



**Town of Camden
Select Board Meeting
February 16, 2016 – 6:30 PM
Washington Street Conference Room**

Select Board meetings are broadcast live on Time Warner Channel 22
Select Board meetings are web streamed at www.townhallstreams.com/locations/camden-me

- 1. Call to Order**
- 2. Communications, Presentations, and Recognitions**
- 3. Citizen Comments (for items *not* on the agenda)**
- 4. Approval of Select Board Minutes of February 2, 2016**
- 5. Select Board Member Reports**
- 6. Town Manager Report**
- 7. New Business**
 - A. Public Hearing regarding application of Fresh Restaurant for a renewal Class I Restaurant Malt, Spirituous, and Vinous Liquor License**

Background: This establishment has submitted completed application, has been inspected, and meets the required standards.

B. Consideration of renewal victualer licenses:

- A. Application of Fresh Restaurant at 1 Bay View Landing
- B. Application of 40 Paper at 40 Washington Street

Background: These establishments have submitted completed applications, have been inspected, and meet the required standards.

Adjourn

Convene as Board of Assessors

- A. Call to Order as Board of Assessors
 1. Consideration of abatements for the following real estate and personal property taxes for the year 2015-2016 in the amount of \$3,547.46.

RE 842 17 Cobb Hill Road \$1, 237.63

Formal Abatement Request – Assessment data in inconsistent with actual condition of the property. Assessor recommends this abatement.

RE 743 11 Blake Street \$541.65
*Property bought in foreclosure – requested inspection.
Assessor recommends this abatement.*

RE 1790 3 High Street \$3370.21
*Formal Abatement Request: Assessment data inconsistent with
actual condition of the property. Assessor recommends
abatement.*

Adjourn

Workshop

Topic: FY17 Budget

February 8, 2016

To: Chief Randy Gagne
Camden Police Department

From: Janice L. Esancy
Administrative Assistant to the Town Manager

The following establishment: Fresh Restaurant at 1 Bay View Landing has submitted an application for a renewal Class I Malt, Spirituous and Vinous Liquor License. There will be a public hearing regarding this license at an upcoming Select Board Meeting.

Have there been any incidents reported to the Camden Police Department since February 2015 regarding this establishment? _____
Yes No. If yes, please explain. _____

Please return this form to the Town Manager's Office. Thank you.



Chief Randy Gagne
Camden Police Department

2/8/16

Date

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

INCLUDE PICTURE "http://www.state.me.us/webmasters/images/bwmeseal.gif" *
MERGEFORMATINET

PRESENT LICENSE EXPIRES 03/11/2016

#7414

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

(RESTAURANT/LOUNGE (Class XI

(RESTAURANT (Class I,II,III,IV

(HOTEL (Class I,II,III,IV

(HOTEL-OPTIONAL FOOD (Class I-A

CLUB-ON PREMISE CATERING

(CLASS A LOUNGE (Class X

(GOLF CLUB (Class I,II,III,IV

(CLUB (Class V

((Class I

:OTHER

(TAVERN (Class IV

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)		2. Business Name (D/B/A)	
DOB:		BLACK SEA INC, DBA FRESH RESTAURANT	
Steven Steeves	DOB: 5/7/66	Location (Street Address) 1 BAYVIEW LANDING	
RADA Valkova	DOB: 3/26/79	City/Town	State ME Zip
Address		CAMDEN	04843
13 Cross St		City/Town	State ME Zip
		CAMDEN	04843
City/Town	State ME Zip	City/Town	State ME Zip
CAMDEN	ME 04843	CAMDEN	ME 04843
Telephone Number	Fax Number	Business Telephone Number	Fax Number
207 542 4149		207 236 7005	
207 542 1944			

Disposition: _____

14. Will any law enforcement official benefit financially either directly in your license, if issued?
Yes No If Yes, give name:

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner:

STEWART SMITH, 20 Bayview St, CAMDEN ME 04843
PO Box 812

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)

FULL SERVICE RESTAURANT, SMALL BAR AREA WITH TABLES,
MAIN DINING AREA, 8 TABLES ON PATIO IN SUMMER
MONTHS

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: yes

19. What is the distance from the premises to the NEAREST school, school dormitory church, chapel or parish house,

measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel

or parish house by the ordinary course of travel? 300 yards Which of the above is nearest?

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than your-

self in the establishment of your business? YES NO

If YES, give details:

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)
\$ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge
\$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge
\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE

\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

[1993, c.730, §27 (rp).]

No license to person who moved to obtain a license. (REPEALED)

(TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

State of Maine
Bureau of Alcoholic
Beverages
Division of Liquor Licensing and
Enforcement

Supplemental Information
Required for Business Entities
Who Are Licensees

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

Exact legal name:

BLACK SEA INC

Other business name for your entity (DBA), if any:

FRESH RESTAURANT

Date of filing with the Secretary of State: ____

State in which you are formed: MAINE

If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name:

Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

No

If Yes to Question 9, please complete the following: (attached additional sheets as

needed) Name:

Date of Conviction:

Offense:

Location of Conviction:

Disposition:

Signature:



Signature of Duly Authorized Person

Date

01-07-2016

RADA VALKOVA

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery
Operations Division of Liquor Licensing Enforcement
8 State House Station Augusta, Me
04333-0008

FOR TOWN OFFICE USE

\$20 Fee Paid on: 1/11/16 New Application: _____ Renewal Application: Present License Exp. Date: 3/11/2016
 NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: 3/31/2017

**TOWN OF CAMDEN
 VICTUALER LICENSE APPLICATION FORM**

Applicant's Name: STEVEN STEEVES & RADA VALKOVA
 (Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 05/7/1966 03/26/1979

Business Name: BLACK SEA INC. DBA FRESH RESTAURANT
 Business Location: 1 BAY VIEW LANDING CAMDEN ME
 Business Mailing Address: PO Box 1428 CAMDEN ME 04843

Telephone Number: 207 236 7005

Describe briefly the food and drink services offered: FULL SERVICE RESTAURANT
 SERVING LUNCH & DINNER, FULL BAR ON PREMISE'S

- 1) On premise-meals served? Yes No _____ Seating capacity? 100 70 IN 30 OUT 20
- 2) Take-out service? Yes No _____ Fast food? Yes _____ No _____
 Sit Down? Yes No _____
- 3) Number of parking spaces provided:
 a) On-site 11 SW c) Leased off-site 15 SW
 b) Owned off-site _____ d) NA; Lawful nonconforming use 1 SW ("grandparented")
- 4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
 Yes _____ No If yes, please explain: _____
- 5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes _____ No
- 6) Date of expiration of current State of Maine Human Services Eating License: 2/28/2016
 (Please attach a copy to this application, this certificate is issued from the State not the town)
- 7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
 Yes No _____
- 8) Has adequate provision been made for the storage and disposal of waste and garbage?
 Yes No _____

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No _____
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes _____ No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes _____ No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes _____ No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes _____ No
- 14) Are you an illegal alien? Yes _____ No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes _____ No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes _____ No

The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.

Signature of Camden Fire Department Inspector

08 January 2016

Date

Signature of Applicant

7-1-2016

Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1.

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201____.

=====

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone B-TH 2) Tax Map 120 Lot 299 3) Lot Size .66 AC
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) 1-14-2016 *[Signature]*
- Code Officer's inspection of establishment (new applications) N/A
- Date of Code Officer's Inspection (if applicable): 1-14-2016 *[Signature]*

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 2250

EATING PLACE >75 SEATS 70 Seats (in)30 Seats (out)

FRESH RESTAURANT
20 BAY VIEW LANDING
CAMDEN ME 04843-2248

EXPIRES: 02/28/2016

FEE: \$230.00

ATTN RADA VALKOVA
BLACK SEA INC
FRESH RESTAURANT
PO BOX 1428
CAMDEN ME 04843

Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

12662

FOR TOWN OFFICE USE

\$20 Fee Paid on: _____ New Application: _____ Renewal Application: _____ Present License Exp. Date: _____

NEW LICENSE EXPIRATION DATE AFTER SELECT BOARD APPROVAL: _____

TOWN OF CAMDEN
VICTUALER LICENSE APPLICATION FORM

Applicant's Name: 40 Paper / Joshua Hinson / Tara Barker
(Please list all applicants, if more than one)

Date(s) of Birth of all applicants: 10/20/78 / 2/7/78

Business Name: 40 Paper

Business Location: 40 Washington St, Camden

Business Mailing Address: 40 Washington St,
Camden, ME 04843

Telephone Number: (207) 230-0111

Describe briefly the food and drink services offered: Full-service Italian restaurant and bar.

1) On premise-meals served? Yes No Seating capacity? 100

2) Take-out service? Yes No Fast food? Yes No
Sit Down? Yes No

3) Number of parking spaces provided:
a) On-site 100+ 25 ^{See} c) Leased off-site n/a
b) Owned off-site n/a d) NA; Lawful nonconforming use n/a ("grandparented")

4) Has the number of seats in your eating establishment changed since the Town's last Victualer's License approval?
Yes No If yes, please explain: _____

5) Have there been any changes in the operation of your eating establishment since the Town's last Victualer's License approval? (i.e. fast food to sit down; sit down to fast food, etc) Yes No

6) Date of expiration of current State of Maine Human Services Eating License: 1/31/17
(Please attach a copy to this application, this certificate is issued from the State not the town)

7) Is your premises connected to an approved septic disposal system or the town's public sewer system?
Yes No

8) Has adequate provision been made for the storage and disposal of waste and garbage?
Yes No

- 9) If food is cooked on the premises, is there an approved vent from the cooking area to the outside? Yes No
- 10) Have you, as applicant, been convicted of a crime in the state of Maine or in any other jurisdiction which is punishable by one year or more imprisonment or for any other crime committed with the use of a dangerous weapon or of an offense involving the use of a firearm against another person within five (5) years of the date of application? Yes No
- 11) Is there any formal charging instrument now pending against you in the state of Maine or any other jurisdiction for a crime which is punishable by one year or more of imprisonment or for any other crime allegedly committed by the applicant with the use of a dangerous weapon or of an offense involving use of a firearm against another person? Yes No
- 12) Have you, as applicant, been adjudicated to be an incapacitated person pursuant to state law or, if such adjudication has occurred, that designation has been removed by order under Title 18-A, M.R.S.A., Section 5-307(b)? Yes No
- 13) Have you, as applicant, been dishonorably discharged from the military forces within the past five (5) years? Yes No
- 14) Are you an illegal alien? Yes No
- 15) Have you had three or more convictions for crimes punishable by less than one year imprisonment within five (5) years of the date of this application? Yes No
- 16) Have you been adjudicated as having committed a juvenile offense pursuant to the laws of the state of Maine or any jurisdiction within five (5) years of the date of application? Yes No

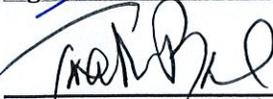
The applicant shall contact the Camden Fire Department (236-7950) to schedule a Life Safety Code inspection as referenced in the Camden Fire Prevention and Protection Ordinance. This application will not be accepted until signed off by the Camden Fire Department verifying that this facility complies with the Camden Fire Prevention and Protection Ordinance.



 Signature of Camden Fire Department Inspector

2-2-16

 Date



 Signature of Applicant

2/4/16

 Date

Please return the completed application to the Town Manager's Office on or before: _____ along with the appropriate license application fee (fee scheduled explained at the top of Page 1).

(Questions #9 - #15 pertain to Victualer Ordinance requirements. A copy of the full text of the Ordinance is available at the Town Clerk's Office.)

Approved by the Camden Select Board on _____, 201_____.

FOR CODE ENFORCEMENT & FIRE DEPARTMENT USE ONLY

- 1) Zone B-TR 2) Tax Map 120 Lot 87-102 3) Lot Size 2.1 AC
- 2) Planning Board or Zoning Board approved restrictions or conditions: _____

- 4) Fire Chief's Annual Inspection (new and renewal applications) _____
Date of Fire Chief's Inspection: _____
- 5) Code Officer's Annual Inspection (new and renewal applications) Stephen C. McInnis 2-11-16
Code Officer's inspection of establishment (new applications) _____
Date of Code Officer's Inspection (if applicable): 2-11-16

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 22249

EATING PLACE > 75 SEATS 100 Seats (in)

EXPIRES: 01/31/2017

40 PAPER
40 WASHINGTON ST
CAMDEN ME 04843

FEE: \$230.00

ATTN JOSH HIXSON
BREVETTO LLC
40 PAPER
40 WASHINGTON ST
CAMDEN ME 04843

Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

Office of:
Town Manager
Tax Assessor
Tax Collector
Town Clerk
Treasurer
Code Officer
Finance Director
Harbor Clerk



Town Office
P.O. Box 1207
29 Elm Street
Camden, Maine 04843
Phone (207)236-3353
Fax (207)236-7956
<http://www.camdenmaine.gov>

MEMO

To: Board of Assessors
From: Caitlin Anderson, CMA, Assessor's Clerk
Date: February 12, 2016
RE: Property Tax Abatement

The attached Abatements for Real and Personal Property are for valuation errors.
Below is an explanation of the individual issues.

ABATEMENTS

RE 842 17 COBB HILL ROAD \$1,237.60
FORMAL ABATEMENT REQUEST – Assessment data inconsistent with actual
condition of the property.
Assessor recommends this abatement.

RE 743 11 BLAKE STREET \$541.65
Property bought in foreclosure – requested inspection.
Assessor recommends this abatement.

RE 1790 3 HIGH STREET \$3,370.21
FORMAL ABATEMENT REQUEST – Assessment data inconsistent with actual
condition of the property.
Assessor recommends this abatement.

TOTAL ABATEMENT VALUE \$5,149.49

Sincerely,

Caitlin Anderson

Caitlin D. Anderson, CMA
Assessor's Clerk

TOWN OF CAMDEN
CERTIFICATE OF ABATEMENT
Title 36 M.R.S.A. §841

File Number: 26-2016
Tax Year: 2016

Property Owner: Wayne Clark
Patricia Clark
17 Cobb Hill Road
Camden, ME 04843

Account: RE 842

Total Value Abated:	\$ 81,800
2015 Tax Rate:	<u>\$ 15.13</u>
Abatement:	\$1,237.63

Reason: Assessment Error

We hereby certify to Brenda Fisher, Tax Collector for the Town of Camden, Maine, that an abatement of property tax has been granted by us to the above named property owner in the amount of \$1,237.63.

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Date: February 16, 2016

Original to be affixed to the 2016 commitment book.

TOWN OF CAMDEN
CERTIFICATE OF ABATEMENT
Title 36 M.R.S.A. §841

File Number: 27-2016
Tax Year: 2016

Property Owner: NINA SCOTT-HANSEN &
DAVID A JOHNSON
235 RANKIN STREET
ROCKLAND, ME 04841

Account: RE 743

Total Value Abated:	\$ 35,800
2015 Tax Rate:	<u>\$ 15.13</u>
Abatement:	\$ 541.65

Reason: Assessment Error

We hereby certify to Brenda Fisher, Tax Collector for the Town of Camden, Maine, that an abatement of property tax has been granted by us to the above named property owner in the amount of \$541.65.

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Date: February 16, 2016

Original to be affixed to the 2016 commitment book.

TOWN OF CAMDEN
CERTIFICATE OF ABATEMENT
Title 36 M.R.S.A. §841

File Number: 27-2016
Tax Year: 2016

Property Owner: Barbara & Richard Russo
40 Pleasant Street
Portland, ME 04101

Account: RE 1790

Total Value Abated:	\$ 146,800
2015 Tax Rate:	<u>\$ 15.13</u>
Abatement:	\$ 3,370.21

Reason: Assessment Error

We hereby certify to Brenda Fisher, Tax Collector for the Town of Camden, Maine, that an abatement of property tax has been granted by us to the above named property owner in the amount of \$3,370.21.

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Date: February 16, 2016

Original to be affixed to the 2016 commitment book.