2010 from 3:30 pm – 4:30 pm.** Please see the enclosed letter and application for detail. Note that the proposed use differs from past use.

**Action required:** *A motion to approve the Village Green Use as proposed for Pop! Tech 2010*

- 6. Curtis Island Caretakers 2009 Report and final approval of the renewal Caretaker's Agreement.** Enclosed for the Board's review is the recent 2009 Curtis Island Report. Also enclosed is the edited renewal Caretaker's Agreement that was discussed in 2009. It is ready for the Board's signatures.

**Action required:** *A motion to approve the Curtis Island Caretaker's Agreement with Elliott Conover, Jr. and Dianne Conover for a three year term from October 1, 2009 through October 31, 2012.*

- 7. Approval of the request of the CRL Chamber of Commerce to close Atlantic Avenue for their annual Spring and Fall Harbor Arts shows.** As outlined in the enclosed request from Alicia Bagnall of the Chamber, this is the annual request to close Atlantic Avenue July 17 & 18 and again on October 2 & 3 during the art shows.

**Action required:** *A motion to approve the closing of Atlantic Avenue as requested by the CRL Chamber.*

- 8. Confirmation of Camden Public Library Trustees.** The Trustees have appointed two new Trustees, Kristin Bifulco and Debbie Jordan, both of Camden. In addition they have approved a second term for Mary (Polly) Saltonstall. Please also note that Parker Laite Sr. has recently resigned from the Board.

**Action required:** *A motion to confirm the appointments to the Camden Public Library Board of Trustees.*

- 9. Consideration of street closures for the following:** Please see the enclosed correspondence for details of the following requests. The Parks and Recreation Director and the Police Chief have reviewed and approved the road race.
- a. Bay View Street on Sunday, June 6, 2010 from 8 am to noon for the Peter Ott's 10K Mile Road Race.**
  - b. Pleasant Street on Saturday, June 5, 2010 from 1pm to 4pm for a 30<sup>th</sup> Year Celebration and Reunion for The Children's House Montessori School.**

**Action required:** *A motion to approve the road closures as listed above in a and b.*

- 10. Consideration of FEMA/Assistance to Firefighter's Grant.** Chief Farley has detailed his request to submit applications to the Department of Homeland Security's FY2010 Assistance to Firefighter's Grant program for a source capture vehicle exhaust extraction system in the apparatus bay at the Public Safety Building (estimated cost is \$55,000), and for the replacement and upgrade of the 16 sets of Firefighter personal protective equipment (estimated cost is \$40,000). Both grant proposals require a 5% local match. I recommend the Town submit the grant applications and plan to cover the local match with FY11 operating funds, or if necessary, with Town contingency funds. A decision of the source of the local match funds can be made when the grant is approved as it will be towards the end of our FY11 fiscal year and we will have a better sense of what operating funds are available.

**Action required:** *A motion to approve submittal of the proposed Assistance to Firefighter's Grant Applications.*

- 11. Consideration of the request to withdraw funds from the Parks & Recreation Reserve and Snow Bowl Reserve:** Please see the enclosed request of the Department, along with the bids for a replacement riding mower. I recommend approval of both requests as the use of the Reserve funds matches the Department's needs, the purpose of the funds and the Town's capital plan.

- a. Purchase of a 2010 John Deere riding lawn mower**

**Action required:** *A motion to award the bid for the mower to Chad Little John Deere in the amount of \$5,355.67, and to authorize the withdrawal of funds from the Park & Recreation Reserve to fund the purchase.*

- b. Purchase of used pickup truck**

**Action required:** *A motion to authorize the use of up to \$8,000 of Reserve funds, one half from each the Snow Bowl Reserve and the Parks & Recreation Reserve, for the purchase of a used pickup truck.*

**12. Consideration of the following Taxi Operator's License applications driving for Schooner Bay Limousine & Taxi, Inc.:** Please see the applications for detail. Item a. below has been reviewed and approved by the Police Chief; item b. is awaiting final background check and the Chief's approval.

- a. **Donald P. Robishaw, Jr. of Rockland, Maine**
- b. **Mark E. Huntley of Spruce Head, Maine**

**Action required:** *A motion to approve the above Taxi Operator's licences, pending completion of the background review.*

**13. Public Hearings regarding the following renewal liquor license applications and special amusement permit:** Please note the detail on the enclosed applications, along with the Police Chief's notations.

- a. **Application of Zachary Cohn and Seth Cohn, d/b/a Smokestack Grill at 43 Mechanic Street for a Class XI Restaurant/Lounge Liquor License serving Spirituous, Vinous and Malt beverages.**
- b. **Application of Zachary Cohn, d/b/a Smokestack Grill at 43 Mechanic Street for a Special Amusement Permit**
- c. **Michael Salmon and Mary Jo Brink, d/b/a Hartstone Inn at 41 Elm Street for a Class I Hotel Liquor License.**

**14. Countersignature of the annual meeting warrants for the Five Town Community School District Budget Referendum and the Maine School Administrative District #28 Budget Referendum.**

**Action required:** *A motion to countersign the school annual meeting warrants.*

**15. Designation of the Registrar of Voters' office hours for the upcoming June 8-9, 2010 Annual Town Meeting.**

**Action required:** *A motion to set the Registrar of Voters' office hours for the upcoming June 8-9, 2010 Annual Town Meeting as the regular Town Office business hours, as outlined in the Clerk's memo.*

**16. Confirmation of the Town Clerk's appointment of Election Warden for the June 8-9, 2010 elections.**

**Action required:** *A motion to confirm the appointment of Peter Gross as Election Warden for the June 8 & 9, 2010 elections.*

**17. Prioritization of Select Board's 2010 Goals:** I have summarized the Board's recent discussions of Town Challenges and goals. It would be helpful if the Board prioritized those items so we could focus on our 2010 Workplan. I suggest for discussion that each of you rate each item with a 1, 2, or 3 – with 1 being your top priority.

**18. Committee Reports**

**19. Manager's Report**

**20. Executive Session: collective bargaining 1 MRSA Section 405(6)D.**